Regular and Organizational Meeting of the
Board of Trustees of the San Francisco Community College District
City College of San Francisco
District Office
33 Gough Street, San Francisco
Thursday, January 29, 1998
Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Election of Board of Trustees Officers

IV. Approval of Minutes - Regular Meeting November 20, 1997

V. Special Presentation
   a) Transfer Enhancement Plan - Frances Lee & Members of the Transfer
      Task Force.

VI. Report from Academic Senate

VII. Report from Associated Students Council

VIII. Report from Classified Senate

IX. Board of Trustees' Reports

X. Introductions of New Staff Members

XI. Chancellor’s Report

XII. Adoption of Resolutions Agenda

XIII. Action on Resolutions Agenda Items
Finance (Pages 1-69C)

B1 - Authorization to contract with Bart Gledhill as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period Jan 1, 1998 through June 30, 1998, in the amount not to exceed $4,200

B2 - Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, a total of $12,667.19

B3 - Amending Resolution No. 971030-B1 which approved Child Development Training Consortium Contract Number 98-32660 with Yosemite Community College District in which the San Francisco Community College District received $22,500 to conduct credit courses needed for licensing child care personnel. The appropriation will be increased by $10,000

B4 - Authorization to enter into agreement with Ralph Anderson and Associates to conduct surveys of comparable school employers, beginning immediately, total amount not to exceed $10,000

B5 - Authorization to contract with Abigail Lewis at the rate of $50.00 per hour for a total amount not to exceed $20,000 to provide web site design, development, research and support for the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999

B6 - Authorization to enter into an Agreement with CAMI Consulting to provide special services and advice to City College Adolescent Pregnancy Prevention Project (C-CAPP) funded by the Federal Office of Population Affairs, beginning October 1997 through September 30, 1998, not to exceed $11,500

B7 - Authorization to enter into an Agreement with Spot 52 Productions to provide special services and advice to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the Federal Office of Population Affairs, beginning October 1997 not to exceed $13,500

B8 - Authorization to contract with Marts and Lundy, Inc. for technical assistance in developing a fund raising and community relations plan for City College of San Francisco at a cost not to exceed $4,500
B9  - Amending Resolution No. 970627-B3, which appropriated funds in the amount of $1,046,060 to City College of San Francisco from Carl D. Perkins Vocational and Applied Technology Education Act of 1990 (VATEA Title II-C Funds), by the State Chancellor's Office, California Community Colleges, for Fiscal Year 1997-1998, to increase the allocation by $131,862 to a total not to exceed $1,177,922

B10 - Authorization to establish a work order with the Bureau of Architecture, Department of Public Works, City and County of San Francisco, for Mr. Chris Bigelow, Project Manager II, to provide the District with project management services for the District’s bond funded projects, for the period January 12, 1998 to January 12, 1999, at a cost not to exceed $126,802

B11 - Authorization for Contract Modification #1 with Alten Construction Inc., to cover the cost of Change Orders 1 through 5, for $9,711, for the Project: Weatherizing 1960 Carroll Avenue, San Francisco, for a total contract cost not to exceed $253,824, to be completed on or before February 28, 1998

B12 - Authorization for Contract Modification #2 with Basic Modular Facilities, to cover the cost of Change Order #2, for $7,752 for the Project: Conlan Hall Admissions and Records Alteration, located at Phelan Campus, for a total contract cost not to exceed $153,120, to be completed on or before January 31, 1998

B13 - Authorization to contract with Gerson/Overstreet Architects, a certified Minority Business Enterprise (MBE) firm, for special services and advice to provide the District with complete architectural services, for the Project: Downtown Campus Entry Door located at the Downtown Campus at a cost not to exceed $30,000, to be completed on or before August 30, 1998.

B14 - Authorization to contract with 1) Urban Habitat Program and 2) Southeast Alliance for Environmental Justice as partners in the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999, in the amount not to exceed $20,000 per agency

B15 - Authorization to contract with Karen Larsen at the rate of $50.00 per hour for a total amount not to exceed $3,750 to provide publicity and information dissemination about the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999
B16 - Authorization to contract with SOH & Associates, Structural Engineers, a Registered Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with engineering services, for the Project: John Adams Exterior Seismic Upgrade located at the John Adams Campus at a cost not to exceed $15,000, to be completed on or before December 31, 1999

B17 - Reviewing and accepting the annual audit of the SFCCD for the Fiscal Year 1996-97

B18 - Authorization to contract with the accounting firm of Vavrinek, Trine, and Day for services related to developing an indirect cost allocation rate for Federal and State grants. Contract amount is $5,500

B19 - Authorization to enter into an Agreement with peer health educators: Muriel Clark, Alia Rovai, Elizabeth Saunders, Maria Crain, Jawanna Evans, Jessica Dirilo, Shavonne Jackson, Brandy Johansen, Amallia Smith, Tameka Kelly and Roxanna Martinez to provide special services and advice to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the Federal Office of Population Affairs, beginning October 1997 at a rate of $10 per hour, not to exceed a combined total of $72,600.

B20 - Authorization to contract with the University of California, San Francisco (UCSF) Nurse Practitioner faculty to provide family planning services at the CCSF Student Health Center at a cost not to exceed $10,700 for the period January 1, 1998 through December 31, 1998

B21 - Authorization to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Applied Competitive Technologies on behalf of the City College of San Francisco, Office of Contract Education and the School of Applied Science and Technology for the period January 1, 1998 through June 30, 1998, not to exceed $166,800

B22 - Authorization to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education for the period January 1, 1998 through June 30, 1998, not to exceed $166,800.
B23 - Authorization to amend Resolution No. 970731-B25, increasing the total grant by $71,600, receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Workplace Learning Resource Center, on behalf of the City College of San Francisco, Office of Contract Education for the period July 1, 1997 through June 30, 1998, from $135,200 to $206,800.

B24 - Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by the Department of Public Health, AIDS Office for funding of Confidential HIV Counseling and Testing Services with the involvement of the City College of San Francisco AIDS Education Office for the period of February 1, 1998 to June 30, 1998 in the amount not to exceed $11,745.

B25 - Authorization to (1) submit an application for a grant and 2) appropriate all funds upon approval by the Solid Waste Management Program (SF Recycling Program) to establish the Business Waste Assessment Program with the involvement of the Regional Environmental Business Resource and Assistance Center(REBRAC) at CCSF for the period of July 1, 1998 to May 31, 1999 in the amount not to exceed $25,233.

B26 - Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by the Solid Waste Management Program (SF Recycling Program) to establish the Compost Program at the Phelan Campus of the City College of San Francisco, with the involvement of the Regional Environmental Business Resource and Assistance Center(REBRAC) and the CCSF Hotel and Restaurant Management (H&R) and Environmental Horticulture departments for the period of June 1, 1998 to June 1, 1999 in the amount not to exceed $56,144.

B27 - Authorization to amend Resolution No. 970327 -B12 to increase the amount received and appropriate from the California State Chancellor’s Office of Economic Development for the Regional Environmental Business Resource and Assistance Center (REBRAC) with the involvement of the CCSF Engineering and Technology, Biology and Environmental Technology Science departments for the period of February 1, 1998 to June 30, 1999 from $100,000 to $166,800.

B28 - Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by Campus Compact for funding of Service Learning with interested City College of San Francisco instructional departments for the period of January 1, 1998 to June 30, 1998 in the amount not to exceed $5,000.
B29 - Authorizing a contract with Steven Spurling to provide research for the Office of Matriculation for the period of February 1, 1998 to June 30, 1998 cost not to exceed $20,000.

B30 - Authorization to amend Resolution No. 970227-B3 to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office California Community Colleges, Office of Economic Development for a grant augmentation to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, and to increase funding by $141,800 to a total not to exceed $166,800

B31 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office California Community Colleges, Office of Economic Development, February 1, 1998 to June 30, 1998, not to exceed $71,770

B32 - Authorization to amend Resolution No. 970227-B9 to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges for the Carl D. Perkins Vocational and Applied Technology Act of 1990, Special Projects, FY 97-98 (7/1/97 - 6/30/98), for the Title III-E: Tech Prep, to increase funding by $3,500 to a total not to exceed $72,900

B33 - Authorization to close existing demand deposit accounts and establish an investment account and financial aid account with Wells Fargo

B34 - Authorization to expend grant funds from the California Community College Telecommunications and Technology Infrastructure Program (TTIP) according to the guidelines specified by the State Chancellor's Office.

B35 - Approval to solicit and receive bids for services of a private firm to assist in the activities related to hiring a new Chancellor, and appropriation of up to $75,000 for all activities related to hiring a new Chancellor for the San Francisco Community College District during the period between February 2, 1998 to June 30, 1998.

B36 - Amending Resolution No. 970828-B4 which approved California Community Colleges Chancellor's Office for Foster Parent/Independent Living Training for the period July 1, 1997 through June 30, 1998. The adopted resolution needs to be amended to approve submission and authorization of an agreement covers of payment of $6,275 for training during the period July 1, 1997 through September 30, 1997.
**B37** - Authorization to contract with Jeff J. Jones at the rate of $50.00 per hour for a total amount not to exceed $5,000, to provide planning, and to coordinate assistance with participant recruitment and fundraising for the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999

**B38** - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office for Foster Parent/Independent Living Training program for the period Oct 1, 1997 through June 30, 1998, in the amount of $9,825 as part of an agreement to provide training through June 30, 1998. This reflects a change on the fiscal calendar of the State Chancellor’s Office for this program.

**B39** - Authorization for Contract Modification #1 with Logan Hopper Associates, for Special Services and Advice to provide the District with the Final Project Proposal (FPP), for the February 1, 1998 submittal to the State Chancellor's Office, for Capital Outlay Funding, for the Project: CCSF Gymnasium, at a cost not to exceed $5,000.

**B40** - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor’s Office California Community Colleges for providing matriculation services to students enrolled in designated noncredit courses and programs. Funding, July 1, 1998 to June 30, 1998, not to exceed $1,743,710.

**Equipment, Supplies & Services** (Pages 70-78)

**C1** - Procurement of equipment, supplies, services, etc., less than $3,000

**C2** - Procurement of equipment, supplies, services, etc., $3,000 or more

**C3** - Acceptance of Gifts

**C10** - Disposal of Personal Property With Insufficient Sales Value

**Human Resources** (Pages 79-142)

**G1-12** - Academic Employees, Credit Program, District Funded
H2-5 - Academic Employees, Credit Program, Categorically Funded
J1-5 - Academic Employees, Non-Credit Programs, Categorically Funded
K1-3 - Academic Employees, Non-Credit Programs, District Funded
L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.
N-2 - Academic Employees Community Services Classes

Policies - (Pages 143-148)
P1 - Amending the San Francisco Community College District Policy Manual Section 1.05 Meetings, by Suspending Part of Policy Manual Section 1.05

Special - (Pages 149)
S1 - Adoption of CCSF Transfer Enhancement Plan Informational Reports (page 150) No Action Necessary

XII. Requests to Speak
XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: February 26, 1998
Chinatown/North Beach Campus
Honorable Board of Trustees of the
San Francisco community College District

Subject: Resolution No.980129-B1
Authorization to contract with Bart Gledhill as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period Jan 1, 1998 through June 30, 1998, in the amount not to exceed $4,200

President and Members:

City College of San Francisco has received an extension on an existing grant from the Chancellor’s Office, California Community Colleges to maintain the Northern California Center for Applied Biological Technologies.

City College of San Francisco wishes to retain the services of Bart Gledhill as Special Project consultant to help implement the Economic Development Network (Ed.Net) grant for the Northern California Center for Applied Biological Technology Center; to provide advice on its continued design and development; to serve as a liaison among the collaborating community colleges; to serve as a liaison between the Center and biotechnology businesses; to provide coordination and support services for the Center’s ongoing activities, for the period January 1, 1998 through June 30, 1998 in the amount not to exceed $4,200 (all grant funded).

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is authorized to contract with Bart Gledhill as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period January 1, 1998 through June 30, 1998, in the amount not to exceed $4,200

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute such contract on behalf of the San Francisco Community District

Recommended for adoption:

Del M. Anderson
Chancellor

Originators: Robert Manlove
Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B2
Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, a total of $12,667.19

President and Members:

The City and County of San Francisco gives a portion of the TCI Cablevision franchise fee to support operations of the educational access Channel 52, currently operated by City College of San Francisco. These funds are given by the City and County of San Francisco to the Channel 52 account of the Foundation of City College of San Francisco. The funds are restricted to pay any operating expenses of Channel 52.

The Foundation of City College of San Francisco will donate a total of $12,667.19.

The following resolution is recommended for adoption:

WHEREAS: The educational access channel offers students important distance-education opportunities, as well as a range of valuable educational services to the College and the San Francisco Community, and

WHEREAS: The City and County of San Francisco has given $12,667.19 to the Foundation of City College of San Francisco for the purpose of operating educational access channel to assist students and provide educational programming for the City of San Francisco.

RESOLVED: That authorization be given to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, $12,667.19.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jacqueline A. Shadko
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Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980129-B3
Amending Resolution No. 971030-B1 which approved Child Development Training Consortium Contract Number 98-32660 with Yosemite Community College District in which the San Francisco Community College District received $22,500 to conduct credit courses needed for licensing child care personnel. The appropriation will be increased by $10,000

President and Members:

On October 30, 1997, the Governing Board adopted Resolution No. 971030-B1, approving Child Development Training Consortium Contract No. 98-32660 with Yosemite Community College District in which the San Francisco Community College District provides credit classes for child care personnel.

On November 26, 1997, the Yosemite Community College District authorized an additional $10,000 under the Child Development Training Consortium for the San Francisco Community College District to reimburse child care personnel for completing additional classes and to extend training for family daycare and school-age providers.

No District matching funds are required.

WHEREAS: The Board of Trustees on October 30, 1997 adopted Resolution No. 971030-B1 approving Child Development Training Consortium Contract No. 98-32660 with Yosemite Community College District providing $22,500 for completion of Child Development Courses, and

WHEREAS: The Child Development Training Consortium through Yosemite Community College District has authorized an additional $10,000 for child care personnel training.

The total project costs and sources for funding are as follows:

<table>
<thead>
<tr>
<th>Income</th>
</tr>
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<tbody>
<tr>
<td>Yosemite Community College District</td>
</tr>
</tbody>
</table>

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Expenditures

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition reimbursement</td>
<td>5,450</td>
</tr>
<tr>
<td>Materials, books, mailing</td>
<td>1,150</td>
</tr>
<tr>
<td>Instructor salary</td>
<td>2,800</td>
</tr>
<tr>
<td>Indirect cost</td>
<td>600</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,000</strong></td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED: That the Board approves Amending Resolution No. 971030-B1 which approved Child Development Training Consortium Contract Number 98-32660 with Yosemite Community College District in which the San Francisco Community College District received $22,500 to conduct credit courses needed for licensing child care personnel. The appropriation will be increased by $10,000

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated by: Sandra Handler
Subject: Resolution No. 980129-B4
Authorization to enter into agreement with Ralph Anderson and Associates to conduct surveys of comparable school employers, beginning immediately, total amount not to exceed $10,000

President and Members:

WHEREAS: San Francisco Community College District and SEIU Local 790 have been involved in negotiations pursuant to the Educational Employment Relations Act (EERA, Government Code Section 3540 et seq.) since May 5, 1997, and

WHEREAS: As part of the negotiations process, consideration must be given to comparison of the wages, hours, and conditions of employment of District employees with the wages, hours, and conditions of employment of other employees performing similar services and with other employees generally in public school employment in comparable communities; and

WHEREAS: California Government Code Section 53060 reads in relevant part as follows: “The legislative body of any public or municipal corporation or district may contract with and employ any person for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are especially trained and experienced and competent to perform the special services required.”

WHEREAS: Ralph Anderson and Associates has been chosen as an outside expert consultant to assist the District in the conduct of surveys of comparable employers.

THEREFORE, BE IT RESOLVED: That the San Francisco Community College District, pursuant to Government Code Section 53060, is authorized to enter into an Agreement with Ralph Anderson and Associates, as an independent contractor, to provide special services and advice in connection with the survey of comparable employers, total amount not to exceed $10,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter Goldstein
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No.980129-B5
Authorization to contract with Abigail Lewis at the rate of $50.00 per hour for a total amount not to exceed $20,000 to provide web site design, development, research and support for the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999

President and Members:

The Southeast Campus of City College of San Francisco in partnership with the San Francisco Police Department Environmental Crimes Unit, Urban Habitat and the Southeast Alliance for Environmental Justice has received a grant in the amount of $249,000 (Resolution#971030-B35.) The grant will train and engage 100 community residents and Southeast Campus students who will monitor and police the community in an effort to reduce environmental crimes and eliminate public health hazards such as pollution and illegal dumping of toxic waste in the community. The participants will be trained to access environmental information available on the Internet and how to use the web site’s bulletin board as an ongoing communication tool.

Ms. Lewis has held positions of leadership with the California Public Interest Research Group and Greenpeace and has previously designed web sites for private industry and for non-profit agencies. She is well versed in Environmental Justice issues and has studied the potential applications of Internet in community empowerment efforts.

Office space and occasional use of classrooms for meetings and training at the Southeast Campus constitute the only required District match for this grant.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to City College of San Francisco to contract with Abigail Lewis to provide Web site research, design, development and support to participants for the period October 1, 1997 through September 30, 1999 in the amount not to exceed $20,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980128 980129-B6
Authorization to enter into an Agreement with CAMI Consulting to provide special services and advice to City College Adolescent Pregnancy Prevention Project (C-CAPP) funded by the Federal Office of Population Affairs, beginning October 1997 through September 30, 1998, not to exceed $11,500

President and Members:

On October 30, 1997, the San Francisco Community College District adopted Resolution No. 971030-B36 to accept a grant from the Federal Office of Population Affairs to conduct a teen pregnancy prevention program involving peer health educators from the Southeast Campus of City College of San Francisco;

CAMI Consulting will provide all evaluation services for the C-CAPP; Development of pre and post tests collection and evaluation analysis of all data collected. The C-CAPP funding for fiscal year 97-98 ends September 30, 1998.

THEREFORE BE IT RESOLVED: That the San Francisco Community College District, is authorized to enter into an Agreement with CAMI Consulting in connection with the District’s College Adolescent Pregnancy Prevention Program, beginning October 1997 through September 30, 1998 at a cost not to exceed $11,500.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommend for Adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980129-B7
Authorization to enter into an Agreement with Spot 52 Productions to provide special services and advice to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the Federal Office of Population Affairs, beginning October 1, 1997 through September 1998 not to exceed $13,500

President and Members:

On October 30, 1997, the San Francisco Community College District adopted Resolution No. 971030-B36 to accept a grant from the Federal Office of Population Affairs to conduct a teen pregnancy prevention program involving peer health educators from the Southeast Campus of City College of San Francisco;

Spot 52 Productions will provided video production services for the C-CAPP: This will include a 58 minute documentary illustrating all the services provided by C-CAPP. The C-CAPP funding for fiscal year 97-98 ends September 30, 1998.

THEREFORE BE IT RESOLVED: That the San Francisco Community College District, is authorized to enter into an Agreement with Spot 52 Productions in connection with the District’s City College Adolescent Pregnancy Prevention Program, beginning October 1, 1997 through September 1998 at a cost not to exceed $13,500.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommend for Adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B8
Authorization to contract with Marts and Lundy, Inc., a fund raising consulting firm, for technical assistance in developing a fund raising and community relations plan for City College of San Francisco at a cost not to exceed $4,500

President and Members:

The Office of College Development wishes to contract with Marts & Lundy, Inc., a fund raising consulting firm, to provide technical assistance in the development of a fund raising and community relations plan which will include the following:

1) the development of CCSF's case for support
2) the blueprints for annual giving, major gifts and planned giving programs to be instituted in 1998
3) staffing and budget required to institute each of the programs in (2)
4) public relations strategies to enhance community awareness of CCSF's need for private sector support.

The contract period shall be for two months beginning January, 1998 at a cost not to exceed $4,500. Funding for this contract will be from the existing college development department budget.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to contract with Marts and Lundy, Inc., a fund raising consulting firm, for technical assistance in developing a fund raising and community relations plan for City College of San Francisco at a cost not to exceed $4,500.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute all documents necessary and to charge such work to the appropriate fund number.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Dottie S. Krzyzanoski

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Honorable Board of Trustees  
San Francisco Community College District

Subject: Resolution No. 980129-B9  
Amending Resolution No. 970627-B3, which appropriated funds in the amount of $1,046,060 to City College of San Francisco from Carl D. Perkins Vocational and Applied Technology Education Act of 1990 (VATEA Title II-C Funds), by the State Chancellor's Office, California Community Colleges, for Fiscal Year 1997-1998, to increase the allocation by $131,862 to a total not to exceed $1,177,922

President and Members:

On June 26, 1997, the Governing Board adopted Resolution No. 970626-B3 appropriating $1,046,060 for the operation of Carl D. Perkins VATEA Title II-C Funds for Fiscal Year 1997-1998.

On December 10, 1997 the State Chancellor's Office, California Community Colleges, authorized the allocation to increase from $1,046,060 to $1,177,922 for City College of San Francisco.

The following resolution is recommended for adoption:

WHEREAS: The Board of Trustees on June 26, 1997, adopted Resolution No. 970626-B3 appropriating $1,046,060 for the Carl D. Perkins VATEA Title II-C Funds for Fiscal Year 1997-1998, and

WHEREAS: The State Chancellor's Office, California Community Colleges authorized the funding allocation of $1,177,922, an increase of $131,862 for Fiscal Year 1997-1998 Carl D. Perkins VATEA Title II-C Funds, and

The total project costs and the sources for the funding are as follow:

Federal Revenues:

Chancellor's Office $1,177,922  
California Community Colleges  
Carl D. Perkins VATEA Title II-C Funds

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Expenditures:

City College of San Francisco
Carl D. Perkins VATEA Title II-C Funds

Certificated Salaries $289,031
Classified Salaries 210,921
Lab-aides Salaries 34,360
Fringe Benefits 85,490
Materials and Supplies 44,941
Other Operating Expenses & Services 74,917
Equipment 417,542
Other Outgo 20,720

Total: $1,177,922

THEREFORE BE IT RESOLVED: That the Board approves Amending Resolution No. 970627-B3, which appropriated funds in the amount of $1,046,060 to City College of San Francisco from Carl D. Perkins Vocational and Applied Technology Education Act of 1990 (VATEA Title II-C Funds), by the State Chancellor's Office, California Community Colleges, for Fiscal Year 1997-1998, to increase the allocation by $131,862 to a total not to exceed $1,177,922.

FURTHER BE IT RESOLVED: That in accordance with Title 5, California Code of Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the General Fund, Part B -Restricted to cover the following project for the period July 1, 1997 to June 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis McGuire
Subject: Resolution No. 980129-B10
Authorization to establish a work order with the Bureau of Architecture, Department of Public Works, City and County of San Francisco, for Mr. Chris Bigelow, Project Manager II, to provide the District with project management services for the District’s bond funded projects, for the period January 12, 1998 to January 12, 1999, at a cost not to exceed $126,802

President and Members:

The District wishes to establish a work order with the Bureau of Architecture, Department of Public Works, for Mr. Chris Bigelow, project manager II, to provide the District with Prop. A bond project management services. Mr. Bigelow will work at the Phelan Campus reporting to Mr. Charles Jackson, Office of Facilities Planning.

Mr. Bigelow will provide project management services that include but are not limited to:

1) Establish goals and objectives for all projects within the bond program by identifying critical elements.
2) Establish scope and schedule of individual projects with attention to availability of resources and use issues.
3) Monitor, control and report bond program plans, schedules, cost estimates and expenditures.
4) Consult with the Office of the State Architect; City Departments; City College constituent groups, and other interested parties to assure that project-related concerns are addressed.
5) Monitor progress of the overall bond program and individual projects; initiate corrective measures when necessary by adjusting schedules, or re-evaluating project requirements.
6) Advertise, negotiate, manage and coordinate contracts or architectural, engineering and construction management services.
7) Assess performance or non-performance of contractors.
8) Meet with architects and engineers to discuss and resolve technical issues.

The total cost of this contract work order is $126,802 and will be paid for with the proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to establish a work order with Bureau of Architecture, Department of Public Works, City and
County of San Francisco, for Mr. Chris Bigelow, Project Manager II, to provide the District with Prop. A bond project management services, for the period January 12, 1998 to January 12, 1999, at a cost not to exceed $126,802.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B11
Authorization for Contract Modification #1 with Alten
Construction Inc., to cover the cost of Change Orders 1
through 5, for $9,711, for the Project: Weatherizing 1960
Carroll Avenue, San Francisco, for a total contract cost not to
exceed $253,824, to be completed on or before February 28,
1998

President and Members:

Resolution 971030-B18 authorized the District to contract with Alten
Construction Inc., for construction services for the project: Weatherizing 1960 Carroll
Avenue, San Francisco, for a cost of $244,113. The project consists of asbestos
abatement, roof diaphragm, roofing, rain water drainage, restoration of clerestory
windows and walls, and painting.

Change Orders 1 through 5 for Contract Modification #1, in the amount of
$9,711, are for replacement of the west roof curb, additional siding, substitution of lag
screws for nails, a new cricket, and blocking. These changes orders are for additional
carpentry work and materials due to unforeseen conditions in the roof system.

This Contract Modification will be charged to the Project Appropriation Fund
No. 412014-0130-6202-7100-S and may be funded by State Deferred Maintenance
funds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for Contract
Modification #1 with Alten Construction Inc., to cover the cost of Change
Orders 1 through 5, for $9,711, for the Project: Weatherizing 1960 Carroll
Avenue, San Francisco, for a total contract cost not to exceed $253,824, to
be completed on or before February 28, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their designees are hereby authorized to execute
any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

01/29/98 - B11 page 1
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980129-B12  
Authorization for Contract Modification #2 with Basic Modular Facilities, to cover the cost of Change Order #2, for $7,752 for the Project: Conlan Hall Admissions and Records Alteration, located at Phelan Campus, for a total contract cost not to exceed $153,120, to be completed on or before January 31, 1998

President and Members:  
Resolution 970828-B6 authorized the District to contract with Basic Modular Facilities for construction services for the project: Conlan Hall Admissions and Records Alteration, for a cost of $136,700. The project consists of constructing two staff training rooms, upgrading electrical power and telecommunications wiring, replacing cabinets and performing fire safety upgrades.

This Change Order #2 for, Contract Modification #2, in the amount of $7,752, includes the following:

(a) Change PVC data/voice cable to plenum rated cable,$4,842; (b) Additional cost for installation of five data/voice complements, additional wiremold materials for cable runs and additional patch cable station, $2,910. The total cost for Change Order #2, Contract Modification #2 is $7,752.

This project will be paid for with the proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for Contract Modification #2 with Basic Modular Facilities, to cover the cost of Change Order #2, for $7,752, for the Project: Conlan Hall Admissions and Records Alteration, located at Phelan Campus, for a total contract cost not to exceed $153,120, to be completed on or before January 31, 1998

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Peter A. Goldstein  
Charles E. Jackson

01/29/98 - B12 page 1
Subject: Resolution No. 980129-B13
Authorization to contract with Gerson/Overstreet Architects, a certified Minority Business Enterprise (MBE) firm, for special services and advice to provide the District with complete architectural services, for the Project: Downtown Campus Entry Door located at the Downtown Campus at a cost not to exceed $30,000, to be completed on or before August 30, 1998.

President and Members:

The District wishes to contract with Gerson/Overstreet Architects, a certified MBE firm, to provide architectural services, for the Project: Downtown Campus Entry Door located at the Downtown Campus. The scope of work will include: design services for a new revolving entry door; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; and construction administration.

This project will be paid for with the proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to contract with Gerson/Overstreet Architects, a certified Minority Business Enterprise (MBE) firm, for special services and advice to provide the District with complete architectural services, for the Project: Downtown Campus Entry Door located at the Downtown Campus at a cost not to exceed $30,000, to be completed on or before August 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No.980129-B14  
Authorization to contract with 1) Urban Habitat Program and 2) Southeast Alliance for Environmental Justice as partners in the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999, in the amount not to exceed $20,000 per agency.

President and Members:

The Southeast Campus of City College of San Francisco in partnership with the San Francisco Police Department Environmental Crimes Unit, Urban Habitat and the Southeast Alliance for Environmental Justice has received a grant in the amount of $249,000 (Resolution # 971030-B35) The grant will train and engage 100 community residents and Southeast Campus students who will monitor and police the community in an effort to reduce environmental crimes and eliminate public health hazards such as pollution and illegal dumping of toxic waste in the community.

Urban Habitat Program (UHP) was founded to build multicultural, urban environmental leadership for socially just, sustainable communities in the San Francisco Bay Area. The agency fosters and supports initiatives for social and ecological justice for poor and disenfranchised communities. UHP has worked for the past three years on projects in the Bayview Hunters Point community in coalition with neighborhood groups. In 1995 UHP won recognition from the U.S. Environmental Protection Agency.

The Southeast Alliance for Environmental Justice is a grassroots alliance comprised of environmental and legal organizations and seven different Neighborhood organizations representing hundreds of local residents of Bayview Hunters Point. The agency is particularly dedicated to eliminating environmental injustice from the southeast community of San Francisco. SAEJ has been recognized by the San Francisco Health Department as one of only seven notable local initiatives to address local health problems in San Francisco.

The project partners will expand the database, conduct research and conduct informational multicultural leadership workshops, community outreach and training to the participants of the program. Additionally, they will add information on hazardous sites and sources of pollution and their potential risk to community residents.
Office space and occasional use of classrooms for meetings and training at the Southeast Campus constitute the only required District match for this grant.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes City College of San Francisco to contract with 1)Urban Habitat Program and 2) Southeast Alliance for Environmental Justice for the period October 1, 1997 through September 30, 1998 in the amount not to exceed $20,000 per agency.

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute all documents necessary to effect such a contract.

Recommended for Adoption:
Del M. Anderson
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980129-B15
Authorization to contract with Karen Larsen at the rate of $50.00 per hour for a total amount not to exceed $3,750 to provide publicity and information dissemination about the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999

President and Members:

The Southeast Campus of City College of San Francisco in partnership with the San Francisco Police Department Environmental Crimes Unit, Urban Habitat and the Southeast Alliance for Environmental Justice has received a grant in the amount of $249,000 (Resolution No. 971030-B35) The grant will train and engage 100 community residents and Southeast Campus students who will monitor and police the community in an effort to reduce environmental crimes and eliminate public health hazards such as pollution and illegal dumping of toxic waste in the community.

Ms. Larsen has developed and implemented publicity campaigns utilizing all media. She has an extensive background in handling special events. Her role with the project will greatly enhance the public awareness and participation by the part of community residents and students.

Office space and occasional use of classrooms for meetings and training at the Southeast Campus constitute the only required District match for this grant.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with Karen Larsen at the rate of $50.00 per hour for a total amount not to exceed $3,750 to provide publicity and information dissemination about the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:
Del M. Anderson
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B16
Authorization to contract with SOH & Associates, Structural Engineers, a Registered Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with engineering services, for the Project: John Adams Exterior Seismic Upgrade located at the John Adams Campus at a cost not to exceed $15,000, to be completed on or before December 31, 1999

President and Members:

The District wishes to contract with SOH and Associates, a Registered MBE firm, to provide structural engineering services for the Project: John Adams Exterior Seismic Upgrade located at the John Adams Campus. SOH and Associates has a long track record of developing integrated engineering plans and design solutions for seismic upgrade projects, extensive experience working with educational facilities and Office of Regulation Services, and is knowledgeable about structural issues at the John Adams Campus. The scope of work will include: structural design services to upgrade existing structures, finishes, and building elements; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; and construction administration.

This project will be paid for with the proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to contract with SOH & Associates, Structural Engineers, a Registered MBE Firm, for special services and advice to provide the District with engineering services, for the Project: John Adams Exterior Seismic Upgrade located at the John Adams Campus at a cost not to exceed $15,000, to be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

01/29/98 - B16 page 1
Subject: Resolution No. 980129-B17
Reviewing and accepting the annual audit of the SFCCD for the Fiscal Year 1996-97

President and Members:

Education Code Section 84040 reads in part as follows: "(b) The governing board of each community college district shall provide for an annual audit of all funds, books and accounts of the district in accordance with regulations of the board of governors."

Section 13e of the U.S. Office of Management and Budget Circular A-128, Audits of State and Local Governments, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the completion of the audit.

At the May 22, 1997 Board of Trustees meeting Resolution No.970522-B18 was passed authorizing contract with Vavrinek, Trine, Day & Co. for auditing services for the period 1996-1997, 1997-1998, and 1999-2000.

The auditors have now completed their examination and the results are contained in "San Francisco Community College District, Auditor's Report for the year ended June 30, 1997". A copy has been sent to each member of the Board of Trustees and a copy has been filed with the Secretary of the Board of Trustees.

Title 5, California Code of Regulations, Section 59104 requires each community college district governing board to review the annual audit at a public meeting.

The following resolution is recommended for adoption:

RESOLVED: That the annual audit of the SFCCD for the Fiscal Year 1996-97, as reported in the "San Francisco Community College District, Auditor's Report" a copy of which has been sent to each Board of Trustee member and also filed with the Secretary of the Board of Trustees, is hereby reviewed and accepted, and

FURTHER BE IT RESOLVED: That pursuant to Section 13e of the U.S. Office of Management and Budget Circular A-128, a copy of the San
Francisco Community College District Auditor's Report for the year ended June 30, 1997 shall be available for public inspection at the SFCCD, District Business Office, 33 Gough Street, San Francisco, California and the City College of San Francisco Library, 50 Phelan Avenue, San Francisco, California.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980129-B18
Authorization to contract with the accounting firm of Vavrinek, Trine, and Day for services related to developing an indirect cost allocation rate for Federal and State grants. Contract amount is $5,500

President and Members:

Federal and State grants for the District allow for a portion of cost not directly attributable to the grant, commonly known as indirect cost. Indirect cost includes rent, administrative charges, insurance, etc. The amount of indirect cost charged to the grant is expressed as a percentage of the total award. The Federal government currently allows only 8% when the grantee institution does not have a cost allocation plan. A cost allocation plan involves a study of operating and other general charges to the institution and developing a rate that should be applied to all grants. Typically such studies determine a rate significantly higher than 8%. This rate is then negotiated with the Federal government for final approval. As a result, Federal and State grants would absorb a greater share of general operating expenditures, which means savings to the Unrestricted General Fund in the future. The accounting firm of Vavrinek, Trine, and Day would develop the cost allocation plan and provide the District with the indirect rate. The firm has had experience in developing such rates for other colleges.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the district to contract with Vavrinek, Trine, and Day to perform services related to developing a cost allocation plan to substantiate an indirect cost rate for Federal and State grants. Work would be performed no later than June 30, 1998 at a cost of $5,500.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980129- B19
Authorization to enter into an Agreement with peer health educators: Muriel Clark, Alia Rovai, Elizabeth Saunders, Maria Crain, Jawanna Evans, Jessica Dirilo, Shavonne Jackson, Brandy Johansen, Amallia Smith, Tameka Kelly and Roxanna Martinez to provide special services and advice to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the Federal Office of Population Affairs, beginning October 1997, at a rate of $10 per hour, not to exceed a combined total of $72,600.

President and Members:

On October 30, 1997 the San Francisco Community College District adopted Resolution No. 971030-B36 to accept a grant form the the Federal Office of Population Affairs to conduct a teen pregnancy prevention program involving peer health educators from the Southeast Campus of City College of San Francisco.

The peer health educators will provide presentations to teens attending SFUSD middle and high schools. The C-CAPP funding for fiscal year 97-98 ends September 30,1998.

THEREFORE BE IT RESOLVED: That the San Francisco Community College District, is authorized to enter into an Agreement with Muriel Clark, Alia Rovai, Elizabeth Saunders, Maria Crain, Jawanna Evans, Jessica Dirilo, Shavonne Jackson, Brandy Johansen, Amallia Smith, Tameka Kelly and Roxanna Martinez in connection with the District’s the City College Adolescent Pregnancy Prevention Program, beginning October 1997, at a rate of $10 per hour, not to exceed a combined total of $72,600.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute any an all documents of behalf of the District to effectuate this resolution.

Recommend for Adoption:

Del Anderson
Chancellor

Originator: Bernice Brown

01/29/98 - B19 page 1
Subject: Resolution No:980129-B20
Authorization to contract with the University of California, San Francisco (UCSF) Nurse Practitioner faculty to provide family planning services at the CCSF Student Health Center at a cost not to exceed $10,700 for the period January 1, 1998 through December 31, 1998

President and Members:

The Student Health Services has been providing family planning services to our students as an integral part of our program for several years. The family planning services are staffed in large part by graduate students attending the UCSF School of Nursing who are performing their practicum. The Nurse Practitioner is a licensed nurse who is authorized to supervise these graduate students while performing their work at CCSF. Recently, the Student Health Center was approved by the Department of Health Services to be licensed to provide family planning services to our students and receive Medi-Cal reimbursement for these services.

The following resolution is recommended for adoption:

RESOLVED: That authorization hereby be given to contract with UCSF to provide a Nurse Practitioner to work—family planning services at the Student Health Center for no more than $10,700 for the period January 1, 1998 through December 31, 1998

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Frank Chong
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980129-B21
Authorization to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Applied Competitive Technologies on behalf of the City College of San Francisco, Office of Contract Education and the School of Applied Science and Technology for the period January 1, 1998 through June 30, 1998, not to exceed $166,800

President and Members:

The Office of Contract Education proposes to establish a San Francisco Center for Applied Competitive Technology (SFCACT) for the San Francisco Bay Area region.

Services to be offered by SFCACT will include conducting demonstrations at the Evans campus, offering business and technical seminars and courses to apparel manufacturers, and providing technical assistance so that the apparel industry will maintain its competitive edge in the local and global marketplace.

SFCACT will foster the transfer of technology to advance local and global economic development efforts and new job creation opportunities. Most importantly, SFCACT will facilitate the transition from a grant-funded program to become a self-supporting operation.

The total project costs and the sources for the funding are as follow:

Income from State Chancellor’s Office

| Economic Development Funds | $166,800 |

Expenditures

| Instructional Salaries | $55,900 |
| Non-instructional Salaries | 28,500 |
| Employee Benefits | 6,000 |
| Supplies and Materials | 7,385 |
| Other Operating Expenses and Services | 52,600 |
| Capital Outlay | 10,000 |
| Total Indirect Support Charge (4%) | 6,415 |

Total | $166,800

01/29/98 - B21 page 1
Matching funds of $166,800 in the form of the Dean and program staffs’ salary and fringes, computer lab facilities and resource materials will serve as match for the project.

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Applied Competitive Technologies on behalf of the City College of San Francisco, Office of Contract Education and the School of Applied Science and Technology for the period January 1, 1998 through June 30, 1998, not to exceed $166,800.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 980129-B22  
Authorization to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education for the period January 1, 1998 through June 30, 1998, not to exceed $166,800.

President and Members:

The Office of Contract Education proposes to establish a regional Business and Workforce Performance Improvement Center of Excellence (Center) at the Downtown Campus of City College of San Francisco (CCSF). The Center is a collaboration between CCSF, the College of Marin, and the San Mateo Community College District, with CCSF serving as the fiscal agent.

The Center will provide assistance to local businesses in improving their employees’ skills, solving business problems and services in emerging industries.

The total project costs and the sources for the funding are as follow:

**Income from State Chancellor’s Office**

Economic Development Funds $166,800

**Expenditures**

Instructional Salaries $78,500  
Non-instructional Salaries 19,000  
Employee Benefits 5,731  
Supplies and Materials 5,000  
Other Operating Expenses and Services 42,154  
Capital Outlay 10,000  
Total Indirect Support Charge (4%) 6,415  

Total $166,800

Matching funds of $166,800 will be contributed by the three partner Districts in the form of the Deans and program staffs’ salary and fringes, computer lab facilities and resource materials.
RESOLVED: That authorization be given to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education for the period January 1, 1998 through June 30, 1998, not to exceed $166,800.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980129-B23
Authorization to amend Resolution No. 970731-B25, increasing the total grant by $71,600, receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Workplace Learning Resource Center, on behalf of the City College of San Francisco, Office of Contract Education for the period July 1, 1997 through June 30, 1998, from $135,200 to $206,800.

President and Members:

On July 31, 1997, the Board of Trustees approved Board Resolution No. 970731-B25 authorizing the Office of Contract Education to enter into an agreement with the State Chancellor’s Office to continue funding the Workplace Learning Resource Center (WpLRC) for a fifth year. The Office of Contract Education is requesting an increase in Economic Development funding of $71,600 to a total of $206,800 for submitting an amended grant application to the State Chancellor's Office for the WpLRC operation.

The WpLRC will continue to serve as a regional center for local businesses, government agencies, and community-based organizations to assist them in improving their employees’ programs, job task analysis, skill assessments, basic skills, life skills, analytical skills, team building, and Vocational English as a Second Language (VESEL).

The total revised project costs including the increased funding of $71,600 and the sources for the funding are as follow:

Amended Income from State Chancellor’s Office

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic Development Funds</td>
<td>$166,800</td>
</tr>
<tr>
<td>State Leadership (Title IIA) Funds</td>
<td>40,000</td>
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<tr>
<td>Total</td>
<td>$206,800</td>
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Amended Expenditures

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<tr>
<th>Category</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Instructional Salaries</td>
<td>$83,406</td>
</tr>
<tr>
<td>Non-instruction Salaries</td>
<td>48,386</td>
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<tr>
<td>Employee Benefits</td>
<td>7,406</td>
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<tr>
<td>Supplies and Materials</td>
<td>9,648</td>
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<tr>
<td>Other Operating Expenses and Services</td>
<td>29,000</td>
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<tr>
<td>Capital Outlay</td>
<td>21,000</td>
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<tr>
<td>Total Indirect Support Charge (4%)</td>
<td>7,954</td>
</tr>
<tr>
<td>Total</td>
<td>$206,800</td>
</tr>
</tbody>
</table>
Matching funds of $166,800 in the form of the Dean and program staff’s salary and fringes, computer lab facilities and resource materials.

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to amend Resolution No. 970731-B25, increasing the total grant by $71,600 receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Workplace Learning Resource Center on behalf of the City College of San Francisco, Office of Contract Education for the period July 1, 1997 through June 30, 1998, from $135,200 to $206,800.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980128-B24
Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by the Department of Public Health, AIDS Office for funding of Confidential HIV Counseling and Testing Services with the involvement of the CCSF AIDS Education Office for the period of February 1, 1998 to June 30, 1998 in the amount not to exceed $11,745

President and Members:

City College of San Francisco staff and trained student interns will provide complete HIV Antibody Test Counseling and Testing Services (CTS). CCSF has been conducting these activities, in collaboration with the San Francisco Department of Public Health (SFDPH). The funds will be used to hire a new Counseling Testing Services related staff.

There is no additional space or in-kind match required. City College of San Francisco is the fiscal agent.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to (1) submit an application for a grant and (2) appropriate funds upon approval by the Department of Public Health, AIDS Office for funding of Confidential HIV Counseling and Testing Services with the involvement of the CCSF AIDS Education Office for the period of February 1, 1998 to June 30, 1998 in the amount not to exceed $11,745

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson
Chancellor

Originators: Robert Gabriner
            Linda Squires-Grohe
AMENDED 1/30/98
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980128 980129-B25
Authorization to (1) submit an application for a grant and 2) appropriate all funds upon approval by the Solid Waste Management Program (SF Recycling Program) to establish the Business Waste Assessment Program with the involvement of the Regional Environmental Business Resource and Assistance Center (REBRAC) at CCSF for the period of July 1, 1998 to May 31, 1999 in the amount not to exceed $25,233

President and Members:

This grant will allow REBRAC to provide additional solid waste and energy assessments to businesses in San Francisco. These assessments will help develop effective waste prevention activities. In addition to businesses, REBRAC will conduct assessments for six CCSF campuses.

