

CITY COLLEGE OF SAN FRANCISCO  
DEPARTMENT OF ADMINISTRATION OF JUSTICE  
AND  
FIRE SCIENCE TECHNOLOGY

MEMO

Date: Current Requirements  
From: Jim Connors/Bill Long/Brendan O'Leary  
To: Work Experience City College of San Francisco Intern's  
Subject: Sign off for Firefighter 1 (State Fire Training Certification)

Below items must be completed by each intern before issuing necessary paperwork for Fire Fighter 1 State Fire Training Certification:

- Individual meets all applicable CCSF academic requirements
- Individual has a CCSF Firefighter One Educational Certificate
- Individual has three (3) consecutive semesters of work experience (FSC 105), and has met the academic requirements for the work experience program
- Individual has a copy of his/her Firefighter One Academy skill sheet
- Individual has completed all Blog entries for the program each semester.
- Individual has a Letter of Recommendation from Bill Long or Jim Connors. Only Bill Long , Brendan O'Leary or Jim Connors can initiate a Letter of Recommendation to Division of Training Chief to sign off on a Scantron form and related paperwork for State Fire Training.