Expenditure
Salaries and Benefits $21,101
Supplies/Materials $ 2,263
Total Indirect $ 1,869
Total $25,233

The already existing office space, telephone lines and computers in the REBRAC office (at CCSF) will be used as part of the in-kind match. Additional in-kind match will be provided for supplies and 1 hour/week of the REBRAC Program Coordinator’s time. The total in-kind match will not exceed $11,484. City College of San Francisco is the fiscal agent.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the district, are hereby to (1) submit an application for a grant and (2) appropriate funds upon approval by the Solid Waste Management Program (SF Recycling Program) to establish the Business Waste Assessment Program with the involvement of (REBRAC) at City College of San Francisco for the period of July 1, 1998 to May 31, 1999 in the amount not to exceed $25,233.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originators: Robert Gabriner
             Robert Manlove
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No: 980129-B26  
Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by the Solid Waste Management Program (SF Recycling Program) to establish the Compost Program at the Phelan Campus of the City College of San Francisco, with the involvement of the Regional Environmental Business Resource and Assistance Center(REBRAC) and the CCSF Hotel and Restaurant Management (H&R) and Environmental Horticulture departments for the period of June 1, 1998 to June 1, 1999 in the amount not to exceed $56,144

President and Members:

The REBRAC staff at CCSF will work with the H&R and Environmental Horticulture Departments to implement a composting program. Student interns will assist in developing and sustaining the program. By composting CCSF will be able to reduce our garbage hauling fees by at least 10% ($20,000) and divert at least 10 tons of organic waste matter from the waste stream. This will help the city to meet state mandated waste reduction requirements.

Expenditure

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Benefits</td>
<td>$15,366</td>
</tr>
<tr>
<td>Supplies/Materials</td>
<td>$ 8,059</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$29,000</td>
</tr>
<tr>
<td>Total Indirect</td>
<td>$ 3,719</td>
</tr>
<tr>
<td>Total</td>
<td>$56,144</td>
</tr>
</tbody>
</table>

The already existing office space, telephone lines and computers of the REBRAC office (at CCSF) will be used as part of the in-kind match. Additional in-kind match will be provided by faculty time to train and supervise participating students. City College of San Francisco is the fiscal agent. The total of the in-kind match will not exceed $14,640. The San Francisco League of Urban Gardeners (Community based Organization) and Applied Compost Consulting will be our partners in this project.
The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to (1) submit an application for a grant and (2) appropriate funds upon approval by the Solid Waste Management Program (SF Recycling Program) to establish the Compost Program at the Phelan Campus of the CCSF, with the involvement of the REBRAC and the CCSF H&R and Environmental Horticulture departments for the period of June 1, 1998 to June 1, 1999 in the amount not to exceed $56,144

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson
Chancellor

Originators: Robert Gabriner
Robert Manlove
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No: 980128-B27
Authorization to amend Resolution No. 970327-B12 to increase the amount received and appropriate from the California State Chancellor’s Office of Economic Development for the Regional Environmental Business Resource and Assistance Center (REBRAC) with the involvement of the CCSF Engineering and Technology, Biology and Environmental Technology Science departments for the period of February 1, 1998 to June 30, 1999 from $100,000 to $166,800

President and Members:

The additional funds will be used to amplify the present work of REBRAC which provides pro-active energy conservation. The added deliverable will include: more energy and waste audits, more involvement with the college and other neighboring colleges in the areas of energy management and waste minimization. Furthermore, the augmentation will also provide start-up funding for the newly created Center for Habitat Restoration.

The already existing office space, telephone lines and computers in the REBRAC office (at CCSF) will be used as part of the in-kind match. Additional in-kind match will be provided for salaries. The total of the in-kind match will be $66,800. City College of San Francisco is the fiscal agent.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to amend Resolution No. 970327-B12 to augment the funds received and appropriate from the California State Chancellor’s Office of Economic Development for the Regional Environmental Business Resource and Assistance Center (REBRAC) with the involvement of the CCSF Engineering and Technology, Biology and Environmental Technology Science departments for the period of February 1, 1998 to June 30, 1999 from $100,000 to $166,800

01/29/98 - B27 page 1
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
AMENDED 1/30/98

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980128 980129-B28
Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by Campus Compact for funding of Service Learning with interested City College of San Francisco instructional departments for the period of January 1, 1998 to June 30, 1998 in the amount not to exceed $5,000

President and Members:

Interested City College of San Francisco faculty will be elicited to incorporate service learning pedagogy into existing courses. Service learning engages students in active learning through service to community and reflection of their experience. Students will provide a minimum of fifteen hours per semester in services of benefit to the Oceanview-Merced-Height-Ingleside Community Action Organization (OMI-CAO).

Expenditure
Salaries and Benefits $ 2,024
Travel $ 2,976
Total $ 5,000

There is no additional space required. In-kind match will be provided in form of salaries, student workers and supplies in total not to exceed $8,588. City College of San Francisco is the fiscal agent. The OMI-CAO and San Francisco Foundation will be our partners in this project.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the district to hereby authorize to (1) submit an application for a grant and (2) appropriate funds upon approval by Campus Compact for funding of Service Learning with interested CCSF instructional departments for the period of January 1, 1998 to June 30, 1998 in the amount not to exceed $5,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Subject: Resolution No: 980129-B29
Authorizing to establish a contract with Steven Spurling to provide research for the Office of Matriculation for the period of February 1, 1998 to June 30, 1998 cost not to exceed $20,000.

President and Members:

The Office of Matriculation and the Office of Research, Planning and Grants are continuing their examination of the impact of matriculation services upon CCSF students. A total of four studies have been completed to date. This contract will provide the college with two additional studies;

1. A validation study of the English writing sample used to place students in the appropriate English courses. This study is required by the State Chancellor’s Office as part of its on-going review of the impact of placement tests upon student progress and success.

2. Development of a reporting program that would provide the college with annual reports on student progress and success in English, Mathematics and English as a second language courses. The program would also include the capacity to graph all of the data. Included in the annual reports will be data on student placements, enrollments and success in ESL, mathematics and English courses.

The Office of Matriculation will pay for this contract from its categorical funds.

RESOLVED: The Board of Trustees hereby authorizes the District to contract approval with Steven Spurling to provide additional research for the Office of Matriculation for the period of February 1, 1998 to June 30, 1998 contract cost not to exceed $20,000.

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community College District.

Recommended for adoption,

Del M. Anderson
Chancellor

Originator: Nicholar Chang

01/29/98 - B29 page 1
Honororable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B3
Authorization to amend Resolution No. 970227-B3 to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office California Community Colleges, Office of Economic Development for a grant augmentation to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, and to increase funding by $141,800 to a total not to exceed $166,800.

President and Members:

On February 27, 1997 the Board of Trustees approved Resolution No. 970227-B3 to submit a renewal application to Chancellor's Office California Community Colleges (COCCC) to provide funds to continue the design, development, piloting and implementation of an Advanced Transportation Technology Center. The availability of additional Economic Development funds has allowed COCCC to augment this grant by $141,800 to a total not to exceed $166,800. The augmentation is to be used to 1) identify training priorities and focus resources on short-term intensive projects for high growth sectors; 2) provide coordination and support to build on the existing structure; and 3) establish new curriculum, faculty training and institutional development in the areas of alternative fuel vehicle technology, clean air technology and alternative modes of transportation.

Amended Income:
Chancellor's Office California Community Colleges, Economic Development $166,800

Amended Expenditures:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$31,095</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>3,051</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>4,957</td>
</tr>
<tr>
<td>Supplies</td>
<td>2,500</td>
</tr>
<tr>
<td>Other Operating Expenses &amp; Services</td>
<td>5,530</td>
</tr>
<tr>
<td>Equipment</td>
<td>32,800</td>
</tr>
<tr>
<td>Other outgo</td>
<td></td>
</tr>
<tr>
<td>College of Alameda</td>
<td>43,799</td>
</tr>
<tr>
<td>Skyline College</td>
<td>36,675</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>6,393</td>
</tr>
<tr>
<td>Total</td>
<td>$166,800</td>
</tr>
</tbody>
</table>

01/29/98 - B30 page 1
In-Kind Matching Funds:

<table>
<thead>
<tr>
<th></th>
<th>CCSF</th>
<th>Alameda</th>
<th>Skyline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$10,075</td>
<td>$4,425</td>
<td>$2,825</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>4,500</td>
<td>1,500</td>
<td>1,500</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>1,811</td>
<td>739</td>
<td>649</td>
</tr>
<tr>
<td>Supplies</td>
<td>500</td>
<td>1,100</td>
<td>100</td>
</tr>
<tr>
<td>Other Operating Exp.</td>
<td>500</td>
<td>1,000</td>
<td>500</td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-Industry Contributions</td>
<td>34,500</td>
<td>34,000</td>
<td>68,050</td>
</tr>
<tr>
<td>Total</td>
<td>$51,886</td>
<td>$42,764</td>
<td>$73,624</td>
</tr>
</tbody>
</table>

No additional general fund monies from the District are required as matching funds.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes amendment of Resolution No. 970227-B3 to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Economic Development for a grant augmentation to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, and to increase funding by $141,800 to a total not to exceed $166,800.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Phyllis G. McGuire

01/29/98 - B30 page 2
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B31
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office California Community Colleges, Office of Economic Development, February 1, 1998 to June 30, 1998, not to exceed $71,770

President and Members:

The Chancellor's Office California Community Colleges, Office of Economic Development has requested proposals for grant funds from community college district to support the participation of California Community Colleges in industry-driven regional collaboratives. COCCC has defined an industry driven collaborative as a service delivery structure created by a college and its industry partners to provide education and training services within a region primarily defined by economic and labor market factors. Three years ago, City College of San Francisco collaborated with the San Francisco Bay Area apparel industry to launch Garment 2000. The program's mission was to shift production from high volume to high value manufacturing. This required improvement in business performance and upgrading of worker skills. To achieve these goals, Garment 2000 developed a model training and technical assistance program. Garment 2000 recently joined forces with The Corporation of Manufacturing Excellence (MANEX) to develop a marketing/technical assistance. Authorization to submit a proposal to COCCC for funding is hereby requested.

The total project costs and the sources for funding are as follows:

Income From State Sources:

Chancellor's Office California Community Colleges, Economic Development $71,770

Expenditures:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$53,049</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>2,535</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>7,226</td>
</tr>
<tr>
<td>Supplies</td>
<td>2,500</td>
</tr>
<tr>
<td>Other Operating Expenses</td>
<td>3,700</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>2,760</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$71,770</strong></td>
</tr>
</tbody>
</table>

01/29/98 - B31 page 1
### CCSF In-Kind Matching Funds:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$32,502</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>6,735</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>6,278</td>
</tr>
<tr>
<td>Supplies</td>
<td>2,600</td>
</tr>
<tr>
<td>Other Operating Exp.</td>
<td>12,500</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>2,425</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$63,040</strong></td>
</tr>
</tbody>
</table>

All CCSF Matching Funds are from a Department of Labor grant to Garment 2000 for Fiscal Year 1997-98. No additional matching Funds are required.

### Industry Match

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Corp. for Manufacturing Excellence</td>
<td>$50,000</td>
</tr>
<tr>
<td>No. Calif. Chinese Garment Association</td>
<td>24,000</td>
</tr>
<tr>
<td>Trade Association of No. California</td>
<td>8,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$82,500</strong></td>
</tr>
</tbody>
</table>

The industry match represents contributions from other partners of the Industry Driven Collaborative.

The following resolution is recommended for adoption:

RESOLVED: The Board authorize the District to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office California Community Colleges, Office of Economic Development, February 1, 1998 to June 30, 1998, not to exceed $71,770.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Phyllis G. McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B32
Authorization to amend Resolution No. 970227-B9 to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges for the Carl D. Perkins Vocational and Applied Technology Act of 1990, Special Projects, FY 97-98 (7/1/97 - 6/30/98), for the Title III-E: Tech Prep, to increase funding by $3,500 to a total not to exceed $72,900

President and Members:

On February 27, 1997 the Board of Trustees approved Resolution No. 970227-B9 to submit a renewal application to Chancellor's Office California Community Colleges (COCCC) to provide supplementary funds to the basic VATEA grant and to serve the "special populations" at City College. The amount of the original Resolution included $69,400 for the Tech Prep Program. The availability of carryover funds has allowed COCCC to augment the Tech Prep budget by $3,500.

Amended Federal Income:

Chancellor's Office California Community Colleges
Title III-E, Tech Prep $72,900

Amended Expenditures:

I. Title III-E, Tech Prep
   Academic Salaries $32,559
   Classified Salaries 8,449
   Employee Benefits 6,015
   Supplies 7,313
   Other Operating Expenses & Services 10,760
   Capital Outlay 5,000
   Indirect Costs 2,804
   Total $72,900

No general funds from the District are required.

The following resolution is recommended for adoption:

01/29/98 - B32 page 1
RESOLVED: That authorization be given to amend Resolution No. 970227-B9 to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges for the Carl D. Perkins Vocational and Applied Technology Act of 1990, Special Projects, FY 97-98 (7/1/97 - 6/30/98), for the Title III-E: Tech Prep, to increase funding by $3,500 to a total not to exceed $72,900.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis G. McGuire
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No.980129-B33  
Authorization to close existing demand deposit  
accounts and establish an investment account and  
financial aid account with Wells Fargo Bank

President and Members:

The District maintains 17 demand deposit accounts with Wells  
Fargo Bank. These bank accounts were established to accommodate  
accounting and operational needs given the District’s accounting structure prior  
to implementation of Banner Finance. However, with the emergence of the  
BANNER system, the need to maintain a great number of accounts has passed.  
Therefore, most existing accounts can be closed and consolidated.  
Consolidation of the Wells Fargo accounts would make operations and  
accounting more efficient. The only remaining accounts would be the District’s  
Concentration, Commercial Revolving Fund, and Payroll accounts. Moreover, a  
financial aid account would be created to accommodate all financial aid  
transactions.

In addition, all moneys not deposited in the County Treasury do not currently  
earn interest. To optimize interest earnings, manage cash flow, and minimize  
risk, the District proposes to create an investment account with Wells Fargo, that  
would invest in United States Treasury Bills exclusively. Funds would be  
maintained in this account on a short-term basis (month or less turnover), with  
primary investment focus still with the City and County Treasury.

The following resolution is recommended for adoption:

WHEREAS: The following are all District accounts currently held by Wells  
Fargo:

<table>
<thead>
<tr>
<th>Account</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCSF Accommodations</td>
<td>0043-104082</td>
</tr>
<tr>
<td>CCSF Associated Students</td>
<td>0043-107861</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>0043-108331</td>
</tr>
<tr>
<td>Campuses, Federal Pell Grant</td>
<td>0043-108240</td>
</tr>
<tr>
<td>CCSF, Federal Pell Grant</td>
<td>0078-031234</td>
</tr>
<tr>
<td>Federal Perkins Loan Program</td>
<td>0043-107994</td>
</tr>
<tr>
<td>Campuses, Federal SEOG Program</td>
<td>0043-107929</td>
</tr>
<tr>
<td>City College, Federal SEOG Program</td>
<td>0338-000557</td>
</tr>
<tr>
<td>CCSF, CAL grant</td>
<td>0043-114891</td>
</tr>
<tr>
<td>Campuses, CAL grant</td>
<td>0043-114974</td>
</tr>
<tr>
<td>Scholarship Trust Account</td>
<td>0043-114925</td>
</tr>
<tr>
<td>Tuition</td>
<td>4043-107903</td>
</tr>
</tbody>
</table>
Parking Fund        0043-111822
Community Service Fees      0043-108307
TSA Account        0006-038129
CCSF Associated Students     6043-102839
*Accounts Payable       4043-116763
*Payroll Account        4043-116771
*Concentration Account      4043-116797

THEREFORE BE IT RESOLVED:  All non-asterisked accounts with Wells Fargo be closed. All District financial transactions will be processed through the accounts identified by asterisk.

FURTHER BE IT RESOLVED:  The District establish a Financial Aid account with Wells Fargo to facilitate all financial aid related transactions.

FURTHER BE IT RESOLVED:  The District establish an investment account with Wells Fargo. This account will invest temporarily idle funds in U.S. T-Bills only.

FURTHER BE IT RESOLVED:  That the Chancellor and/or Chief Operating Officer are hereby authorized to execute such an agreement on behalf of City College of San Francisco and its Campuses.

Recommended for Adoption:
Del M. Anderson
Chancellor

Orginater:    James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B34
Authorization to expend grant funds from the California Community College Telecommunications and Technology Infrastructure Program (TTIP) according to the guidelines specified by the State Chancellor’s Office.

President and Members:

The 1997-1998 California Community College Telecommunications and Technology Infrastructure Program (TTIP) allocates funds to each community college for the expansion of telecommunications infrastructure. City College of San Francisco will be receiving $84,113.21. According to the guidelines for expenditure from the State Chancellor’s Office, the funds must be expended as follows:

$23,000.00 for 4cnet (Internet Connectivity through CSUNet)
$24,500.00 for Video Teleconferencing Equipment
$36,613.21 for Library Automation

The certification process for receipt of these funds requires a Board of Trustees approved spending plan. This resolution adopts the spending plan per guidelines from the State Chancellor’s Office.

RESOLVED: That authorization be and is hereby given to expend grant funds from the California Community College Telecommunications and Technology Infrastructure Program (TTIP) according to the guidelines specified by the State Chancellor’s Office.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mamie How
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129 - B35
Approval to solicit and receive bids for services of a private firm to assist in the activities related to hiring a new Chancellor, and appropriation of up to $75,000 for all activities related to hiring a new Chancellor for the San Francisco Community College District during the period between February 2, 1998 to June 30, 1998.

President and Members:

The current Chancellor of the San Francisco Community College District, Del M. Anderson has notified the Board of Trustees that she will be resigning from her position with the intent of retiring in August or September 1998, and will remain in the position until a successor is selected. Consequently the Board of Trustees has determined that it is necessary to begin a search for a new Chancellor as soon as possible. Therefore, the Board wishes to solicit and receive bids for services of a private firm to assist in the activities related to hiring a new Chancellor, and to appropriate up to $75,000 to pay for all activities related to such a search. The source of funds for this effort will be from the District’s General Fund.

The following resolution is recommended for adoption:

RESOLVED: That the approval be and is hereby given to solicit and receive bids for the services of a private firm to assist in the activities related to hiring a new Chancellor, and

FURTHER BE IT RESOLVED: That the San Francisco Community College District appropriate up to $75,000 to pay for all activities related to hiring a new Chancellor for the San Francisco Community College District during the period February 2, 1998 to June 30, 1998.

Recommended for adoption:

Natalie Berg, President
Rodel Rodis, Trustee
Robert Burton, Trustee
AMENDED 1/30/98
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B36
Amending Resolution No. 970828-B4 which approved California Community Colleges Chancellor’s Office for Foster Parent/Independent Living Training for the period July 1, 1997 through June 30, 1998. The adopted resolution needs to be amended to approve submission and authorization of an agreement covers payment of $6,275 for training during the period July 1, 1997 through September 30, 1997

President and Members:

On August 08, 1997, the Governing Board adopted Resolution No. 970828-B4, approving authorization to apply for and appropriate funds in the amount of $13,100 from the California Community Colleges Chancellor’s Office for Foster Parent/Independent Living Training for the period July 1, 1997 through June 30, 1998. Due to changes in contract structures and fiscal year schedules within the Independent Living Program of the California Community College Chancellor’s Office, the adopted resolution needs to be amended to approve submission and authorization of an agreement augmentation covers payment of $6,275 for training during the period July 1, 1997 through September 30, 1997.

No District matching funds are required.

WHEREAS: The Board of Trustees on August 08, 1997 adopted Resolution No. 970828-B4 approving authorization for submission of application and appropriation of $13,100 for Foster Parent/Independent Living Training with the California Community Colleges Chancellor’s Office, and

WHEREAS: The California Community Colleges Chancellor’s Office has changed its contract structure and fiscal year schedule for the Independent Living Training Program.
**Income**

Calif. Community Colleges Chancellor’s Office $6,275

---

**Expenditures**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic salary</td>
<td>$ 253</td>
</tr>
<tr>
<td>Classified salary</td>
<td>999</td>
</tr>
<tr>
<td>Fringe benefits</td>
<td>157</td>
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<tr>
<td>Equipment</td>
<td>3,000</td>
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<tr>
<td>Supplies &amp; materials</td>
<td>1,201</td>
</tr>
<tr>
<td>Guest lecturer services</td>
<td>500</td>
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<tr>
<td>Indirect cost</td>
<td>165</td>
</tr>
</tbody>
</table>

Total: $6,275

---

THEREFORE BE IT RESOLVED: That Resolution 970828-B4 be amended to approve submission and **authorization for augmentation** application for Foster Parent/Independent Training program for the period of July 1, 1997 through September 30, 1997 for the amount of $6,275.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record the appropriated funds on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports to the California Community Colleges Chancellor’s Office.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated by: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980129-B37
Authorization to contract with Jeff J. Jones at the rate of $50.00 per hour for a total amount not to exceed $5,000, to provide planning, and to coordinate assistance with participant recruitment and fundraising for the Bayview Hunters Point Community Environmental Justice project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999

President and Members:

The Southeast Campus of City College of San Francisco in partnership with the San Francisco Police Department Environmental Crimes Unit, Urban Habitat and the Southeast Alliance for Environmental Justice has received a grant in the amount of $249,000 (Resolution No. 971030-B35.) The grant will train and engage 100 community residents and Southeast Campus students who will monitor and police the community in an effort to reduce environmental crimes and eliminate public health hazards such as pollution and illegal dumping of toxic waste in the community.

Mr. Jones has played a significant role in the development of the grant and in convening the participant partners. He is a long-range planning consultant and successful grant writer. Additionally, he is knowledgeable of the Bayview community having worked with several agencies in the community.

Office space and occasional use of classrooms for meetings and training at the Southeast Campus constitute the only required District match for this grant.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes City College of San Francisco to contract with Jeff J. Jones to provide planning, coordination, recruitment and related activities for the period October 1, 1997 through September 30, 1999 in the amount not to exceed $5,000.
FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute all documents necessary to effect such a contract.

Recommended for Adoption:
Del M. Anderson
Chancellor

Orginator: Bernice Brown
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980129-B38

Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office for Foster Parent/Independent Living Training program for the period Oct 1, 1997 through June 30, 1998, in the amount of $9,825 as part of an agreement to provide training through June 30, 1998. This reflects a change on the fiscal calendar of the State Chancellor's Office for this program.

President and Members:

For many years, California Community Colleges Foster Parent Training Program has received funding to provide training to foster parents, group home staff, social workers and youth in foster care between the ages of 16 and 19 through an interagency agreement with the State Department of Social Services and the California Community Colleges Foundation. The purpose of this Independent Living Skills training money is to better prepare adolescents for emancipation, to provide specific training for foster parents and group home staff in order to enable them to recognize needs and provide appropriate support to facilitate the youth's exit from dependency, and to the extent possible, include social worker training as part of the team approach to supporting youth on their caseload who are in the process of working toward emancipation. The San Francisco Community College District seeks approval to submit an application for such funds, and appropriate funds receivable to conduct a Foster Parent/Independent Living Training Program for the period October 1, 1997 through June 30, 2000. The San Francisco Community College District is requesting $9,825 for the period October 1, 1997 through June 30, 1998 as part of an agreement to provide training through June 30, 1998. This reflects a change on the fiscal calendar of the State Chancellor's Office for this program.

No District matching funds are required.

State Income from State Sources

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Chancellor's Office</td>
<td>$9,825</td>
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Expenditures

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<td>Classified salary</td>
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<td>Fringe benefits</td>
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<td>Supplies &amp; materials</td>
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<td>Other operating expenses</td>
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<td>Indirect cost</td>
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Total: $9,825

The following resolution is recommended for adopting:

RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to (1) submit an application and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office for Foster Parent/Independent Living Training Program for the period October 1, 1997 through June 30, 1998, in the amount of $9,820. Allocation for each fiscal year will be determined according to an allocation formula determined by the Chancellor’s office.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption

Del Anderson
Chancellor

Originator: Sandra Handler
Subject: Resolution No. 980129-B39
Authorization for Contract Modification #1 with Logan Hopper Associates, for Special Services and Advice to provide the District with the Final Project Proposal (FPP), for the February 1, 1998 submittal to the State Chancellor’s Office, for Capital Outlay Funding, for the Project: CCSF Gymnasium, at a cost not to exceed $5,000.

President and Members:

Resolution 970626-B27 authorized the District to contract with Logan Hopper Associates (LHA) to provide a comprehensive revised COBCP and Initial Project Proposal (IPP) for the July 1997 submittal to the State Chancellor’s Office, for Capital Outlay Funding, for the Project: CCSF Gymnasium, located on the Phelan Campus. The District now wished to augment this contract to include additional work required for the next step in the funding process which is to complete the Final Project Proposal which is due February 1, 1998. LHA will provide additional required drawings, specifications, details and a comprehensive cost estimate to complete the funding request.

The total cost of this Contract is $5,000 and is to be charged to Appropriation No. U-0130-5690-6600-S. This contract will be completed on or before 2/10/98.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for Contract Modification #1 with Logan Hopper Associates, for Special Services and Advice to provide the District with the Final Project Proposal (FPP), for the February 1, 1998 submittal to the State Chancellor’s Office, for Capital Outlay Funding, for the Project: CCSF Gymnasium, at a cost not to exceed $5,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute all documents necessary and to charge such work to appropriation No. U-0130-5690-6600-S.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originators: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-B40
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor’s Office California Community Colleges for providing matriculation services to students enrolled in designated noncredit courses and programs. Funding, July 1, 1997 to June 30, 1998, not to exceed $1,743,710.

President and Members:

Recent legislation has appropriated money to community college districts beginning with the 1997-98 fiscal year to provide matriculation-related services for students enrolled in designated noncredit courses or programs. The designated areas are: Elementary and Secondary Basic Skills; English as a Second Language; Disabled; Citizenship; Parenting; Short-term Vocational. These services include, but are not limited to: orientation, assessment, counseling and advisement. The noncredit matriculation funding is ongoing Proposition 98 funding.

There is a one-to-one district match. The actual budget will be submitted to the Board at its February 26, 1998 meeting.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor’s Office California Community Colleges for providing matriculation services to students enrolled in designated noncredit courses and programs. Funding, July 1, 1997 to June 30, 1998, not to exceed $1,743,710.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Nicholar Chang
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than $3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $286,843.65 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

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<tr>
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<td>Direct Payments</td>
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<td>Travel/Mileage</td>
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<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$286,843.65</strong></td>
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</table>

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129-C2
Procurement of equipment, supplies, services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $1,231,210.53

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Subject: Resolution No. 980129-C3
Acceptance of Gifts

1) Two Intergraph 2000 Series Workstation and Two Intergraph 190" Color Monitors
2) Nine Auto Engines and One 5-Speed Transmission
3) Micron 386 Computer with Monitor and Keyboard
4) $300 Cash Contribution from SIT Investment Associates Foundation (Employer’s Matching Gift)
5) Automobile

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the following as gifts:

1. Description: Two Intergraph 2000 Series Workstation and Two Intergraph 190" Color Monitors

Donor: Heery International, Inc.
Beneficiary: Computer & Information Science Department

Market Value Declared by Donor: $3,900
2. Description: Nine Auto Engines and One 5-Speed Transmission  
   Donor: Frances Pang  
   Beneficiary: Automotive/Trade Skills  
   Market Value Declared by Donor: $2,000

3. Description: Micron 386 Computer with Monitor and Keyboard  
   Donor: Alfred T. Lee  
   Beneficiary: Chemistry Department  
   Market Value Declared by Donor: $600

4. Description: $300 Cash (Employer's Matching Gift)  
   Donor: SIT Investment Associates Foundation  
   Beneficiary: SFCCD General Unrestricted Fund  
   Market Value Declared by Donor: $300

5. Description: 1992 Isuzu Sedan  
   Donor: Fred Hansen  
   Beneficiary: Automotive/Trade Skills  
   Market Value Declared by Donor: $2,000

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.
FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the fits by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the  
City College of San Francisco District

Subject: Resolution No. 980129-L1 
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and © termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.
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<th>INSURANCE COMPANIES</th>
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<th>AMOUNT</th>
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b) CUSTODIAL ACCOUNTS

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c) TERMINATION/CANCELLATIONS

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FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
REQUIRES FIVE AFFIRMATIVE VOTES

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980129 - P1
Amending the San Francisco Community
College District Policy Manual Section
1.05 Meetings, by Suspending Part of Policy Manual
Section 1.05 D

President and Members:

San Francisco Community College District Policy Manual Section 1.05 D reads as follows: “Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. Any policy or by-law which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District.”

The Brown Act was recently amended so that items of business not appearing on the posted agenda could be acted upon if there was a determination of need by a two-thirds vote of the members of the legislative body present at the meeting. This amendment will bring the policy into conformity with current law.

The following resolution is recommended for adoption:

WHEREAS: San Francisco Community College District Policy Section 1.05 D provides that any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, provided notice of said intended action has been given at a previous meeting; but

WHEREAS: This section 1.05 D also provides that any policy or by-law which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District; and

WHEREAS: The process requiring prior notice to amend the policy is not required by law; and

WHEREAS: The Chancellor seeks to amend PM 1.05 in as an expedient manner as possible to conform with existing law; and
WHEREAS: The usual two readings to change the policy manual to effectuate this change will unnecessarily delay the amending of this policy; and

WHEREAS: The Board finds that the temporary suspension of that part of Policy Manual Section 1.05 D requiring prior notice to amend the policy manual is in the best interest of the District.

THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby temporarily suspends that part of Policy Manual Section 1.05 D which would require that prior notice be given at a previous meeting in order to amend the policy manual. (Requires Five Votes)

AND FURTHER BE IT RESOLVED: That the San Francisco Community College District Policy Manual Section 1.05 Meetings be amended to read as follows effective immediately: (NOTE: Additions or substitutions are indicated by bold and italic and deletions are indicated by strikeout.)

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Ronald Lee
A. Order of business for Regular Meetings may be as follows:
I. Roll Call
II. Pledge of Allegiance
III. Approval of Minutes (if available)
IV. Special Presentations (if scheduled)
V. Report from the Academic Senate
VI. Report from the Associated Students’ Council
VII. Report from the Classified Senate
VIII. Board of Trustees’ Reports
IX. Introduction of New Staff Members (if appropriate)
X. Chancellor and Staff Reports
XI. Adoption of Resolutions Agenda
XII. Action on Resolutions Agenda Items
XIII. Requests to Speak
XIV. Adjournment

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting. In the conduct of its business, the procedure of the Board will be governed by the policies set forth in this manual, or if not covered thereby then by Robert's Rules of Order, Revised, however, no procedural rules or rulings shall operate to invalidate otherwise lawful actions of the Board.

B. Preparation for Meetings. At least seventy-two (72) hours before a regular meeting, an agenda shall be posted containing a brief general description of each item of business to be transacted or discussed at the meeting, including closed session items. The agenda for Board meetings shall be delivered to Board members at least seventy-two (72) hours prior to the time of regular meetings and at least twenty-four (24) hours prior to the time of special meetings. Resolutions proposed by individual Board members must obtain the concurrence of two (2) other Board members. However, items requiring Board action which do not appear on the agenda may be acted upon under any of the following circumstances: 1. At least four (4) Board members determine that an emergency situation exists, 2. At least five (5) Board members [or all members present if fewer than five (5)] determine that the need to take immediate action and that the need for immediate action came to the attention of the District subsequent to the agenda being posted, or 3. The matter was posted on an agenda for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken. Prior to discussing any item pursuant to these three exceptions, the Board shall publicly identify the item. An "emergency situation" shall mean: (a) Work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board (b) Crippling...
disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the Board. Agenda items appearing on the published agenda may be removed by a majority vote of the Board. The Agenda shall be posted at the entrance door at 33 Gough Street and in the lobby of Conlan Hall at City College of San Francisco, 50 Phelan Avenue, at least seventy-two (72) hours prior to the time of the regular meetings and at least twenty-four (24) hours prior to the time of special meetings and these sites shall be the official posting locations of all Board agendas. In addition, to the extent practicable, the agenda shall be posted in other facilities and sites as listed in the Administrative Regulations. A notice identifying the location, date, and time of the regular meeting shall be posted at the official posting locations at least ten (10) days prior to the meeting and shall remain so posted to and including the time of the meeting.

B. prior to the time of the regular meetings and at least twenty-four (24) hours prior to the time of special meetings and these sites shall be the official posting locations of all Board agendas. In addition, to the extent practicable, the agenda shall be posted in other facilities and sites as listed in the Administrative Regulations. A notice identifying the location, date, and time of the regular meeting shall be posted at the official posting locations at least ten (10) days prior to the meeting and shall remain so posted to and including the time of the meeting.

A member of the public may place an item on the Board agenda for regular meetings if the item relates directly to District business and is a matter of public concern, and if a written request is received in the Chancellor’s Office no later than noon three full calendar weeks in advance of a regular Board meeting, and to avoid repetitive additions to the agenda, if the subject matter has not previously been submitted for the agenda within the past three months. In the interest of effective management of meeting time, no person shall place more than two items on any single regular agenda without justifying, to the satisfaction of the Chancellor, the necessity of including additional items on that agenda as opposed to later agendas. The Chancellor shall determine whether the specific matter is directly related to the business of the District. Items which have been properly submitted and verified as related to the business of the District will be addressed in the “Requests to Speak” portion of the agenda or otherwise at the conclusion of all other District business on the agenda. The member of the public who properly submits an agenda item will be allowed up to three (3) minutes at the meeting to present the information to the Board. Following this presentation, the Board may, but is not required to address the issue, may put the issue on a future agenda for more discussion and possible action, or may refer the issue to the administration.

C. Voting. The vote, by Roll Call, shall be taken and recorded when demanded by any member or as otherwise required by law.

D. Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. Any policy or bylaw which
is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members or of all those members present if four members are present, if such suspension is in the best interest of the District.

E. Reports. Board members requesting reports must do so through the President of the Board with the concurrence of at least two (2) other Board members.

F. Recording Minutes of Meeting. As records of Board actions at meetings, the minutes shall contain only resolutions and ultimate actions of the Board, but if any Trustee desires to have any additional matter included, he/she must submit a written statement with a request that it be included in the minutes. For regular meetings, there shall also be a tape recording of the proceedings and/or some other means of maintaining a permanent record of the proceedings. For special meetings, to the extent possible, there shall also be a tape recording of the proceedings and/or some other means of maintaining a permanent record of the proceedings.

Records of all business transacted and of all policies and regulations or other controls enacted by the Board shall be set forth in full in the official records of the District, which shall be the official public records of Board actions.

G. Regular Meetings of the Board. One or more meetings shall be held each month, at the regular meeting place of the Board, 33 Gough Street, San Francisco. The Board may also meet at other District locations served by the District or at other locations outside the District as provided by law.

H. Special Meetings of the Board. Such meetings may be called by the presiding officer of the Board or by a majority of the members of the Board by delivering personally or by mail written notice to each Board member and to appropriate media. Such meetings shall be within District boundaries except as otherwise provided by law.

I. Meetings Open to the Public. All official meetings of the Board, including committees, shall be open to the public as provided by law.

J. Meetings Closed to the Public. All closed sessions shall be closed to the public. Closed sessions may be held in accordance with the law. Closed sessions can be held during a regular or special meeting.

K. Quorum. A quorum for the conduct of Board business shall consist of four (4) members. No official action may be taken when a quorum is absent.

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon
including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not
otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980129-S1
Adoption of CCSF Transfer Enhancement Plan

President and Members:

The following resolution is recommended for adoption:

WHEREAS: During the past two years, faculty administrators, classified staff and students have joined together to develop a transfer enhancement plan for the college;

THEREFORE BE IT RESOLVED: That the Board of Trustees commends the work of the many faculty, administrators, classified staff and students who have produced the plan; and,

FURTHER BE IT RESOLVED: That the Board of Trustees hereby adopts the transfer enhancement plan document to guide CCSF’s planning and resource allocation; and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are authorized to take appropriate actions to implement this plan, and that an annual report shall be forwarded to the Board of Trustees regarding the progress made toward implementing the goals and objectives contained in the plan and any proposed revisions in the plan that have resulted from changing needs of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on Contracts under $30,000, Office of
Contract Education, City College of San

This report is for information only on contracts that the Office of Contract
Education negotiated or amended under $30,000 for the month of January 1998.

The San Francisco Public Library (SFPL #1)- contract total $6,940 - term

The Da Tung Commercial Trading Company (DTCT) - contract total
$8,800 - term January 5, 1998 through January 31, 1998 - for a 40-hour
Executive Business Program for the Chinese Delegation from Beijing, China.

Bureau of Engineering (BOE) — amend information shown on page 89 of
the resolution dated 12/18/97 by increasing contract total from $5,000 to
$5,358.47 — and extending term through January 13, 1998 - for a 20-hour
AutoCad training.
AMENDED AGENDA 2/25/98
Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
Chinatown/North Beach Campus

940 Filbert Street

Thursday, February 26, 1998
Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes -
    Regular Meeting - December 18, 1997

IV. Special Presentation
    Follow-up Report on Automotive Program - Frances Lee and Joseph
    Estupinian

V. Report from Academic Senate

VI. Report from Associated Students Council

VII. Report from Classified Senate

VIII. Board of Trustees' Reports

IX. Introductions of New Staff Members

X. Chancellor's Report

XI. Adoption of Resolutions Agenda

XII. Action on Resolutions Agenda Items

8:00 pm - Proclamation expressing appreciation to Ted Fang, Publisher of San
          Francisco Independent
8:15 pm - Special Hearing - Proposed location for new Chinatown/Northbeach Campus

Finance (Pages 1-34)

B1 - Authorization to establish a contract with Richard Ackermann to provide matriculation research on non-credit students for the Office of Matriculation for the period of March 1, 1998 to June 30, 1998 cost not to exceed $20,000.

B2 - Authorization contract with INTELECOM to receive the following for services provided by the District: seven VHS sets of the “On Common Ground” video to be used in the instructional programs at seven of the college’s sites and payment of $33,529.08 for the period January 15, 1998 to May 28, 1998.

B3 - Authorization to Amend the following Resolutions as indicated in the table.

B4 - Authorization to fund the Self-Insurance Fund from the General Unrestricted Fund for the prescription drug program and worker’s compensation program in amounts not to exceed $50,000 and $700,000, respectively, for the Fiscal year 97-88.

B5 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended December 31, 1997.

B6 - Authorization for City College of San Francisco to contract with, and appropriate funds from Dolby Laboratories Inc. to provide up to 240 hours of instruction, and up to 104 hours of project development, January 2, 1998 through June 30, 1998, City College of San Francisco, up to $46,400.

B7 - Authorization to contract with Tyson Norris, an Authorware expert to provide personal special services as an computer programmer and technical consultant to assist CCSF’s instructor in producing a custom training CD-ROM for the period November 1, 1997 through June 30, 1998 in the amount not to exceed $5,000.

B8 - Authorization to enter into agreement between the San Francisco Community College District and the Foundation of City College of San Francisco to establish the terms under which the District will provide...
space and administrative support to the Foundation and to establish other parameters of the relationship between the District and the Foundation.

B9 - Authorization to submit an application for a grant and appropriate all funds upon approval by the Walter & Elise Haas Fund to implement the establishment of a kiosk about the Diego Rivera Mural for the period of May 1, 1998 to December 31, 1998 in the amount not to exceed $60,005.

B10 - Authorization to establish a contract with Mediatrope LLC to provide technical assistance for the development of an electronic information kiosk about the Diego Rivera Mural, March 1, 1998 to June 30, 1998, cost not to exceed $8,000.

B11 - Authorization to appropriate all funds receivable from the College of the Desert, Advanced Transportation Initiative for funds awarded under the Petroleum Violation Escrow Account (PVEA) Program, May 9, 1997 to September 1, 1998, not to exceed $26,666.

B12 - Authorization to expend funds from the Chancellor’s Office California Community Colleges for providing matriculation services to students enrolled in designated non-credit courses and programs. Funding, July 1, 1997 to June 30, 1998, not to exceed $1,743,710.

B13 - Authorization to contract with San Francisco Unified School District to work in the development and implementation of the Tech Prep Consortium for the period July 1, 1997 through June 30, 1998. Total not to exceed $4,000.

B14 - Approval of a contract for special services and advice for Cherry J. Mangampat, an independent contractor, to provide professional coordination and technical assistance in the development of specialized training workshops for consultants and small business owners and the development of contractually required program documents, during the period between January 5, 1998 and February 28, 1998, at a cost not to exceed $4,000.

B15 - Authorization to enter into an agreement with the San Mateo County Community College District, on behalf of Skyline College, to provide funding in the amount of $49,472 for the San Francisco Small Business Development Center, a program of City College of San Francisco to establish a Center for International Trade Development, in partnership with Skyline College, for the period March 1, 1998 to June 30, 1998.

B16 - Authorization to receive bid from and award contract to Allied Heating & Air Conditioning Company, the lowest responsible bidder for providing
and installing an air conditioner system at the Rosenberg Library located at the Phelan Campus, for a cost not to exceed $16,860.

B17 - Authorization to apply to and file with the Governor’s Office of Emergency Services for financial assistance in an amount up to $8,352,660 for a seismic upgrade to the buildings of the John Adams Campus.

B18 - Authorization to receive bid from and award contract to Golden Bay Fence and Iron Works, the lowest responsible bidder for providing and installing a fence and gates at the Practice Field for the Project: Practice Field Fence, located at the Phelan Campus, for a cost not to exceed $60,000 $44,587.

B19 - Authorization to award contract to Pacesetter Industries Inc., the lowest responsible bidder to provide temporary facilities for the Project: Temporary Facilities, located at the Phelan Campus, for a cost not to exceed $450,000 $532,866. This contract will be completed on or before July 31, 1998.

B20 - Authorization for Contract Modification #3 with Basic Modular Facilities, to cover the cost of Change Order #3, for $10,372 for the Project: Conlan Hall Admissions and Records Alteration, located at Phelan Campus, for a total contract cost not to exceed $163,492, to be completed on or before February 28, 1998.

B21 - Authorization to enter into a sublease between San Francisco Community College District and the San Francisco City and County Department of Human Services on the premises at the Southeast Campus starting January 1, 1998 October 9, 1997, and to continue on a month to month basis or upon 30 days prior written notice, for the sum of $1,600.44 a month as well as the cost of One (1) FTE of Janitorial Staff, One (1) FTE of Security Staff, Utilities based upon square footage being subleased and signage

**Equipment, Supplies & Services (Pages 35-43)**

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts

C10 - Disposal of Personal Property With Insufficient Sales Value

**Human Resources (Pages 44-73)**
F1 - Interim Appointment Non-Educational Academic Administrator City College of San Francisco

G1-9 - Academic Employees, Credit Program, District Funded

H1-3 - Academic Employees, Credit Program, Categorically Funded

J1-6 - Academic Employees, Non-Credit Programs, Categorically Funded

K1 - Academic Employees, Non-Credit Programs, District Funded

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

N1 - Academic Employees Community Services Classes

Special - (Pages 74-78)

S1 - Authorizing Renaming the Learning Communities to McTyre Learning Communities

S2 - Adoption of the “City College of San Francisco Facilities Master Plan Update February 1998”

S3 - Adopting procedures for the selection of the student trustee be in accordance with Educational Code to be effective for the June 1, 1998 seating of the Student Trustee.

S4 - Adoption of Findings of Fact and Conclusions of the hearing Officer and the Recommendation of the Chancellor for the Expulsion of Student Case No. 979800001

Informational Reports (page 79) No Action Necessary

XII. Requests to Speak
XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: March 26, 1998
Gough Street Campus
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No: 980226-B1  
Authorization to establish a contract with Richard Ackermann to provide matriculation research on non-credit students for the Office of Matriculation for the period of March 1, 1998 to June 30, 1998 cost not to exceed $20,000.

President and Members:

The Office of Matriculation and Assessment and the Office of Research, Planning and Grants are continuing their examination of the impact of matriculation services upon CCSF students. This contract will provide the college with two studies on non-credit students. They are,

1. A longitudinal study of non-credit students progress through the non-credit ESL and basic skills curriculum; and
2. A demographic profile of students enrolled at the CCSF campuses

The Office of Matriculation and Assessment will pay for this contract from its categorical funds.

The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the District to contract with Richard Ackermann to provide non-credit matriculation research for the Office of Matriculation for the period of March 1, 1998 to June 30, 1998 contract modification cost not to exceed $20,000.

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community District.

Recommended for adoption,

Del M. Anderson  
Chancellor

Originators: Nicholar Chang/Robert Gabriner
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980226-B2
Authorization to contract with INTELECOM for the District to provide the services of a full-time instructor at 80% of a full-time load and to receive the following: seven VHS sets of the “On Common Ground” video to be used in the instructional programs at seven of the college’s sites and payment of $33,529.08 for the period January 15, 1998 to May 28, 1998

President and Members:

Provost Frances Lee has received a letter from INTELECOM, the Corporation for Community College Television, formally accepting City College of San Francisco’s proposed agreement to release Instructor Lynn Savage from 80 percent of her teaching duties in the spring of 1998 to develop a citizenship series entitled “On Common Ground. In return for the services of Ms. Savage, INTELECOM will provide the District with seven VHS sets of the “On Common Ground” Video for use as a supplement in the instructional programs at seven of the college’s sites. It is understood that a separate licensing agreement will be required if the District chooses to use the materials for distance learning. Additionally, TELECOM will pay the District $33,529.08, which breaks down as follows:

Salary: 1 semester $ 32,339 @80% = $25,871.20
Benefits: 1 semester $ 6,476.80 @80% = 5,174.24
Overhead: @ 8% of total = 2,483.64
Total $33,529.08

The following resolution is recommended for adoption:

NOW THEREFORE BE IT RESOLVED: That authorization be given by the Board of Trustees to contract with INTELECOM for the District to provide the services of a full-time instructor at 80% of a full-time load and to receive the following: seven VHS sets of the “On Common Ground” video to be used in the instructional programs at seven of the college’s sites and payment of $33,529.08 for the period January 15, 1998 to May 28, 1998 and
FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute all documents necessary to effect such a contract.

Recommended for Adoption:
Del M. Anderson
Chancellor

Originator: Stephen J. Herman
Honorable Board of Trustees of the 
San Francisco Community College District 

Subject: Resolution No. 980226-B3  
Authorization to Amend the following Resolutions as indicated in the table

President and Members:

<table>
<thead>
<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/ CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS; ORIGINATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 970731-B30</td>
<td>California State Department of Education State Preschool Education Program</td>
<td>Fiscal Year 1997-98</td>
<td>$567,009</td>
<td>+$11,561</td>
<td>$578,570</td>
<td>$11,561 will be used for School Aide Salaries and Fringe Benefits. Sandra Handler</td>
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<tr>
<td>B 970731-B31</td>
<td>California State Department of Education/Child Development Division for Center Based Child Development program</td>
<td>Fiscal Year 1997-98</td>
<td>$362,907</td>
<td>+$7,400</td>
<td>$370,307</td>
<td>$7,400 will be used for Classified Salaries and Fringe Benefits. Sandra Handler</td>
</tr>
<tr>
<td>C 970731-B32</td>
<td>California State Department of Education/Child Development Division</td>
<td>Fiscal Year 1997-98</td>
<td>$21,897</td>
<td>+$446</td>
<td>$22,343</td>
<td>$446 will be used for supplies Sandra Handler</td>
</tr>
<tr>
<td>D 971218-B14</td>
<td>Agreement with Joseph Newmyer for providing special services and advice related to the Board’s Fiscal Review Commission</td>
<td></td>
<td>$5,000</td>
<td>+$2,500</td>
<td>$7,500</td>
<td>James Kendrix</td>
</tr>
<tr>
<td>E 970731-W1</td>
<td>Mr. And Mrs. Pius Lee and Sharon Feng (St. Mary's School - 888 Clay Street)</td>
<td>August 6, 1997 - June 7, 2002</td>
<td>$52,000/Yr. plus utilities and custodial</td>
<td>+ $6,500 plus + day more of utilities + custodial</td>
<td>$58,500 plus utilities + custodial</td>
<td>Additional money will allow us to offer Sunday classes Stephen Herman Joanne Low</td>
</tr>
<tr>
<td>ORIGINAL RESOLUTION NUMBER</td>
<td>GRANTOR/CONTRACTOR</td>
<td>CONTRACT DATE</td>
<td>ORIGINAL TOTAL AMOUNT</td>
<td>CHANGE</td>
<td>NEW TOTAL NOT TO EXCEED</td>
<td>COMMENTS; ORIGINATOR</td>
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<tr>
<td>F 980129-B19</td>
<td>C-CAPP</td>
<td>Fiscal Year 1997-98</td>
<td>$7,260</td>
<td>Adding Danyell Harris to the individuals listed to replace Shavonne Jackson, and remove Brandy Johanson.</td>
<td>$7,260</td>
<td>Bernice Brown</td>
</tr>
</tbody>
</table>

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Del M. Anderson
Chancellor
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-B4
Authorization to fund the Self-Insurance Fund from the General Unrestricted Fund for the prescription drug program and worker’s compensation program in amounts not to exceed $50,000 and $700,000, respectively, for the Fiscal year 97-88

President and Members:

The prescription drug program and worker’s compensation program are two examples of employee benefit programs that are self-insured. Self-insured means that the District is primarily susceptible to risk of loss, rather than a third-party insurer assuming the risk. Accordingly, self-insured parties must appropriate a funding level in separate self-insurance funds to settle all potential claims. For fiscal year 97-98, the District established the Self-Insurance Fund to accommodate the accounting for the self-insured programs. Per the State Budget and Accounting Manual, “the self-insurance fund is designated to account for income and expenditures of self-insurance programs.” The funding level deemed appropriate in fiscal year 97-98 (based upon historical data and current budgetary levels) for the prescription drug and worker’s compensation programs are $50,000 and $700,000, respectively. Both amounts will be funded from the District’s General Unrestricted fund. Any potential unused funds will be carried forward to fiscal year 98-99 to cover claims in that year.

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to fund the Self-Insurance Fund from the General Unrestricted Fund for the prescription drug program and worker’s compensation programs in amounts not to exceed $50,000 and $700,000, respectively, for the Fiscal year 97-88,

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

02/26/98 - B4 page 1
Subject: Resolution No. 980226-B5
Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended December 31, 1997.

President and Members:

Title 5 of the California Code of Regulations, Section 58310 requires California’s Community College Districts to report quarterly on their financial condition. Starting with the quarter ending December 31, 1997 and quarterly thereafter, districts are required to provide to the chancellor’s office the completed form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended June 30, 1997 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD

Recommended for adoption:

Del A. Anderson
Chancellor

Originated By:

James Kendrix
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980226-B6
Authorization for City College of San Francisco to contract with and appropriate funds from Dolby Laboratories Inc. to provide up to 240 hours of instruction, and up to 104 hours of project development, January 2, 1998 through June 30, 1998, up to $46,400.

President and Members:

Dolby Laboratories, Inc. has requested that City College of San Francisco provide up to 240 hours of instruction in Fundamentals of Keyboarding, Basic Word Processing and ESL at $150 per hour, and up to 104 hours of project development at $100 per hour.

<table>
<thead>
<tr>
<th>Local Income</th>
<th>Dolby Laboratories, Inc.</th>
<th>$46,400</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td></td>
<td>$36,000</td>
</tr>
<tr>
<td>Project Management</td>
<td></td>
<td>10,400</td>
</tr>
<tr>
<td>Total:</td>
<td></td>
<td>$46,400</td>
</tr>
</tbody>
</table>

No district match is required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to execute a contract on behalf of City College of San Francisco with Dolby Laboratories, Inc. to provide up to 240 hours of instruction, and up to 104 hours of project development, January 2, 1998 through June 30, 1998, City College of San Francisco, up to $46,400.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980226–B7
Authorization to contract with Tyson Norris, an Authorware expert to provide special services as a computer programmer and technical consultant to assist CCSF’s instructor in producing a custom training CD-ROM for the period November 1, 1997 through June 30, 1998 in the amount not to exceed $5,000.

President and Members:

On July 25, 1997 the Board of Trustees approved Resolution No. 970731-B25 authorizing the Office of Contract Education to enter into agreement with the State Chancellor’s Office to continue funding the Workplace Learning Resource Center (WpLRC) for the fourth year. One of the objectives is to continue the production of “A Model for VESL Training for Hotel Housekeepers” custom training CD-ROM.

The Office of Contract Education wishes to retain the special services of Mr. Tyson Norris. Mr. Norris has been selected on the basis of his knowledge of the Authorware software and previous experience in producing the custom training CD-ROM for the WpLRC.

Funding for this special service contract is from the Workplace Learning Resource Center (WpLRC). No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with Tyson Norris, an Authorware expert to provide special services as a computer programmer and technical consultant to assist CCSF’s instructor in producing a custom training CD-ROM for the period November 1, 1997 through June 30, 1998 in the amount not to exceed $5,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommend for adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

02/26/98 - B7 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-B8
Authorization to enter into agreement between the San Francisco Community College District and the Foundation of City College of San Francisco to establish the terms under which the District will provide space and administrative support to the Foundation and to establish other parameters of the relationship between the District and the Foundation.

President and Members:

The Foundation of City College of San Francisco was incorporated as an independent foundation in 1967 to promote and assist the educational services of the City College of San Francisco and to engage in such activities for the attainment of said purposes, including but not limited to the establishment of an Educational and Scholarship Fund for the purpose of receiving donations, bequests, gifts, income and any other monies for the exclusive benefit of City College of San Francisco, its programs and its students. The activities of the Foundation - fundraising, community relations and college development – are all activities that the District wishes to engage in and which are performed solely for the benefit of the District. The Foundation acts as a contractor of the District in performing these services. This master agreement between the District and the Foundation spells out the terms of the arrangement by which the Foundation performs these services for the District and in return, the services to be provided by the District for said services.

The following resolution is recommended for adoption:

Resolved: That the Board of Trustees of the San Francisco Community College District hereby authorizes an agreement between the San Francisco Community College District and the Foundation of City College of San Francisco to establish the terms under which the District will provide space and administrative support to the Foundation and to establish other parameters of the relationship between the District and the Foundation.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents necessary on behalf of the San Francisco Community College District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originators: Stephen Herman
Dottie Krzyzanoski
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980226-B9
Authorization to submit an application for a grant and appropriate all funds upon approval by the Walter & Elise Haas Fund to implement establishment of a kiosk about the Diego Rivera Mural for the period of March 1, 1998 to December 31, 1998 in the amount not to exceed $60,005

President and Members:

The Office of Research, Planning and Grants in collaboration with the Diego Rivera Mural Working Group comprised of CCSF faculty and staff is seeking authorization to apply for and appropriate all funds from the Walter and Elise Haas Fund to implement a multi-media kiosk based on the Diego-Rivera mural. The funds will provide release time for a faculty project coordinator, stipends for faculty participation in the project, and support for the implementation of the electronic design and programming of the multi-media portion of the project. The Diego Rivera Mural kiosk will be located in the lobby of the Diego Rivera Theater. Eventually, the Diego kiosks will be placed in various sites throughout the City of San Francisco including museums, libraries and cultural centers.

There is no additional space required. Some technical maintenance for the kiosk will be required as in-kind match. City College of San Francisco is the fiscal agent.

Income
Haas Fund grant $60,005

Expenditures
Salaries $12,560
Supplies/Materials $10,000
Mediatrope LL Design, production, programming, testing $33,000
Indirect cost $4,445
Total $60,005
The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to submit an application for a grant and appropriate all funds upon approval by the Walter & Elise Haas Fund to establish a kiosk for the Diego Rivera Mural for the period of March 1, 1998 to December 31, 1998 in the amount not to exceed $60,005.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980226-B10
Authorization to establish a contract with Mediatrope LLC to provide technical assistance for the development of an electronic information kiosk about the Diego Rivera Mural, March 1, 1998 to June 30, 1998, cost not to exceed $8,000.

President and Members:

The Office of Research, Planning and Grants in collaboration with the Diego Rivera Mural Working Group comprised of faculty and staff at City College of San Francisco wishes to contract with Mediatrope LLC, designers of electronic information systems, to provide services for the design of an electronic kiosk about the Diego Rivera Mural located in the Diego Rivera Theater of CCSF. Mediatrope will provide the conceptual designs, storyboard, proposals for graphic design and a workplan for implementation. External grant funds will support the implementation phase of this project during the second half of this calendar year. Funds for this contract will come from the Office of Research, Planning and Grants. Contract listed according to California Government Code Section 53060.

The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the establishment of contract with Mediatrope LLC to provide technical assistance in the development of an electronic kiosk about the Diego Rivera Mural for CCSF for the period of March 1, 1998 to June 30, 1998, cost not to exceed $8,000.

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community District.

Recommended for adoption,

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-B11
Authorization to appropriate all funds receivable from the College of the Desert, Advanced Transportation Initiative for funds awarded under the Petroleum Violation Escrow Account (PVEA) Program, May 9, 1997 to September 1, 1998, not to exceed $26,666.

President and Members:

City College of San Francisco, a member of Advanced Transportation Technologies Initiative (ATTI), is eligible to receive up to $26,666 of $200,000 awarded to ATTI Centers by the California State Legislature (AB 1671) under the U.S. Department of Energy, Petroleum Violation Escrow Account (PVEA) Program. The DOE intent is that these funds be allocated to programs, such as ATTI, which develop and implement clean air technology education. The College of the Desert will serve as fiscal agent to the California Energy Commission and Department of Energy for these funds.

**Income:**

| Income: Petroleum Violation Escrow Account (PVEA) Program through ATTI, College of the Desert | $26,666 |

**Expenditures:**

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$11,181</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>204</td>
</tr>
<tr>
<td>Supplies</td>
<td>500</td>
</tr>
<tr>
<td>Other Operating Expenses &amp; Services</td>
<td>656</td>
</tr>
<tr>
<td>Other Outgo - Skyline College</td>
<td>1,109</td>
</tr>
<tr>
<td>Equipment</td>
<td>13,016</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$26,666</strong></td>
</tr>
</tbody>
</table>

No general fund monies from the District are required as matching funds.

The following resolution is recommended for adoption:

**RESOLVED:** That the Board authorizes the district to appropriate all funds receivable from the College of the Desert, Advanced Transportation Initiative.
Transportation Initiative for funds awarded under the Petroleum Violation Escrow Account (PVEA) Program, May 9, 1997 to September 1, 1998, not to exceed $26,666.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis G. McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-B12
Authorization to expend funds from the Chancellor’s Office California Community Colleges for providing matriculation services to students enrolled in designated non-credit courses and programs. Funding, July 1, 1997 to June 30, 1998, not to exceed $1,743,710.

President and Members:

On January 29, 1998 the SFCCD Board of Trustees approved Board Resolution 980129-B40 to submit an application for funds and appropriate all funds receivable from the Chancellor’s Office California Community Colleges for providing matriculation services to students enrolled in designated non-credit courses and programs. Recent legislation appropriated money to community college districts beginning with the 1997-98 fiscal year for this purpose. The designated areas are: Elementary and Secondary Basic Skills; English as a Second Language; Disabled; Citizenship; Parenting; Short-term Vocational. These services include, but are not limited to: orientation, assessment, counseling and advisement. The non-credit matriculation funding is ongoing Proposition 98 funding.

There is a one-to-one District match, however current outgoing expenditure will qualify.

Income from Chancellor’s Office:

Non-credit Matriculation Funding $ 1,743,710

Expenditures:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$ 1,120,000</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>326,210</td>
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<tr>
<td>Employee Benefits</td>
<td>131,000</td>
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<tr>
<td>Supplies</td>
<td>44,000</td>
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<tr>
<td>Other Operating Expenses</td>
<td>52,500</td>
</tr>
<tr>
<td>Capital Outlay/Equipment</td>
<td>70,000</td>
</tr>
<tr>
<td>Total</td>
<td>$ 1,743,710</td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to expend funds from the Chancellor’s Office California Community Colleges for providing matriculation services to students enrolled in designated non-credit courses and programs. Funding, July 1, 1997 to June 30, 1998, not to exceed $1,743,710.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Nicholar Chang
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-B13
Authorization to contract with San Francisco Unified School District to work in the development and implementation of the Tech Prep Consortium for the period July 1, 1997 through June 30, 1998. Total not to exceed $4,000.

President and Members:

The Board of Trustees approved Board Resolution 970227-B9 appropriating funds from Chancellor's Office California Community Colleges for a grant to continue the development of the Tech Prep Consortium, which provides a bridging program between secondary and post-secondary schools in the area of technical education. As a participant in the Consortium and subrecipient of the grant, San Francisco Unified will provided teachers, counselors and administrators to work on Tech Prep activities, including curriculum development, direct services to students, staff development, conferences and supplies required for such activities.

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to contract with San Francisco Unified School District to work in the development and implementation of the Tech Prep Consortium for the period July 1, 1997 through June 30, 1998. Total not to exceed $4,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Phyllis G. McGuire

02/26/98 - B13 page 1
Subject: Resolution No. 980226-B14
Approval of a contract for special services and advice for Cherry J. Mangampat, an independent contractor, to provide professional coordination and technical assistance in the development of specialized training workshops for consultants and small business owners and the development of contractually required program documents, during the period between January 5, 1998 and February 28, 1998, at a cost not to exceed $4,000.

President and Members:

On November 20, 1997, the Board of Trustees adopted a resolution which authorized the execution and submission of Standard Grant Agreement, C97-0105, and appropriation of all funds received upon approval by the California Trade and Commerce Agency to provide continued funding for the SBDC for the period January 1, 1998 to December 31, 1998. In order to accomplish the SBDC’s mission to increase local economic development by providing business counseling and training to small business owners, the SBDC is in the process of increasing its consulting team’s capacity to perform business counseling with more small business owners and is developing and implementing new specialized training workshops.

The anticipated development of marketing and training materials to be developed by Cherry J. Mangampat, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones for in-depth one-on-one counseling and training. It will increase the depth and expertise of the SBDC counseling team.

No General District Funds required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract for services with Cherry J. Mangampat, an independent contractor, to provide professional coordination and technical assistance in the development of specialized training workshops for consultants and small business owners and the development of contractually required program documents, during the period between January 5, 1998 and February 28, 1998, at a cost not to exceed $4,000, be approved.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Subject: Resolution No. 980226-B15
Authorization to enter into an agreement with the San Mateo County Community College District, on behalf of Skyline College, to provide funding in the amount of $49,472 for the San Francisco Small Business Development Center, a program of City College of San Francisco to establish a Center for International Trade Development, in partnership with Skyline College, for the period March 1, 1998 to June 30, 1998.

President and Members:

During December 1997, the San Mateo County Community College District, on behalf of Skyline College (SMCCCD), and the San Francisco Small Business Development Center, a program of City College of San Francisco (SBDC/CCSF), engaged in extensive discussions to form a partnership which will provide the best range of coordination, resource sharing, and delivery of international trade assistance services for the small business community. On January 5, 1998, SMCCCD and its partner, SBDC/CCSF, submitted an application to the Chancellor’s Office of California Community Colleges (COCCC) to receive $125,550 of funding to establish a Center for International Trade Development (CITD) to provide international trade assistance to businesses throughout Community College Bay Area Regions 3 and 4 for the period March 1, 1998 to June 30, 1998. The grant application was approved during January, 1998, and the formal Grant Agreement, number 97-0145, has been submitted for signature to SMCCCD, the fiscal agent for this grant.

SMCCCD and SBDC/CCSF desire to enter into a Memorandum of Agreement, which will serve as the basis for a contractual relationship between the parties, setting forth the terms, duties, and responsibilities of the parties, and providing funding for the SBDC/CCSF in the amount of $49,472 for the period March 1, 1998 to June 30, 1998. The program budget requires $54,089 of cash match. The SBDC will raise the required cash match through participation/cooperative agreements and donations from financial institutions, public utilities, private industry, chambers of commerce, business associations, charitable foundations, federal, state, and local governments, and other sources. Cash match will not be provided by the City College of San Francisco General Fund.

The following is a funding source and expenditure breakdown of the SBDC/CCSF portion of the 1998 CITD program budget:
The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the District to enter into an agreement with the San Mateo County Community College District to accept and appropriate funding in the amount of $49,472 for the San Francisco Small Business Development Center for the period March 1, 1998 to June 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-B16
Authorization to receive bid from and award contract to Allied Heating & Air Conditioning Company, the lowest responsible bidder for providing and installing an air conditioner system at the Rosenberg Library located at the Phelan Campus, for a cost not to exceed $15,000 $16,860.

President and Members:

The District received qualified bid proposals from mechanical contractors, including MBE firms and the District wishes to contract with the lowest responsible bidder, for the project: Air Conditioner System at Library Automation Room 519a, located in the Rosenberg Library on the Phelan Campus. The project consists of installing, adjusting and testing the new air conditioner system. This contract will be completed on or before March 31, 1998.

This project is urgently needed and will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to receive bid from and award contract to Allied Heating & Air Conditioning Company, the lowest responsible bidder, for providing and installing an air conditioner system at the Rosenberg Library located at the Phelan Campus, for a cost not to exceed $15,000 $16,860.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 980226-B17
Authorization to apply to and file with the Governor’s Office of Emergency Services for financial assistance in an amount up to $8,352,660 $12,500,000 for a seismic upgrade to the buildings of the John Adams Campus.

President and Members:

The District wishes to apply for and file with the Governors Office of Emergency Services for financial assistance for a seismic retro-fit to the buildings of the John Adams Campus under the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, P.L. 93-288, as amended.

This work will include structural system retro-fit, shear wall installation, foundation modifications and repairs to the building facade.

This project requires a District match of twenty-five percent (25%) to be paid for with the proceeds generated by the sale of the General Obligation Bonds. The balance of the grant, seventy-five percent (75%) will be provided by the Federal Government. The amount of the assistance will be determined upon review of the application.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to apply to and file with the Governors Office of Emergency Services for financial assistance in an amount up to $8,352,660 $12,500,000 for a seismic upgrade to the buildings of the John Adams Campus.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 980226-B18
Authorization to receive bid from and award contract to Golden Bay Fence and Iron Works, the lowest responsible bidder for providing and installing a fence and gates at the Practice Field for the Project: Practice Field Fence, located at the Phelan Campus, for a cost not to exceed $60,000 $44,4587.

President and Members:

The District received qualified bid proposals from fencing construction firms, including MBE firms and the District wishes to contract with the lowest responsible bidder, for the project: Practice Field Fence, located at the Phelan Campus. The project consists of installing a 10 feet high fence, approximately 1,400 linear feet, including gates, posts and fence components. This contract will be completed on or before July 31, 1998.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to receive bid from and award contract to Golden Bay Fence and Iron Works, the lowest responsible bidder, for providing and installing a fence and gates at the Practice Field for the Project: Practice Field Fence, located at the Phelan Campus, for a cost not to exceed $60,000 $44,587.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 980226-B19
Authorization to award contract to Pacesetter Industries Inc., the lowest responsible bidder to provide temporary facilities for the Project: Temporary Facilities, located at the Phelan Campus, for a cost not to exceed $450,000 $532,866. This contract will be completed on or before July 31, 1998.

President and Members:

The District received several qualified bid proposals from temp-building installation companies, including Minority Business Enterprise firms and the District wishes to contract with the lowest responsible bidder, for the project: Temporary Facilities, located at the Phelan Campus. These temporary facilities provide classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to Pacesetter Industries Inc., the lowest responsible bidder to provide temporary facilities for the Project: Temporary Facilities, located at the Phelan Campus, for a cost not to exceed $450,000 $532,866. This contract will be completed on or before July 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-B20
Authorization for Contract Modification #3 with Basic Modular Facilities, to cover the cost of Change Order #3, for $10,372 for the Project: Conlan Hall Admissions and Records Alteration, located at Phelan Campus, for a total contract cost not to exceed $163,492, to be completed on or before February 28, 1998.

President and Members:

Resolution No. 970828-B6 authorized the District to contract with Basic Modular Facilities for construction services for the project: Conlan Hall Admissions and Records Alteration, for a cost of $136,700. The project consists of constructing two staff training rooms, upgrading electrical power and telecommunications wiring, replacing cabinets and performing fire safety upgrades.

This Change Order #3 for, Contract Modification #3, in the amount of $10,372, includes the following:

(a) Remove existing built-in wall cabinets, patch and paint, $494; (b) Construction of new pony wall for electrical conduit and voice/data wiring, $2,252; (c) Installation of additional concrete coring, additional electrical panel, electrical monuments, and field lay-out work, $10,385; (d) Credit for deletion of 4000 Raceway and elevator control panels, ($3,269); (e) Remove and dispose existing VCT at Scantron room, floor preparation, and installation of new Armstrong VCT, $510. The total cost for Change Order #3, Contract Modification #3 is $10,372.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bond Funds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #3 with Basic Modular Facilities, to cover the cost of Change Order #3, for $10,372, for the Project: Conlan Hall Admissions and Records Alteration, located at Phelan Campus, for a total contract cost not to exceed $163,492, to be completed on or before February 27, 1998.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-B21
Authorization to enter into a sublease between San Francisco Community College District and the San Francisco City and County Department of Human Services on the premises at the Southeast Campus starting October 9, 1997, on a month to month basis, for the sum of $1,600.44 a month, to be increased by the same percentage increase adjustment charged to the District by the lessor of the property, as well as reimbursement to the District for the cost of One (1) FTE of Janitorial Staff, One (1) FTE of Security Staff, Utilities based upon square footage being subleased, and signage

President and Members:

The Director of Property for the City and County of San Francisco and the Southeast Community Facility Commission have granted approval for the District to sublease approximately 4,103.7 of rentable square feet on the premises located at Southeast Campus, 1800 Oakdale, to the San Francisco City and County Department of Human Services. The term of this sublease shall commence on October 9, 1997 and shall continue on a month to month basis.

RESOLVED: That the Board of Trustees hereby authorizes a sublease of approximately 4,103.7 of rentable square feet space on the premises located at Southeast Campus to the San Francisco City and County Department of Human Services, starting January 1, 1998 October 9, 1997, on a month to month basis, for the sum of $1,600.44 a month, to be increased by the same percentage increase adjustment charged to the District by the lessor of the property, as well as reimbursement to the District for the cost of One (1) FTE of Janitorial Staff, One (1) FTE of Security Staff, Utilities based upon square footage being subleased, and signage and
FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute such sublease agreement on behalf of the San Francisco Community College District

Recommended for adoption:

Del M. Anderson
Chancellor

Originators: Stephen J. Herman and Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $312,203.56 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Direct Payments $ 43,959.67</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase Orders 236,805.37</td>
</tr>
<tr>
<td>Travel/Mileage 31,438.52</td>
</tr>
<tr>
<td>GRAND TOTAL: $ 312,203.56</td>
</tr>
</tbody>
</table>

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-C2
Procurement of equipment, supplies, services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $1,044,162.02

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Subject: Resolution No. 980226-C3
Acceptance of Gifts

1) Three (3) Gilmore 4-Shaft Looms
2) One (1) LeClerc 4-Shaft Loom
3) One HP Laserjet Printer

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the following as gifts:

1. Description: Three Gilmore 4-Shaft Looms
   Donor: Margaret Gaynes and Yvonne Kortum
   Beneficiary: Consumer Arts & Science
   Market Value Declared by Donor: $450 each
2. Description: One LeClerc Loom
   Donor: Margaret Gaynes and Yvonne Kortum
   Beneficiary: Consumer Arts & Science
   Market Value Declared by Donor: $250

3. Description: IBM Laserjet Printer E
   Donor: Dale F. Shimasaki
   Beneficiary: SFCCD
   Market Value Declared by Donor: $500

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980226-C10  
Disposal of Personal Property With  
Insufficient Sales Value  

President and Members:  

It has been determined that the property listed in Attachment “A” is in unsatisfactory and unserviceable condition, and is of insufficient value to defray cost of arranging a sale. It is recommended that the property be disposed of in the local public dump.  

California Education Code Section 81452 reads in part as follows: “(c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, . . . it may be disposed of in the local public dump”.  

The following resolution is recommended for adoption:  

RESOLVED: That the Chancellor, Vice Chancellor, and Administration are hereby authorize that the properties listed in Attachment “A” be disposed of in the local public dump.  

Recommended for adoption:  

Del M. Anderson  
Chancellor  

Originator: James Kendrix
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<tr>
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Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226 - F1
       Interim Appointment
       Non-Educational Academic Administrator
       City College of San Francisco

President and Members:

Resolution No.980226 - F1 covers an interim non-educational academic
administrative appointment for the Interim Director, Information Technology
Services (Office of the Chief Operating Officer), City College of San Francisco.
Board of Trustees’ approval is required.

RESOLVED: That effective, February, 27, 1998, MAMIE HOW be
appointed as Interim Director, Information Technology Services (Office of
the Chief Operating Officer), City College of San Francisco. Salary shall
be in accordance with the 1997/98 Management Salary Schedule
Classification C, Dean II/Director.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980226-L1
Amending employment contract for the purpose of (a)
purchasing tax sheltered annuities, (b) contributing to tax
sheltered custodial accounts, for those employees
requesting such purchases or contributions, and (c)
termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made
available to its employees the provisions of Section 403(b) of the United States
Internal Revenue Code and Section 17501 of the California Revenue and
Taxation Code.

Employees of the San Francisco Community College District may
enter into an amendment of their employment contracts for the purpose of
effecting a reduction in the salaries paid to such employees, and that for each
employee who voluntarily elects to accept such reduction in his or her salary, the
San Francisco Community College District shall, as directed by such employee,
a) purchase, with an amount equal to the reduction in salary, a nontransferable
annuity contract issued by an insurance company selected by the employee
concerned, or (b) contribute an amount equal to such reduction in salary to a
custodial account of a custodian selected by the employee, in which all rights
under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco
Community college amend employment contract for the purpose of (a)
purchasing tax sheltered annuities, (b) contributing to tax sheltered
custodial accounts, for those employees requesting such purchases or
contributions, and © termination of the amendment to employment
contract, complying with the provisions of Section 403(b) of the United
States Internal Revenue Code, and Section 17501 of the California
Revenue and Taxation Code.
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FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 98226-S1  
Authorizing Renaming the Learning Communities  
to McTyre Learning Communities

President and Members:

Dean Jean McTyre passed away last December after a long struggle with cancer. As the Dean of Matriculation and Assessment, she was also one of the founders and creators of the Learning Communities Program (formerly known as the Matinee College). Recognizing learning communities as a way to enhance learning, collaboration, and retention, she worked with the faculty to identify appropriate courses for inclusion in the Program; she recruited instructors to teach the classes and counselors to provide counseling support; she encouraged her staff to develop brochures to publicize the program, to assist with the recruitment of students, to conduct informational meetings, and to facilitate student registration.

The Learning Communities Program came into existence because Jean was willing to assume the additional responsibility and to work tirelessly to bring this Program into fruition. As a person who forged strong links with her colleagues, staff, and students, Jean was a model of creating “communities” in her own life. Her colleagues, who worked with her and who have continued to be involved in the Program, would like to keep Jean’s memory alive by naming the Program after her. With Jean’s name attached to the Program, it would continue to provide inspiration for all who are touched by the Program.

The following resolution is recommended for adoption.

Therefore Be It Resolved: That the Board of Trustees authorizes that the Learning Communities Program be renamed McTyre Learning Communities effective immediately.

Recommended for Adoption:

Del M. Anderson

Originator: Frances Lee
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226 - S2
Adoption of the “City College of San Francisco Facilities Master Plan Update - February 1998”

President and Members:

The following resolution is recommended for adoption:

WHEREAS: During the past ten years, faculty, administrators, classified staff, students and community members have joined together to develop a facilities master plan for the entire college district; and

WHEREAS: This plan -- that complements the District’s Strategic Master Plan -- is needed immediately to support our funding requests to the State in our Five-year Capital Outlay Plan and for use in our Environmental Impact Reports for our proposed new sites;

THEREFORE BE IT RESOLVED: That the Board of Trustees hereby adopts the document entitled “City College of San Francisco Facilities Master Plan Update - February 1998” to guide the College’s planning and resource allocation for facilities; and

FURTHER BE IT RESOLVED: That the chancellor, chief operating officer, and/or their designees, in consultation with the shared-governance committees that cooperated in producing this plan, are authorized to take appropriate actions to implement the Facilities Master Plan, and that an annual report shall be forwarded to the Board of Trustees regarding the progress made toward implementing the goals and objectives contained in the plan and any proposed revisions in the plan that have resulted from the changing needs of the district.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter Goldstein
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-S3
Adopting procedures for the selection of the student trustee in accordance with Educational Code section 72023.5 to be effective for the June 1, 1998 seating of the Student Trustee.

President and Members:

In December 16, 1993, the Board passed resolution 931216-S6 authorizing the seating of the Student Trustee as selected by the Associated Students Student Trustee Selection Committee beginning with the January 1994 regular Board meeting. In November 1995 the voters changed the Charter of the City and County of San Francisco. The change effected the composition of the members of the Board of Trustees so that the California Educational Code relating to Student Trustees became applicable to the SFCCD Board, effective July 1, 1996. Educational Code section 72023.5 states that the student trustee...shall be chosen, and shall be recalled, by the students enrolled in the community colleges of the district in accordance with procedures prescribed by the governing board. Interpretation of this law is that student trustee members are required to be selected by a majority or plurality of all students who vote in a District election. The Dean of Student Activities will coordinate the election process in collaboration with the Associated Students.

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby adopts the attached procedures (entitled Guidelines for Students Trustee Election and Recall City College of San Francisco) in accordance with Educational Code section 72023.5 to be effective for the June 1, 1998 seating of the Student Trustee.

Recommended for adoption:
Del M. Anderson
Chancellor

Originators: Frank Chong
Jennifer Biehn
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980226-S4
Adoption of Findings of Fact and Conclusions of the
hearing Officer and the Recommendation of the
Chancellor for the Expulsion of Student Case No.
979800001

President and Members:

On September 19, 1997, a hearing was held before a District hearing
officer in the question of the suspension/expulsion of a student, case No. 979800001. The
hearing officer prepared a report with Findings of Fact and Conclusions. The
College administration reviewed the report and recommended expulsion to Del M.
Anderson, Chancellor of City College of San Francisco. Chancellor Anderson
confirmed the interim suspension and has recommended expulsion of the student.

The Board of Trustees at its closed session on December 17, 1997,
confirmed the Chancellor’s recommendation.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community
College District hereby adopts the Findings of Fact and Conclusions of the
Hearing Officer, dated September 19, 1997 and Recommendation of the
Chancellor dated November 26, 1997; and

FURTHER BE IT RESOLVED: That pursuant to Education Code
Sections 72122 and 76030 the student, Case #979800001 be and is
hereby expelled as a student of the San Francisco Community College
District effective February 26, 1998, for cause, including (1) Continued
disruptive behavior, continued willful disobedience, habitual profanity or
vulgarity or the open and/or persistent defiance of the authority of, or
persistent defiance of the authority of, or persistent abuse of, District
personnel or officials acting in the performance of their duties; (2) Failure
to comply with directions of District officials, faculty, staff or security
officers who are acting in the performance of their duties; (3) Disorderly,
lewd, indecent obscene, of offensive conduct or expression which
interferes with the District’s primary educational responsibility; (4)
Persistent, serious misconduct where other means of correction have
failed to bring about the proper conduct; (5) Assault or battery, abuse,
exortion, or any threat of force or violence directed toward any member of
the District community or District community or District visitor engaged in
authorized activities; (6) Obstruction or disruption of classes, administration, disciplinary procedures, governance processes, or authorized activities; (7) Willful misconduct which result in injury or death to a student or District personnel or which results in cutting, defacing or other injury to any real or personal property owned by the District; or injury to property belonging to member of the District community or to an authorized District visitor while on that property; (8) Unauthorized entry to or use of District facilities, supplies, or equipment.

Recommended for Adoption:
Del M. Anderson
Chancellor

Originator: Frank Chong
I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes -
  Regular Meeting - November 20, 1997
  Regular Meeting - January 29, 1998

IV. Special Presentation
  a) Report on the Multimedia Summit and Update on the
     Multimedia Certificate Program - Frances Lee and Jacqueline Shakdo

V. Report from Academic Senate

VI. Report from Associated Students Council

VII. Report from Classified Senate

VIII. Board of Trustees' Reports

IX. Introductions of New Staff Members

X. Chancellor's Report
  1) Progress Report on Faculty Hiring Document
2) Bond Issue Update - Peter Goldstein and Chris Bigelow

XI. Adoption of Resolutions Agenda

XII. Action on Resolutions Agenda Items

Finance (Pages 1-56)

**General Fund - Unrestricted:**

B1 - Authorization to augment the contract with STRATA Information Group (SIG) for special services to assist in the implementation of Banner Software by an additional $50,000, for a total cost not to exceed $450,000 from July 1, 1997 through June 30, 1998, and to extend the contract at a cost not to exceed $400,000 from July 1, 1998 through June 30, 1999.

B2 - Authorizing contract with Coastline Community College, for a telecourse license agreement for the cable rights to two telecourses to be offered during the Fall, 1998 semester, at a cost of $1500 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

B3 - Authorizing contract with Great Plains National, for a telecourse license agreement for the cable rights to one telecourse to be offered during Fall 1998 semester, at a cost of $500 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

B4 - Authorizing contract with Adult Learning Service of Public Broadcasting Service, for a Telecourse license agreement for the cable rights to twelve courses to be offered during Fall, 1998 semester, at a cost of $6,000 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

B5 - Authorizing contract with Miami-Dade telecourses for a telecourse license agreement for the cable rights to one course to be offered during Fall, 1998 semester, at a cost of $200 for the license fees and $14 per student royalty paid to the vendor by City College of San Francisco.

B6 - Authorizing contract with Jones Education Media for a telecourse license agreement for the cable rights to one course to be offered during Fall,
1998 semester, at a cost of $595 for the license fees and $20 per student royalty, paid to the vendor by City College of San Francisco.

B7  - Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 1998-99

B7A - Authorization to Amend the following Resolutions as indicated in the table.

B7B - Authorization to amend Resolution 971218-B16 which authorizes a contract with Pacific Bell for the provision of central office-based voice, voicemail and tandem network switching services (Centrex) from January 12, 1998 to January 12, 2000 to include authorization of a finance agreement with Pacific Bell Financial Services to provide financing for such services at a total cost not to exceed $674,082.24 which is the original $28,086.76 monthly cost extended over the 24-month duration of the contract.

B7C - Approval to contract with ______________ to provide consultant services for the search and selection of a new Chancellor, for the period March 27, 1998 through June 30, 1998, or upon the selection of a new Chancellor, whichever occurs earlier; in an amount not to exceed ______________

Capital Outlay/ Bond Projects:

B8  - Authorization to contract with Mr. Tony Festa to provide a comprehensive front-end assessment and performance analysis for the Custodial Department of the San Francisco Municipal Railway (MUNI) for the period February 23, 1998 through March 15, 1998 in the amount not to exceed $4,000.

B9  - Authorization for Contract Modification #2 with Alten Construction Inc., to cover the cost of Change Orders 6 and 7, for $5,053, for the Project: Weatherizing 1960 Carroll Avenue, San Francisco, for a total contract cost not to exceed $258,877.

B10 - Authorization to award contract to Admond Construction, the lowest responsible bidder for site preparation and utilities for the Project: Temporary Facilities, located at the Phelan Campus, for a cost not to exceed $436,300. This contract will be completed on or before June 30, 1998.

B11 - Authorization to augment the contract with Lera Electric for the portion of the Data Communications Cabling Project CB97ITS06, located at Batmale
Hall, Downtown Campus and John Adams Campus by $3,966 for a total cost not to exceed $55,966.

**Grants:**

**B12** - Authorization to (1) submit an application for funds and (2) appropriate funds receivable for a Workability III contract for a joint project with the Department of Rehabilitation, State of California, for the period of July 1, 1998 through June 30, 1999 City College of San Francisco. Total contract amount not to exceed $104,334.

**B13** - Authorization to establish a contract with Michael W. Oliver to conduct evaluation activities for the Eisenhower Math Grant during the period March 26, 1998 to June 30, 1998, cost not to exceed $11,000.

**B14** - Authorization to (1) enter into an agreement with the Private Industry Council of San Francisco; (2) collect fees for providing vocational assessment services and career development workshops to dislocated workers groups from July 1, 1997 through June 30, 1998; and (3) appropriate these fees for City College of San Francisco to cover the operating expenses for this service.

**B15** - Authorization to enter into a Grant Agreement, Number 97-143-018, with the Chancellor's Office of the California Community Colleges to provide funding for the San Francisco Small Business Development Center for the period January 1, 1998 to August 31, 1998, in the amount of $150,000.

**B16** - Approval of a contract for special services and advice for Dollie Mercedes, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for small business training workshops during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.

**B17** - Approval of a contract for special services and advice for Mary Lea Balsley, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for small business training workshops during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.

**B18** - Approval of a contract for special services and advice for Frederick J. Hornbacher, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business...
Development Center and to develop and prepare materials for small business training workshops during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.

B19  -  Approval of a contract for special services and advice for Caroline Krawiec Brownstone, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for International Trade training workshops during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.

B20  -  Authorization to contract with Diablo Valley College/Contra Costa Community College District for expenses related to reassigned time for a Diablo Valley College faculty member to provide support for the Regional Environment Resource and Assistance Center (REBRAC) personnel in creating Internet-ready health and safety training modules for the period February 1, 1998 to June 30, 1998, in the amount not to exceed $31,800.

B21  -  Authorization to contract with Mission College for expenses related to reassigned time for a Mission College faculty member to provide support for the Regional Environment Resource and Assistance Center (REBRAC) personnel in transferring some of its duties to Mission College for the period February 1, 1998 to June 30, 1998, in the amount not to exceed $16,700.

B22  -  Authorization to (1) submit an application for a grant and to (2) appropriate all funds upon approval by the National Science Foundation to establish “Enhancement of Community College Chemistry Curricula Using Networked Computers” through the City College of San Francisco Chemistry Department for the period July 1, 1998 to June 30, 2000 in the amount not to exceed $40,578.

B23  -  Authorization to enter into an Agreement with Network for Elders to provide organizing and planning and recruitment staff as well as miscellaneous support services to the City College Southeast Campus Bayview Hunters Point Community Environmental Justice Education Project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999 in the amount not to exceed $50,000.

B24  -  Authorization to (1) submit an application for funds and (2) appropriate funds in the amount $440,987 receivable upon approval by the California State Department of Education/Child Development Division, under the
State Preschool Full-Day Education Program, for the period January 1, 1998 through June 30, 1998, granted to City College of San Francisco.

B25 - Appropriating all funds receivable for the Community College Faculty and Staff Development Fund program from the State Chancellor’s Office, California Community Colleges, Fiscal Year 1997-98, $190,419.

B26 - Authorization to (1) submit an application for a one-time only Child Care Facility Grant from California Community Colleges Chancellor’s Office and (2) appropriate all funds in the amount of $135,000 awarded to City College receivable upon approval by the California Community Colleges Chancellor’s Office to renovate facilities at John Adams Campus.

B27 - Authorization to (1) participate in one-time-only funding from the California State Department of Education, Child Development Division and (2) to appropriate funds in the Amount of $15,943 granted to City College of San Francisco, Child Development/Family Studies Department for the period of December 1, 1997 through June 30, 1998. These funds will be used for instructional materials and supplies at Grace Child Development Center.

Equipment, Supplies & Services (Pages 57-67)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts

C10 - Disposal of Personal Property With Insufficient Sales Value

Human Resources (Pages 68-92)

F1 - Appointment Education Academic Administrator, City College of San Francisco

F2 - Exempt Grant-Funded Temporary Academic Administrative Appointment City College of San Francisco

G1-8 - Academic Employees, Credit Program, District Funded

H1-2 - Academic Employees, Credit Program, Categorically Funded

J1-2 - Academic Employees, Non-Credit Programs, Categorically Funded
L1 - Amending employment contract for the purpose of (a) purchasing tax
sheltered annuities, (b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions, and (c)
termination of the amendment to employment contract.

N1 - Academic Employees Community Services Classes

Special (Pages 93-101)

S1 - Authorizing Renaming the Learning Communities to McTyre Learning Communities

S2 - Board of Trustees authorization to join the San Francisco Consortium on Higher Education’s current effort to make housing on Treasure Island available for faculty, staff, and students.

S3 - Authorization to support in concept and purpose the Family Resource Center

S4 - Adopting Supplemental Regulations Relating To The District’s Procedures For Implementing the California Environmental Quality Act (CEQA): AR 7.19.01 - Staff Responsibility For CEQA Compliance, AR 7.19.02 - Public Hearing On Draft Environmental Impact Report

S5 - Delegating the Authority of the Board to the Chancellor and/or Chief Operating Officer to Request Shortened Review Periods Under the California Environmental Quality Act (CEQA), as Authorized by Title 14 of the California Code of Regulations, Section 15105(d)(2); and Directing that this Delegation be adopted as Administrative Regulation 7.19.03

S6 - WITHDRAWN

Informational Reports (page) No Action Necessary

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: April 30, 1998
Evans Campus
Subject: Resolution No. 980326-B1
Authorization to augment the contract with STRATA Information Group (SIG) for special services to assist in the implementation of Banner Software by an additional $50,000, for a total cost not to exceed $450,000 from July 1, 1997 through June 30, 1998, and to extend the contract at a cost not to exceed $400,000 from July 1, 1998 through June 30, 1999.

President and Members:

The College currently contracts with STRATA Information Group (SIG) to assist with the implementation of Banner software. SIG provides both the technical expertise as well as project management expertise to coordinate the diverse activities that must occur in different departments as part of the Banner implementation. The original contract for fiscal year 1997-98 was for technical consulting and project management related to Banner Student and Banner Financial Aid implementation. The services of SIG are also needed to meet the implementation deadline of Banner Payroll. An augmentation of the current year’s contracted is being requested.

The services of SIG will be required in 1998-1999 in order to complete the implementation of Banner Financial Aid, Banner Payroll and to assist in the development of web-based access to Banner to develop services such as web-based applications, and integration of student kiosks to Banner.

The cost of this contract will be partially offset with salary savings from the ITS Department’s budget. The college needs to ensure that the implementation of Banner software proceeds on schedule.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to augment the contract with STRATA Information Group (SIG) for special services to assist in the implementation of Banner Software by an additional $50,000, for a total cost not to exceed $450,000 from July 1, 1997 up to June 30, 1998, and to extend the contract at a cost not to exceed $400,000 from July 1, 1998 through June 30, 1999.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or Designee are hereby authorized to execute such a contract on behalf of the San Francisco Community College District.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mamie How
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B2
Authorization contract with Coastline Community College, for a telecourse license agreement for the cable rights to two telecourses to be offered during the Fall, 1998 semester, at a cost of $1500 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

President and Members:

City College of San Francisco is offering from Coastline Community College the following courses: Universe: The Infinite Frontier, and Music: Beginning Piano. These telecourses are college credit telecourses, and are distributed on cable channel 52. Each of these telecourses are licensed at $750 per semester, plus a $20 per student royalty, to be paid by city college of San Francisco to the vendor. The license fee is as follows:

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: The Infinite Frontier</td>
<td>$750</td>
</tr>
<tr>
<td>Music: Beginning Piano</td>
<td>$750</td>
</tr>
<tr>
<td></td>
<td>$1500</td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Coastline Community College license agreement for the cable rights to two telecourses to be offered during the Fall, 1998 semester, at a cost of $1500 for the license fee and $20 per student royalty for the second class, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jacqueline Shadko
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980326-B3  
Authorizing contract with Great Plains National, for a telecourse license agreement for the cable rights to one telecourse to be offered during Fall 1998 semester, at a cost of $500 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

President and Members:

City College of San Francisco is offering from Great Plains National one telecourse, Art America. This telecourse is a college credit course, and is distributed on cable channel 52. This telecourse has a license fee plus a $20 per student royalty, to be paid by City College of San Francisco to the vendor.

<table>
<thead>
<tr>
<th>LICENSE FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art America $ 500</td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Great Plains National for a telecourse license agreement for the cable rights to one telecourse to be offered during the, Fall 1998 semester, at a cost of $500 for the license fee and $20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Jacqueline Shadko
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B4
Authorizing contract with Adult Learning Service of Public Broadcasting Service, for a telecourse license agreement for the cable rights to twelve courses to be offered during Fall, 1998 semester, at a cost of $6,000 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

President and Members:

City College of San Francisco is offering from The Adult Learning Service of Public Broadcasting Service the following courses: Art of the Western World, Americas, The African, The American Cinema, Discovering Psychology, French in Action, Joseph Campbell, Living with Health, Something Ventured, The Photographic Vision, Taking the Lead and World of Chemistry. These telecourses are college credit courses, and are distributed on cable channel 52. Each telecourse has a license fee plus a $20 per student royalty, to be paid by City College of San Francisco to the vendor.

<table>
<thead>
<tr>
<th>License Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art of the Western World</td>
<td>$500</td>
</tr>
<tr>
<td>The Africans</td>
<td>500</td>
</tr>
<tr>
<td>American Cinema</td>
<td>500</td>
</tr>
<tr>
<td>Americas</td>
<td>500</td>
</tr>
<tr>
<td>Discovering Psychology</td>
<td>500</td>
</tr>
<tr>
<td>French in Action (French 1A)</td>
<td>500</td>
</tr>
<tr>
<td>Joseph Campbell (cassette course)</td>
<td>500</td>
</tr>
<tr>
<td>Living with Health</td>
<td>500</td>
</tr>
<tr>
<td>Something Ventured</td>
<td>500</td>
</tr>
<tr>
<td>The Photographic Vision</td>
<td>500</td>
</tr>
<tr>
<td>Taking the Lead</td>
<td>500</td>
</tr>
<tr>
<td>World of Chemistry</td>
<td>500</td>
</tr>
</tbody>
</table>

$ 6,000
The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Adult Learning Service of Public Broadcasting Service for a telecourse license agreement for the cable rights to 12 telecourses to be offered during the Fall 1998 semester, at a cost of $6,000 for the license fee and $20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jacqueline Shadko
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980326-B5
Authorizing contract with Miami-Dade telecourses for a telecourse license agreement for the cable rights to one course to be offered during Fall, 1998 semester, at a cost of $200 for the license fees and $14 per student royalty paid to the vendor by City College of San Francisco.

President and Members:

City College of San Francisco is offering from Miami-Dade telecourses the following course, Drama: Play, Performance, Perception. This telecourse is a college credit course, and is distributed on cable channel 52. This telecourse has a license fee plus a $14 per student royalty, to be paid by City College of San Francisco to the vendor.

<table>
<thead>
<tr>
<th>LICENSE FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drama: Play, Performance, Perception</td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Miami-Dade telecourse for a telecourse license agreement for the cable rights to one telecourse to be offered during the Fall, 1998 semester, at a cost of $200 for the license fee and $14 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Jacqueline Shadko
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B6
Authorizing contract with Jones Education Media for a telecourse license agreement for the cable rights to one course to be offered during Fall, 1998 semester, at a cost of $595 for the license fees and $20 per student royalty, paid to the vendor by City College of San Francisco.

President and Members:

City College of San Francisco is offering from Jones Education Media the following course: Media Waves: An Introduction to Mass Communication. This telecourse is a college credit course, and is distributed on cable channel 52. This telecourse has a license fee plus a $20 per student royalty, to be paid by City College of San Francisco to the vendor.

<table>
<thead>
<tr>
<th>LICENSE FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Media Waves: An introduction to Mass Communication</td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Jones Education Media for a telecourse license agreement for the cable rights to one telecourse to be offered during the Fall, 1998 semester, at a cost of $595 for the license fee and $20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jacqueline Shadko

03/26/98 - B6 page 1
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980326-B7  
Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 1998-99

President and Members:

California Education Code Section 76140 requires that each community college district charge a fee to nonresident students. Further, in adopting a tuition fee for nonresident students, each community college district shall consider nonresident tuition fees of other public community college.

Pursuant to ECS 76141, districts may also charge non-resident students who are both citizens and residents of a foreign country an amount not to exceed the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students.

For fiscal year 1997-98, the per semester unit non-resident tuition fee rate was $130. The per semester non-resident tuition fee computed for 1998-99 for all districts statewide is $121. The per unit non-resident tuition fee for 1998-99 for districts contiguous to the SFCCD are as follows:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contra Costa</td>
<td>$125</td>
<td>$125</td>
<td>$129</td>
</tr>
<tr>
<td>San Mateo</td>
<td>$128</td>
<td>$128</td>
<td>$128</td>
</tr>
<tr>
<td>Peralta</td>
<td>$138</td>
<td>$138</td>
<td>$160</td>
</tr>
</tbody>
</table>

For Fiscal Year 1997-98, the per semester unit nonresident tuition fee rate was $130. It has been computed that the current expense of education for the College Division (grades 13 and 14) during the Fiscal Year 1996-97 was $4,258 per FTES. Multiplying this by the projected increase in the United States Consumer Price Index as determined by the California Department of Finance for the two years of 1.051 and then dividing by 30 semester units, we arrive at $149 as the 1998-99 per semester unit non-resident tuition fee rate.

The total capital outlay expenditure of all SFCCD funds is $7,741,980 divided by the total FTES of 34,402 and then divided by 30 semester units, we arrive at
$7.50, as the additional amount to be charged for non-resident students who are both citizens and residents of a foreign country.

However, for competitive reasons it is recommended that the nonresident tuition fee rates for 1998-99 remain at the 1997-98 Level:

<table>
<thead>
<tr>
<th></th>
<th>1997-98</th>
<th>1998-99</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fee</td>
<td>$130</td>
<td>$130</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$136</td>
<td>$136</td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

RESOLVED:

PART 1 - NONRESIDENT TUITION FEE

Section 1 - That in accordance with California Education Code Sections 76140 and 76141, the per semester unit non-resident U.S. citizen fee rate of $130. and per semester unit non-resident, non-U.S. citizen fee rate of $136. be adopted for non-resident students enrolled in grades 13 and 14 for the Fiscal Year 1997-98.

Section 2 - That nonresident students who

(a) are enrolled in six units or less will not be exempt from the nonresident tuition fee; and

(b) are both citizens and residents of a foreign country will not be exempt from the nonresident tuition fee.

Section 3 - Paid nonresident tuition fees shall be refunded for coursework unit(s) officially withdrawn, dropped or reduced from a nonresident student's study list program in accordance with the following schedule for the Fall and Spring academic semesters:

--100%  Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced prior to or during the first two calendar weeks of instruction.
-- 50% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced during the third and fourth calendar weeks of instruction.

-- 0% Nonresident tuition refund during and after the fifth calendar week of instruction.

Tuition refund requests must be received before or by the end of the fourth calendar week of instruction of each Fall or Spring Semester for units dropped in accordance with the prorated schedule.

That the refund schedule for short-term and Summer session courses will be as follows:

--100% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced prior to or during the first calendar week of instruction.

-- 50% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced during the second calendar week of instruction.

-- 0% Nonresident tuition refund during and after the third calendar week of instruction.

Tuition refund requests must be received before or by the end of the second calendar week of instruction for units dropped in accordance with the prorated schedule.

Section 4 - Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from that part of the fee authorized by Education Code, Section 76141. Eligibility for an exemption under Section 76141 shall be determined by the Chancellor or the Chancellor's designee. For purposes of the fee described in Section 76141, “economic hardship” means the financial circumstances of a person who is the recipient of benefits under the Aid to Families with Dependent Children Program, the Supplemental Income/State Supplemental Program (including federal programs that are substituted for the aforementioned programs) or a general assistance program.
PART 2 - ACCOUNTING FOR FEES

Section 1 - That the nonresident tuition fees collected shall be deposited to, and checks for tuition refund be drawn against, a district commercial bank account of the Wells Fargo Bank.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B7A
Authorization to Amend the following Resolutions as indicated in the table

President and Members:

<table>
<thead>
<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS: ORIGINATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 971218-B4</td>
<td>Agreement with Joseph Newmyer for providing special services and advice related to the Board's Fiscal Review Commission</td>
<td>Fiscal Year 1997-98</td>
<td>$5,000 revised to $7,500 (980226-BC)</td>
<td>+$5,000</td>
<td>$12,500</td>
<td>James Kendrix</td>
</tr>
</tbody>
</table>

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Del M. Anderson
Chancellor
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B7B
Authorization to amend Resolution 971218-B16 which authorizes a contract with Pacific Bell for the provision of central office-based voice, voicemail and tandem network switching services (Centrex) from January 12, 1998 to January 12, 2000 to include authorization of a finance agreement with Pacific Bell Financial Services to provide financing for such services at a total cost not to exceed $674,082.24 which is the original $28,086.76 monthly cost extended over the 24-month duration of the contract.

President and Members:

By Resolution No. 971218 - B16 the Board of Trustees approved a renewal of the contract with Pacific Bell to provide central office-based voice, voicemail and tandem network switching (Centrex) services through January 12, 2000 at a monthly cost not to exceed $28,086. The resolution needs to be amended to reflect that fact that Pacific Bell Financial Services will be providing the upfront payment to Pacific Bell of the total two-year contract amount of $674,082.24. The College would be making monthly payments to Pacific Bell Financial Services of $28,086.76, as was approved in Resolution 971218-B16. If the College does not enter into the two-year contract with Pacific Bell, then the monthly tariff rate for the voice Centrex services would be $36,000 plus an addition $9,000 for voicemail.

RESOLVED: That authorization is hereby given to amend Resolution 971218-B16 which authorizes a contract with Pacific Bell for the provision of central office-based voice, voicemail and tandem network switching services (Centrex) from January 12, 1998 to January 12, 2000 to include authorization of a finance agreement with Pacific Bell Financial Services to provide financing for such services at a total cost not to exceed $674,082.24 which is the original $28,086.76 monthly cost extended over the 24-month duration of the contract.
FURTHER BE IT RESOLVED: that the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mamie How
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326 - B7C
Approval to contract with ___________ to ___________ provide consultant services for the search and selection of a new Chancellor, for the period March 27, 1998 through August 31, 1998, or upon the selection of a new Chancellor, whichever occurs earlier; in an amount not to exceed ___________

President and Members:

The Board of Trustees of the San Francisco Community College adopted Resolution 980129-B35 approving the solicitation and receipt of bids for services of a private firm to assist in the activities related to hiring a new Chancellor.

Bids for consulting services have been received and reviewed by the District, and it desires to obtain the services of _______________.

RESOLVED: That the approval be and is hereby given to contract with ___________ to provide consultant services for the search and selection of a new Chancellor, for the period March 27, 1998 through August 31, 1998, or upon the selection of a new Chancellor, whichever occurs earlier; in an amount not to exceed ___________.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Natalie Berg, Trustee
James Haskell Mayo, Trustee
Robert Burton, Trustee
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No.980326-B8
Authorization to contract with Mr. Tony Festa to provide a comprehensive front-end assessment and performance analysis for the Custodial Department of the San Francisco Municipal Railway (MUNI) for the period February 23, 1998 through March 15, 1998 in the amount not to exceed $4,000.

President and Members:

San Francisco Municipal Railway has requested City College of San Francisco to provide an analysis regarding their custodial department and to provide skills upgrade training to its entire custodial staff. To execute this contract, City College of San Francisco needs to draw upon the expertise from this field.

The Office of Contract Education wishes to retain the special services of Mr. Festa. Mr. Festa has been selected with the approval of MUNI, on the basis of his knowledge and extensive experience in the custodial field. Mr. Festa was the custodial manager in charge of the Bank of America, Arco Towers and Embarcadero Center buildings.

The funds for the contract are from the MUNI training contract. No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to contract with Mr. Tony Festa to provide a comprehensive front-end assessment and performance analysis for the Custodial Department of the San Francisco Municipal Railway (MUNI) for the period February 23, 1998 through March 15, 1998 in the amount not to exceed $4,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980326-B9  
Authorization for Contract Modification #2 with Alten Construction Inc., to cover the cost of Change Orders 6 and 7, for $5,053, for the Project: Weatherizing 1960 Carroll Avenue, San Francisco, for a total contract cost not to exceed $258,877.

President and Members:

Resolution 971030-B18 authorized the District to contract with Alten Construction Inc., for construction services for the project: Weatherizing 1960 Carroll Avenue, San Francisco, for a cost of $244,113. The project consists of: asbestos abatement, roof diaphragm, roofing, rain water drainage, restoration of clerestory windows and walls, and painting.

Change Orders 6 and 7 for Contract Modification #2, in the amount of $5,053, are for substitution of lag screws for nails at clerestory and replacing clerestory windows with new aluminum frames and sash. Replacing the windows requires additional flashing and framing, resulting in additional cost. These change orders for additional work and materials are due to unforeseen conditions in the roof system.

This Contract Modification will be charged to the Project Appropriation Fund No. 412014-0130-6202-7100-S and may be funded by State Deferred Maintenance funds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #2 with Alten Construction Inc., to cover the cost of Change Orders 6 and 7, for $5,053, for the Project: Weatherizing 1960 Carroll Avenue, San Francisco, for a total contract cost not to exceed $258,877.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor  

Originator: Peter A. Goldstein  
Charles E. Jackson  

03/26/98 - B9 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B10
Authorization to award contract to Admond Construction, the lowest responsible bidder for site preparation and utilities for the Project: Temporary Facilities, located at the Phelan Campus, for a cost not to exceed $436,300. This contract will be completed on or before June 30, 1998.

President and Members:

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms, and the District wishes to contract with the lowest responsible bidder for the project: Site Preparation and Utilities for Temporary Facilities, located at the Phelan Campus. The scope of work includes: utility hook-up and site preparation, such as ramps, walkways, sidewalks, parking, decks and deck piers, site lighting, site drainage, stairs to deck, partial demolition of low concrete wall and new transformer for installation of temporary facilities. The utility hook-up also includes installation of voice, data and TV cabling. These temporary facilities will provide classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

This project will be paid for with the proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to Admond Construction, the lowest responsible bidder for site preparation and utilities for the Project: Temporary Facilities, located at the Phelan Campus, for a cost not to exceed $436,300. This contract will be completed on or before June 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.990326-B11
Authorization to augment the contract with Lera Electric for
the portion of the Data Communications Cabling Project
CB97ITS06, located at Batmale Hall, Downtown Campus
and John Adams Campus by $3,966 for a total cost not to exceed $ 55,966.

President and Members:

By Resolution No. 970731-B10, the District authorized a contract
with Lera Electric for the installation of network cabling and network equipment
for computer labs in Batmale Hall (3rd floor), Downtown Campus (504, 515A,
515B), and John Adams (220 plus backbone cabling to three additional
classrooms), known as Data Communications Cabling Project CB97ITS06, for a
total cost not to exceed $52,000. The work has been completed on schedule.
However, there was a change order in the Batmale Hall portion of the work, as
the original number of data drops for the three computer lab areas had been
under- counted. Due to the additional data drops, the contract with Lera Electric
needs to be augmented by $3,966 for a total project cost of $55,966.

The cost for the work will be funded with proceeds generated from
the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to augment
the contract with Lera Electric for the portion of the Data
Communications Cabling Project CB97ITS06, located at Batmale
Hall, Downtown Campus and John Adams Campus by $3,966 for a
total cost not to exceed $55,966.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their Designee are hereby authorized to
execute such a contract on behalf of the San Francisco Community
College District.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mamie How

03/26/98 - B11 page 1
Subject: Resolution No. 980326-B12
Authorization to (1) submit an application for funds and (2) appropriate funds receivable for a Workability III contract for a joint project with the Department of Rehabilitation, State of California, for the period of July 1, 1998 through June 30, 1999 City College of San Francisco. Total contract amount not to exceed $104,334.

President and Members:

The City College of San Francisco Disabled Students Program and the Department of Rehabilitation (DR) propose the continuation of a Workability III grant. The objective of the joint project is to provide specialized job placement services to one hundred and twenty five (125) students with disabilities who are job ready and are DR consumers of the Department of Rehabilitation.

The Workability Program provides the only specialized job placement service available at City College of San Francisco dealing with the unique situations which present themselves to person with disabilities. Workability III affords students/DR consumers assistance in learning how to present themselves and their abilities to employers, offers job placement assistance with known employers, and provides services to both the student/DR consumers and the employer in making needed job accommodations for new employees.

The state department of Rehabilitation is a partner in this program and will be providing counseling, Job coaching, Tutoring and other assistance as required for students to complete the program and secure employment. The services to be provided are valued at $127,543.

The contract will cover the costs of two job developers, an instructional aide, supplies, travel and training. The San Francisco Community College District will provide an in-kind match of 100% FTE job placement specialist (a tenured instructor DSP&S)

The total project cost and the sources of funding are distributed as follows:
State Revenues  $104,334

Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>WA III Job Developers (salary)</td>
<td>$ 67,553</td>
</tr>
<tr>
<td>(benefits)</td>
<td>$ 16,767</td>
</tr>
<tr>
<td>Instructional Aide III (salary)</td>
<td>$ 7,937</td>
</tr>
<tr>
<td>(benefits)</td>
<td>$  748</td>
</tr>
<tr>
<td>Supplies</td>
<td>$  300</td>
</tr>
<tr>
<td>Software</td>
<td>$  1500</td>
</tr>
<tr>
<td>Training</td>
<td>$  800</td>
</tr>
<tr>
<td>Mileage</td>
<td>$  200</td>
</tr>
<tr>
<td>Indirect costs (8%)</td>
<td>$  7,728</td>
</tr>
</tbody>
</table>

Total Expenditures $104,334

Total City College of San Francisco
In-Kind Matching Costs 100%
salary/benefits): $ 71,097
Indirect cost (8%) $  5,688
Total matching costs $ 76,785

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorized to (1) submit an application for funds (2)appropriate funds receivable for a Workability III Contract from the Department of Rehabilitation, State of California, for the period July 1, 1998 through June 30, 1999, City College of San Francisco. Total contract amount not to exceed $104,334.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980326-B13
Authorization to establish a contract with Michael W. Oliver to conduct evaluation activities for the Eisenhower Math Grant during the period March 26, 1998 to June 30, 1998, cost not to exceed $11,000.

President and Members:

The Board of Trustees approved Board Resolution 950622-B2 authorizing City College of San Francisco to submit an application for funds and to appropriate all funds receivable upon approval by the California Postsecondary Education Commission Eisenhower State Grant Program to provide a professional development program in mathematics, jointly with SFUSD, for all SFUSD K-5 teachers during the period July 1, 1995 to June 30, 1998. In this, the third year of the program, the California Postsecondary Education Commission has requested that an evaluation be performed of both the grant program and the level of implementation of mathematics reform in SFUSD.

Michael W. Oliver currently is the evaluator for the SFUSD’s National Science Foundation Mathematics and Science grant and is recommended for our evaluation task by the SFUSD Math and Science Unit. For use in producing the requested evaluation, he will conduct

1. Classroom observations of ten to twelve SFUSD K-5 mathematics teacher-leaders selected in consultation with Eisenhower Math Grant staff. The contractor will use NSF’s classroom observation protocol and will write up and submit his observations.

2. Focus group sessions with K-5 teachers from five SFUSD elementary schools, schools and teachers selected in consultation with Eisenhower Math Grant staff. Questions for the focus group sessions are to be selected jointly by the contractor and Eisenhower Math Grant staff. The contractor will prepare and submit transcripts of the sessions.

The Eisenhower Math Grant will pay all costs for this contract using grant funds provided by the California Postsecondary Education Commission and in accordance with grantor’s requirements. The contractor is to pay any and all expenses out of his stipend.
The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the District to contract with Michael W. Oliver to conduct evaluation activities for the Eisenhower Math Grant during the period March 26, 1998 to June 30, 1998, cost not to exceed $11,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980326-B14
Authorization to 1) enter into an agreement with the Private Industry Council of San Francisco; 2) collect fees for providing vocational assessment services and career development workshops to dislocated workers groups from July 1, 1997 through June 30, 1998; and 3) appropriate these fees for City College of San Francisco to cover the operating expenses for this service.

President and Members:

The Private Industry Council of San Francisco has requested City College of San Francisco to provide career and vocational assessment services to dislocated workers in San Francisco under the Job Training Partnership Act (JTPA) (P.L. 97-300) Title III - Dislocated Workers program. Assessment services will be provided to affected employees referred by companies and organizations requesting these services through the Private Industry Council of San Francisco.

The San Francisco Assessment Center was established with JTPA funds through a subcontract with the Private Industry Council of San Francisco and has conducted career/vocational assessments for low-income individuals. This current request would allow additional services to individuals affected by downsizing and lay-offs and provide a more comprehensive program of services to dislocated workers.

No District matching funds are required.

The following resolution is recommended for adoption:
RESOLVED: That the Board hereby authorizes the District to execute a contract on behalf of City College of San Francisco with the Private Industry Council of San Francisco to provide career and vocational assessment services and workshops to dislocated worker groups, July 1, 1997 through June 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:
Del M. Anderson, Chancellor

Originator: Phyllis McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B15
Authorization to enter into a Grant Agreement, Number 97-143-018, with the Chancellor’s Office of the California Community Colleges to provide funding for the San Francisco Small Business Development Center for the period January 1, 1998 to August 31, 1998, in an amount not to exceed $150,000.

President and Members:

The San Francisco Small Business Development Center (SBDC) is currently operating and providing services to small business owners under the terms of its 1998 contract with the California Trade and Commerce Agency (CTCA) in the amount of $150,000.

On January 14, 1998, the San Francisco Community College District, on behalf of its SBDC, submitted an application to the Chancellor’s Office of the California Community Colleges (COCCC), to receive new and additional funding in the amount of $150,000 to establish a program to (1) provide comprehensive services to small business owners and to individuals interested in starting businesses; (2) support the COCCC’s mission to advance California’s economic growth and global competitiveness through quality education and services focusing on continuous workforce improvement, technology deployment, and business development; (3) coordinate City College of San Francisco’s response to statewide workforce needs to attract, retain, and expand businesses; (4) provide workshops, classes, and counseling services which support the expansion and success of entrepreneurial enterprises; and (5) develop strategic public and private sector partnerships and leverage resources. All performance under the grant shall be completed by June 30, 1998.

The grant application was approved and the formal contract, Number 97-143-018, was signed by COCCC on February 11, 1998. The mission and objectives of the COCCC contract are consistent with the mission and objectives of the SBDC’s existing contract with CTCA.

City College of San Francisco will be the fiscal agent for this grant. The 1998 program budget requires $150,000 of cash match. The SBDC’s current CTCA contract referenced above will be used to provide the required cash match. Cash match will not be provided by the City College of San Francisco General Fund.
The following is a breakdown of the 1998 program budget for services through June 30, 1998:

<table>
<thead>
<tr>
<th></th>
<th>COCCC</th>
<th>Cash Match</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>16,500</td>
<td>0</td>
<td>16,500</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>3,300</td>
<td>0</td>
<td>3,300</td>
</tr>
<tr>
<td>Travel</td>
<td>1,000</td>
<td>1,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>4,430</td>
<td>0</td>
<td>4,430</td>
</tr>
<tr>
<td>Supplies</td>
<td>4,000</td>
<td>2,000</td>
<td>6,000</td>
</tr>
<tr>
<td>Contractual</td>
<td>24,500</td>
<td>24,500</td>
<td>49,000</td>
</tr>
<tr>
<td>Consultants</td>
<td>82,000</td>
<td>114,000</td>
<td>196,000</td>
</tr>
<tr>
<td>Facilities Rent</td>
<td>4,000</td>
<td>4,000</td>
<td>8,000</td>
</tr>
<tr>
<td>Misc. Expenses</td>
<td>4,500</td>
<td>4,500</td>
<td>9,000</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>5,770</td>
<td>0</td>
<td>5,770</td>
</tr>
<tr>
<td>Total</td>
<td>150,000</td>
<td>150,000</td>
<td>300,000</td>
</tr>
</tbody>
</table>

Cash match provided by $150,000 contract with the California Trade and Commerce Agency (CTCA).

The SBDC will perform its duties and responsibilities to provide comprehensive services, including counseling and training, to small business owners under the terms of this grant in a manner consistent with its duties under its existing grants.

The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the District to enter into an agreement with the Chancellor’s Office of the California Community Colleges to accept and appropriate funding for the San Francisco Small Business Development Center for the period January 1, 1998 to August 31, 1998, in the amount not to exceed $150,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B16
Approval of a contract for special services and advice for Dollie Mercedes, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for small business training workshops during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.

President and Members:

On November 20, 1997, the Board of Trustees adopted a Resolution No. 971120-B5 authorizing the execution and submission of Standard Grant Agreement, C97-0105, and appropriation of all funds received upon approval by the California Trade and Commerce Agency to provide continued funding for the San Francisco Small Business Development Center (SBDC) for the period January 1, 1998 to December 31, 1998. To accomplish the SBDC’s mission to increase local economic development by providing business counseling and training to small business owners, the SBDC is in the process of increasing its consulting team’s capacity to perform business counseling and training with more small business owners and is developing and implementing new specialized training workshops.

The anticipated training and counseling and the development of marketing and training materials to be developed by Dollie Mercedes, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones for in-depth, one-on-one counseling and training. It will also increase the depth and expertise of the SBDC counseling team. This contract would be fully grant funded.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with Dollie Mercedes, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for small business training workshops, during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorables Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980326-B17
Approval of a contract for special services and advice for Mary Lea Balsley, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for small business training workshops during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.

President and Members:

On November 20, 1997, the Board of Trustees adopted a Resolution No. 971120-B5 authorizing the execution and submission of Standard Grant Agreement, C97-0105, and appropriation of all funds received upon approval by the California Trade and Commerce Agency to provide continued funding for the San Francisco Small Business Development Center (SBDC) for the period January 1, 1998 to December 31, 1998. To accomplish the SBDC’s mission to increase local economic development by providing business counseling and training to small business owners, the SBDC is in the process of increasing its consulting team’s capacity to perform business counseling and training with more small business owners and is developing and implementing new specialized training workshops.

The anticipated training and counseling and the development of marketing and training materials to be developed by Mary Lea Balsley, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones for in-depth, one-on-one counseling and training. It will also increase the depth and expertise of the SBDC counseling team. This contract would be fully grant funded.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with Mary Lea Balsley, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for small business training workshops, during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980326-B18
Approval of a contract for special services and advice for Frederick J. Hornbacher, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for small business training workshops during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.

President and Members:

On November 20, 1997, the Board of Trustees adopted a Resolution No. 971120-B5 authorizing the execution and submission of Standard Grant Agreement, C97-0105, and appropriation of all funds received upon approval by the California Trade and Commerce Agency to provide continued funding for the San Francisco Small Business Development Center (SBDC) for the period January 1, 1998 to December 31, 1998. To accomplish the SBDC’s mission to increase local economic development by providing business counseling and training to small business owners, the SBDC is in the process of increasing its consulting team’s capacity to perform business counseling and training with more small business owners and is developing and implementing new specialized training workshops.

The anticipated training and counseling and the development of marketing and training materials to be developed by Frederick J. Hornbacher, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones for in-depth, one-on-one counseling and training. It will also increase the depth and expertise of the SBDC counseling team. This contract would be fully grant funded.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with Frederick J. Hornbacher, an independent contractor, to provide professional training and/or counseling services to clients of the San Francisco Small Business Development Center and to develop and prepare materials for small business training workshops, during the period between February 15, 1998 and December 31, 1998, at a cost not to exceed $10,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No.980326-B19  
Approval of a contract for special services and advice for  
Caroline Krawiec Brownstone, an independent contractor, to  
provide professional training and/or counseling services to  
clients of the San Francisco Small Business Development  
Center and to develop and prepare materials for  
International Trade training workshops during the period  
between February 15, 1998 and December 31, 1998, at a  
cost not to exceed $10,000. 

President and Members:  

On November 20, 1997, the Board of Trustees adopted a Resolution  
No.971120-B5 authorized the execution and submission of Standard Grant  
Agreement, C97-0105, and appropriation of all funds received upon approval by  
the California Trade and Commerce Agency to provide continued funding for the  
San Francisco Small Business Development Center (SBDC) for the period  
January 1, 1998 to December 31, 1998. To accomplish the SBDC’s mission to  
increase local economic development by providing business counseling and  
training to small business owners, the SBDC is in the process of increasing its  
consulting team’s capacity to perform business counseling and training with  
more small business owners and is developing and implementing new  
specialized international trade training workshops.  

The anticipated training and counseling and the development of marketing  
and training materials to be developed by Caroline Krawiec Brownstone, an  
independent contractor, will substantially aid the SBDC in reaching its 1998  
contract milestones for in-depth, one-on-one counseling and training. It will also  
increase the depth and expertise of the SBDC counseling team. This contract  
would be fully grant funded.  

The following resolution is recommended for adoption:  

RESOLVED: That the Board authorizes the District to contract with  
Caroline Krawiec Brownstone, an independent contractor, to provide  
professional international trade training and/or counseling services to  
clients of the San Francisco Small Business Development Center and to  
develop an prepare materials for small business training workshops,  
during the period between February 15, 1998 and December 31, 1998, at a  
cost not to exceed $10,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980326-B20
Authorization to contract with Diablo Valley College/Contra Costa Community College District for expenses related to reassigned time for a Diablo Valley College faculty member to provide support for the Regional Environment Resource and Assistance Center (REBRAC) personnel in creating Internet-ready health and safety training modules for the period February 1, 1998 to June 30, 1998, in the amount not to exceed $31,800.

President and Members:

The Regional Environmental Business Resource and Assistance Center (REBRAC) was established in June 1994 at City College of San Francisco to provide assistance to small businesses in the region interested in utilizing new environmental technologies. The contract will allow REBRAC to deliver the following services:

1. Presentations for industry and local area high schools highlighting new environmental technologies
2. Incorporation of environmental technology training with the use of Geographic Information Systems;
3. Translation of training modules from personal computer-based format to Internet-based format.

The total of the grant is $166,800 for the time period February 1, 1998 to June 30, 1998. All administrative costs are covered by the grant. The San Francisco Community College District is the fiscal agent.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees hereby authorizes the District to contract with Diablo Valley College/Contra Costa Community College District for expenses related to reassigned time for a Diablo Valley College faculty member to provide support for the Regional Environment Resource and Assistance Center (REBRAC) personnel in creating Internet-ready health and safety training modules for the period February 1, 1998 to June 30, 1998, in the amount not to exceed $31,800
FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980326-B21
Authorization to contract with Mission College for expenses related to reassigned time for a Mission College faculty member to provide support for the Regional Environment Resource and Assistance Center (REBRAC) personnel in transferring some of its duties to Mission College for the period February 1, 1998 to June 30, 1998, in the amount not to exceed $16,700.

President and Members:

The Regional Environmental Business Resource and Assistance Center (REBRAC) was established in June 1994 at City College of San Francisco to provide assistance to small businesses in the region interested in utilizing new environmental technologies. The contract will allow the Center to cover expenses related to reassigned time for a Mission College faculty member to provide the following services; recruiting staff for REBRAC at Mission College; developing contacts with local small businesses; and preparing business plans.

The total of the grant is $166,800 for the time period February 1, 1998 to June 30, 1998. All administrative costs are covered by the grant. The San Francisco Community College District is the fiscal agent.

The following resolution is recommended for adoption:

RESOLVED: Authorization to contract with Mission College for expenses related to reassigned time for a Mission College faculty member to provide support for the Regional Environment Resource and Assistance Center (REBRAC) personnel in transferring some of its duties to Mission College for the period February 1, 1998 to June 30, 1998, in the amount not to exceed $16,700.

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980326-B22

Authorization to (1) submit an application for a grant and to (2) appropriate all funds upon approval by the National Science Foundation to establish “Enhancement of Community College Chemistry Curricula Using Networked Computers” through the City College of San Francisco Chemistry Department for the period July 1, 1998 to June 30, 2000 in the amount not to exceed $40,578

President and Members:

The goal of this project is to enhance chemistry instruction by providing students access to interactive chemistry exercises and other resources on the Internet. In addition, the project will enhance student-faculty communications for greater learning.

The grant would provide $40,578 for the purchase of 28 networked computers, one printer and one projector. City College will be expected to match the grant amount from its 1997-98 instructional Block Grant. No additional space is necessary. City College is the fiscal agent for this grant.

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to 1) submit an application for a grant and to (2) appropriate all funds upon approval by the National Science Foundation to establish “Enhancement of Community College Chemistry Curricula Using Networked Computers” through the CCSF Chemistry Department for the period July 1, 1998 to June 30, 2000 in the amount not to exceed $40,578

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution:

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B23
Authorization to enter into an Agreement with Network for Elders to provide organizing and planning and recruitment staff as well as miscellaneous support services to the City College Southeast Campus Bayview Hunters Point Community Environmental Justice Education Project funded by the Federal Environmental Protection Agency for the period October 1, 1997 through September 30, 1999 in the amount not to exceed $50,000.

President and Members:

The Southeast Campus of City College of San Francisco in partnership with the San Francisco Police Department Environmental Crimes Unit and several community-based agencies in the Bayview Hunters Point has received a grant in the amount of $249,000 (Resolution No. 971030-B35.) The grant will be used to recruit, staff, train and engage 100 Bayview residents in an effort to reduce environmental crimes and eliminate public health hazards such as pollution and illegal dumping of toxic waste in the community.

The Network for Elders, formerly the Bayview Network for Elders, has an extensive membership consisting of senior citizens and homeowners in the Bayview. Additionally, the Network emphasizes programs and services that are designed to improve the quality of life for residents by involving senior residents as staff and participants in various programs that respond to community needs.

The Network will identify and employ staff to assist in recruiting participants and in providing support and direction for the seminars and other activities that are a part of the Community Environmental Justice Education Project as outlined in the proposal.

All of the funding for this contract will come from the grant. No additional District funding or match is required for this contractual agreement.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes City College of San Francisco to contract with the Network for Elders to provide organizing and planning and recruitment staff as well as miscellaneous support services to the Community Environmental Justice Project for the period October 1, 1997 through September 30, 1999 in the amount not to exceed $50,000.
FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute all documents necessary to affect such a contract.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Bernice B. Brown
Subject: Resolution No.980326-B24

Authorization to (1) submit an application for funds and (2) appropriate funds in the amount $440,987 receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Full-Day Education Program, for the period January 1, 1998 through June 30, 1998, granted to City College of San Francisco.

President and Members:

The Bureau of State Preschool Education, Child Development Programs, California Department of Education has requested that the City College Campus Division, San Francisco Community College District apply for funds to extend preschool hours and days of operation for the period January 1, 1998 through June 30, 1998. The purpose of the State Preschool Full-Day Program is to provide full day educational opportunities for low income families with children 3 to 5 years of age. Families must meet the state guidelines for certification.

State Income Source
California Department of Education
Child Development Division
State Preschool Education Program $440,987

Expenditures
Classified salaries $380,987
Certificated salaries 4,000
Benefits and fringes 30,000
Materials and supplies 10,000
Equipment 4,000
Administrative cost 12,000

Total: $440,987

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to prepare and submit an application for funds and appropriate funds in the amount $440,987 receivable upon approval by the
California

State Department of Education/Child Development Division, under the State Preschool Full-Day Education Program, for the period January 1, 1998 through June 30, 1998, granted to City College of San Francisco.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated by: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326 - B25
Appropriating all funds receivable for the Community College Faculty and Staff Development Fund program from the State Chancellor’s Office, California Community Colleges Fiscal Year 1997-98, $190,419.

President and Members:

AB 1725 (Vasconcellos), Chapter 973, Statutes of 1988 enacted comprehensive changes in the areas of community college governance and operations. Funds to be expended by the community colleges for the purpose of Community College Faculty and Staff Development in accordance with Education Code Section 87153.

State Revenues
State Chancellor’s Office, California Community Colleges, Community College Faculty and Staff Development Fund
$190,419

Expenditures
San Francisco Community College District and Staff Development
$190,419

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to appropriate all funds receivable for the Community College Faculty and Staff Development Fund program from the State Chancellor’s Office, California Community Colleges Fiscal Year 1997-98, $190,419.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson

Originator: Clara Starr
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-B26
Authorization to (1) submit an application for a one-time only Child Care Facility Grant from California Community Colleges Chancellor’s Office and (2) appropriate all funds in the amount of $135,000 awarded to City College receivable upon approval by the California Community Colleges Chancellor’s Office to renovate facilities at John Adams Campus.

President and Members:

The California Community Colleges Chancellor’s Office has informed City College of San Francisco that it is eligible to receive a one-time only Child Care Facility Grant $135,000 during the fiscal year 1997-98 on behalf of the Child Development/Family Studies Department. This grant is to be used for child care facilities and/or additional facilities needed to expand the capacity to provide these services at some of the college’s campuses. Facilities must serve students who are TANF/CalWORKS recipients or TANF/CalWORKS-eligible enrolled at the community college, who need child care services to meet the training/work activity requirements of state and federal law.

State Income Source
California Community Colleges Chancellor’s Office $135,000

Expenditures
Facilities renovation $135,000

Total: $135,000

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to (1) prepare and submit an application for a one-time only Child Care Facility Grant from California Community Colleges Chancellor’s Office and (2) appropriate all funds in the amount of $135,000 awarded to City College of San Francisco Child Development/Family Studies receivable upon approval by the California Community Colleges Chancellor’s Office to renovate facilities at John Adams Campus.

FURTHER BE IT RESOLVED: These monies will be used to increase capacity for the provision of child care and development services for infants, preschoolers, and
school-age children of students who are TANF/CalWORKS recipients or TANF/CalWORKS-eligible for the FY 97-98.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are here by authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Sandra Handler
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980326-B27  
Authorization to (1) participate in one-time-only funding from the  
California State Department of Education, Child Development  
Division and (2) to appropriate funds in the Amount of $15,943  
granted to City College of San Francisco, Child  
Development/Family Studies Department for the period of  
December 1, 1997 through June 30, 1998. These funds will be  
used for instructional materials and supplies at Grace Child  
Development Center.

President and Members:

The Child Development Division of the California Department of Education has  
informed the Child Development and Family Studies Department that it is eligible to receive  
$15,943 on behalf of Grace Child Development Center, for purchase of instructional  
materials and supplies. This is a one-time-only grant available through the 1997 Budget Act  
from Child Care and Development General Fund encumbered but unexpended monies  
(carryover). These fund may be expended from December 1, 1997 through June 30, 1997.

State Income Source  
California Department of Education  
Child Development Division $15,943

Expenditure  
Instructional materials $ 8,000  
Instructional supplies 7,943

Total: $15,943

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to (1) participate in a one-time  
only funding from the California State Department of Education, Child Development  
Division and (2) to appropriate funds in the amount of $15,943 granted to City College  
of San Francisco, Child Development/Family Studies Department for the period  
December
1, 1997 through June 30, 1998. These funds will be used for instructional materials and supplies at Grace Child Development Center.

FURTHER BE IT RESOLVED: That upon approval by the California State Department of Education, the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980327-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $478,380.32 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

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<th>Description</th>
<th>Amount</th>
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<td>Travel/Mileage</td>
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<tr>
<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$478,380.32</strong></td>
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Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980327-C2
Procurement of equipment, supplies, services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $1,299,869.42

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326-C3
Acceptance of Gifts

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment “A”:

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

03/26/98 - C3 page 1
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<th>Description</th>
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<th>Beneficiary</th>
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<td>Automotive/Trade Skills</td>
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<td>Ampex 2-track recorder</td>
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<td>Ward-Beck Broadcast Console</td>
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<td>1991 Chevrolet</td>
<td>Robert Burton</td>
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<td>The Klamath Tribe</td>
<td>Student Scholarship - Anthony Kenyon</td>
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Subject: Resolution No. 980327-C10
Disposal of Personal Property With Insufficient Sales Value

President and Members:

It has been determined that the property listed in Attachment “A” is in unsatisfactory and unserviceable condition, and is of insufficient value to defray cost of arranging a sale. It is recommended that the property be disposed of in the local public dump.

California Education Code Section 81452 reads in part as follows: “(c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, . . . it may be disposed of in the local public dump”.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Vice Chancellor, and Administration are hereby authorize that the properties listed in Attachment “A” be disposed of in the local public dump.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
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<th><strong>Asset No.</strong></th>
<th><strong>Description</strong></th>
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<th><strong>Acq. Date</strong></th>
<th><strong>Orig. Cost</strong></th>
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Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326 - F1
Appointment Education Academic Administrator, City
College of San Francisco

President and Members:

Resolution No. 980326 - F1 covers an educational academic administrative appointment for the Dean, Vocational Education and the School of Applied Sciences and Technology (Office of the Provost). Board of Trustees’ approval is required.

RESOLVED: That effective March 27, 1998, Phyllis McGuire be appointed as Dean, Vocational Education and the School of Applied Sciences and Technology (Office of the Provost). Salary shall be in accordance with the 1997-98 Management Salary Schedule, Classification C, Dean II/Director.
(Posn: AD9960, FOAPAL: U 7104 1210 6010 C)

Recommended for Adoption:
Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees  
San Francisco Community College District  

Subject: Resolution No. 980326 - F2  
Exempt Grant-Funded  
Temporary Academic Administrative Appointment  
City College of San Francisco  

President and Members:  

Resolution No. 980326 - F2 covers an exempt grant-funded, temporary academic administrative appointment for the Dean of Workforce Education (Office of the Chancellor). Board of Trustees’ approval is required.  

RESOLVED: That effective March 27, 1998, Bernice Brown be appointed as Dean of Workforce Education (Office of the Chancellor), City College of San Francisco. Salary shall be in accordance with the 1997/98 Management Salary Schedule, Classification C, Dean II/Director.  
(Posn: AD9946, FOAPAL: 123803-7176-1210-6799-N)  

Recommended for adoption:  
Del M. Anderson  
Chancellor  

Originator: Clara Starr
Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980326-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.
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FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No. 980326-S1  
Authorizing Renaming the Learning Communities  
to McTyre Learning Communities

President and Members:

Dean Jean McTyre passed away last December after a long struggle with cancer. As the Dean of Matriculation and Assessment, she was also one of the founders and creators of the Learning Communities Program (formerly known as the Matinee College). Recognizing learning communities as a way to enhance learning, collaboration, and retention, she worked with the faculty to identify appropriate courses for inclusion in the Program; she recruited instructors to teach the classes and counselors to provide counseling support; she encouraged her staff to develop brochures to publicize the program, to assist with the recruitment of students, to conduct informational meetings, and to facilitate student registration.

The Learning Communities Program came into existence because Jean was willing to assume the additional responsibility and to work tirelessly to bring this Program into fruition. As a person who forged strong links with her colleagues, staff, and students, Jean was a model of creating “communities” in her own life. Her colleagues, who worked with her and who have continued to be involved in the Program, would like to keep Jean’s memory alive by naming the Program after her. With Jean’s name attached to the Program, it would continue to provide inspiration for all who are touched by the Program.

The following resolution is recommended for adoption.

Therefore Be It Resolved: That the Board of Trustees authorizes that the Learning Communities Program be renamed McTyre Learning Communities effective immediately.

Recommended for Adoption:

Del M. Anderson

Originator: Frances Lee

03/26/98 - S1 page 1
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution 980326-S2
Board of Trustees authorization for City College to participate in the San Francisco Consortium on Higher Education's current effort to make housing on Treasure Island and Yerba Buena Island available for faculty, staff, and students

President and Members:

The members of the San Francisco Consortium on Higher Education (The Consortium) are Golden Gate University, San Francisco State University, the University of San Francisco, and City College of San Francisco. Treasure Island and Yerba Buena Island contain more than 1000 units of two, three, and four bedroom apartments built between 1966 and 1989. The Consortium is currently working on a proposal to make a total of up to 600 housing units on Treasure Island and Yerba Buena Island available for its faculty, staff, and students. The City of San Francisco has selected a property manager for this project after conducting a competitive “Requests for Proposals” process. The selected property manager will be responsible for refurbishing and maintaining these housing units.

City College will not assume any financial or legal liabilities related to this housing. The City will contract with the property management firm not the consortium. The members of the Consortium, including the College will only perform the outreach needed to generate qualified referrals for the property manager. The Consortium anticipates hiring a housing coordinator who will be paid from the collected rents. The Chancellor has designated the Chief Operating Officer as the administrator who will represent the College in this project. Some of the units may be available as soon as August 1998.

THEREFORE BE IT RESOLVED: That the Board of Trustees authorizes City College’s participation in the San Francisco Consortium on Higher Education’s efforts to make housing on Treasure Island and Yerba Buena Island available for faculty, staff, and students.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator:  
Peter Goldstein
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980326-S3
Authorization to support in concept and purpose the Family
Resource Center
President and Members

The proposed Family Resource Center at CCSF (to be located in the Upper Level of
the Student Union) is a student initiated, student developed and student run project in
response to Welfare Reform and the inadequate and diminishing resources for all
student parents, especially those receiving AFDC and those who are working poor.
The Center is a collaborative project of Student Parents United (an AS recognized club
formerly known as the Student Parent Support Network), the Associated Students at
Phelan Campus, the Women’s Resource Center, the Women’s Leadership Task Force,
LIFEmE (Low-Income Families’ Empowerment through Education), the CCSF Child
Development Program and the Student Activities Office.

The Family Resource Center would provide

- a supervised children’s activities drop in center, where parents can leave their
  children while they study or participate in services in the Student Union. In addition
to paid and volunteer student workers, there will be one paid classified staff within
the Child Development Program, whose salary and benefits will be paid for with
grant funds. The overall project would be supervised by the Dean of Student
Activities and the Child Development Department Chair.
- a one stop resource center for parents regarding childcare possibilities, college and
  community resources, rights and responsibilities under CALWorks
- a peer advising and mentoring program for student parents which will include
  networking, support groups, educational programs.

By providing these services and resources, the goal of the Family Resource Center is to
build and support an environment and paradigm in which student parents can make
real academic and life choices about which career paths they wish to follow and
achieve academic excellence and economic self-sufficiency.

Christmas in April-San Francisco, a California non-profit corporation, has agreed to
design, build, furnish and equip the Family Resource Center with pro-bono labor and
materials totaling approximately $60,000. The mission of Christmas in April is to help
low income, elderly, and disabled San Franciscans live in warmth, safety and
independence through volunteer repair and renovation of owner occupied homes and
not-for-profit facilities that benefit under-served populations.
The following resolution is recommended for adoption:
Resolved: That the Board support in concept and purpose the Family Resource Center
and encourage administrative support in its planning and implementation.

Recommended for adoption:

James Haskell Mayo
Andrea Shorter
Lawrence Wong
Honorable Board of Trustees  
of the San Francisco Community College District  

Subject: Resolution 980326 - S4  
Adopting Supplemental Regulations Relating To The District’s Procedures For Implementing the California Environmental Quality Act (CEQA):  
AR 7.19.01 - Staff Responsibility For CEQA Compliance, AR 7.19.02 - Public Hearing On Draft Environmental Impact Report  

President and Members:  

On October 30, 1997, the Board of Trustees of the San Francisco Community College District adopted Resolution 971030 - P1, which adopted and incorporated by reference, the State CEQA Guidelines set forth in Title 14 of the California Code of Regulations, Section 15000 et seq.  

This resolution for Board consideration and adoption would establish supplemental regulations which tailor the general provisions of State CEQA Guidelines to specific operations of the District.  

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby adopts the following Supplemental Regulations Relating to the District’s procedures for implementing the California Environmental Quality Act (CEQA):  

AR 7.19.01 - Staff Responsibility For CEQA Compliance  

As authorized by State CEQA Guideline 15025, the District delegates the day-to-day responsibility for monitoring and coordinating CEQA compliance matters to the Facilities Planning Department and/or the Chief Operating Officer. Facilities Planning staff and/or the Chief Operating Officer shall determine whether a proposed project is subject to or exempt from the requirements of CEQA. If a proposed project is not exempt from CEQA, Facilities Planning Department staff and/or the Chief Operating Officer shall prepare, or initiate the appropriate process for hiring a consultant to prepare, the initial or other appropriate environmental review document. Facilities Planning Department staff and/or the Chief Operating Officer shall consult CEQA and the State CEQA Guidelines, as well as the District’s CEQA administrative regulations and any available guidance from the State Chancellor’s Office, in performing their CEQA compliance work, as well as consult with the District’s CEQA attorneys and environmental consultants as needed.
AR 7.19.02 - Public Hearing On Draft Environmental Impact Report

The District shall conduct a public hearing on all proposed projects for which an environmental impact report ("EIR") has been prepared. The hearing shall be held following publication of the Draft EIR, during the public review period. The purpose of the hearing is to provide the public with an opportunity to comment on or present evidence relating to the Draft EIR. Testimony presented at the public hearing should be recorded, and a transcript of the hearing, along with written responses to comments made at the hearing should be included in the Final EIR.

Recommended for Adoption:

Chancellor Del M. Anderson

Originated by: Ronald Lee
Subject: Resolution 980326 - S5
Delegating the Authority of the Board to the Chancellor and/or Chief Operating Officer to Request Shortened Review Periods Under the California Environmental Quality Act (CEQA), as Authorized by Title 14 of the California Code of Regulations, Section 15105(d)(2); and Directing that this Delegation be adopted as Administrative Regulation 7.19.03

President and Members:

The California Environmental Quality Act requires that the lead agency on a project subject to the Act provide the public with an opportunity to comment on any draft environmental impact report or proposed negative declaration prepared by the agency. This time for public comment is called the “public review period,” and during this time frame any member of the public may submit written comments (and oral comments, if a public hearing is held) on the adequacy of the analysis in the environmental document. When a draft EIR is submitted to the State Clearinghouse in the Office of Planning and Research for review by state agencies, the normal public review period must be at least 45 days. However, where there are exceptional circumstances, the lead agency may request that the State Clearinghouse shorten the required time frame to no less than 30 days. Exceptional circumstances include, for example, severe time constraints related to obtaining financing or exercising options which cannot be met if the longer review period applies. The State Clearinghouse may, but is not required to, grant a request for shortened public review.

Title 14 of the California Code of Regulations, section 15105, requires that requests for shortened public review periods for draft EIRs or other environmental documents be submitted in writing to the State Clearinghouse in the Office of Planning and Research by the decision-making body of the lead agency, or a representative authorized by ordinance, resolution, or delegation of the decision-making body. This resolution will delegate the authority to make such written requests for shortened public review periods to the Chancellor and/or the Chief Operating Officer of the San Francisco Community College District, as authorized by section 15105(d)(2) of Title 14 of the California Code of Regulations.

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby delegates its authority to the Chancellor and/or Chief Operating Officer To Request Shortened Review
Periods under the California Environmental Quality Act (CEQA) as authorized by Title 14 of the California Code of Regulations, Section 15105(d)(2);

AND FURTHER BE IT RESOLVED: That the Board of Trustees directs that this Delegation of Authority be adopted as Administrative Regulation 7.19.03 - Delegation of Authority.

Recommended for Adoption:

Chancellor Del M. Anderson

Originated by: Ronald Lee
REQUIRES FIVE AFFIRMATIVE VOTES

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980326 - S6
Declaration of Exemption from zoning ordinances of the City and County of San Francisco regarding the City College of San Francisco Chinatown/North Beach Campus Project

President and Members:

WHEREAS, California Government Code Section 53094 authorizes a community college district to adopt a declaration that it is exempt from city or county zoning ordinances, and

WHEREAS, the operation of the City and County of San Francisco’s zoning ordinances might reduce the ability of the San Francisco Community College District to use certain property for the benefit of all its students and the San Francisco community, and

WHEREAS, the San Francisco Community College District desires to purchase parcels of land and build a City College of San Francisco Chinatown/North Beach Campus at 1 Columbus and 55 Columbus Avenues, San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community College District, in accordance with Government Code Section 53094, hereby declares the zoning ordinances of the City and County of San Francisco to be inapplicable in regard to the proposed City College of San Francisco Chinatown/North Beach Campus to be located at 1 Columbus Avenue and 55 Columbus Avenue in San Francisco.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Ronald Lee
Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under $30,000, Office of Contract Education,
City College of San Francisco, March 1998.

This report is for information only on contracts that the Office of Contract
Education negotiated or amended under $30,000 for the month of March 1998.

• San Francisco Airport Commission (SFAC-31) – contract total $7,480 – term April
  20, 1998 through April 30, 1998 – for a 3-day Mobile Crane Operator training.

• San Francisco Airport Commission (SFAC-27) – contract term to be extended from
  December 31, 1997 to December 31, 1998 for Ergonomics training.

• San Francisco Municipal Railway (MUNI) – contract total $29,500 – term February 1,

• San Francisco Police Department (SFPD) – District to provide counseling/assessment
  services and offer Gateway and Credit courses to SFPD’s employees – term
  November 1, 1997 through December 30, 1998 - contract cost $75.00 per student
  for counseling/assessment and $345.00 per 3-unit course per student.
The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980430-B1
Authorization to execute a contract with Advanced Performance Systems to provide up to 16 hours of staff development, December 3 through 12, 1997, total cost not to exceed $3,051.

President and Members:

The primary purpose of this project is to improve the college’s performance by providing college staff with training in Continuous Quality Improvement principles, methodologies and techniques to improve quality service at City College of San Francisco. Initially, the cost of this project was estimated to be lower than $2,500 which is why there was no board resolution provided previously.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to execute a contract on behalf of City College of San Francisco with Advanced Performance Systems to provide up to 16 hours of CQI training December 3, 1997 through December 4, 1997, total cost not to exceed $3,051.

FURTHER BE IT RESOLVED: That the Chancellor, or her designee(s) are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:
Del M. Anderson

Originator: Frances L. White
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980430-B2
Authorization to extend the contract of IKON Management Services for photocopiers and laser printers for students and staff through December 31, 1999 with an increase in monthly commission effective January 1, 1998 from 11% to 15% on debit card sales and re-valuations and from 16% to 20% on all coin revenue

President and Members:

The Board of Trustees approved Resolution No. 931216-B4 in December, 1993 accepting the bid of and awarding a contract to Advanced Vending Systems to provide pay-for-use photocopiers and laser printers for the students and staff of City College of San Francisco from January 4, 1994 to December 31, 1996 with two additional one year optional extensions if mutually agreed to by the District and the Contractor. Advanced Vending Systems, a division of OMI of California, was absorbed by IKON Management Services, a division of IKON Office Solutions. IKON has approached the District with an offer to increase the percent of revenue in this final year of the contract if the contract is extended one additional year, through December 1999.

The current contract with IKON exceeds by far the bids we received in 1993 from other vendors. Besides giving a comparable revenue to the college, a portion of which goes to Associated Students, IKON provides the District with a full-time on-site employee who maintains the machines and saves District staff time and energy. Additionally, IKON provides the District two $15,000 microform readers for student use in the library.

The following resolution is recommended for adoption:
RESOLVED: That authorization be given to extend the contract of IKON Management Services for photocopiers and laser printers for students and staff through December 31, 1999 with an increase in monthly commission effective January 1, 1998 from 11% to 15% on debit card sales and re-valuations and from 16% to 20% on all coin revenue, and

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute such a contract amendment on behalf of the District.

Recommended for Adoption:
Del M. Anderson, Chancellor
Originator: Stephen J. Herman

04/30/98 - B2 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B2a
Authorization to amend Resolution No. 970918-B5, and thereby Amend the 1997-98 Adopted Budget by 1) increasing the General Fund Unrestricted estimated revenues from $116,903,262 to $118,217,197 2) Reappropriating $612,865 in General Fund Unrestricted Expenditure Allocations (see Exhibit A) for corrections and unanticipated needs.

President and Members

On September 18, 1997, the Board of Trustees approved Resolution No. 970918-B5 amending the 1997-98 Adopted Budget by increasing the General Fund Unrestricted estimated revenues from $116,903,262 to $117,072,180 thereby increasing the 1997-98 General Fund Unrestricted Expenditure budget by the same amounts and reappropriating $3,555,719 in General Fund Unrestricted Expenditure Allocations for corrections and omissions.

Based upon the 2nd Quarter Financial Report and the distribution of the 1997-98 First Principal Apportionment Statement by the State Chancellor’s Office the District can anticipate improvement in estimated revenues as follows:

1. $743,763 increase in General Apportionment as a result of increased student headcount growth from 96-97.

2. $401,254 increase in other revenues primarily attributed to additional sales tax income, non-resident tuition and a prior year correction in revenue from the state.

Revenue has improved a total of $1,145,017 since the revision of the Adopted Budget on September 18, 1997.

The reappropriation of $612,865 will fund the following:

1. $100,000 in unanticipated storm-related repairs to District facilities – one-time

2. $23,000 higher costs than anticipated for electronic monitoring of District facilities – on-going

3. $40,500 higher promotional & advertising costs to increase student enrollment – one-time
4. $115,000 anticipated decrease in postage costs not achieved – on-going

5. $20,000 costs for additional services on MBE/WBE Disparity Study– 97-98

6. $45,900 in higher costs than anticipated for hazardous materials maintenance & removal

7. $163,700 costs for Admissions & Records including micro-filming of student records, forms for new registration process. Portion of cost will be offset by $70,000 estimated revenue for transcript fees of which was $29,770 was collected as of December, 1997.

8. $75,000 costs for Chancellor’s Search Committee.

9. $29,765 in one-time costs for equipment in the Info Tech Services Department, one-time non personnel for Human Services and Staff Diversity Hourly.

RESOLVED: That authorization to amend Resolution No. 970918-B5, Amended 1997-98 Adopted Budget by 1) Increasing the General Fund Unrestricted estimated revenues from $116,903,262 to $118,217,197, 2) Reappropriating $612,865 in General Fund Unrestricted Expenditure Allocations (Exhibit A) for corrections and unanticipated needs.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommend for Adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B2b
Authorization to amend Resolution No. 960222-B4 Contracting with Mason Tillman Associates, for consultant services to assist in the development and implementation of a Minority business enterprise/Women’s Business Enterprise(MBE/WBE) program by authorizing additional services to: 1) Update the draft Disparity Study issued June 1997, 2) Design an MBE/WBE program for the District, the cost for these additional services not to exceed $20,000

Present and Members:

On February 22, 1996 Resolution No. 960222-B4 was passed authorizing a contract with the consulting firm of Mason Tillman and Associates to assist the District in developing an MBE/WBE Program by completing a disparity study to analyze purchasing activities in the area of construction and architectural related services.

The first draft of the Disparity Study was issued during April of 1997 and the revised draft was issued in June of 1997 and distributed to District constituencies on August 18, 1997. At the regular Board of Trustees meeting of September 18, 1997. Officials from Mason-Tillman Associates presented an overview of the study.

Almost fifteen months have transpired since the time period covered in the Disparity Study, therefore the District took the position that it would be prudent to update the study to determine what progress, if any, had occurred in minority utilization since the initial study. In view of the legal ramifications surrounding the implementation of a raced-based MBE/WBE Program, the District must update the study to determine what impact, if any, its outreach efforts have had during the past fifteen months.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to amend Resolution No. 960222-B4 contracting with Mason Tillman Associates, for consultant services to assist in the development and implementation of a Minority Business Enterprise/Women’s Business Enterprise(MBE/WBE) program by authorizing additional services to: 1) Update the draft Disparity Study issued June 1997, 2) Design an MBE/WBE program for the District, the cost for these additional services not to exceed $20,000
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommend for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B3
Authorization for City College of San Francisco Child Development/Family Studies Department to receive $6,839 from Philanthropic Ventures Foundation for conducting credit classes in Early Childhood Education. These classes will be offered during the 1998 Spring semester in connection with the San Francisco Professional Development Project.

President and Members:
This resolution requests authorization for City College of San Francisco Child Development/Family Studies Department to receive funds from Philanthropic Ventures Foundation to provide Child Development credit classes during the 1998 Spring Semester in connection with the San Francisco Professional Development Project.

Income
Philanthropic Ventures Foundation Fund $6,839.00

Expenditures
Instructional salary $6,839.00

Total: $6,839.00

No District matching funds are required.

The following resolution is recommended for adoption:
RESOLVED: That the Board authorizes the District to receive funds in the amount of $6,839 from Philanthropic Ventures Foundation for conducting credit classes in Early Childhood Education. These classes will be offered during the 1998 Spring semester in connection with the San Francisco Professional Development project; and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Sandra Handler

04/30/98 - B3 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980430-B4
Authorization to contract with the following: Contra Costa Community College District, San Mateo Community College District, (Skyline College and College of San Mateo), Solano County Community College District, Peralta Community College District (Laney College), Marin Community College District, Fremont-Newark Community College District (Ohlone College), for services to provide support for the Northern California Biotechnology Center (NCBC) for the period July 1, 1997 to June 30, 1998, in the total amount not to exceed $30,000.

President and Members:

The Northern California Biotechnology Center (NCBC) was established in August 1996 by a coalition of six community colleges in the Bay Area to promote collaboration between community college biotechnology programs and the region’s biotechnology industry. The State Chancellor’s Office is providing funding totaling $166,800 for the NCBC for the period July 1, 1997 through June 30, 1998; City College is the lead institution and the fiscal agent for the center. As part of the grant proposal specific community colleges in the coalition provide services to support the goals of the NCBC. The contracts with the colleges will provide funds for reassigned time for faculty at Contra Costa Community College District, San Mateo Community College District (Skyline College and College of San Mateo), Solano County Community College District, Peralta Community College District (Laney College), Marin Community College District, Fremont-Newark Community College District (Ohlone College). The services to be provided include: development of curriculum in biotechnology in response to industry needs, facilitation of contacts with the biotechnology industry for faculty and students, and support for faculty to attend conferences and faculty workshops of the NCBC. The contracts for each college are as follows:

Income
State Chancellor’s Office grant $30,000

Expenditures
Contra Costa College $ 6,000
College of San Mateo $ 3,000
College of Marin $ 3,000
San Francisco Community College District is the fiscal agent.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees hereby authorizes the District to contract with the following colleges: Contra Costa Community College District, San Mateo Community College District (Skyline College and College of San Mateo), Solano County Community College District, Peralta Community College District (Laney College), Marin Community College District, Fremont-Newark Community College District (Ohlone College), for services related to reassigned time for faculty members of the above named colleges to provide support for the Northern California Biotechnology Center (NCBC) for the period July 1, 1997 to June 30, 1998, in the total amount not to exceed $30,000.

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980430-B5
Authorization to submit an application for a grant and appropriate all funds upon approval by the Commission on the Status of Women to establish Getting It Together A.S.A.P. (Alliance for Sexual Assault Prevention) with the involvement of the CCSF Women’s Studies Department and Project Survive, for the period of July 1, 1998 to June 30, 1999 in the amount not to exceed $26,117

President and Members:

Getting It Together A.S.A.P. is a proposed collaboration between City College of San Francisco’s Project Survive, San Francisco State University’s The S.A.F.E. Place, and The Sentences Project. Project Survive, and the SAFE Place serve as their respective college and universities peer education sexual assault and domestic violence prevention programs. The Sentences Project is a small non-profit organization which focuses on theater work with teens on the topic of sexual abuse. The program would provide information on outreach to San Francisco High School students to have access to sexual assault and domestic violence prevention.

There is no additional space or in-kind match required. City College of San Francisco is the fiscal agent.

Income
Commission on the Status of Women $26,117

Expenditures
Salaries and Benefits $20,117
Supplies/Materials $ 250
Other operation expenses (Peer Advisors, Consultant) $ 5,750
Total not to exceed $26,117

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to submit an application for a grant and appropriate all funds upon approval by the Commission on the Status of Women to establish Getting It Together A.S.A.P. (Alliance for Sexual Assault Prevention) with the involvement of the CCSF Women’s Studies Department and Project Survive, for the period of July 1, 1998 to June 30, 1999 in the amount not to exceed $26,117

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FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Subject: Resolution No. 980430-B6

Authorization to Amend the following Resolutions as indicated in the table

<table>
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<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
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<th>COMMENTS; ORIGINATOR</th>
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<td>A 970626-B17</td>
<td>State Chancellor’s Office / Economic Development Network</td>
<td>Fiscal Year 1997-1998</td>
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<td>+$3000</td>
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<td>B 980226-B3</td>
<td>California State Department of Education State Preschool Education Program</td>
<td>Fiscal Year 1997-1998</td>
<td>$578,570</td>
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<td>$409,833</td>
<td>$168,737 will be deducted from School Aide Salaries and Fringe benefits. Sandra Handler</td>
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<td>C 950622-B2</td>
<td>California Postsecondary Education Commission Eisenhower State Grant</td>
<td>July 1, 1995 - June 30, 1998</td>
<td>Kim Bowers $2500</td>
<td>+$1000</td>
<td>$3500</td>
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<td>California Postsecondary Education Commission Eisenhower State Grant</td>
<td>July 1, 1995 - June 30, 1998</td>
<td>James Dwyer $2500</td>
<td>+$1250</td>
<td>$3250</td>
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<td>California Postsecondary Education Commission Eisenhower State Grant</td>
<td>July 1, 1995 - June 30, 1998</td>
<td>Marilyn Garcia $3000</td>
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<td>California Postsecondary Education Commission Eisenhower State Grant</td>
<td>July 1, 1995 - June 30, 1998</td>
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<td>Additional Amount</td>
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<td>July 1, 1995 - June 30, 1998</td>
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<td>California Postsecondary Education Commission Eisenhower State Grant</td>
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<td>California Postsecondary Education Commission Eisenhower State Grant</td>
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RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Del M. Anderson
Chancellor
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980430-B7  
Authorization to enter special service contracts with 1) Phan Phoong, $9,500; 2) Lilia Roman, $8,000; 3) Leonardo Baquero, $7,500; 4) Benny Lin, $5,000; 6) Mikhail Sandler, $5,000; 7) Serena Kwan, $5,000; 8) Mitchell Hong, $5,000 to provide technical assistance and related services for the San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed $45,000.

President and Members:

The Board of Trustees approved Board Resolution (980129-B21) appropriating funds to support the design, development, piloting and implementation of a Center for Applied Competitive Technologies (CACT) under the Office of Contract Education. To execute this program City College needs to draw upon the expertise of specialists from within the apparel industry. Therefore, the CACT would like to hire the following consultants to provide technical assistance and related services in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the apparel industry. The name, scope of work, period of service, and maximum amount of each contract are as follows:

1. Phan Phoong. Develop the Gerber Training Program which will include system orientation, computer pattern making, grading, marking and plotting of the markers for cutting; conduct certified training in Gerber Garment Technology; conduct seminars and consult with design department personnel on the use of the CAD/CAM Method to improve manufacturing operations. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $25 per hour; total not to exceed $9,500.

2. Lilia Roman. Assist in program development working directly with CACT Program Director and Coordinator; develop marketing publicity materials to promote and market CACT; compile and maintain data base of potential clients; categorize and evaluate the clients for effective outreach. For the period March 15, 1998 through June 30, 1998. Compensated at a rate of $15 per hour; total not to exceed $8,000.

3. Leonardo Baquero. Conduct workshops in the Gerber Artworks Program; oversee the design and development of the CACT Web Site; design marketing and publicity packages for promotion of CACT; assist in program development. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $15 per hour; total not to exceed $7,500.

4. Benny Lin. Conduct workshops on sewing machine repair; supervise trainees in the use of TC2's interactive repair program; maintain machines at the Teaching Factory; convert regular sewing machines for use with "Stand-Up Modular" operation. For the period March 15, 1998 through June 30, 1998. Compensated at a rate of $15 per hour; total not to exceed $5,000.
5. Mikhail Sandler. Review current data and methods of collecting and analyzing it as required by grant proposals; design and install templates using Microsoft Access; compile grant reports; recommend solutions to improve efficiency of reporting process; conduct workshops for staff on database systems. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $15 per hour; total not to exceed $5,000.

6. Serena Kwan. Assemble a list of potential members of the CACT Advisory Committee; oversee recruitment of Advisory Committee; create solicitation materials requesting donations to CACT program; evaluate program needs. For the period March 15, 1998 through June 30, 1998. Compensated at a rate of $15 per hour; total not to exceed $5,000.

7. Mitchell Hong. Design and establish Gerber Training Center in the Teaching Factory; oversee the needed software installation; oversee facility changes and remodeling; edit training manuals to create an effective model for workshops. For the period March 15, 1998 through June 30, 1998. Compensated at a rate of $15 per hour; total not to exceed $5,000.

Funding for these contracts are from the San Francisco Center for Applied Competitive Technologies grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter special service contracts with 1) Phan Phoong, $9,500; 2) Lilia Roman, $8,000; 3) Leonardo Baquero, $7,500; 4) Benny Lin, $5,000; 5) Mikhail Sandler, $5,000; 6) Serena Kwan, $5,000; 7) Mitchell Hong, $5,000 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed $45,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B8
Approval of a contract for special services and advice for Romanus Wolter, an independent contractor, to provide professional training and/or counseling services for clients of the San Francisco Small Business Development Center during the period between January 5, 1998 and December 31, 1998, at a cost of $35 per hour; total not to exceed $10,000.

President and Members:

On November 20, 1997, the Board of Trustees adopted a resolution which authorized the execution and submission of Standard Grant Agreement, C97-0105, and appropriation of all funds received upon approval by the California Trade and Commerce Agency to provide continued funding for the San Francisco Small Business Development Center (SBDC) for the period January 1, 1998 to December 31, 1998. To accomplish the SBDC’s mission to increase local economic development by providing business counseling and training to small business owners, the SBDC is in the process of increasing its consulting team’s capacity to perform business counseling and training with more small business owners and is developing and implementing new specialized training workshops.

The anticipated training and counseling by Romanus Wolter, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones for in-depth one-on-one counseling and training.

The following resolution is recommended for adoption:

RESOLVED: That the contract for services with Romanus Wolter, an independent contractor, to provide professional training and/or counseling services with clients of the San Francisco Small Business Development Center during the period between January 5, 1998 and December 31, 1998, at a cost of $35 per hour; total not to exceed $10,000 be approved.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430 - B9
Appropriating all funds receivable for the Community College Telecommunications and Technology Infrastructure Program (TTIP) from the State Chancellor’s Office, California Community Colleges, Fiscal Year 1997-98, $______________

President and Members:

The 1997-98 State Budget Act (Item 6870-101-0001, Provision 14(a), under General Fund, Part B-Restricted) provides $18 million for the Telecommunications and Technology Infrastructure Program (TTIP), including $4 million for the training of faculty and staff in the educational uses of technology.

Included in this apportionment are allocations equal to $23,000 per College site to maintain the 4CNet connection. The remaining funds are to be distributed for, (A) video conference connectivity, transport, maintenance and training; (B) local planning and development for improving library technology including library automation, connections to college local area networks; and (C) digital and analog satellite systems and components not funded in the 1996-97 fiscal year.

State Revenues

State Chancellor’s Office, California Community Colleges, Community College Telecommunications and Technology Infrastructure Program (TTIP) $______________

Expenditures

San Francisco Community College District and Telecommunications and Technology Infrastructure Program (TTIP) $______________

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to appropriate all funds receivable for the Community College Telecommunications and Technology Infrastructure Program (TTIP) from the State Chancellor’s Office, California Community Colleges Fiscal Year 1997-98, $______________
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B10
Authorization to (1) submit a renewal application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Economic Development for a grant to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, for the period July 1, 1998 to June 30, 1999 for a total not to exceed $178,875.

President and Members:

The Chancellor's Office California Community Colleges (COCCC) has requested grant application for Economic Development funds to continue the design, development, piloting and implementation of an Advanced Transportation Technology Center begun in 1995. The requested funds are to be used to 1) identify training priorities and focus resources on short-term intensive projects for high growth sectors; 2) provide coordination and support to build on the existing structure; and 3) establish new curriculum, faculty training and institutional development in the areas of alternative fuel vehicle technology, clean air technology and alternative modes of transportation.

Income:

Chancellor's Office California Community Colleges, Economic Development $178,875

Expenditures:

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<th>Category</th>
<th>Amount</th>
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<td>Classified Salaries</td>
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<td>Employee Benefits</td>
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<td>Supplies</td>
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<td>Other Operating Expenses &amp; Services</td>
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<td>Other outgo</td>
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<td>College of Alameda</td>
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<td>Skyline College</td>
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<td>Indirect Costs</td>
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In-Kind Matching Funds:

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<th>COA</th>
<th>Skyline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$69,886</td>
<td>$     0</td>
<td>$26,887</td>
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<tr>
<td>Classified Salaries</td>
<td>5,100</td>
<td>2,550</td>
<td>2,550</td>
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<tr>
<td>Employee Benefits</td>
<td>10,498</td>
<td>357</td>
<td>2,944</td>
</tr>
<tr>
<td>Supplies</td>
<td>500</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>-Industry Contributions</td>
<td></td>
<td></td>
<td>2,625</td>
</tr>
<tr>
<td>Other Operating Exp.</td>
<td></td>
<td></td>
<td>0</td>
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<tr>
<td>Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-Industry Contributions</td>
<td>25,000</td>
<td>20,000</td>
<td>38,170</td>
</tr>
<tr>
<td>Other Outgo</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>-Industry Contributions</td>
<td>65,400</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>$176,384</td>
<td>$23,007</td>
<td>$73,276</td>
</tr>
</tbody>
</table>

No additional general fund monies from the District are required as matching funds.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to (1) submit a renewal application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Economic Development for a grant to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, for the period July 1, 1998 to June 30, 1999 for a total not to exceed $178,875.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Phyllis G. McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B11
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office of the California Community Colleges, for a grant from Faculty and Staff Diversity Funds to fund a Faculty and Staff Diversity Internship Project in collaboration with Santa Rosa Junior College, for the period June 15, 1998 through July 31, 1999 for a total not to exceed $21,600

President and Members:

The Chancellor’s Office of the California Community Colleges has solicited applicants to apply for Faculty and Staff Diversity Funds to develop Faculty and Staff Diversity Internship projects. The Request for Applications specifies that an applicant community college must work in collaboration with another community college. This District’s application proposes the selection of ten interns from graduate institutions who express interest in community college teaching along with the selection of ten faculty mentors. These ten pairs will jointly develop a training plan with the assistance of the project director. The application proposes a collaboration with Santa Rosa Junior College.

Income:

Chancellor’s Office California Community Colleges $21,600

Expenditures:

Academic Salaries (interns) $20,000
Indirect costs 1,600
Total $21,600

General Fund Match and In-Kind and Other Sources:

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>In-Kind &amp; Other Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>21,994</td>
<td>78,083</td>
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<tr>
<td>Classified Salaries</td>
<td>3,103</td>
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<tr>
<td>Employee Benefits</td>
<td>14,075</td>
<td></td>
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<tr>
<td>Supplies</td>
<td>1,500</td>
<td></td>
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<tr>
<td>Other Outgo</td>
<td>2,000</td>
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<tr>
<td>Indirect Costs</td>
<td>2,040</td>
<td>7,620</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$27,534</td>
<td>$102,881</td>
</tr>
</tbody>
</table>

04/30/98 - B11 page 1
The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor’s Office of the California Community Colleges, for a grant from Faculty and Staff Diversity Funds to fund a Faculty and Staff Diversity Internship Project in collaboration with Santa Rosa Junior College for the period June 15, 1998 through July 31, 1999 for a total not to exceed $21,600.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Linda Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B12

Approval of a contract for special services and advice for
Sussan Hashemi, an independent contractor, to provide
professional training and/or counseling services for clients of
the San Francisco Small Business Development Center
during the period between January 5, 1998 and December
31, 1998, at a cost of $35 per hour; total not to exceed
$10,000.

President and Members:

On November 20, 1997, the Board of Trustees adopted a resolution which
authorized the execution and submission of Standard Grant Agreement, C97-
0105, and appropriation of all funds received upon approval by the California
Trade and Commerce Agency to provide continued funding for the San Francisco
Small Business Development Center (SBDC) for the period January 1, 1998 to
December 31, 1998. To accomplish the SBDC’s mission to increase local
economic development by providing business counseling and training to small
business owners, the SBDC is in the process of increasing its consulting team’s
capacity to perform business counseling and training with more small business
owners and is developing and implementing new specialized training workshops.

The anticipated training and counseling by Sussan Hashemi, an
independent contractor, will substantially aid the SBDC in reaching its 1998
contract milestones for in-depth one-on-one counseling and training.

The following resolution is recommended for adoption:

RESOLVED: That the contract for services with Sussan
Hashemi, an independent contractor, to provide professional
training and/or counseling services with clients of the San
Francisco Small Business Development Center during the
period between January 5, 1998 and December 31, 1998, at
a cost of $35 per hour; total not to exceed $10,000 be
approved.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their designees are hereby
authorized to execute any and all documents on behalf of
the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson, Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B13
Authorization to contract with 1) Shun Kwai Mak, $7,500; 2) Hermelinda Navarro, $7,500; 3) Garmento Speak, $8,000; and 4) Ruff Development Corporation, $15,000 to provide technical expertise for “Made in San Francisco”, School of Applied Science and Technology. Total not to exceed $38,000.

President and Members:

The Board of Trustees approved Board Resolution (980129-B31) appropriating funds to support the participation of City College in an industry-driven regional collaborative called “Made in San Francisco” which provides education and training services within the apparel industry of the Bay Area. To execute this program City College needs to draw upon the expertise of specialists from within the apparel industry. Therefore, “Made in San Francisco” would like to hire the following consultants to provide technical assistance in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the apparel industry and those determined by the contracts City College has with its employees. The name, scope of work, period of service, and maximum amount of each contract are as follows:

1. Shun Kwai Mak. Conduct sewing training for apparel industry personnel enrolled in the Made in San Francisco marketing program; train the trainers of apparel contracting shops in the "Portnoff Method" of speed sewing; demonstrate as required the steps of progression in the "Portnoff Method" conducting workshops as requested. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $15 per hour; total not to exceed $7,500.

2. Hermelinda Navarro. Develop a system of quality inspection at factories in support of Made in San Francisco; install the JC Penny method of garment inspection; train and monitor apparel industry personnel in the use of the JC Penny system; work with the documentation process of this system; regularly conduct site visits of the 25 apparel factories involved in the Made in San Francisco Program. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $20 per hour; total not to exceed $7,500.

3. Garmento Speak. Support Made in San Francisco in the development of training models in the area of Quality Control; review and evaluate the existing methods of factory profile assessment used in Bay Area factories; create the Master Factory assessment model tailored to the specific needs and requirements of Bay Area factories. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $25 per hour; total not to exceed $8,000.
4. Ruff Development Corporation. Inspection of each apparel contractor participating in Made in San Francisco with regard to its level of compliance; development of a compliance plan with each contractor in accordance with findings of inspection; conduct a second inspection to insure that corrections are implemented; monitor each participating contractor in accordance with DOL guidelines as established in the business plan and agreed to with DOL. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $25 per hour; total not to exceed $15,000.

Funding for these contracts are from the "Made in San Francisco" grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to contract with 1) Shun Kwai Mak, $7,500; 2) Hermelinda Navarro, $7,500; 3) Garmento Speak, $8,000; and 4) Ruff Development Corporation, $15,000 to provide technical expertise for Made in San Francisco, School of Applied Science and Technology. Total not to exceed $38,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Phyllis McGuire

04/30/98 - B13 page 2
Subject: Resolution No.980430-B14
Authorization to (1) submit seven applications for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges (COCCC) for the Carl D. Perkins Vocational and Applied Technology Act of 1990 Special Projects, FY 98-99 for Title II-B: 1) New Horizons, $60,000; 1) New Horizons (Urban), $100,000; 3) Links: Program to Encourage Women in Technology, $35,000; 4) JTPA/VATEA Partnership, $50,000; 5) Step-Up: Preparing Women for the Trades, $50,000; 6) Transitional and Workforce Skills, $50,000; and Title III-E: 7) Tech Prep, $99,930.

President and Members:

The passage of the Carl D. Perkins Vocational and Applied Technology Education Act (VATEA) of provides secondary, post secondary and adult vocational education programs with federal assistance.

The legislation greatly expands the job-related education efforts. It emphasizes service to "special populations", including the economically and educationally disadvantaged, the disabled, single parents, those not properly serviced because of sex bias, and those with limited English proficiency. VATEA requires allocation on the basis of financial aid and Vocational Education student enrollment for the 75% basic grant funds; the balance of the VATEA funds (25%) are awarded through a competitive process. Allocations for the basic grant for 1998-99 have not yet been made.

The special programs applications for funds will provide supplementary funds to the basic grant and to serve the "special populations" at City College.

The following Special Projects are being applied for a competitive basis at this time:
<table>
<thead>
<tr>
<th>Title II-B</th>
<th>COCCC Federal Funds</th>
<th>CCSF In-Kind Match</th>
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<tbody>
<tr>
<td>1) New Horizons</td>
<td>$60,000</td>
<td>-0-</td>
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<tr>
<td>Grant ID No 98-0327</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2) New Horizons (Urban)</td>
<td>$100,000</td>
<td>-0-</td>
</tr>
<tr>
<td>Grant ID No 98-0333</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3) Links: Program to Encourage Women in Technology</td>
<td>$35,000</td>
<td>-0-</td>
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<tr>
<td>Grant ID No 98-0328</td>
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<td></td>
</tr>
<tr>
<td>4) JTPA/VATEA Partnerships</td>
<td>$50,000</td>
<td>150,000*</td>
</tr>
<tr>
<td>Grant ID No 98-0329</td>
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</tr>
<tr>
<td>5) Step-Up: Preparing Women for the Trades</td>
<td>$50,000</td>
<td>-0-</td>
</tr>
<tr>
<td>Grant ID No 98-0331</td>
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<tr>
<td>6) Transitional and Workforce Skills</td>
<td>$50,000</td>
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<tr>
<td>Grant ID No 98-0330</td>
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<td></td>
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<tr>
<td>Title III-E</td>
<td></td>
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<tr>
<td>7) Tech Prep</td>
<td>$99,930</td>
<td>-0-</td>
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<tr>
<td>Grant ID No 98-0334</td>
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</table>

(*) All funding is from Asian Neighborhood Design. No unrestricted monies of the District are required.

Federal Income Pass Through State Sources:

<table>
<thead>
<tr>
<th>Chancellor's Office California Community Colleges</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Title II-B</td>
</tr>
<tr>
<td>1) New Horizons</td>
</tr>
<tr>
<td>1) New Horizons (Urban)</td>
</tr>
<tr>
<td>2) Links</td>
</tr>
<tr>
<td>3) JTPA/VATEA Partners</td>
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<tr>
<td>3) Step-Up</td>
</tr>
<tr>
<td>4) Transitional/Workforce</td>
</tr>
<tr>
<td>II. Title III-E</td>
</tr>
<tr>
<td>5) Tech Prep</td>
</tr>
</tbody>
</table>

**Grand Total** $444,930

Expenditures:

<table>
<thead>
<tr>
<th>I. Title II-B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
</tr>
</tbody>
</table>
 II. Title III-E

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$ 43,231</td>
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<tr>
<td>Classified Salaries</td>
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<td>Employee Benefits</td>
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<td>Supplies</td>
<td>10,500</td>
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<tr>
<td>Other Operating Expenses &amp; Services</td>
<td>11,096</td>
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<tr>
<td>Equipment</td>
<td>5,000</td>
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<tr>
<td>Other outgo</td>
<td>10,000</td>
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<tr>
<td>Indirect Costs</td>
<td>3,843</td>
</tr>
<tr>
<td><strong>Sub Total</strong> $99,930</td>
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</tbody>
</table>

Grand Total $444,930

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized 1) to submit seven applications for funds and 2) to appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges (COCCC) for the Carl D. Perkins Vocational and Applied Technology Act of 1990, Special Projects, FY 98-99 for Title II-B: 1) New Horizons, $60,000; 2) New Horizons (Urban), $100,000; 3) Links: Program to Encourage Women in Technology, $35,000; 4) JTPA/VATEA Partnership, $50,000; 5) Step-Up: Preparing Women for the Trades, $50,000; 6) Transitional and Workforce Skills, $50,000; and Title III-E: 7) Tech Prep, $99,930

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents necessary to record this budget on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis G. McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B15
Authorization to contract with North American Crane Bureau West, Inc. to 1) provide a 3-day Mobile Crane Operator Training session for San Francisco Airport Commission’s employees and 2) administer written examinations for two participants for the period April 20, 1998 through June 30, 1998 in the amount not to exceed $5,390.

President and Members:

San Francisco Airport Commission has requested City College of San Francisco to provide a 3-day Mobile Crane Operator Training session to its employees. To execute this contract, City College of San Francisco needs to draw upon the expertise of consultants in this field.

The Office of Contract Education wishes to retain the special services of North American Crane Bureau, Inc. (NACB). NACB has been selected on the basis of its knowledge and extensive experience in the field of technical and safety training in crane operation.

The funds for the contract are from the San Francisco Airport Commission. No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to contract with North American Crane Bureau West, Inc. to 1) provide a 3-day Mobile Crane Operator Training session for San Francisco Airport Commission’s employees and 2) administer written examinations for two participants for the period April 20, 1998 through June 30, 1998 in the amount not to exceed $5,390.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.
Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980430-B16  
Authorization to amend Resolution No. 980326-B8, and contract  
with Tony Festa to provide a comprehensive front-end assessment  
and performance analysis for the Custodial Department of the San  
Francisco Municipal Railway (MUNI) for the period February 2, 1998 through March 15, 1998 in the amount not to exceed $8,400.

President and Members:

On March 26, 1998, the Board of Trustees approved Resolution 980326-B8, authorizing the District to contract with Tony Festa to provide a comprehensive front-end assessment and performance analysis for the Custodial Department of MUNI for the period February 23, 1998 through March 15, 1998.

MUNI has requested the Office of Contract Education to provide an analysis regarding their custodial department and to provide skills upgrade training to its entire custodial staff beginning February 6, 1998. Mr. Festa was selected, based on his knowledge and extensive experience in the custodial field, to provide the entire training for a fee of $8,400.

The funds for the agreement are from the MUNI training contract. No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to amend Resolution No. 980326-B8, and contract with Tony Festa to provide a comprehensive front-end assessment and performance analysis for the Custodial Department of the San Francisco Municipal Railway (MUNI) for the period February 2, 1998 through March 15, 1998 in the amount not to exceed $8,400.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for Adoption:

Del M. Anderson  
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B17
Authorization to 1) contract with, and 2) appropriate funds from Air
China (AC) to provide a) an FAA Licensing and Testing Preparation
course to mechanics in Beijing, People’s Republic of China (PRC);
and b) an English Language and Communication Skills Upgrade
training for pilots for the period April 1, 1998 through December 31,
1998 in the amount not to exceed $111,000.

President and Members:

Air China, a commercial aircraft carrier in Beijing, People’s Republic of China,
has requested City College of San Francisco to provide 1) an Federal Aviation
Administration (FAA) Licensing and Testing Preparation Training to its mechanics; and
2) an English Language and Communication Skills Upgrade Training to its pilots.

No district match is required.

The following resolution is recommended for adoption:

Local Income

| Air China   | $111,000 |

Expenditures

| Needs Assessment   | $25,000   |
| English and Skills Upgrade Training | 36,000 |
| FAA Test Preparation Training | 20,000 |
| FAA Testing         | 30,000    |

$111,000

RESOLVED: That the Chancellor and Chief Operating Officer are hereby
authorized to execute a contract on behalf of City College of San Francisco with
Air China to provide a) FAA Licensing and Testing Preparation course to
mechanics in Beijing, People’s Republic of China (PRC); and b) an English
Language and Communication Skills Upgrade training for pilots for the period
April 1, 1998 through December 31, 1998 in the amount not to exceed $111,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B18
Amending Resolution No. 980129-B14 by adding an Agreement with Robert Pineda to provide special services and advice to the City College Adolescent Pregnancy Prevention Program (C-CAPP)funded by the Federal Office of Population Affairs, beginning February 1998, at a rate of $10.00 per hour not to exceed a combined total of $5,000.

President and Members:

Whereas: On October 30, 1997 the San Francisco Community College District adopted Resolution No. 971030-B36 to accept a grant from the Federal Office of Population Affairs to conduct a teen pregnancy prevention program involving peer health educators from the Southeast Campus of City College of San Francisco.

The peer health educators will provide classroom presentations to teens attending SFUSD middle and high schools. The C-CAPP funding for the fiscal year 97-98 ends September 30,1998.

THEREFORE BE IT RESOLVED: That the Board authorizes the District to enter into an Agreement with Robert Pineda, in connection with the District’s the City College Adolescent Pregnancy Prevention Program, beginning February 1998, at a rate of $10.00 per hour, at a combined total to exceed $5,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee, are hereby authorized to execute any an all documents of behalf of the District to effectuate this resolution.

Recommend for Adoption:

Del Anderson
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B19
Authorization to contract with San Francisco Police Department, Environmental Crimes Unit for $5,000 to provide instructors and community guides and transportation for project participants in the Bayview Hunters Point Community Environmental Justice Education Project funded by the Federal Environmental Protection Agency for the period of October 1, 1997 through September 30, 1999.

President and Members:

The Southeast Campus of City College of San Francisco is a partner with the San Francisco Police Department Environmental Crimes Unit, Urban Habitat and the Southeast Alliance for Environmental Justice. This partnership has been awarded a grant in the amount of $249,000 (Resolution No. 971030-B35.) to train and engage 100 community residents and Southeast Campus students to monitor and police the community in an effort to reduce environmental crimes and eliminate public health hazards such as illegal dumping of toxic and other hazardous waste in the community.

The Environmental Crimes Unit of the San Francisco Police Department provides instruction and guidance to the participants relative to the appropriate role of the SFPD in combating, reporting and monitoring environmental crimes. The classroom instruction for twenty three-hour classes will be provided by various members of the SFPD representing a major aspect of the education program. The police instructors will team teach sessions each Saturday that the project operates. Additionally, the SFPD will provide all of the transportation and guides to the identified waste sites in the community.

Space for one office and use of classrooms for Saturday training sessions at the Southeast Campus constitute the only required District match for this grant.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with The San Francisco Police Department Environmental Crimes Unit to provide instruction, transportation and tour guides as well as other related activities for the period of October 1, 1997 through September 30, 1999 in the amount not to exceed $5,000.
FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice B. Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B20
Authorization to contract with Renaissance Parents of Success for $35,000 to provide stipends to community participants from the Bayview Hunters Point who are being trained by the Community Environmental Justice Education Project funded by the Federal Environmental Protection Agency for the period of October 1, 1997 through September 30, 1999.

President and Members:

The Southeast Campus of City College of San Francisco is a partner with the San Francisco Police Department Environmental Crimes Unit, Urban Habitat and the Southeast Alliance for Environmental Justice. This partnership has been awarded a grant in the amount of $249,000 (Resolution No. 971030-B35.) to train and engage 100 community residents and Southeast Campus students to monitor and police the community in an effort to reduce environmental crimes and eliminate public health hazards such as illegal dumping of toxic and other hazardous waste in the community.

Renaissance Parents of Success, a community based agency leasing space at the Southeast Campus, has a network of contacts in the community and has an outstanding track record for recruiting persons of all ages to participate in programs and other activities at the campus. A key aspect of the project is the provision of stipends to a minimum of 100 community residents who are being trained in a series of eight three-hour sessions. As provided for in the grant, each community trainee will receive a total stipend of $240.00 At the conclusion of the project, the community resident stakeholders will assume responsibility for helping to monitor various sites in the community that have been identified as toxic “hot spots”, and will report these and the perpetrators to the appropriate agencies.

One office space and use of classrooms for Saturday training sessions at the Southeast Campus constitute the only required District match for this grant.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with Renaissance Parents of Success for $35,000 to provide stipends to community participants from the Bayview Hunters Point who are being trained by the Community Environmental Justice Education Project
funded by the Federal Environmental Protection Agency for the period of October 1, 1997 through September 30, 1999.

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice B. Brown
Subject: Resolution No. 980430- B21

Amending Resolution No. 970731-B6 to (1.) revise the grant amount to reflect the actual allocation from the California State Department of Education for ESL, ABE, VESL, and ESL/Citizenship Programs, under the Federal Adult Education Act, P.L. 100-397, as amended by the National Literacy Act of 1991 Section 321/326, $847,913; and (2.) appropriate additional funds for the ESL/Citizenship Program in the amount of $113,500 for the period of July 1, 1997 - June 30, 1998, City College of San Francisco Campuses, for a revised grant total not to exceed $961,413.

President and Members:

Resolution No. 970731-B6 authorized the application and appropriation of funds receivable from the California Department of Education under the Adult Basic Education Act, P.L. 100-297, Section 321, for ESL, ABE, VESL, and ESL/Citizenship, July 1, 1997-June 30, 1998, in the amount of $695,620. This was the requested amount at the time of the application submission. The California Department of Education, however, awarded City College of San Francisco Campuses $847,913.

Included in this award was $174,750 for ESL/Citizenship. Student attendance hours in Fall 1997 for the ESL/Citizenship Program met the attendance levels for the entire 1997-98 program year and has subsequently earned the allotted $174,750. The California Department of Education has recently approved City College of San Francisco for a higher attendance level in ESL/Citizenship for this year and added an adjustment of $113,500 to the previous award. The revised ESL/Citizenship award is $288,250.

The revised grant total is $961,413. No District match is required.

Federal Income from State Sources
California Department of Education $961,413

Expenditures
City College of San Francisco Campuses
ESL, ABE, VESL, and ESL/Citizenship Programs

Academic Employee Salaries $344,500
Classified Salaries $201,500
Fringe Benefits $118,775
Supplies        $219,538
Other Operating Expenses     $  77,100

Total                               $961,413

The following resolution is recommended for approval:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to (1) revise the grant amount to reflect the actual allocation from the California State Department of Education for ESL, ABE, VESL, and ESL/Citizenship Programs, under the Federal Adult Education Act, P.L. 100-397, as amended by the National Literacy Act of 1991 Section 321/326, $847,913; and (2) appropriate additional funds for the ESL/Citizenship Program in the amount of $113,500 for the period of July 1, 1997 - June 30, 1998, City College of San Francisco Campuses, for a revised grant total not to exceed $961,413

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Gary Tom
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B22
Authorization to enter into a contractual agreement
with the City and County of San Francisco,
Department of Human Services for reimbursement to
the College District for all expenses for one (1) FTE
security staff, at $51,946 including fringe benefits;
one (1) FTE custodial staff at $41,579 including
fringe benefits and 20.60% of annual utilities cost at
the Southeast Campus, total not to exceed ________,
for a total annual amount of $93,526.

President and Members:

City College of San Francisco approved the sublease of space at the
Southeast Campus to the City and County of San Francisco Department of
Human Services (Resolution No. 980226-B21) to establish a Welfare Reform
“One-Stop-Shop”. The adopted resolution included the provision allowing the
College District to be reimbursed for the cost of additional janitorial and security
staff, for signage and for a pro-rated share of the utilities paid by the College
District for the Southeast Campus. The Department of Human Services has
taken up occupancy at the campus and is prepared to contract with the District
for these agreed upon charges.

Recent budgetary constraints have resulted in a reduction of both the custodial
and security staff at Southeast. However, the increase in the occupancy of the
building will place additional demands on the current staff. Therefore it will be
necessary to increase the security and janitorial staff. This increase in the
building usage will also increase the use of utilities for which DHS has agreed to
pay a pro-rated share.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees hereby authorizes
contract with the City and County of San Francisco, Department of
Human Services for $93,525.12 $93,526.00 for custodial and
security staff and ____________ for utilities and signage at the
campus on an annual basis for the duration of the lease.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute such a contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Originator: Bernice B. Brown
Subject: Resolution No. 980430-B23
Authorization to enter into a Grant Agreement, Number 98-0143, with the Chancellor’s Office of the California Community Colleges to provide funding in the amount of $140,550 for the San Francisco Small Business Development Center for the period July 1, 1998 to June 30, 1999.

President and Members:

The San Francisco Small Business Development Center (SBDC) is currently operating and providing services to small business owners under the terms of its (1) 1998 contract with the California Trade and Commerce Agency (CTCA) in the amount of $150,000 and (2) 1998 contract with Chancellor’s Office of the California Community Colleges (COCCC) in the amount of $150,000.

On March 24, 1998, the San Francisco Community College District, on behalf of its SBDC, submitted an application to the COCCC, to receive continued funding in the amount of $145,550 to continue a program to (1) provide comprehensive services to small business owners and to individuals interested in starting businesses; (2) support the COCCC’s mission to advance California’s economic growth and global competitiveness through quality education and services focusing on continuous workforce improvement, technology deployment, and business development; (3) coordinate City College of San Francisco’s response to meet statewide workforce needs that attracts, retains, and expands businesses; (4) provide workshops, classes, and counseling services which support the expansion and success of entrepreneurial enterprises; and (5) develop strategic public and private sector partnerships and leverage resources. All performance under the grant shall be completed by June 30, 1999. The grant application is currently being processed for approval by COCCC. The mission and objectives of the COCCC contract are consistent with the mission and objectives of the SBDC’s existing contract with CTCA.

City College of San Francisco will be the fiscal agent for this grant. The 1998-1999 program budget requires $140,550 of cash match. The SBDC’s current CTCA contract referenced above will be used to provide the required cash match. Cash match will not be provided by the City College of San Francisco General Fund.
The following is a breakdown of the 1998-1999 program budget for services through June 30, 1999:

<table>
<thead>
<tr>
<th></th>
<th>COCCC</th>
<th>Cash Match</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>24,000</td>
<td>94,088</td>
<td>118,088</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>6,000</td>
<td>16,462</td>
<td>22,462</td>
</tr>
<tr>
<td>Travel 2,000</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
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<tr>
<td>Equipment</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
</tr>
<tr>
<td>Supplies</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
</tr>
<tr>
<td>Contractual</td>
<td>33,000</td>
<td>0</td>
<td>33,000</td>
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<tr>
<td>Consultants</td>
<td>52,144</td>
<td>0</td>
<td>52,144</td>
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<tr>
<td>Facilities Rent</td>
<td>12,000</td>
<td>24,594</td>
<td>36,594</td>
</tr>
<tr>
<td>Misc. Expenses</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>5,406</td>
<td>5,406</td>
<td>10,812</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>140,550</td>
<td>140,550</td>
<td>281,100</td>
</tr>
</tbody>
</table>

The SBDC will perform its duties and responsibilities to provide comprehensive services, including counseling and training, to small business owners under the terms of this grant in a manner consistent with its duties under its existing grants.

The following resolution is recommended for adoption:

**RESOLVED:** The Board of Trustees hereby authorizes the District to enter into an agreement with the Chancellor’s Office of the California Community Colleges to accept and appropriate funding in the amount of $140,550 for the San Francisco Small Business Development Center for the period July 1, 1998 to December 31, 1999.

**FURTHER BE IT RESOLVED:** That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson  
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B23a
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor’s Office of the California Community Colleges, for a grant from Faculty and Staff Diversity Funds to fund a Faculty and Staff Diversity Internship Project in collaboration with Santa Rosa Junior College, for the period June 15, 1998 through July 31, 1999 for a total not to exceed $21,600

President and Members:

The Chancellor’s Office of the California Community Colleges has solicited applicants to apply for Faculty and Staff Diversity Funds in order to develop Faculty and Staff Diversity Internship projects. The Request for Applications specifies that an applicant community college must work in collaboration with another community college. This District’s application proposes the selection of ten interns from graduate institutions who express interest in community college teaching along with the selection of ten faculty mentors. These ten will pairs jointly develop a training plan with the assistance of its project director. The application proposes a collaboration with Santa Rosa Junior College.

Income:
Chancellor’s Office California Community Colleges $21,600

Expenditures:
Academic Salaries (interns) $20,000
Indirect costs 1,600
Total $21,600

General Fund Match and In-Kind and Other Sources:

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>In-Kind&amp;Other Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>21,994</td>
<td>78,083</td>
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<tr>
<td>Classified Salaries</td>
<td>3,103</td>
<td></td>
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<td>Employee Benefits</td>
<td>14,075</td>
<td></td>
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<tr>
<td>Supplies</td>
<td>1,500</td>
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<tr>
<td>Other Outgo</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>2,040</td>
<td>7,620</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$27,534</strong></td>
<td><strong>$102,881</strong></td>
</tr>
</tbody>
</table>
The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor’s Office of the California Community Colleges, for a grant from Faculty and Staff Diversity Funds to fund a Faculty and Staff Diversity Internship Project in collaboration with Santa Rosa Junior College for the period June 15, 1998 through July 31, 1999 for a total not to exceed $21,600.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Linda Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B24
Authorizing the approval of Contract Modification #1, for $97,200, with B/A Burlage and Associates, Architects, for the project: Remodel Cloud Hall for Allied Health Project, for a total contract cost not to exceed $357,200, to be completed on or before December 31, 1999.

President and Members:

Resolution 9610214-B9 authorized the District to contract with B/A Burlage and Associates to provide architectural services for the Cloud Hall Remodel for Allied Health Project, for a fee of $260,000. The services to be provided included: program verification and project design; complete construction documents including architectural, structural, electrical, and mechanical drawings and specifications. This contract is based on using MBE consultants and an associate architect. These MBE consultants are Tony Sanchez-Corea for code review, KPA Consulting Engineers Inc. for structural engineering, and Mechanical Design Studios for the plumbing. The associated architectural firm is Del Campo & Maru of San Francisco.

Contract Modification #1 is necessary to cover the cost for providing additional architectural services resulting from program/course changes and for construction management services.

Additional architectural services provided will include: extensive redesign and engineering of new spaces and layout of the mechanical, electrical and plumbing systems, $20,000; redrawing of requested changes resulting in new plans and interior elevations, $9,000; security systems, $1,500; additional architectural services needed as changes were made to existing departments and two new programs, final layout and drawing, coordination with College labs and ORS requirements, $6,000; sheer walls removal from the project for construction cost savings, $5,000; special consultant to determine safety requirements for lead lining in walls for x-ray equipment, $1,700.

Construction management services provided will include: manage construction meetings, record and distribute meeting minutes, review submittals (cost bulletins, shop drawings, request for information, and change orders), site visits, monthly report of project status, project progress photographs, $54,000 billed at a sum of $3,000 per month for eighteen months at an hourly rate of $110.

Cost of Contract Modification #1 is $97,200. This contract modification will bring the total contract amount to $357,200. This contract will be 57% funded by State Capital Outlay Funds for architectural & construction management services for the Cloud Hall Remodel for Allied Health Project and 43% will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

04/30/98 - B24 page 1
RESOLVED: That authorization be given to contract with B/A Burlage and Associates, Architects, for the project: Remodel Cloud Hall for Allied Health Project, for a total contract cost not to exceed $357,200, to be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B25

President and Members:

Resolution 970625-B10 authorized the District to contract with Amelco Electric for construction services for the project: Energy Efficient Lighting Retrofit, for a cost of $939,537. The project consists of retrofit of fluorescent lighting fixtures, replacement of incandescent and mercury vapor fixtures, and installation of lighting controls.

This Change Order #2 for, Contract Modification #2, is necessary to extend the contract from July 31, 1998 to September 30, 1998. Total cost of this Contract including Contract Modification #1 is $1,005,623.

This project is funded with $580,623 from the General Obligation Bond Fund and $425,000 from State Petroleum Violation Escrow Account (PVEA) funds.

The following resolution is recommended for adoption:


FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B26
Authorization to contract with the Department of Public Works, for special services and advice to provide the District with a hazardous materials inspection report and work plan, for the Proposition ‘A’ Bond Program Project: Science Hall Technology Infrastructure, at a cost not to exceed $20,000, to be completed on or before December 31, 1998

President and Members:

The District wishes to contract with the Department of Public Works to provide a comprehensive hazardous materials inspection report and work plan, for the Project: Science Hall Technology Infrastructure, located at the Phelan Campus. The inspection report will specify construction-related hazardous materials that are present in the building and will provide a work plan for the abatement of such hazardous materials. This project is necessary as construction-related hazardous materials present in Science Hall must be identified in the bid documents prior to commencement of the Technology Infrastructure Project.

This project will be paid for with proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with the Department of Public Works, for special services and advice to provide the District with a hazardous materials inspection report and work plan, for the Proposition ‘A’ Bond Program Project: Science Hall Technology Infrastructure, at a cost not to exceed $20,000, to be completed on or before December 31, 1998

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this Resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B27
Authorization to contract with ________________, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee not to exceed $150,000, to be completed on or before December 31, 1999.

President and Members:

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the Remodel Cloud Hall for Allied Health Project. This project consists of interior remodeling of Cloud Hall: replacing and upgrading mechanical, electrical, communications, and plumbing systems; and building allied health class laboratories, classrooms and department offices.

This Contract is 100% funded by State Capital Outlay Funds for Inspection Services for the Remodel Cloud Hall for Allied Health Project.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with ________________, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee not to exceed $150,000, to be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 980430-B28
Authorization to award contract to A.R. Construction Co., a certified MBE firm, the lowest responsible bidder for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a cost not to exceed $4,706,000. This contract will be completed on or before December 31, 1999.

President and Members:

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with the lowest responsible bidder, for the project: Remodel Cloud Hall for Allied Health. This Project consists of remodeling the 44,500 gross square foot portion of Cloud Hall for six Allied Health and two College Administrative Departments. The project includes asbestos abatement, structural demolition of two library-stacks floors, and remodeling within the existing building structure. The project further includes refinishing floors, ceilings installation, painting, new mechanical systems, electrical, data, telephone, television systems, and installation of specialized laboratory infrastructure. The building will also have new and relocated laboratory equipment and cabinetry.

This project will be paid for by a combination of funds. This project is funded by State Capital Outlay Funds of $5,830,000 for Construction. The portion of this project related to hazardous materials removal, lighting and telecommunication systems will be funded with proceeds generated by the sale of the General Obligation Bonds, as this portion was not funded by the State.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to A.R. Construction Co., a certified MBE firm, the lowest responsible bidder for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a cost not to exceed $4,706,000. This contract will be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

04/30/98 - B28 page 1
REVISED 4/24/98

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B29
Authorization to contract with Brett A. Boetto, to provide the District with in-plant construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed $7,500 $3,280, to be completed on or before June 30, 1998.

President and Members:

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

Resolution 980226-B19 authorized the District to contract with Pacesetter Industries to provide the District with modular units for classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects. An Inspector of Record for full time in-plant inspection of the fabrication of modular units at the Pacesetter manufacturing plant is necessary for the Temporary Facilities Project.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with Brett A. Boetto, to provide the District with in-plant construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed $7,500 $3,280, to be completed on or before June 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

04/30/98 - B29 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B30
Authorization to contract with Charles Stewart, to provide the District with site construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed $13,000, to be completed on or before July 31, 1998.

President and Members:

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for site construction inspection services is necessary for the Temporary Facilities Project. This project includes classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with Charles Stewart, to provide the District with site construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed $13,000, to be completed on or before July 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B31
Authorization for Contract Modification #3 with Alten Construction Inc., to cover the cost of Change Orders 9 and 10, for $3,878, for the Project: Weatherizing 1960 Carroll Avenue, San Francisco, for a total contract cost not to exceed $262,755.

President and Members:

Resolution 971030-B18 authorized the District to contract with Alten Construction Inc., for construction services for the project: Weatherizing 1960 Carroll Avenue, San Francisco, for a cost of $244,113. The project consists of: asbestos abatement, roof diaphragm, roofing, rain water drainage, restoration of clerestory windows and walls, and painting.

Change Orders 9 and 10 for Contract Modification #3, in the amount of $3,878, are for roof-safety walking path, change flashing of three existing exhaust fan ducts, factory painting of flashing and for additional permit costs. These changes orders for additional work and materials are due to unforeseen conditions in the roof system.

This Contract Modification will be charged to the Project Appropriation Fund No. 412014-0130-6202-7100-S and may be funded by State Deferred Maintenance funds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #3 with Alten Construction Inc., to cover the cost of Change Orders 9 and 10, for $3,878, for the Project: Weatherizing 1960 Carroll Avenue, San Francisco, for a total contract cost not to exceed $262,755.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B32
Authorization to contract with __________, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal and Replacement located at the Downtown Campus at a cost not to exceed $________, to be completed on or before April 30, 1999.

President and Members:

The District wishes to contract with __________, to provide architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal & Replacement located at the Downtown Campus. The scope of work will include: design services for underground tank removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is 100% funded by the 1997-98 State Hazardous Substances Removal Grant.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with __________, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal and Replacement located at the Downtown Campus at a cost not to exceed $________, to be completed on or before April 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C1
Procurement of Equipment, Supplies, Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $366,592.52 in individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payments</td>
<td>$140,768.70</td>
</tr>
<tr>
<td>Purchase Orders</td>
<td>180,650.77</td>
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<tr>
<td>Travel/Mileage</td>
<td>45,173.05</td>
</tr>
<tr>
<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$366,592.52</strong></td>
</tr>
</tbody>
</table>

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C3
Acceptance of Gifts

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment “A”:

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
<table>
<thead>
<tr>
<th>Description</th>
<th>Donor</th>
<th>Beneficiary</th>
<th>Market Value Declared by Donor</th>
</tr>
</thead>
<tbody>
<tr>
<td>$20,000 Cash</td>
<td>Jennifer Wilson</td>
<td>Diego Rivera Mural Project</td>
<td>$20,000</td>
</tr>
<tr>
<td>120 Boxes of Choral Sheet Music</td>
<td>Winifred Baker</td>
<td>Music Department</td>
<td>$30,000</td>
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<tr>
<td>Oak Bar, 4 Chairs, Glass Rack and Refrigerator/ Ice Maker</td>
<td>Ray Plumhoff</td>
<td>Hospitality Program, Downtown Campus</td>
<td>$4,000</td>
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<td>Seven IBM Selectric III Typewriters</td>
<td>Pillsbury Madison &amp; Sutro</td>
<td>General District Use</td>
<td>$2,100</td>
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<tr>
<td>Auto Engine Analyzer</td>
<td>Grand Auto</td>
<td>Automotive/Trade Skills</td>
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<tr>
<td>Auto Diagnostic Module (SUN BMW 2013) with Tester, Microfiche Reader &amp; Onboard Computer Communications</td>
<td>German Motors Corporation</td>
<td>Automotive/Trade Skills</td>
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<td>1994 Ford Ranger Electric Truck</td>
<td>Pacific Gas &amp; Electric</td>
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<tr>
<td>$500 Cash</td>
<td>Chinese Chamber of Commerce</td>
<td>CCSF Asian Music Club</td>
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<tr>
<td>$1,500 Cash</td>
<td>Ann and Gordon Getty Foundation</td>
<td>City Summer Opera</td>
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<td>$1,218 Cash</td>
<td>Accion Latina (Nonprofit Media Arts Group)</td>
<td>CCSF Press Club</td>
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<tr>
<td>Multimedia Deck II 2.5 MAC 10 Pack Computer Software</td>
<td>Jeff Rosen, Macromedia</td>
<td>Computer Information Department</td>
<td>$3,000</td>
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<td>$1,218 Cash</td>
<td>Accion Latina</td>
<td>CCSF Press Club’s representative at the Journalism Assoc. of Comm. Colleges Conference</td>
<td>$1,218</td>
</tr>
<tr>
<td>Description</td>
<td>Donor</td>
<td>Beneficiary</td>
<td>Market Value Declared by Donor</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------------------------------</td>
<td>---------------------------------------------------------------</td>
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<tr>
<td>$350 Cash</td>
<td>Denman Estate Company</td>
<td>James Denman Scholarship Fund</td>
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<tr>
<td>$400 Cash</td>
<td>J. Lynn Heisterkamp</td>
<td>The Brew Guru Scholarship Fund</td>
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<tr>
<td>$4,732.80 Cash</td>
<td>UCSF Mt. Zion Medical Center</td>
<td>CCSF Radiology Scholarship Program</td>
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<td>Davies Medical Center</td>
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<td>$3,128 Cash</td>
<td>VA Medical Center</td>
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<td>$500 Cash</td>
<td>Dr. Barbara E.M. Cannon</td>
<td>Booker T. Anderson Scholarship</td>
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<td>$1,000 Cash</td>
<td>American Communications</td>
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<td></td>
<td>Association, Local 111/WUI Inc.</td>
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<td>Yurok Tribe</td>
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<td>$250 Cash</td>
<td>Lourdes B. Go</td>
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Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C4
Authorizing To Destroy Records Detailed in
Destruction of Records - List No. 23

President and Members:
The District Business Office has a formal records management system
including a procedure for classification, retention, and destruction of its records.

The system conforms to the regulations contained in Title 5, California Code
of Regulations, Chapter 2.5, commencing with Section 59020. The system exceeds the
record retention requirements established by the U.S. Department of Health, Education
and Welfare under Title 45, Code of Federal Regulations, commencing with Section
74.20.

Records classified as “Permanent”, are microfilmed in accordance with
regulations and records classified as “Disposable” may be destroy once their retention
period has been reached.

The attached Recommendation for Destruction of Records - List No. 23
reports those “Permanent” records which have been microfilmed and the “Disposable”
records which have passed the retention period.

Title 5, California Code of Regulations Section 59028 reads as follows: “The
governing board shall: (a) approve or disapprove the recommendations of the Chief
Administrative Officer; (b) order a reclassification when necessary or desirable; (c)
order by action recorded in the minutes (with lists attached) the destruction of records in
accordance with these regulations”.

The following resolution is recommended for adoption:

Whereas: The records of the District Business Office listed on the
accompanying Recommendation for Destruction of Records - List No. 23 have been
microfilmed and/or have passed the statutory retention period;

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Office,
and/or Vice Chancellor, and Administration are hereby authorized and
directed to destroy those records specified in the attached Recommendation
for Destruction of Records - List No. 23, District Business Office, by
shredding.

Recommended for adoption:

Del M. Anderson, Chancellor

Originator: James Kendrix
<table>
<thead>
<tr>
<th>Box No.</th>
<th>Description</th>
<th>Detail</th>
<th>P=Permanent Classification</th>
<th>Retention Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Check Stubs</td>
<td>PELL 87594 Check No. 84120 - 87594</td>
<td>D</td>
<td>3 Years</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Check No. 91178 - 94615</td>
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<tr>
<td></td>
<td></td>
<td>PERKINS Check No. 6246 - 8086</td>
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<td>2</td>
<td>Check Stubs</td>
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<td></td>
<td></td>
<td>Check No. 31930-36816</td>
<td>D</td>
<td>3 Years</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EOPS 10933 Check No. 10578-11957</td>
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<tr>
<td></td>
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<td>Check No. 11404-11957</td>
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<td>3</td>
<td>Check Stubs</td>
<td>PELL 51904 Check No. 48916-51904</td>
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<td>Check No. 97620-101415</td>
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<tr>
<td>4</td>
<td>Tuition Daily Cashiers Report</td>
<td>Check No. 06/92 - 07/93</td>
<td>D</td>
<td>3 Years</td>
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## DESTRUCTION OF RECORDS - LIST 23

<table>
<thead>
<tr>
<th>Box No.</th>
<th>Description</th>
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<th>D=Disposable</th>
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<tbody>
<tr>
<td>5</td>
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<tr>
<td></td>
<td></td>
<td>Check No. 41648 - 60599 Period 03/30/90 - 03/26/92</td>
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<tr>
<td>6</td>
<td>Tuition Receipts</td>
<td>Month 01/91</td>
<td>D</td>
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<td>Month 01/92</td>
<td>D</td>
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<tr>
<td>8</td>
<td>Tuition Receipts</td>
<td>Month 08/91</td>
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<td>3 Years</td>
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<td>9</td>
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<td>Check No. 4841-12034 Period 04/27/84 - 01/31/86</td>
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**DESTRUCTION OF RECORDS - LIST 23**

<table>
<thead>
<tr>
<th>Box No.</th>
<th>Description</th>
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<tbody>
<tr>
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<td>15 / 16</td>
<td>Tuition Receipts</td>
<td>Month 01/94</td>
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<td>D</td>
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<td>17</td>
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<td>19</td>
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<td>Period 06/16/94 - 07/13/94</td>
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<tr>
<td>23</td>
<td>Tuition Receipts</td>
<td>Months 11/94 and 12/94</td>
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<td>24-28</td>
<td>Financial Aid Canceled Checks</td>
<td>PELL, SEOG, EOPS</td>
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<td></td>
<td>Period 1983-1987</td>
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<td>PELL Months 02/82 &amp; 02/83</td>
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<td>Period 08/83 - 12/83</td>
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<td></td>
<td>Period 02/84 - 05/84</td>
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## DESTRUCTION OF RECORDS - LIST 23

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<th>Box No.</th>
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<tbody>
<tr>
<td></td>
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<td>Period 02/85 - 09/85</td>
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<td></td>
<td></td>
<td>Month 01/86</td>
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</tr>
<tr>
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<td>Period 03/86 - 08/86</td>
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<td>Period 10/86 - 12/86</td>
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<td>SEOG Month 06/83</td>
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<tr>
<td></td>
<td></td>
<td>Period 09/83 - 12/83</td>
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<td></td>
<td>Period 01/84 - 12/84</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Period 01/85 - 12/85</td>
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<td>Period 01/86 - 12/86</td>
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<td>Period 06/87 - 12/87</td>
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<tr>
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<td>EOPS Period 01/83 - 04/83</td>
<td>D</td>
<td>3 Years</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Period 06/84 - 12/83</td>
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<tr>
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<td>Period 01/84 - 05/84</td>
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<td>Period 06/87 - 12/87</td>
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<td>EOPS Period 01/83 - 04/83</td>
<td>D</td>
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</table>
## DESTRUCTION OF RECORDS - LIST 23

<table>
<thead>
<tr>
<th>Box No.</th>
<th>Description</th>
<th>Detail</th>
<th>Classification</th>
<th>Retention Period</th>
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</thead>
<tbody>
<tr>
<td>29</td>
<td>Unused Associated Students Event Tickets</td>
<td>Denominations $.10 - $1.75 Period 06/83 - 12/83 Period 01/84 - 05/84</td>
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<td></td>
<td></td>
<td>Period 07/84 - 12/84 Period 01/85 - 12/85 Period 01/86 - 12/86 Period 01/87 - 12/87</td>
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<tr>
<td>30</td>
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<td>Denominations $2.00 - $4.50</td>
<td>D</td>
<td>3 Years</td>
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</tbody>
</table>
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C10
Disposal of Personal Property With
Insufficient Sales Value

President and Members:

It has been determined that the property listed in Attachment “A” is in unsatisfactory and unserviceable condition, and is of insufficient value to defray cost of arranging a sale. It is recommended that the property be disposed of in the local public dump.

California Education Code Section 81452 reads in part as follows: “(c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, . . . it may be disposed of in the local public dump”.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Vice Chancellor, and Administration are hereby authorize that the properties listed in Attachment “A” be disposed of in the local public dump.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
<table>
<thead>
<tr>
<th>Asset No.</th>
<th>Description</th>
<th>Mfr./Model</th>
<th>Acq. Date</th>
<th>Orig. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>Monroe Copier</td>
<td>Monroe RL735Zoom</td>
<td>1992</td>
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<tr>
<td>002575</td>
<td>Refrigerator/Freezer</td>
<td>GE 2-Door</td>
<td>1955</td>
<td>$635</td>
</tr>
<tr>
<td>009350</td>
<td>Photo Cabinet (Dry)</td>
<td>PAKO</td>
<td>01/76</td>
<td>$323.33</td>
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<tr>
<td>009351</td>
<td>Photo Cabinet (Dry)</td>
<td>PAKO</td>
<td>01/76</td>
<td>$323.33</td>
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<tr>
<td>009352</td>
<td>Photo Cabinet (Dry)</td>
<td>PAKO</td>
<td>01/76</td>
<td>$323.33</td>
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<tr>
<td>009346</td>
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<tr>
<td>037493</td>
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<tr>
<td>18552</td>
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Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430 - F1
Admnistrative Personnel
Unpaid Leave of Absence

President and Members:

The exempt temporary grant-funded administrative position of Dean II, Workforce Education (Office of the Chancellor) was established by the Board of Trustees in Resolution 980225-S1.

The Board of Trustees adopted Resolution 980326-F2 appointing Bernice Brown as Dean of Workforce Education effective March 27, 1998. This appointment is currently funded through June 30, 1998, but the funding may be extended for at least an additional fiscal year.

As a result thereof, Bernice Brown is requesting an unpaid leave of absence under the provisions of the District’s Policy Manual 3.17 Leave of Absence, from her position as Dean I, Southeast and Evans Campuses, effective March 27, 1998 through June 30, 1998. Board of Trustees’ approval is required.

The following resolution is recommended for adoption:


Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980430-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.
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FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Ist Reading
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-P1
Notice of Intention to Amend the San Francisco Community College District Policy Manual Section PM 2.02 - Administrative and Organizational Structure of the San Francisco Community College District

President and Members:

On March 27, 1997, the Board amended the Policy Manual such that the oversight responsibilities over the Evans Campus were moved from the Dean of the School of Applied Science and Technology to the Dean of the Southeast Campus. The rationale was that this would free up the time of the Applied Science and Technology Dean such that he/she could concentrate on the development of vocational programs and oversee the Workforce Education Program. With the hiring of another separate administrator to administer the Workforce Program, it is recommended that the oversight of the Evans Campus revert back to the Dean of the School of Applied Science and Technology.

San Francisco Community College District Policy Manual Section 1.05 D reads in part as follows: “Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting….”

RESOLVED: That notice is hereby given that the following proposed amendments to the San Francisco Community District Policy Manual Section PM 2.02 - Administrative and Organization Structure of the San Francisco Community College District, and/or revisions to such amendments as directed by the Board shall be acted upon at the next meeting of the Board of Trustees on May 28, 1998. (NOTE: The current structure is labeled Exhibit A; the new proposed structure is labeled Exhibit B).

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Ronald Lee
The organizational structure of the District and administrative relationships within the District are as specified in the following Organizational Chart.
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980430 - S1  
Adoption of College Development Plan  

President and Members:  

The following resolution is recommended for adoption:  

WHEREAS: During the past year, the Director of College Development, in consultation with college administrators, faculty, staff and students, has conducted an assessment of the District’s need for and readiness to implement a comprehensive development program; and  

WHEREAS: That assessment has resulted in a strategic development plan that will serve to guide the college in its efforts to build ongoing, long-term relationships with its constituencies and foster their financial support;  

THEREFORE BE IT RESOLVED: That the Board of Trustees hereby adopts the college development plan, recognizing that a successful development program requires a sustained commitment over a period of several years to become self-supporting and profitable;  

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to take appropriate actions to implement the plan, and that an annual report shall be forwarded to the Board of Trustees regarding the progress made toward implementing the goals and objectives outlined in the plan and any proposed revisions to the plan that have resulted from changing needs of the San Francisco Community College District.

Recommended for Adoption:

Del M. Anderson  
Chancellor  

Originator: Dottie S. Krzyzanoski
Honorable Board of Trustees  
of the San Francisco Community College District

Subject: Resolution 980430 - S2  
Opposition to Proposition 227, the Unz Initiative, on the June, 1998 Statewide Ballot

President and Members:

WHEREAS: Local governing boards are empowered in Education Code Section 70902 as a legislative enactment of Section 14 of Article IX of the California Constitution to initiate and carry on any activity, or otherwise act in any manner which is not in conflict or inconsistent with any law, or the purposes for which community college districts are established; and

WHEREAS: Education Code Section 72121 and Chapter 9 (commencing at Section 54050), Division 2 of Title 5 of the Government Code, require local governing boards to take actions which affect the district at public meeting, where deliberations are available to anyone, and all opinions can be freely aired; and

WHEREAS: It is a responsibility of the local government board to acquire and analyze information about measures which affect the district; and

WHEREAS: The Unz Initiative attacks local control by taking away from local school districts, teachers and parents the right to determine the most effective ways to teach their own children; and

WHEREAS: The Unz Initiative, also know as the “English for the Children” initiative, mandates that children with limited English be put in one classroom - regardless of differences in age, cultural background and academic abilities - to be taught by the teacher who will be prohibited under the threat of legal action from speaking to them in their own language; and

WHEREAS: After only one year in such classes students would be placed in regular classes with native English speakers; and

WHEREAS: One year of English immersion is not enough to give many nonnative speakers the fluency they need to study alongside native English speakers; and

WHEREAS: The Unz Initiative would deny parents the choice between bilingual programs and English immersion creating a one-year, one size-fit-all program; and
WHEREAS: English is not the native language of almost 1/3 of the K-12 students in San Francisco public schools and of those enrolled in bilingual classes, 40% are Chinese and 35% are Latino. And the Unz Initiative would cause irreparable harm to those current programs; and

WHEREAS: Many students in the K-12 system will eventually enroll at City College of San Francisco; and

WHEREAS: Such students who have been deprived of appropriate English instruction at the K-12 level will be severely hampered in their studies at City College of San Francisco; and

WHEREAS: The Board of Trustees of the San Francisco Community College District has thoroughly reviewed information on Proposition 227 and has provided for full and open discussion of the issue at this regularly scheduled meeting of the Board.

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District concludes that the passage of Proposition 227 would have a detrimental impact on the District and on the educational opportunities of the students it serves.

Recommended for Adoption:

Lawrence Wong
Andrea Shorter
Rodel Rodis
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430 - S3
Establishing Wage Rates and Benefit Levels for the Classification of
Accountant Intern (1649)

President and Members:

WHEREAS: The Administration intends to appoint an incumbent to the Classification of Accountant Intern (1649) (hereinafter "Classification"), effective on or about May 1, 1998;

WHEREAS: The Administration recommends that the hourly Wage Rates for Fiscal Year 1997-98 for the Classification be established for the Classification as follows:

1st Twelve Months: $15.76  
3rd Six Months: $16.54

WHEREAS: The Administration recommends that the Benefit Levels for the Classification be consistent with the Benefit Levels established pursuant to the 1995-97 collective bargaining agreement between the District and Service Employees International Union, Local 790, as appropriate;

THEREFORE BE IT RESOLVED THAT: The Administration is authorized to establish the hourly Wage Rates for Fiscal Year 1997-98 for the Classification as follows:

1st twelve months: $15.76  
3rd Six months: $16.54;

FURTHER BE IT RESOLVED THAT: The Administration is authorized to establish Benefit Levels for the Classification to be consistent with the Benefit Levels established pursuant to the 1995-97 collective bargaining agreement between the District and Service Employees International Union, Local 790, as appropriate;

FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designee, are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund the implementation.

Recommended for adoption:
Chancellor Del M. Anderson

Originator: Clara Starr
The reason for the 1649 Accountant Intern class is to allow incumbents to develop professional competence as a journey level accountant while working under the guidance and supervision of fully trained Professional Accountants. Appointees from a 1649 Accountant Intern eligible list may advance to appointments in Class 1652 Senior Accountant after successful completion of eighteen (18) months internship program in class 1649, upon approval of the Appointing Officer. However, promotion to Senior Accountant is not automatic and may be delayed due to leaves, requisitions, prior eligible lists taking precedence, etc.
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-W1
Extension of Representation Agreement with Barton C. Miller, Commercial Real Estate, 101 Alta, #202, San Francisco, California, for a site for a Chinatown/NorthBeach Campus, at no direct cost to the District

President and Members:

In January 1996 the Board of Trustees adopted Resolution No. 960125-W2, a Representation Agreement covering the services of Barton C. Miller, who acted as sole agent for the District to acquire suitable real estate to house the Chinatown/North Beac h campus. It is now necessary to extend the District’s agreement with Mr. Miller for an additional 12 months for services related to the acquisition of a site for a Chinatown/North Beach Campus only. Any compensation to Barton C. Miller for services rendered will be paid by the prospective seller. While there is no direct charge to the District, the Board should be informed that there may be a conflict of interest in this type of agreement in that the agent’s fee is paid by the eventual seller of the property.

The selected agent, Barton C. Miller, understands that he has no authority to commit or bind the District in any way to any real estate transaction without advance formal Board approval as to the particular property involved, and that he must so inform each prospective seller.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or Vice Chancellor, Administration and Finance, are hereby authorized to extend a Representation Agreement with Barton C. Miller, Commercial Real Estate, 101 Alta, #202, San Francisco, California for a site for Chinatown/NorthBeach Campus, at no cost to the District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter Goldstein

04/30/98 - W1 Page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-W2
Authorization to amend the sublease agreement between Renaissance Parents of Success and the San Francisco Community College District to increase by 599 square feet the amount of space at the Southeast Campus being leased to the Renaissance Program at a sublease rate of $1.00 per sq. ft. For the new space the sum of $599 per month for a period of 36 months or the period of the the District lease with the City and County of San Francisco, whichever comes earlier.

President and Members:

In August 1996 the San Francisco Community College District authorized the sublease of one office space to Renaissance Parents of Success (Resolution No. 960829-B2). Over the past several years, the Southeast Campus has experienced consistent low enrollments in courses and programs necessitating the canceling of classes at the campus. Renaissance Parents of Success, a community based agency, has been recruiting and placing students in a variety of programs and courses offered at the Southeast Campus as a result of their location in the building. One G.E.D. class enrollment increased from 17 students to 45 students during one academic semester. With the activities related to Welfare Reform, Renaissance will play a major role in the recruitment, pre-screening and placement of students seeking to move from the Welfare rolls to the workforce. Many of these students can be expected to enroll in classes and programs at the Southeast Campus.

The sublease of additional office space at a rate of three (3) times the lease amount the District pays to the City and County of San Francisco will provide some minimal resources to help defray some of the expense of custodial support and campus security. In accordance with the master lease for the facility, any amount of money in excess of the amount the College District pays to lease the space must be split between the College District and the City and County of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to amend the current sublease agreement with Renaissance Parents of Success to add 599 additional square feet of space subleased at a rate of $1.00 per sq. ft. for a time period not to exceed the current master lease between CCSF and
the City and County of San Francisco or 36 months, whichever comes first and,

FURTHER IT BE RESOLVED: That in accordance with the Master lease for the facility, approximately $365.40 in excess of the amount the college District pays to lease the space is to be split between the District and the City and County of San Francisco, and

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice B. Brown
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980430-W3  
Authorization to amend the sublease agreement (Resolution No. 980226-B21) between San Francisco Community College District and the City and County of San Francisco Department of Human Services for space at the Southeast Campus to increase the sublease space by 2644.6 square feet at a sublease rate of $1.00 per square foot (total of $2,644.60 per month) for a period equal to the duration of the lease between the District and the City and County of San Francisco or 36 months whichever comes earlier.

President and Members:

The southeast sector of San Francisco has the largest percentage of residents who are Welfare recipients in the city of San Francisco. The Southeast Campus, located in the Southeast Community Facility at 1800 Oakdale Ave. is recognized by many community residents as a focal point for public forums, education programs, and an information clearinghouse. The establishment of the Welfare-to-Work “One Stop Shop” at the campus allows the college the opportunity to become a significant resource to the community.

The Department of Human Services has been quite pleased with this centrally located facility and is seeking to add more services to the “One-Stop-Shop” center at the campus. However, to accomplish this objective, it is also necessary for the college to consolidate classroom space currently designated for the Computerized Machine Technology program (CMT), and to vacate current storage space allowing for an office for DHS personnel. This 2644.6 square feet of space is located at the rear of the building, immediately adjacent to and above the currently subleased space.

The Engineering and Technology Department has agreed to the consolidation of space with the provision that some of the money from the sublease be used to upgrade equipment and supplies for the CMT program. Therefore, the amount recommended as the sublease fee exceeds the amount currently being paid the District through the master lease with the City and County of San Francisco.

The following resolution is recommended for adoption:
RESOLVED: That the Board amend the sublease of space at the Southeast Campus to the City and County of San Francisco, Department of Human Services by 1737.60 square feet at a rate of $1.00 per square foot for a sum of $2644.60 for a period not to exceed 36 months or the time of the College District’s master lease with the City and County of San Francisco, whichever comes first.

FURTHER IT BE RESOLVED: That in accordance with the master lease for the facility, approximately $1,613.21 in excess of the amount the College District pays to lease the space is to be split between the College District and the City and County of San Francisco, and

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown
FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under $30,000, Office of Contract Education,
City College of San Francisco, April 1998.

This report is for information only on contracts that the Office of Contract
Education negotiated or amended under $30,000 for the month of April 1998.

- Department of Public Works, Bureau of Architecture (BOA-1) – contract total

- Department of Public Works, Bureau of Architecture (BOA-2) – contract total
  $10,700.00 – term April 1, 1998 to December 30, 1998 for Personal Computer
  Business Application training.

- United Airlines (UAL-2) – contract total $9,275.00 – term March 24, 1998 to June 30,
  1998 for Conversational Mandarin training.

- San Francisco Public Library (SFPL-1) – amend contract to extend contract term to
  June 30, 1998 and increase contract total by $8,440.00 to a new total of $22,220.00
  for computer training.

- San Francisco Port Commission (SFPC-4) – contract total $1,800.00 – term April 1,
I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes
    Regular Meeting - March 26, 1998

IV. Special Presentation
    a) EOPS Update: Alvin Jenkins, Director

V. Report from Academic Senate

VI. Report from Associated Students Council

VII. Report from Classified Senate

VIII. Board of Trustees' Reports

IX. Introductions of New Staff Members

X. Chancellor's Report

XI. Adoption of Resolutions Agenda

XII. Action on Resolutions Agenda Items

Finance (Pages 1-75)
Grants:

B1 - Appropriating $400,000 for the Cal Grant Program of the City College Financial Aid Program for the Fiscal Year 1998-1999

B2 - Appropriating $4,000 for the Cal Grant Program of the S.F. Community College Campuses Financial Aid Program for the Fiscal Year 1998-1999

B3 - Appropriating $657,099 for the Federal Supplemental Educational Opportunity Grant Program of the City College Student Financial Aid Program, Fiscal Year 1998-1999

B4 - Appropriating $34,240 for the Federal Supplemental Educational Opportunity Grant Program of the Community College Campuses Student Financial Aid Program, Fiscal Year 1998-1999

B5 - Appropriating $544,916 for the Federal Work-Study Program of the City College Student Financial Aid Program, Fiscal year 1998-1999

B6 - Appropriating $179,963 for the Federal Perkins Loan Program of the City College Student Financial Aid Program, Fiscal Year 1998-1999


B8 - Appropriating all funds receivable for the Federal Pell Grant Program of the City College Financial Aid Program for the Fiscal Year 1998-1999

B9 - Appropriating all funds receivable for the Federal Pell Grant Program of the S.F. Community College Campuses Financial Aid Program for the Fiscal Year 1998-1999

B10 - Authorization to 1) contract with, and 2) appropriate funds from San Francisco Airport Commission (SFAC) to provide Customer Service Training to San Francisco International Airport employees for the period May 1, 1998 through December 31, 1999 in the amount not to exceed $212,400.

B11 - Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $178,875.
B12 - Authorization to enter into a special service agreement with 1) Valerie Jordan and 2) Naomi Butler, to provide a comprehensive needs assessment through interviewing departmental managers and conducting focus groups with employees of San Francisco International Airport for the period May 1, 1998 through June 30, 1998, in the amount not to exceed $6,760 and $3,250, respectively.

B13 - Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Applied Competitive Technologies (CACT) on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $178,875.

B14 - Amending Resolution 931028-B2, authorizing the Chancellor, and/or Chief Operating Officer, to execute agreements on behalf of the Board of Trustees with a public or private entity for the purposes of providing instruction or educational services, not to exceed the amount of $50,000, for new contracts and all contract modifications.

B15 - Approval of a contract for special services and advice for Tosca Lee, an independent contractor, to provide Marketing and Outreach services for the San Francisco Small Business Development Center during the period between April 1, 1998 and December 31, 1998, at a cost not to exceed $5,000.

B16 - Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Workplace Learning Resource Center on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $218,875.

B17 - Authorization to Amend the following Resolutions as indicated in the table

B18 - Authorization to (1) submit an application for a grant and to (2) appropriate all funds upon approval by the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers dissemination program establish the for through the CCSF Health Science Department in partnership with San Francisco State University for the period of September 1, 1998 to August 31, 2001 in the amount not to exceed $265,755
B19 - Authorization to (1) submit an application for a grant and to (2) appropriate all funds upon approval by the Chancellor’s Office, California Community Colleges, Educational Services and Economic Development Division to establish the S.F. Bay Area Regional Health Occupation Resource Center through the CCSF Health Science Department in partnership with San Francisco State University for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed $178,875

B20 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Education Program for fiscal year 1998-99 in the amount $409,833.

B21 - Authorization to contract with Marvin Bobes as special project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed $45,000

B22 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Department of Education/Child Development Division, under the Center Based Child Development Program for fiscal year 1998-99, in the amount not to exceed $370,307.

B23 - Adopting a three-year plan for Training in the Use of Technology and approving the appropriation of all funds receivable for the Community College Telecommunications and Technology Infrastructure Program Human Resources Fund from the State Chancellor’s Office, California Community Colleges, Fiscal Year 1997-98, in an amount not to exceed $122,133

B24 - Authorization for City College of San Francisco, Office of Workforce Education 1) to receive $5,000 from the Philanthropic Ventures Foundation and 2) to contract with Renaissance Parents of Success for coordination, community outreach and planning activities with the Bayview Hunters Point Neighborhood Jobs Initiative Roundtable.

B25 - Authorization to (1) submit a renewal for a grant and (2) appropriate all funds upon approval by the Chancellor’s Office California Community Colleges to establish a Northern California Center for Applied Biological Technologies that will develop new internships as well as market college programs, faculty and students to biotechnology industry for the period of August 1998 - July 1999 in the amount not to exceed $178,875
B26 - Authorization to contract with Mabel Hom as industry liaison to implement the Northern California Center for Applied Biological Technologies activities, with the biotechnology industry for the period July 1, 1998 through June 30, 1999, in the amount not to exceed $19,500

**General Fund- Unrestricted:**

B27 - Authorization to award contract to Metropolitan Data Systems to provide data cabling for the second floor of Cloud Hall, as needed for the Cloud Hall remodeling project, and for the second floor Conlan Hall Counseling Offices, for a cost not to exceed $33,800. This contract will be completed on or before July 31, 1998.

B28 - Authorization to award contract to All Star Telecom, the lowest responsible bidder for the Project: Telecommunications Conduit System, located at the Phelan Campus, for a cost not to exceed $102,000. This contract will be completed on or before July 31, 1998.

B29 - Authorization to conduct an excursion to Australia in connection with an instructional program, for approximately two weeks in July 1999.

B30 - Accepting the bid of and awarding a contract to NowCash, Ltd. to provide both financial (cash) services and non-financial products from the period July 1, 1998 to June 30, 2000 with one year renewal option if agreed to by District Administration and the contractor and granting permission to contractor to make site improvements in the cafeteria and Visual Arts Building at no cost to the District to accommodate installation of their machines.

B31 - Reviewing and entering into the minutes the San Francisco Community College District Quarterly Financial Status Report for the quarter ended March 31, 1998.

**Capital Outlay/Bond Project:**

B32 - Authorization to contract with TH Associates, (Paulett Taggart Architects, a certified Women’s Business Enterprise (WBE) firm and Logan Hopper Associates), for special services and advice to provide the District with complete architectural services, for the Project: John Adams Child Development Renovation, located at the John Adams Campus at a cost not to exceed $72,000, to be completed on or before June 30, 1999.

B33 - Authorization to award contract to Kin Wo Construction, Inc., a certified Women/Minority Business Enterprise(W/MBE) and, the lowest responsible
bidder for the Project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus, for a cost not to exceed $266,660. This contract will be completed on or before December 31, 1999.

**B34** - Authorization for Contract Modification #4 with Alpha Bay Builders Inc., a certified Minority Business Enterprise (MBE), to cover the cost of Change Order #4, for $1,599 for the Project: Student Health Center Alteration, located at the Phelan Campus, for a total contract cost not to exceed $60,777. This contract was completed on October 31, 1997.

**B35** - Authorizing the approval of Contract Modification #1, for $5,000, with Kendall Young Associates, Architects, a certified Minority Business Enterprise (MBE) and Local Business Enterprise (LBE) firm for the project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus at a cost not to exceed $30,000, to be completed on or before December 31, 1998.

**B36** - Authorization to amend resolution No. 980430-B30 by changing contractors and to contract with Inspection Services Inc., a certified Women/Minority Business Enterprise (W/MBE), to provide the District with complete site construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed $13,000, to be completed on or before July 31, 1998.

**B37** - Authorization to contract with SCA Environmental, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal and Replacement located at the Downtown Campus at a cost not to exceed $25,080, to be completed on or before December 31, 1998.

**B38** - Authorization to contract with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed $13,500, to be completed on or before December 31, 1998.

**B39** - Authorization for Contract Modification #2, for $9,800, with The Bentley Company, for construction management services for the project: District Energy Conservation, for a total contract cost not to exceed, $95,400, to be completed on or before October 30, 1998.
B40 - Authorizing the approval of Contract Modification #1, for $46,600, with Logan Hopper Associates, including Minority Business Enterprise (MBE) sub-contractors, for architectural services for the project: Evans CalWORKs Additions, located at the Evans Campus at a cost not to exceed $66,600, to be completed on or before December 31, 1998.

Equipment, Supplies & Services (Pages 77-82)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000
C2 - Procurement of equipment, supplies, services, etc., $3,000 or more
C3 - Acceptance of Gifts
C4 - Authorizing to Destroy Records Detailed in Destruction of Records-List No. 23
C10 - Disposal of Personal Property With Insufficient Sales Value

Human Resources (Pages 83-116)

F1-4 - Administrative Appointments (2 or 3 year terms)
F5 - Administrative Personnel Unpaid Leave of Absence
L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.
L2 - Reemployment of Service Retirents Under Education Code Section 24214
G1-5 - Academic Employees, Credit Program, District Funded
H1-3 - Academic Employees, Credit Program, Categorically Funded
J1 - Academic Employees, Non-Credit Programs, Categorically Funded
N1 - Academic Employees Community Services Classes
Policy (Pages 117-118)

P1 - Amending the San Francisco Community College District Policy Manual Section PM 2.02 - Administrative and Organizational Structure of the San Francisco Community College District

Special (Pages 119-123)

S1 - Authorization to name the Family Resource Center in the Student Union at Phelan campus to be the Dr. Betty Shabazz Family Resource Center.

S2 - Authorizing that the Student Trustee, starting June 1, 1998, be 1) asked for their advisory vote before the SFCCD Board of Trustees votes on each resolution with that vote being recorded in the minutes, and 2) compensated at $450 per month, along with a $1,000 travel allowance

S3 - Establishing policies and approving the total educational program of the City College of San Francisco, San Francisco Community College District as described in the 1998-99 College Catalog

Building and Grounds

W1 - Authorization to enter into a sublease between San Francisco Community College District and the West Coast Beauty Supply, for warehouse space, on the premises of 2200 Palou Avenue, San Francisco, starting June 8, 1998, for a period of five years, for the sum of $41,760 per year, with an annual increase of 3%.

Informational Reports (page 124-128) No Action Necessary

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: June 25, 1998
South East Campus
Honorable Board of Trustees  
San Francisco Community College District  

Subject: Resolution No.980528-B1  
Appropriating $400,000 for the Cal Grant Program of  
the City College Financial Aid Program for the  
Fiscal Year 1998-1999  

President and Members:  

In the California Grant Program, students are awarded Cal Grant B or Cal Grant C based on the information in their application for Federal Student Aid and the students' grade point average. The new students are sent a California Aid Report (CAR). The Student Aid Commission notifies the postsecondary institution of the maximum award per student per school year. The institution cannot control or predict with accuracy the number of students who may receive Cal Grant B or Cal Grant C at CCSF.  

Beginning with the fiscal year 1994-95, the California Student Aid Commission changed its allocation procedures. To allocate the funds more efficiently, an initial allocation representing a portion of the estimated need, is made to the institution, making a supplemental submission of California Student Aid Commission documents necessary. These documents are submitted by City College of San Francisco to the California Student Aid Commission as the method of requesting additional funding.  

There is no District matching contribution required for this Cal Grant Program.  

SFCCCD does not apply for the funds; it is an entitlement program. It is requested that all funds receivable in this program for the fiscal year 1998-1999 be appropriated on a blanket basis.  

The following resolution is recommended for adoption:  

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998, to June 30, 1999, in the amount of the allocation contained in the California Student Aid Commission Official Authorization Letter(s).  

State of California Revenues  
California Student Aid Commission $400,000  
Cal Grant Program  

Expenditures  
City College of San Francisco $400,000  
Cal Grant Program
FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the California Student Aid Commission in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the state regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No.980528-B2
Appropriating $4,000 for the Cal Grant Program of
the S.F. Community College Campuses Financial Aid
Program for the Fiscal Year 1998-1999

President and Members:

In the California Grant Program, students are awarded Cal Grant B or Cal Grant C based on the information in their application for Federal Student Aid and the students' grade point average. The new students are sent a California Aid Report (CAR). The Student Aid Commission notifies the postsecondary institution of the maximum award per student per school year. The institution cannot control or predict with accuracy the number of students who may receive Cal Grant B or Cal Grant C at CCSF.

Beginning with the fiscal year 1994-95, the California Student Aid Commission changed its allocation procedures. To allocate the funds more efficiently, an initial allocation representing a portion of the estimated need, is made to the institution, making a supplemental submission of California Student Aid Commission documents necessary. These documents are submitted by S.F. Community College Campuses to the California Student Aid Commission as the method of requesting additional funding.

There is no District matching contribution required for this Cal Grant Program.

SFCCCD does not apply for the funds; it is an entitlement program. It is requested that all funds receivable in this program for the fiscal year 1998-1999 be appropriated on a blanket basis.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998, to June 30, 1999, in the amount of the allocation contained in the California Student Aid Commission Official Authorization Letter(s).

State of California Revenues
California Student Aid Commission $4,000
Cal Grant Program

Expenditures
S.F. Community College Campuses $4,000
Cal Grant Program
FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the California Student Aid Commission in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the state regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco
Honorable Board of Trustees  
San Francisco Community College District

Subject:  Resolution No. 980528-B3  
Appropriating $657,099 for the Federal Supplemental  
Educational Opportunity Grant Program of the City  
College Student Financial Aid Program, Fiscal Year  
1998-1999

President and Members:

The U.S. Department of Education has allocated an award of $657,099 for the operation of the Federal Supplemental Educational Opportunity Grants Program at City College for 1998-1999. The purpose of this program is to offer students with financial need, financial assistance in the form of grants, which need not be repaid, so that they may continue their college education.

Effective with fiscal year 1989 (award year 1989-1990), the institution must contribute a certain percentage of the funds awarded to its students under the FSEOG program. The federal share of FSEOG awards for 1998-1999 is 75%.

The 25% non-federal share must come from the institution's own resources, including:

- Institutional Grants and Scholarships
- Tuition and Fee Waivers
- State Scholarships, and
- Foundation or other charitable organization's funds.

The institution may carry out this match in any of three methods:
- On a program level by contributing the required percentage of funds to the program,
- On an aggregate student level by totaling all the sources of non-federal aid made available to all FSEOG recipients and demonstrating that this total meets the required percentage, or
- On an individual student level.

The total program cost is $876,132 and the sources of funding are as follows:

<table>
<thead>
<tr>
<th>Source</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. Department of Education (CFDA# 84:007)</td>
<td>Federal Supplemental Educational Opportunity Grant</td>
<td>75% $657,099</td>
</tr>
<tr>
<td>Required Institutional Match</td>
<td>Matching Contribution</td>
<td>25% $219,033</td>
</tr>
<tr>
<td>Total Program Cost</td>
<td></td>
<td>$876,132</td>
</tr>
</tbody>
</table>

05/28/98 - B3 page 1
The non-federal share matching contribution will be conducted on an aggregate student level by totaling all the sources of non-federal aid made available to all FSEOG recipients and demonstrating that this total meets the required 25% match for the 1998-1999 award year.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, California Code of Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 through June 30, 1999.

Federal Revenues
U.S. Department of Education
Federal Supplemental Educational Opportunity Grant $657,099

Local Revenues
SFCCD Institutional Match $219,033

Expenditures
Federal Supplemental Educational Opportunity Grant Credit Division $876,132

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or State of California or by amounts carried over from prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the said program.
Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco
Honorable Board of Trustees  
San Francisco Community College District

Subject: Resolution No.980528-B4  
Appropriating $34,240 for the Federal Supplemental Educational Opportunity Grant Program of the Community College Campuses Student Financial Aid Program, Fiscal Year 1998-1999

President and Members:

The U.S. Department of Education has allocated an award of $34,240 for the operation of the Federal Supplemental Educational Opportunity Grant Program at community college campuses for 1998-1999. The purpose of this program is to offer students with financial need, financial assistance in the form of grants, which need not be repaid, so that they may continue their college education.

For the Federal Supplemental Educational Opportunity Grant Program, the maximum Federal share of awards that an institution makes will be 75% of the amount of those grants.

The total amount available for the program is $45,653 and the sources of funding are as follows:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. Department of Education (CFDA #84:007)</td>
<td>$34,240</td>
</tr>
<tr>
<td>Federal Supplemental Educational Opportunity Grant</td>
<td>75%</td>
</tr>
<tr>
<td>Required Institutional Match</td>
<td>$11,413</td>
</tr>
<tr>
<td>Matching Contribution</td>
<td>25%</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td></td>
</tr>
<tr>
<td>Total Program Cost</td>
<td>$45,653</td>
</tr>
</tbody>
</table>

The SFCCD matching cash contribution of $11,413 will be budgeted in U-4900-7560-6720-S and transferred out to Financial Aid Fund.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 to June 30, 1999.

<table>
<thead>
<tr>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Revenues</td>
</tr>
<tr>
<td>U.S. Department of Education</td>
</tr>
<tr>
<td>Federal Supplemental Educational</td>
</tr>
</tbody>
</table>
Opportunity Grant $34,240

Local Revenues
SFCCC Institutional Match $11,413

Expenditures
Federal Supplemental Educational
Opportunity Grant Non-credit $45,653

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the said program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco
Honorable Board of Trustees  
San Francisco Community College District  

Subject: Resolution No. 980528-B5  
Appropriating $544,916 for the Federal Work-Study  
Program of the City College Student Financial Aid  
Program, Fiscal year 1998-1999

President and Members:

The U.S. Department of Education has allocated an award of $544,916 for the operation of the Federal Work-Study Program at City College of San Francisco. The purpose of the program is to offer students with great financial need, financial aid in the form of employment so that they may continue their education.

The College has in the past offered a portion of the Work-Study allocation to off-campus agencies so that students can get experience working in the community. Since the 1994-1995 academic year, all institutions of higher education with Title IV programs have been mandated to allocate 5% of the Federal Work-Study to community services with 75% from the federal government, 15% matching district funds and 10% matching community service agency funds.

The total amount available for the program is $726,555 and the source of funding is as follows:

Federal Work-Study Program(CFDA# 84:033)

On-Campus Program  
Dept. of Education Contribution(75%) $517,670  
College Contribution (25%) 172,557  
$690,227

Community Service Program  
Dept. of Education Contribution (75%) $ 27,246  
College Contribution (15%) 5,449  
Community Service Contribution (10%) 3,633  
$ 36,328

Total Program Cost $726,555

The SFCCCD matching cash contribution of $181,639 will be budgeted in U-4900-7560-6720-S and transferred out to Financial Aid Fund.
The following resolution is recommended for adoption:

RESOLVED: That in accordance with the California Administrative Code, Title 5, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 through June 30, 1999.

Federal Revenues
U. S. Department of Education
Federal Work-Study Credit Program $544,916

Local Revenues
SFCCD Institutional Match $181,639

Expenditures
Federal Work-Study Credit Program $726,555

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record the appropriation and to submit any and all reports requested by the U.S. Department of Education in the administration of said program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco
Honorable Board of Trustees  
San Francisco Community College District  

Subject: Resolution No. 980528-B6  
Appropriating $179,963 for the Federal Perkins 
Loan Program of the City College Student Financial 
Aid Program, Fiscal Year 1998-1999

President and Members:

The U.S. Department of Education has allocated to the City College of San Francisco the amount of $179,963 for the operation of the Federal Perkins Loan Program for fiscal year 1998-1999. The purpose of the program is to offer loans to students who show financial need while attending City College. The loans are interest-free while students carry at least a half-time academic load at City College. The repayment period of the Federal Perkins Loan begins nine months after students cease to carry at least a half-time academic load at City College. For Direct Loans made before October 1, 1980, the repayment period begins 9 months after the borrower ceases to be at least a half-time student. For Direct Loans made on or after October 1, 1980, the repayment period begins 6 months after the student ceases to be at least a half-time student. Interest rates charged on the unpaid balance of a Perkins Loan vary according to the date on which the loan was made. For loans made:

- before July 1, 1981, 3 percent per year
- between July 1, 1981 and September 30, 1981, 4 percent per year
- on or after October 1, 1981, 5 percent per year

This program, previously known as National Defense Student Loan Program and then National Direct Student Loan Program, has been in operation since 1958.

The total program cost is $239,951 and the sources of funding are as follows:

<table>
<thead>
<tr>
<th>U.S. Department of Education (CFDA# 84:038)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Perkins Loan Program</td>
<td>$179,963</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Required Institutional Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Contribution:</td>
</tr>
<tr>
<td>Student Financial Aid</td>
</tr>
</tbody>
</table>

| Total Program Cost          | $239,951 |

The SFCCD matching cash contribution of $59,988 will be budgeted in U-4900-7560-6720-S and transferred out to Financial Aid Fund.

The following resolution is recommended for adoption:
RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 to June 30, 1999.

Federal Revenues
  U.S. Department of Education
    Federal Perkins Loan Program $179,963
Local Revenues
  SFCCD - Institutional Match $ 59,988
Expenditures
  Federal Perkins Loan Program $239,951

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated for this program in accordance with the federal regulations of the program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980528-B7

President and Members:

The U.S. Department of Education has allocated an award of $14,341 for the operation of the Federal Work-Study Program at community college campuses. The purpose of the program is to offer students, with great financial need, financial aid in the form of employment so that they may continue their education.

The campuses have in the past offered a portion of the Work-Study allocation to off-campus agencies so that students can get experience working in the community. Since the 1994-1995 academic year, all institutions of higher education with Title IV programs have been mandated to set aside 5% of the total Federal Work-Study allocation for community services, to be prorated as follows: 75% from the federal government, 15% matching district funds and 10% matching community service funds.

The total amount available for the program is $19,121 and the source of funding is as follows:

**Federal Work-Study Program(CFDA# 84:033)**

<table>
<thead>
<tr>
<th>Program</th>
<th>Dept. of Education Contribution</th>
<th>Campuses Contribution</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-Campus Program</td>
<td>(75%)</td>
<td>(25%)</td>
<td>$18,165</td>
</tr>
<tr>
<td></td>
<td>$13,624</td>
<td>4,541</td>
<td></td>
</tr>
<tr>
<td>Community Service Program</td>
<td>(75%)</td>
<td>(15%)</td>
<td>$956</td>
</tr>
<tr>
<td></td>
<td>$717</td>
<td>143</td>
<td></td>
</tr>
</tbody>
</table>

**Total Program Cost**

$19,121

The SFCCD matching cash contribution of $4,780 will be budgeted in U-4900-7560-6720-S and transferred out to Financial Aid Fund.

The following resolution is recommended for adoption:

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RESOLVED: That in accordance with the California Administrative Code, Title 5, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Fund to cover the following project for the period July 1, 1998 through June 30, 1999.

Federal Revenues  
U. S. Department of Education  
Federal Work-Study Noncredit Program $14,341

Local Revenues  
SFCCD Institutional Match $ 4,780

Expenditures  
Federal Work-Study Noncredit Program $19,121

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record the appropriation and to submit any and all reports requested by the U.S. Department of Education in the administration of said program.

Recommended for Adoption:

Del M. Anderson  
Chancellor

Originator: Mira Sinco
Subject: Resolution No.980528-B8
Appropriating all funds receivable for the Federal
Pell Grant Program of the City College Financial
Aid Program for the Fiscal Year 1998-1999

President and Members:

In the Federal Pell Grant Program, students obtain applications at high schools, libraries, post offices, and at postsecondary institutions. Students then submit the completed application to a Federal Student Aid Processor for processing. The approved application, then called a Student Aid Report, (SAR), is sent to the student for submission by the student to the Financial Aid Office of the postsecondary institution of his or her choice. The institution cannot control or predict with accuracy the number of students who may submit SARs.

Beginning in 1980-81, the U.S. Department of Education changed its allocation procedures. To ration the fund more efficiently, the initial allocation is only a portion of the estimated need, making a supplemental submission of SAR documents necessary. These documents are submitted by City College of San Francisco to the Department of Education as the method of requesting additional funding.

There is no District matching contribution required for this Pell Grant Program.

SFCCCD does not apply for these funds; this is an entitlement program. It is requested that all funds receivable in this program for fiscal year 1998-1999 be appropriated on a blanket basis.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 to June 30, 1999 in the amount of the allocation contained in the U.S. Department of Education Official Authorization Letter(s).

Federal Revenues
U.S. Department of Education
Federal Student Financial Aid Program
Federal Pell Grant Program, CFDA $6,000,000

Expenditures
City College of San Francisco
Federal Pell Grant Program $6,000,000
FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No.980528-B9
Appropriating all funds receivable for the Federal
Pell Grant Program of the S.F. Community College
Campuses Financial Aid Program for the Fiscal Year
1998-1999

President and Members:

In the Federal Pell Grant Program, students obtain applications at high schools, libraries, post offices, and at postsecondary institutions. Students then submit the completed application to a Federal Student Aid Processor for processing. The approved application, then called a Student Aid Report, (SAR), is sent to the student for submission by the student to the Financial Aid Office of the postsecondary institution of his or her choice. The institution cannot control or predict with accuracy the number of students who may submit SARs.

Beginning in 1980-81, the U.S. Department of Education changed its allocation procedures. To ration the fund more efficiently, the initial allocation is only a portion of the estimated need, making a supplemental submission of SAR documents necessary. These documents are submitted by S.F. Community College Campuses to the Department of Education as the method of requesting additional funding.

There is no District matching contribution required for this Pell Grant Program.

SFCCCD does not apply for these funds; this is an entitlement program. It is requested that all funds receivable in this program for fiscal year 1998-1999 be appropriated on a blanket basis.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 to June 30, 1999 in the amount of the allocation contained in the U.S. Department of Education Official Authorization Letter(s).

Federal Revenues
U.S. Department of Education
Federal Student Financial Aid Program
Federal Pell Grant Program, CFDA $500,000

05/28/98 - B9 page 1
Expenditures
San Francisco Community College Campuses
Federal Pell Grant Program $500,000

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B10
Authorization to 1) contract with, and 2) appropriate funds from San Francisco Airport Commission to provide Customer Service Training to San Francisco International Airport employees for the period May 1, 1998 through December 31, 1999 in the amount not to exceed $212,400.

President and Members:

San Francisco Airport Commission has requested City College of San Francisco to provide Quality Customer Service at San Francisco International Airport. The designated training program will include needs assessment, program and curriculum development, instruction, evaluation, internal marketing and promotions.

No district match is required.

Local Income

San Francisco Airport Commission $212,400

Expenditures

<table>
<thead>
<tr>
<th>Needs Assessment</th>
<th>$ 33,400</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>114,400</td>
</tr>
<tr>
<td>Curriculum Development</td>
<td>5,000</td>
</tr>
<tr>
<td>Program Management</td>
<td>12,000</td>
</tr>
<tr>
<td>Evaluation</td>
<td>20,000</td>
</tr>
<tr>
<td>Internal Marketing &amp; Promotions</td>
<td>12,000</td>
</tr>
<tr>
<td>Training Material and Supplies</td>
<td>15,600</td>
</tr>
<tr>
<td></td>
<td>$212,400</td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and Chief Operating Officer are hereby authorized to 1) contract with, and 2) appropriate funds from San Francisco Airport Commission (SFAC) to provide Customer Service Training to San Francisco International Airport employees for the period May 1, 1998 through December 31, 1999 in the amount not to exceed $212,400.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Community College District and to submit any and all reports required by San Francisco Airport Commission in the administration of the program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Subject: Resolution No. 980528-B11
Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $178,875.

President and Members:

The Office of Contract Education was awarded funding to establish the Center for Excellence (Center) on February 1, 1998. The purpose of the Center is to provide assistance to local businesses in improving their employees’ skills, solving business problems and providing performance consulting services. The Center will also serve as a regional center to assist other Bay region community colleges in building partnership with their business communities.

The renewal grant is from July 1, 1998 to June 30, 1999.

The total project costs and the sources of funding are as follows:

Income from State Chancellor’s Office:

| Economic Development Funds | $178,875 |

Expenditures:

| Academic Salaries         | $103,176 |
| Classified Salaries       | 47,724   |
| Employee Benefits         | 12,067   |
| Supplies and materials    | 1,028    |
| Other Operating Expenses & Services | 7,000 |
| Capital Outlay            | 1,000    |
| Indirect Cost             | 6,880    |

$178,875
Matching funds of $178,875 will include the Dean and program staff’s salaries, fringes, office space, classroom space and resource materials. No additional space required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $178,875.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B12
Authorization to enter into a special service agreement with 1) Valerie Jordan and 2) Naomi Butler, to provide a comprehensive needs assessment through interviewing departmental managers and conducting focus groups with employees of San Francisco International Airport for the period May 1, 1998 through June 30, 1998, in the amount not to exceed $6,760 and $3,250, respectively.

President and Members:

In Board Resolution No. 980528-B10, the San Francisco Airport Commission requested the District to provide Quality Customer Service at San Francisco International Airport (SFIA). The training program will begin with a needs assessment. Ms. Valerie Jordan and Ms. Naomi Butler were selected, and were approved by San Francisco Airport Commission, based on their knowledge and extensive experience in the field of conducting needs assessment and analysis in Quality Customer Service. Ms. Jordan and Ms. Butler will also assist a team of City College of San Francisco instructors to customize the San Francisco Airport Commission training.

Ms. Jordan worked as Credit and Marketing Vice President for Chase Manhattan Bank in New York where her responsibilities included management and training of customer service teams. She has over ten years experience in customer service training for both internal and client bank staff.

Ms. Butler worked as a consultant specializing in customer service, communication skills, stress management, team building, and employee education consultation for over ten years.

The funds for the special services agreement are paid for from the SFAC training contract. No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to enter into a service agreement with 1) Valerie Jordan and 2) Naomi Butler, to provide a comprehensive needs assessment through interviewing departmental managers and conducting focus groups with employees of San Francisco International Airport for the period May 1, 1998 through June 30, 1998, in the amount not to exceed $6,760 and $3,250, respectively.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B13
Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Applied Competitive Technologies (CACT) on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $178,875.

President and Members:

The Office of Contract Education was awarded funding to establish the Center for Applied Competitive Technologies (CACT) on February 1, 1998. The purpose of the Center of Applied Competitive Technologies is to offer apparel industry and manufacturers technical assistance and training seminars so that the apparel industry will maintain its competitive edge in the local and global market place. The Center of Applied Competitive Technologies program complements the existing services offered by the GARMENT 2000 project.

The renewal of the Center of Applied Competitive Technologies is for the period of July 1, 1998 to June 30, 1999 and will continue the intent of local and global economic development efforts and job creation opportunities in the Bay Area. The Office of Contract Education will facilitate the Center of Applied Competitive Technologies to become a self-supportive operation.

The total project costs and the sources of funding are as follows:

Income from State Chancellor’s Office:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic Development Funds</td>
<td>$178,875</td>
</tr>
</tbody>
</table>

Expenditures:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$115,559</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>15,101</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>16,705</td>
</tr>
<tr>
<td>Supplies</td>
<td>1,500</td>
</tr>
<tr>
<td>Other Operating Expenses &amp; Services</td>
<td>23,130</td>
</tr>
<tr>
<td>Indirect Cost</td>
<td>6,880</td>
</tr>
<tr>
<td></td>
<td>$178,875</td>
</tr>
</tbody>
</table>
Matching funds of $178,875 in the form of the Dean and program staffs’ salary and fringes, computer lab facilities and resource materials will serve as a match for the project. No unrestricted general fund monies from the District will be used as a match. No additional space is required.

The following resolution is recommended for adoption:

RESOLVED: That Board hereby authorizes the District to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Center of Applied Competitive Technologies (CACT) on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $178,875.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B14
Amending Resolution No. 931028-B2, authorizing the Chancellor, and/or Chief Operating Officer, to execute agreements on behalf of the Board of Trustees with a public or private entity for the purposes of providing instruction or educational services, not to exceed the amount of $50,000, for new contracts and all contract modifications.

President and Members:

On October 28, 1993, the Board of Trustees approved Resolution No. 931028-B2, authorizing the Chancellor and/or Vice Chancellor, Administration to execute contract education agreements with a public or private entity for the purposes of providing instruction or services, not to exceed the amount of $30,000.

In recent years, Contract Education’s business client base has been expanding in both the public and private sectors. The fees for providing educational services have been adjusted to reflect cost of living adjustments, marketability and business needs. New contracts often exceed the $30,000 limit. In order for the Office of Contract Education to respond to businesses in a timely manner and for the instructors to receive pay sooner, it is important for the Contract Education staff to have the authority to negotiate new contracts and contract amendments up to $50,000. The staff will continue to follow the existing review and approval procedures with senior administrators.

The following resolution is recommended for adoption:

RESOLVED: That the Board amends Resolution No. Resolution 931028-B2, authorizing the Chancellor, and/or Chief Operating Officer, to execute agreements on behalf of the Board of Trustees with a public or private entity for the purposes of providing instruction or educational services, not to exceed the amount of $50,000, for new contracts and all contract modifications.

FURTHER BE IT RESOLVED: That the Contract Education Office report each contract signed in the amount not to exceed $50,000 in the “For Information Only” section of the Board report in the following month.
Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B15
Approval of a contract for special services and advice for Tosca Lee, an independent contractor, to provide Marketing and Outreach services for the San Francisco Small Business Development Center during the period between April 1, 1998 and December 31, 1998, at a cost not to exceed $5,000.

President and Members:

The Board of Trustees adopted Board Resolutions 971119-B5,980326-B15, and 980430-B23 which authorized the execution and submission of 1) California Trade and Commerce Agency Standard Grant Agreement, C97-0105 in the amount of $150,000, for the period January 1, 1998 to December 31, 1998; 2) Chancellor’s Office of the California Community Colleges (COCCC) Grant Agreement 97-0143-018 in the amount of $150,000, for the period January 1, 1998 to June 30, 1998; and 3) COCCC Grant Agreement 98-0143 in the amount of $140,550, for the period July 1, 1998 to June 30, 1999; and appropriation of all funds received to provide continued funding for the San Francisco Small Business Development Center (SBDC). In order to accomplish the SBDC’s mission to increase local economic development by providing business consulting and training to small business owners, the SBDC is in the process of increasing its marketing efforts.

The anticipated development of marketing and outreach by Tosca Lee, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones by developing relationships with minority communities and creating strategic alliances in the welfare-to-work arena. It will also increase the depth and expertise of the SBDC counseling team. Tosca Lee will be compensated at $35.00 per hour a rate that is less than the prevailing standard within the business consulting community.

Funding for this contract is from the 1) California Trade and Commerce Agency and 2) ED Net grants of COCCC. No general fund monies from the District are required. No additional space is required.

The following resolution is recommended for adoption:
RESOLVED: That the contract for services with Tosca Lee, an independent contractor, to provide professional marketing and outreach services for the San Francisco Small Business Development Center during the period between April 1, 1998 and December 31, 1998, at a cost not to exceed $5,000.00, be approved.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B16
Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Workplace Learning Resource Center on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $218,875.

President and Members:

The Office of Contract Education was awarded funding for the operation of the Workplace Learning Resource Center (WpLRC) for the fifth year on July 1, 1997 and an increased funding on February 1, 1998, for a total of $206,800.

The WpLRC will continue to serve as a regional center for local businesses, government agencies, and community-based programs, job task analysis, skill assessments, basic skills, life skills, analytical skills, team building, and Vocational English as a Second Language (VESL).

The total project costs and the sources of funding are as follows:

Income from State Chancellor’s Office:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic Development Funds</td>
<td>$178,875</td>
</tr>
<tr>
<td>State Leadership (Title IIA) Funds</td>
<td>40,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$218,875</strong></td>
</tr>
</tbody>
</table>

Expenditures:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$85,043</td>
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<tr>
<td>Classified Salaries</td>
<td>62,706</td>
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<tr>
<td>Employee Benefits</td>
<td>10,959</td>
</tr>
<tr>
<td>Supplies and materials</td>
<td>13,749</td>
</tr>
<tr>
<td>Other Operating Expenses &amp; Services</td>
<td>32,000</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>6,000</td>
</tr>
<tr>
<td>Indirect Cost</td>
<td>8,418</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$218,875</strong></td>
</tr>
</tbody>
</table>
Matching funds of $218,875 in the form of the Dean and program staffs’ salaries and fringes, computer lab facilities and resource materials will serve as match for the project.

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office Economic Development Funds for the Workplace Learning Resource Center on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed $218,875.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B17
Authorization to Amend the following Resolutions as indicated in the table

President and Members:

<table>
<thead>
<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS; ORIGINATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 980326-B17</td>
<td>Mary Lea Balsley</td>
<td>May 1, 1998 - December 31, 1998</td>
<td>$10,000</td>
<td>$15,000</td>
<td>$25,000</td>
<td>Change in scope of work and period of service. Steven Glick</td>
</tr>
<tr>
<td>B 980326-B16</td>
<td>Dollie Mercedes</td>
<td>May 1, 1998 - December 31, 1998</td>
<td>$10,000</td>
<td>$15,000</td>
<td>$25,000</td>
<td>Change in scope of work and period of service. Steven Glick</td>
</tr>
<tr>
<td>C 980129-B3</td>
<td>Yosemite Community College</td>
<td>Fiscal Year 1997-98</td>
<td>$32,500</td>
<td>$4,860</td>
<td>$37,360</td>
<td>$4,860 will be used for training family child care providers and school age providers. Steven Glick</td>
</tr>
<tr>
<td>D 960620-B10</td>
<td>California Department of Health</td>
<td>October 1, 1997 - September 10, 1998</td>
<td>$19,098</td>
<td>$14,999</td>
<td>$34,097</td>
<td>Linda Squire-Grohe</td>
</tr>
</tbody>
</table>

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Del M. Anderson
Chancellor

05/28/98 - B17 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980528-B18
Authorization to (1) submit an application
for a grant and to (2) appropriate all funds
upon approval by the U.S. Department of
Education to establish the performance based
Certificate for Community Health Workers
Dissemination Program through the CCSF Health Science
Department in partnership with San Francisco State
University for the period of September 1, 1998 to August 31,
2001 in the amount not to exceed $265,755

President and Members:

This grant will establish the performance based Certificate for Community Health Workers Dissemination Program. The program has three primary objectives; (1) to institutionalize the Community Health Workers Certificate in community colleges of six regions of California and in eight other colleges nationwide; (2) to develop a dissemination partnership model through systematic evaluation of student outcomes at the replication sites; and (3) to publish all materials needed to replicate the program.

There is no additional space or in-kind match required. City College of San Francisco is the fiscal agent.

San Francisco State University is our partner in the project.

Income:

U.S. Department of Education $265,755

Expenditures:

Salaries and Benefits $ 64,950
Other Operating Expenses and Services $ 29,000
Total Indirect $ 19,685
Subrecipients $152,120
Total not to exceed $265,755

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their
05/28/98 - B18 page 1
designees, are hereby authorized to submit an application for a grant and to (2) appropriate all funds upon approval by the U.S. Department of Education to establish the performance based Certificate for Community Health Workers Dissemination Program establish the for through the CCSF Health Science Department in partnership with San Francisco State University for the period of September, 1 1998 to August 31, 2001 in the amount not to exceed $265,755

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980528-B19
Authorization to (1) submit an application
for a grant and to (2) appropriate all funds
upon approval by the Chancellor's Office,
California Community Colleges, Educational
Services and Economic Development Division
to establish the S.F. Bay Area Regional
Health Occupation Resource Center through the
CCSF Health Science Department in partnership
with San Francisco State University for the
period of July, 1 1998 to June 30, 1999 in
the amount not to exceed $178,875

President and Members:

This grant will allow City College to establish the San Francisco Bay Area Regional Health Occupation Resource Center (RHORC) with headquarters at City College of San Francisco and in partnership with San Francisco State University (SFSU). RHORC will focus on improving workforce training of technical and first-level health professionals, and will develop a forum for a working collaboration between health care employers, state and local government agencies, and education providers from all segments. Furthermore the Center will complete a regional needs assessment and will develop an electronic/hard copy information depository.

There is no additional space required. RHORC will be housed in the already existing office space provided by the Health Science Department. City College of San Francisco will provide $52,679 in-kind match. City College of San Francisco is the fiscal agent.

San Francisco State University is our partner in the project.

Income:

Chancellor's Office California Community Colleges $178,875

Expenditures:

Salaries and Benefits $ 73,091
Supplies and Materials $ 10,420

05/28/98 - B19 page 1
The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to submit an application for a grant and to (2) appropriate all funds upon approval by the Chancellor’s Office, California Community Colleges, Educational Services and Economic Development Division to establish the S.F. Bay Area Regional Health Occupation Resource Center through the City College of San Francisco Health Science Department in partnership with San Francisco State University for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed $178,455

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B20
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Education Program for fiscal year 1998-99 in the amount $409,833.

President and Members:

The Bureau of State Preschool Education, Child Development Programs, California Department of Education has again requested that the City College of San Francisco apply for funds to continue in 1998-99 the State Preschool Program initiated in 1966 under AB1311. Funding for 1997-98 totaled $409,833, and the request for 1998-99 totals $409,833. The purpose of the State Preschool Program is to provide educational opportunities for 175 low income families with children 3-5 years of age. Families must meet the state guidelines for certification.

State Income Source
California Department of Education $409,833
Child Development Division
State Preschool Education Program

Expenditures
Certificated salaries $195,539
Classified 127,643
Fringe 52,514
Supplies 8,351
Contract Services/Other Operating Expenses 13,148
Equipment 1,799
Administrative Cost 10,839

Total: $409,833

No District matching funds are required.
The following resolution is recommended for adoption:

RESOLVED: The Board hereby authorizes the District to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Education Program for fiscal year 1998-99 in the amount $409,833.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated by: Sandra Handler
Honorable Board of Trustees of the
San Francisco community College District

Subject: Resolution No.980528-B21
Authorization to contract with Marvin Bobes as special project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed $45,000

President and Members:
The City College of San Francisco has received an extension on an already existing grant from the Chancellor’s Office, California Community Colleges to maintain the Northern California Center for Applied Biological Technologies.

City College of San Francisco wishes to retain the services of Marvin Bobes as Special Project consultant to help implement the Economic Development Network (Ed.Net) grant for the Northern California Center for Applied Biological Technology Center; to provide advice on its continued design and development; serve as a liaison among the collaborating community colleges; serve as a liaison between the Center and biotechnology businesses; provide coordination and support services for the Center’s ongoing activities, for the period July 1, 1998 through June 30, 1999 in the amount not to exceed $45,000 (all grant funded).

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is authorized to contract with Marvin Bobes as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed $45,000

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract on behalf of the San Francisco Community District

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove
Subject: Resolution No. 980528-B22
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Department of Education/Child Development Division, under the Center Based Child Development Program for fiscal year 1998-99, in the amount not to exceed $370,307.

President and Members:

The California Department of Education/Child Development Division has again requested that the City College of San Francisco apply for funds to continue the existing Center Based Child Development Program through 1998-99. Funding for 1997-98 totaled $370,307, and the request for 1998-99 totals $370,307. The purpose of the center based program is to provide center based child development services (preschool-3rd grade) in San Francisco County from July 1, 1998 through June 30, 1999.

State Income Source
California Department of Education $370,307
Child Development Division
Center Based Child Development Program

Expenditures
Certificated salaries 66,255
Classified salaries 247,094
Fringe 47,023
Supplies 3,000
Contract Services/Other Operating Expenses 6,100
Equipment 500
Administrative Cost 335

Total: $370,307

No District matching funds are required.
The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Department of Education/Child Development Division, under the Center Based Child Development Program for fiscal year 1998-99, in the amount not to exceed $370,307.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated by: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528 - B23
Adopting a three-year plan for Training in the Use of Technology and approving the appropriation of all funds receivable for the Community College Telecommunications and Technology Infrastructure Program Human Resources Fund from the State Chancellor’s Office, California Community Colleges, Fiscal Year 1997-98, in an amount not to exceed $122,133

President and Members:

The 1997-98 State Budget Act (Item 6870-101-0001, Provision 14(a), under General Fund, Part B-Restricted) provides $18 million for the Telecommunications and Technology Infrastructure Program (TTIP), including $4 million for the training of faculty and staff in the educational uses of technology.

The Budget Act language requires each district to submit a plan for the expenditure of technology funds, including those for staff development. Please refer to attached.

State Revenues

State Chancellor’s Office, California Community Colleges, Community College Telecommunications and Technology Infrastructure Program Human Resources Fund

$122,133

Expenditures

San Francisco Community College District
and Telecommunications and Technology Infrastructure Program Human Resources Fund

$122,133

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees’ adopt the three-year plan for Training in the Use of Technology and approve the appropriation of all funds receivable for the Community College Telecommunications and Technology Infrastructure Program Human Resources Fund from the State Chancellor’s
Office, California Community Colleges, Fiscal Year 1997-98, in an amount not to exceed $122,133

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980528-B24
Authorization for City College of San Francisco, Office of Workforce Education 1) to receive $5,000 from the Philanthropic Ventures Foundation and 2) to contract with Renaissance Parents of Success for coordination, community outreach and planning activities with the Bayview Hunters Point Neighborhood Jobs Initiative Roundtable.

President and Members:

This resolution requests authorization for City College of San Francisco Office of Workforce Development to receive funds from Philanthropic Ventures Foundation to provide coordination and community outreach to Bayview Hunters Point non-profit community based agencies and groups. Renaissance Parents of Success, a participating agency, will work with CCSF to recruit and provide retention activities for students referred through the San Francisco Department of Human Services. This consortium will work with the Office of Workforce Education and the Department of Human Services to identify education and training needs and programs consistent with the Welfare Reform effort.

Income
Philanthropic Ventures Foundation $5,000

Expenditures
Coordination and outreach $5,000

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to receive funds in the amount of $5,000 from Philanthropic Ventures Foundation and contract with Renaissance Parents of Success for coordination, recruitment and outreach to Bayview Hunters Point Neighborhood Jobs Initiative consortium. These activities will be in conjunction with the Office of Workforce Education and the San Francisco Department of Human Services; and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice B. Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B25
Authorization to (1) submit a renewal application for funds and (2) appropriate all funds upon approval by the Chancellor’s Office California Community Colleges to establish a Northern California Center for Applied Biological Technologies that will develop new internships as well as market college programs, faculty and students to biotechnology industry for the period of August 1998 - July 1999 in the amount not to exceed $178,875.

President and Members:

This resolution requests an authorization to submit a renewal application of the ED>Net grant which established a Northern California Center for Applied Biological Technologies.

A coalition of faculty and administrators from nine Bay Area community colleges in seven different counties have established a Northern California Center for Applied Biological Technologies at City College of San Francisco. The first two years activities have focused on establishing the Center, marketing students, faculty, programs and colleges to the industry, coordinating faculty interaction with industry through workshops, and stimulating industry-education collaboration with a unique Industry-Education Forum. The Center will continue these activities and identify target companies to develop a new internship and cooperative education placements. It will also place information about biotechnology in Northern California on a World Wide Web page. The Center will facilitate faculty attendance at workshops with industry personnel and will produce a guide on starting biotechnology technicians programs.

The following are partners in the project: College of San Mateo, Skyline College, Solano College, Contra Costa College, DeAnza College, Ohlone College, Marin College and City College of San Francisco. Each partner college will receive $3,500 for its work on the grant except Contra Costa, Solano, and Skyline which will each receive $7000.
The total of the grant is $178,875 for the time period August, 1998 through July 1999. the San Francisco Community College District is required to provide an in kind match of $180,837. In kind matches are current existing personnel, supplies, equipment, facilities etc., that will support the grant project. No additional physical space is required for this project. The San Francisco Community College District is the fiscal agent.

Expenditures:

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$ 20,299</td>
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<tr>
<td>Classified Salaries</td>
<td>$ 31,580</td>
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<td>Employee benefits</td>
<td>$ 8,257</td>
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<tr>
<td>Supplies &amp; materials</td>
<td>$ 1,500</td>
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<td>Other operating expenses &amp; services</td>
<td>$ 70,613</td>
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<tr>
<td>Capital Outlay</td>
<td>$ 246</td>
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<tr>
<td>Other outgo</td>
<td>$ 39,500</td>
</tr>
<tr>
<td>Total indirect cost</td>
<td>$ 6,880</td>
</tr>
</tbody>
</table>

Total - not to exceed                              $178,875

In Kind Match Expenditure

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic salaries</td>
<td>$ 102,409</td>
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<tr>
<td>Classified salaries</td>
<td>$ 11,281</td>
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<tr>
<td>Employee benefits</td>
<td>$ 23,224</td>
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<tr>
<td>Supplies &amp; materials</td>
<td>$ 1,500</td>
</tr>
<tr>
<td>Other operation expenses &amp; services</td>
<td>$ 30,020</td>
</tr>
<tr>
<td>Capital outlay</td>
<td>$ 12,403</td>
</tr>
</tbody>
</table>

Total not to exceed                               $ 180,837

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to submit an application for a grant to the Chancellor’s Office California Community colleges to establish a Northern California Center for Applied Biological technologies that will develop new internships as well as market college programs, faculty and students to biotechnology industry. It will involve the department of Biotechnology and Chemistry for the period of August 1998 - July 1999 in the amount not to exceed $178,875.

FURTHER BE IT RESOLVED: That the Chancellor Chief Operating Officer, and/or their designees are hereby authorized to execute all documents necessary to record this budget revision on the accounts the SFCCD and to
submit any and all reports required by the U.S. Department of Education, in the administration of the said program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove
“The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal or administrative matters in such persons are specially trained and experienced and competent to perform the special services required…..”

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is authorized to contract with Marvin Bobes as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed $45,000

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract on behalf of the San Francisco Community District

Recommended for adoption,
Del M. Anderson
Chancellor

Originator: Robert Manlove
Honorable Board of Trustees of the
San Francisco Community College District

Resolution No. 980528-B26

Subject: Authorization to contract with Mabel Hom
as industry liaison to implement the
Northern California Center for Applied
Biological Technologies activities, with the biotechnology
industry for the period July 1, 1998 through June 30,
1999, in the amount not to exceed $19,500

President and Members:

The City College of San Francisco has received an extension on an
already existing grant from the Chancellor’s Office, California Community
Colleges to maintain the Northern California Center for Applied Biological
Technologies.

City College of San Francisco wishes to retain the services of Mabel Hom
as industry liaison with the biotechnology industry as specified in the grant
awarded by the State Chancellor’s Office, to implement the Northern California
Center for Applied Biological Technologies activities, for the period July 1, 1998
through June 30, 1999 in the amount not to exceed $19,500 (all grant funded).

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is
authorized to contract with Mabel Hom as Industry Liaison to implement
the Northern California Center for Applied Biological Technologies
activities, with the biotechnology industry for the period July 1, 1998
through June 30, 1999, in the amount not to exceed $19,500

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief
Operating Officer, and/or their designees are hereby authorized to execute
such contract on behalf of the San Francisco Community District

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B27
Authorization to award contract to Metropolitan Data Systems to provide data cabling for the second floor of Cloud Hall, as needed for the Cloud Hall remodeling project, and for the second floor Conlan Hall Counseling Offices, for a cost not to exceed $33,800. This contract will be completed on or before July 31, 1998.

President and Members:

The District has awarded a contract for the Cloud Hall remodeling project to begin June 1, 1998. In order to expedite the start of this project, the Office of Instruction will need to be relocated as soon as possible to new offices on the second floor of Cloud Hall. These new offices will need both voice and data cabling as the rooms are currently set up as classrooms and have insufficient wiring. The cost of the Cloud Hall data cabling will not exceed $24,800.

In addition, the Counseling Offices on the second floor of Conlan Hall, need data cabling to enable network connections to the campus backbone. Current connections to the Counseling Offices are the slower serial connections which do not allow for full internet connectivity. The cost of the Conlan Hall data cabling will not exceed $9,000 and will be covered by Matriculation Grant funding.

Metropolitan Data Systems is a vendor that has provided data cabling to the District in the recent past and do competent work.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to Metropolitan Data Systems to provide data cabling for the second floor of Cloud Hall, as needed for the Cloud Hall remodeling project, and for the second floor Conlan Hall Counseling Offices, for a cost not to exceed $33,800. This contract will be completed on or before July 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Mamie How
Subject: Resolution No. 980528-B28
Authorization to award contract to All Star Telecom, the lowest responsible bidder for the Project: Telecommunications Conduit System, located at the Phelan Campus, for a cost not to exceed $102,000. This contract will be completed on or before July 31, 1998.

President and Members:

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with the lowest responsible bidder, for the project: Telecommunications Conduit System. This Project consists of upgrading and expanding the outside conduit plant, telecommunications conduit system. The work includes trenching for new conduit installation, excavation for new manholes and pullboxes, backfill, and repair of site grounds.

This project is a necessary step prior to the installation of a fiber backbone for the Phelan campus. The fiber backbone will provide networking connectivity among the Phelan campus buildings. As this project involves digging of trenches on Phelan campus, the least disruptive time would be to complete this portion of the project in the summer, when fewer faculty and students would be impacted. Delay to this portion of the fiber backbone project, would most likely result in the delay of the fiber backbone installation for at least one year, as the trenching would then be delayed until summer of 1999. Faculty have been planning instructional and curricular changes based on the expectation that the fiber backbone project would be completed this summer or by early Fall.

The second portion of the fiber backbone project, the actual pulling of the fiber cables and the installation of the fiber termination equipment, is the more costly portion of the project, and can be delayed for a short time, without causing a one-year delay of the entire project schedule.

Implementation of this resolution will be contingent on the availability funds from the sale of General Obligation Bonds approved through Proposition A.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to All Star Telecom, the lowest responsible bidder for the Project: Telecommunications Conduit System, located at the Phelan Campus, for a cost not to exceed $102,000. This contract will be completed on or before July 31, 1998.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson  
Chancellor

Originator: Peter A. Goldstein  
Mamie How
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980528-B29
Authorization to conduct an excursion to Australia in connection with an instructional program, for approximately two weeks in July 1999.

President and Members:

City College of San Francisco proposes to offer a Study Abroad program, Summer 1999, to Australia. The program will be offered for credit and the costs will be borne by the students.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District conduct a Summer 1999 excursion to Australia in connection with an instructional program, provided that the excursion be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals, and

FURTHER BE IT RESOLVED: That the District obtain proposals from qualified contractors to provide necessary transportation and other services in connection with said excursion.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Joanne Low
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B30
Accepting the bid of and awarding a contract to
NowCash, Ltd. to provide both financial (cash)
services and non-financial products from the period
July 1, 1998 to June 30, 2000, with one year renewal
option if agreed to by District Administration and the
contractor and granting permission to contractor to
make site improvements in the cafeteria and Visual
Arts Building at no cost to the District to
accommodate installation of their machines

President and Members:

The Associated Students have held discussions with independent sales
organizations that provide remote ATM facility for non-financial organizations in
order to provide alternative ATM access to the Wells Fargo Bank ATM’s on
campus and to bring ATM services to the north side of campus where there is no
ATM service.

Four ATM Vendors were contacted by the Associated Students: Cash on
Demand, IntelliCash, ATM Providers, LLC and NowCash, Ltd. Cash on Demand
and IntelliCash did not submit a formal proposal. ATM Providers, LLC and
NowCash, Ltd., submitted the following proposals which were reviewed by
District administration:

Proposals included
ATM Providers: Surcharge $0.95
Commission to AS of $0.15 per surchargeable
cash transaction over 750, for each machine
in a given calendar month

NowCash, Ltd: Surcharge $1.00
Commission per machine:
Commission to AS of $0.10 on monthly withdrawals of 1-1000
Commission to AS of $0.25 on monthly withdrawals of 1001-2000
Commission to AS of $0.35 on monthly withdrawals over 2000

After review, NowCash may modify this schedule of commission after the first 12
months with the agreement of the District on behalf of the Associated Students.
NowCash will provide all insurance, service, cash supply and maintenance,
including a 24 hour bi-lingual toll-free help line and appropriate and legally
required signage. In addition, NowCash will offer postage, prepaid telephone
cards, variable denominations of currency and such other services as may be determined to be mutually beneficial.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees hereby accepts the bid of and awards a contract to NowCash, Ltd. to provide both financial (cash) services and non-financial products starting July 1, 1998 to June 30, 2000 with one year renewal option if agreed to by District Administration and the contractor and granting permission to contractor to make site improvements in the cafeteria and Visual Arts Building at no cost to the District to accommodate installation of their machines, and

FURTHER BE IT RESOLVED: That the Board of Trustees exercises its discretionary authority over these revenues and directs that they be deposited in the Associated Students funds for the use by the Associated Students, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute such a contract on behalf of the Associated Students and City College of San Francisco.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Stephen J. Herman
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution NO. 980528-B31
Reviewing and entering into the minutes the San Francisco Community College District Quarterly Financial Status Report for the quarter ended March 31, 1998.

President and Members:

Title 5 of the California Code of Regulations, Section 58310 requires California’s Community College Districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and quarterly thereafter, districts are required to provide to the chancellor’s office the completed form CCFS-3110Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended March 31, 1998 is hereby reviewed and entered into the minutes of the Board of Trustees of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated By : James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B32
Authorization to contract with TH Associates, (Paulett Taggart Architects, a certified Women’s Business Enterprise (WBE) firm and Logan Hopper Associates), for special services and advice to provide the District with complete architectural services, for the Project: John Adams Child Development Renovation, located at the John Adams Campus at a cost not to exceed $72,000, to be completed on or before June 30, 1999.

President and Members:

The District wishes to contract with TH Associates, Paulett Taggart Architects, a certified WBE firm, to provide architectural services, for the Project: John Adams Child Development Renovation, located at the John Adams Campus. The scope of work will include: design services for renovating the Child Development areas for program expansion; design services for Americans with Disabilities Act (ADA) access to the John Adams Gymnasium and remodel of the Gymnasium basement for classroom use; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; and construction administration.

The proposal from TH Associates is based on MBE/WBE consultants participation for approximately 65 percent of the work. These MBE consultants are Santos and Urrutla, Structural Engineers; Mechanical Design Studios, Mechanical Engineers; and FW Associates, Electrical Engineers.

This project will be paid for by the 1997-98 State Child Care Facilities Grant (CalWORKs) which requires that all funds must be encumbered by December 31, 1998 (“Encumbered” is defined as good and/or services rendered, received, executed and/or agreed upon through a purchase order or contract) or the funds will revert to the State; and proceeds generated from the sale of General Obligation Bonds. In order to meet the December 31, 1998 contract encumbrance deadline, the District must act immediately to hire an architect to allow enough time for project design, bidding and construction contract award. This project will be charged to appropriation fund number __________________.
The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to contract with TH Associates, (Paulett Taggart Architects, a certified Women’s Business Enterprise (WBE) firm and Logan Hopper Associates), for special services and advice to provide the District with complete architectural services, for the Project: John Adams Child Development Renovation, located at the John Adams Campus at a cost not to exceed $72,000, to be completed on or before June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 980528-B33
Authorization to award contract to Kin Wo Construction, Inc., a certified Women/Minority Business Enterprise (W/MBE) and, the lowest responsible bidder for the Project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus, for a cost not to exceed $266,660. This contract will be completed on or before December 31, 1999.

President and Members:

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise (MBE) firms and the District wishes to contract with the lowest responsible bidder, for the project: Batmale Hall Mechanical Penthouse Roof Enclosure. This project includes construction of a new roof enclosure with structural steel framing and spray fireproofing, bracing, and steel decking over the exposed penthouse mechanical systems. The project also includes the installation of: prefinished metal wall panel exterior finish with associated copings and trims; light gage metal framing with gypsum wallboard; built-up roofing over rigid insulation flashings and roof drainage; roof scuttle with ladder, skylights and louvers; replacement of steel doors, frames and finish hardware; replacement of mechanical ductwork, lighting and drain plumbing.

This project will be paid for by a combination of funds. This project is 50% funded by the 95-96 State Deferred Maintenance Grant and the remaining 50% of District match will be funded with proceeds generated by the sale of the General Obligation Bonds. The Grant requires that funds be encumbered and claimed prior to May 15, 1998 or the funds will revert to the State. This project and will be charged to appropriation fund number 412817-0130-6202-7100-S.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to Kin Wo Construction, Inc., a certified Women/ Minority Business Enterprise (W/MBE) and the lowest responsible bidder for the Project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus, for a cost not to exceed $266,660. This contract will be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 980528-B34
Authorization for Contract Modification #4 with Alpha Bay Builders Inc., a certified Minority Business Enterprise (MBE), to cover the cost of Change Order #4, for $1,599 for the Project: Student Health Center Alteration, located at the Phelan Campus, for a total contract cost not to exceed $60,777. This contract was completed on October 31, 1997.

President and Members:

Resolution No. 970123-B23 authorized the District to contract with Alpha Bay Builders, Inc. for construction services for the project: Student Health Center Alterations, for a fee of $48,200. This Contract Modification #4, in the amount of $1,599 is necessary to cover the cost of additional work for code compliance requirements specified by the Office of Regulation Services (ORS), Division of the State Architect, closing out this contract.

This Change Order #4 for, Contract Modification #4, in the amount of $1,599, includes the following: (a)Additional braces for walls, $400; (b)Install conduit for light fixtures and power outlets at the copy and storage rooms, $699; (c)Install an additional motor operated fire damper in the main corridor, $500. Total cost of Contract Modification #4 is $1,599 and will make the total contract amount $60,777.

This project work will be charged 50% to the Deferred Maintenance funds and 50% to the General Obligation Bond Fund. The Grant requires that funds be encumbered and claimed prior to May 15, 1998 or the funds will revert to the State. This project will be charged to appropriation fund number 412256-0130-6202-7100-S.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #4 with Alpha Bay Builders Inc., a certified Minority Business Enterprise (MBE), to cover the cost of Change Order #4, for $1,599 for the Project: Student Health Center Alteration, located at the Phelan Campus, for a total contract cost not to exceed $60,777. This contract was completed on October 31, 1997.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Peter A. Goldstein  
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B35
Authorizing the approval of Contract Modification #1, for $5,000, with Kendall Young Associates, Architects, a certified Minority Business Enterprise (MBE) and Local Business Enterprise (LBE) firm for the project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus at a cost not to exceed $30,000, to be completed on or before December 31, 1998.

President and Members:

Resolution 971030-B16 authorized the District to contract with Kendall Young Associates, a certified MBE and LBE firm to provide architectural services for the Project, Batmale Hall Mechanical Penthouse Roof Enclosure for a fee of $25,000. The services to be provided include: architectural design services; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; and construction administration.

This project will include building a new metal roof structure over the Heating Ventilation Air Conditioning fan rooms at the roof top of Batmale Hall to protect the existing mechanical equipment and system. The existing roof has deteriorated and is leaking due to corrosive salt air exposure.

Contract Modification #1 is necessary to cover the cost of providing additional mechanical engineering services for replacement of duct work and sound traps as these mechanical systems are deteriorated and need to be replaced.

Cost of Contract Modification #1 is $5,000. This contract modification will bring the total contract amount to $30,000 and is 50% funded by the 95-96 State Scheduled Maintenance Grant and the 50% District match is funded by the General Obligation Bond Fund. The Grant requires that funds be encumbered and claimed prior to May 15, 1998 or the funds will revert to the State. This project will alleviate health and safety issues regarding the ventilation system and will be charged to appropriation fund number 412817-0130-6102-7100-S.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #1, for $5,000, with Kendall Young Associates, Architects, a certified Minority Business Enterprise (MBE) and Local Business Enterprise (LBE) firm for the project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus at a cost not to exceed $30,000, to be completed on or before December 31, 1998.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 980528-B36
Authorization to amend resolution No. 980430-B30 by changing contractors and to contract with Inspection Services Inc., a certified Women/Minority Business Enterprise (W/MBE), to provide the District with site complete construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed $13,000, to be completed on or before July 31, 1998.

President and Members:

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for site construction inspection services is necessary for the Temporary Facilities Project. This project includes classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds and will be charged to appropriation fund number 420180-8050-6201-7100-S. The District must immediately hire an Inspector of Record for this project which has begun and expected to be complete June 1998 (the District has already executed the construction contract with Admond Construction Company, (MBE) and Pacesetter Industries (Resolution Nos. 980326-B10 and 980226-B19). The IOR is responsible for a complete and comprehensive review of the construction documents.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to amend resolution No. 980430-B30 by changing contractors, and to contract with Inspection Services Inc., a certified Women/Minority Business Enterprise (W/MBE) to provide the District with complete site construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed $13,000, to be completed on or before July 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
Recommended for Adoption:

Del M. Anderson
Chancellor

Originator:  Peter A. Goldstein
              Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B37
Authorization to contract with SCA Environmental, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal and Replacement located at the Downtown Campus at a cost not to exceed $25,080, to be completed on or before December 31, 1998.

President and Members:

The District wishes to contract with SCA Environmental, Inc., to provide architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal & Replacement located at the Downtown Campus. The scope of work will include: design services for underground tank removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is 100% funded by the 1997-98 State Hazardous Substances Removal Grant and will be charged to appropriation fund number 412831-0130-6202-7100-S. State and Federal regulations require that the District complete the work prior to December 31, 1998. Failure to comply with these regulations would leave the District without the means for fuel storage to operate the generator for emergency power and could expose the District to a citation and fines. In order to meet the December 31, 1998 deadline, the District must act immediately to hire this environmental consultant to allow enough time for project design, bidding and construction completion.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with SCA Environmental, Inc., a certified MBE Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal and Replacement located at the Downtown Campus at a cost not to exceed $25,080, to be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980528-B38

Authorization to contract with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed $13,500, to be completed on or before December 31, 1998.

President and Members:

The District wishes to contract with Chow Engineering, Inc., a MBE Firm, to provide architectural and engineering services, for the Project: Cloud Hall Underground Tank Removal & Replacement located at the Phelan Campus. The scope of work will include: design services for underground tank removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is 100% funded by the 1997-98 State Hazardous Substances Removal Grant and will be charged to appropriation fund number 412832-0130-6202-7100-S. State and Federal regulations require that the District complete the work prior to December 31, 1998. Failure to comply with these regulations would leave the District without the means for fuel storage to operate the generator for emergency power and could expose the District to a citation and fines. In order to meet the December 31, 1998 deadline, the District must act immediately to hire this environmental consultant to allow enough time for project design, bidding and construction completion.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with Chow Engineering, Inc., a MBE Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed $13,500, to be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson 
Chancellor

Originator: Peter A. Goldstein 
Charles E. Jackson

05/28/98 - B38 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B39
Authorization for Contract Modification #2, for $9,800, with The Bentley Company, for construction management services for the project: District Energy Conservation, for a total contract cost not to exceed, $95,400, to be completed on or before October 30, 1998.

President and Members:

Resolution No. 960829-B6 authorized the District to contract with The Bentley Company for construction management services for the project: District Energy Conservation, at a cost of $75,000. Contract Modification #2 is necessary to cover the cost for additional construction support services and administrative tasks due to a schedule extension related to the CEC/PVEA Grant.

This Contract Modification #2 will bring the total cost of this contract to $95,400 and will be funded by the 97-98 State PVEA Grant and/or a grant from the San Francisco Public Utilities Commission and will be charged to appropriation fund number 412017-0130-6202-6510-S. The District has already executed the construction contract with Amelco Electric, (Resolution No. 970625-B10), which requires substantial completion by September 30, 1998. Bentley is responsible for construction administration for this Energy Conservation Project.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the approval of Contract Modification #2, for $9,800, with The Bentley Company, for construction management services for the project: District Energy Conservation, for a total contract cost not to exceed, $95,400, to be completed on or before October 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B40
Authorizing the approval of Contract Modification #1, for $46,600, with Logan Hopper Associates, including Minority Business Enterprise (MBE) sub-contractors, for architectural services for the project: Evans CalWORKs Additions, located at the Evans Campus at a cost not to exceed $66,600, to be completed on or before December 31, 1998.

President and Members:

Resolution 950622-B9 authorized the District to contract with Logan Hopper Associates, to provide architectural services for the Project, Garment 2000 Evans Classroom Alterations, for a fee of $20,000. The services to be provided include: architectural design services; securing City building permits; preparation of construction documents for bidding; administration during the bid process; and construction administration. The proposal from Logan Hopper Associates is based on using MBE consultants for approximately _______ percent of the work. These MBE consultants are _______________ participation of MBE/WBE consultants including: Mechanical Design Studio (WBE) for approximately 42 percent of the work; and FW Associates (MBE) for approximately 30 percent of the work. The total MBE/WBE participation on this contract modification is approximately 72 percent.

Contract Modification #1 is necessary to cover the cost of providing additional architectural design services; securing City building permits; preparation of construction documents for bidding; administration during the bid process; construction administration; and space planning for adding and remodeling classrooms and offices for CalWORKs programs.

Cost of Contract Modification #1 is $46,600. This contract modification will bring the total contract amount to $66,600 and is 100% funded by State CalWORKs Grant which requires that all funds must be encumbered by June 30, 1998 (“Encumbered” is defined as good and/or services rendered, received, executed and/or agreed upon through a purchase order or contract) or the funds will revert to the State. In order to meet the June 30, 1998 contract encumbrance deadline, the District must act immediately to hire an architect to allow enough time for project design, bidding and construction contract award. This project will be charged to appropriation fund number ________________.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #1, for $46,600, with Logan Hopper Associates, including Minority Business Enterprise (MBE) sub-contractors, for architectural services for the project:
Evans CalWORKs Additions, located at the Evans Campus at a cost not to exceed $66,600, to be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator:  Peter A. Goldstein
            Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $484,853.69 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Direct Payments</td>
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<tr>
<td>Purchase Orders</td>
<td>288,445.38</td>
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<tr>
<td>Travel/Mileage</td>
<td>35,142.09</td>
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<td>GRAND TOTAL:</td>
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Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-C2
Procurement of equipment, supplies, services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $985,712.66

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-C3
Acceptance of Gifts

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment “A”:

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
<table>
<thead>
<tr>
<th>Description</th>
<th>Donor</th>
<th>Beneficiary</th>
<th>Market Value Declared by Donor</th>
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<td>P.H. Braverman</td>
<td>Engineering Department</td>
<td>$1,500</td>
</tr>
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<td>Scholarship - $200</td>
<td>Thomas Tragardh</td>
<td>ESL Scholarship Fund</td>
<td>$200</td>
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<td>Scholarship - $500</td>
<td>Bie H. Tan</td>
<td>Math Opportunity Scholarship</td>
<td>$500</td>
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<td>$1,360 cash donation</td>
<td>Davies Medical Center</td>
<td>CCSF Radiology Program</td>
<td>$1,360</td>
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<td></td>
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<td>Davies Medical Center</td>
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<td>$1,360 cash donation</td>
<td>St. Mary's Medical Center</td>
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<td></td>
<td>St. Mary's Medical Center</td>
<td></td>
</tr>
</tbody>
</table>
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980528-F1 through F4  
Administrative Appointments  
(2 or 3 year terms)

President and Members:

On December 16, 1993, the Board of Trustees of the San Francisco Community College District adopted the revised administrative evaluation procedures by adopting Resolution No. 931216-S7.

As a result thereof and in accordance with Sections A, B, or C of the Revised Administrative Evaluation Procedures, administrators who received satisfactory evaluations will receive either two or three year appointments.

Four administrators were evaluated during Fall 1997, as a result of continued administrative appointments. These administrators are:

1. James Cagnacci - Dean, Instruction, Curriculum/Tenure Review  
2. Don Griffin - Dean, Instruction Faculty Support/Scheduling  
3. Jacqueline Shadko - Dean, Liberal Arts/Castro-Valencia Campus  
4. Mira Sinco - Dean, Financial Aid

The following resolutions are recommended for adoption:

Resolution No. **980528-F1** covers an academic appointment for Dean, Instruction, Curriculum/Tenure Review.

**RESOLVED:** That **James Cagnacci**, be appointed to a three-year term as **Dean, Instruction, Curriculum/Tenure Review**, effective **July 1, 1998 through June 30, 2001**.

**FURTHER BE IT RESOLVED:** That this appointment shall be void if this position is eliminated through administrative reorganization.
Resolution No. 980528-F2 covers an academic appointment for Dean, Instruction Faculty Support/Scheduling.

RESOLVED: That Don Griffin, be appointed to a two-year term as Dean, Instruction Faculty Support/Scheduling, effective July 1, 1998 through June 30, 2000.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. 980528-F3 covers an academic appointment for Dean, Liberal Arts/Castro-Valencia Campus.


FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. 980528-F4 covers an academic appointment for Dean, Financial Aid.


FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Recommend for adoption:

Del M. Anderson
Chancellor

Orginator: Clara Starr
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528 - F5
Administrative Personnel
Unpaid Leave of Absence

President and Members:

The Board of Trustees adopted Resolution No. 980226-F1 appointing Mamie How as Interim Director, Information Technology Services effective February 27, 1998.

As a result thereof, Mamie How must be placed on unpaid leave of absence under the provisions of the District’s Policy Manual 3.17 Leave of Absence, from her position as Associate Director, Information Technology Services, effective February 27, 1998. Board of Trustees’ approval is required.

The following resolution is recommended for adoption:

RESOLVED: That Mamie How be granted unpaid leave of absence under the provisions of the District’s Policy Manual 3.17 Leave of Absence, from her position as Associate Director, Information Technology Services, effective February 27, 1998.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Subject: Resolution No. 980528-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.
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Fidelity Management Trust  54933  200.00  
Fidelity Management Trust  60328  100.00  
1st Interstate Bank of Denver  54755  494.75  
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Franklin Templeton Trust  36540  384.00  
Franklin Templeton Trust  50178  75.00  
Franklin Templeton Trust  55078  400.00  
T. Rowe Price  55555  150.00  
T. Rowe Price  56465  254.00  
Vanguard Trust Company  55753  50.00  
Vanguard Trust Company  55390  469.00  
Vanguard Trust Company  57364  40.00  
Vanguard Trust Company  47566  100.00  
Vanguard Trust company  40776  100.00  
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FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-L2
Reemployment of Service Retirants
Under Education Code Section 24214

President and Members:

Under California Education Code Section 24214, a retiree may be employed by a school district subject to a fiscal year earnings limitation established by State Teachers' Retirement System (STRS). The rate of pay for such employment shall not be less than the minimum, nor exceed that paid by the employer to other employees performing comparable duties. The 1998-99 STRS earnings limit is $18,300.

The following resolution is recommended for adoption:

RESOLVED: That effective for the dates shown, the following retiree be employed to perform duties as agreed at a compensation not to exceed the State Teachers' Retirement System limit on retiree compensation in any fiscal year as provided for in Education Code Section 24214 and appropriate STRS directions.

ALEXANDER, REGINALD July 1, 1998 - June 30, 1999

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-P1
Amending the San Francisco Community
College District Policy Manual Section
PM 2.02 - Administrative and
Organizational Structure of the San
Francisco Community College District

President and Members:

San Francisco Community College District Policy Manual Section 1.05 D reads in part as follows: “Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting....”

WHEREAS: Notice was given at a prior meeting April 30, 1998 of the Board of Trustees of the San Francisco Community District that proposed amendments to the San Francisco Community College District Policy Manual Section PM 2.02 would be acted upon at a subsequent meeting of the Board of Trustees;

RESOLVED: That the San Francisco Community College District Policy Manual Section PM 2.02 - Administrative and Organizational Structure of the San Francisco Community College District, be amended to read as follows: (NOTE: The current structure is labeled Exhibit A; the new proposed structure is labeled Exhibit B.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Ronald Lee
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-S1
Authorization to name the Family Resource Center in
the Student Union at Phelan campus to be the Dr. Betty Shabazz Family Resource Center.

President and members:

The Board of Trustees authorized its support in concept and purpose the Family Resource Center in the S3 resolution at the March 26 Board meeting.

The Family Resource Center Steering Committee now recommends the naming of this Center to be the Dr. Betty Shabazz Family Resource Center based on the following:

1) A survey of students was circulated in April and May 1998 at student forums, club events, child development classes, the CCSF Child Development Center at Phelan Campus and all the students surveyed indicated their support for the naming of the center to be The Dr. Betty Shabazz Family Resource Center.

2) Upon the assassination of her husband, Malcom X, Dr. Betty Shabazz raised six daughters as a single parent and earned her Ph.D. in Health Administration from the University of Massachusetts Amherst, providing a model of courage and vision to mothers and fathers struggling to improve their families’ futures. She is an inspiration to the CCSF student parents who conceived, organized, and built the current Family Resource Center in the Student Union at Phelan Campus. Dr. Shabazz’s personal accomplishments and professional commitment to education is a legacy to the power of perseverance, determination, and faith.

3) In the words of her daughter, Iiyasah Shabazz, the Shabazz family would be “humbled and completely honored” to have the center in her mother’s name. It was her father’s belief that education is the passport to the future, and that tomorrow belongs to those who prepare for today.

The following resolution is recommended for adoption:

Resolved: That the Board authorize the naming of the family resource center in the Student Union at Phelan Campus to be the Dr. Betty Shabazz Family Resource Center.

Recommended for adoption:

James Haskell Mayo
Andrea Shorter
Lawrence Wong
AMENDED 5/26/98
Honorable Board of Trustees of the
San Francisco Community College District

SUBJECT: Resolution No. 980528 - S2
Authorizing that the Student Trustee, starting June 1, 1998, be 1) asked for their advisory vote before the SFCCD Board of Trustees votes on each resolution with that vote being recorded in the minutes, and 2) compensated at $450 per month, along with a $1,000 travel allowance

President and Members:

Ed. Code 72023.5 subdivision (a) states, in part that “The nonvoting student member shall not be included in determining the vote required to carry any measure before the board.” However, in half of the community college districts in California, the student trustee is asked for his/her advisory vote on all resolutions that come before the governing board of the college. This formal inclusion of a student perspective on matters facing the college will enhance not only the student trustee’s participation in board meetings, but also keep the board and the public informed of student positions.

Ed. Code 72023.5 subdivision (b) states, in part, that the student trustee may “receive compensation up to the same extent as regular members.” The duties of the student trustee are varied and extensive. They include attending all regularly scheduled meetings of the SFCCD Board of Trustees and agenda review meetings as well as attending Associated Students Council meeting at all campuses and meetings of the Associated Students Executive Board. Both the time commitment and the commitment to serving a student constituency are equivalent to those of regular board members, and the student trustee should be compensated at a comparable level.

The following resolution is recommended for adoption:

RESOLVED: That beginning June 1, 1998, the student trustee shall be asked for his/her advisory vote before the SFCCD Board of Trustees votes on each resolution, and that this advisory vote will be recorded in the minutes.

AND FURTHER BE IT RESOLVED: That beginning June 1, 1998, the student trustee shall be compensated at $450 per month and receive travel reimbursement and conference expenses up to $1,000 a year, subject to established District procedures regarding verification.

Recommended for adoption:

Andrea Shorter
Natalie Berg
Ordeal Rodis  Rodel Rodis
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980528-S3
Establishing policies and approving the total educational program of the City College of San Francisco, San Francisco Community College District as described in the 1998-99 College Catalog

President and Members:

The Education Code Section 72283 provides that the Board of Trustees shall establish policies for, and approve, the total educational program of the community college district.

Modifications to the educational program made during the 1997-98 academic year will be reflected in the 1998-99 college catalog. Actions of the College Curriculum Committee have been provided the members of the Board of Trustees at the end of each academic semester. These include additions, revisions, deletions and deactivations of courses and programs.

All of the additions, revisions, deletions and deactivations reported to the Board appear in the 1998-99 college catalog.

The following resolution is recommended for adoption:

RESOLVED: The 1998-99 City College of San Francisco Catalog which sets forth the General Regulations and the Educational Program of the City College of San Francisco, shall be approved by the Board of Trustees of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James E. Cagnacci
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-W1
Authorization to enter into a sublease between San Francisco Community College District and the West Coast Beauty Supply, for warehouse space, on the premises of 2200 Palou Avenue, San Francisco, starting June 8, 1998, for a period of five years, for the sum of $41,760 per year, with an annual increase of 3%.

President and Members:
The District must immediately move furniture and equipment out from Cloud Hall in preparation for construction which is scheduled to begin June 22, 1998, for the Remodel Cloud Hall for Allied Health Project (the District has already executed the construction contract with A.R. Construction Company, (MBE), Resolution No. 980430-B28). As the District is completely out of storage space, furniture and equipment needs to be moved from Cloud Hall to the warehouse on 2200 Palou Avenue, San Francisco.

The Remodel Cloud Hall for Allied Health Project consists of remodeling the 44,500 gross square foot portion of Cloud Hall for six Allied Health and two College Administrative Departments.

This sublease will be paid for by a combination of funds. This contract is funded by State Capital Outlay Funds for Construction and with proceeds generated by the sale of the General Obligation Bonds and will be charged to appropriation fund number 412015-0130-6201-7100-S.

The following resolution is recommended for adoption:
RESOLVED: That authorization be given to enter into a sublease between San Francisco Community College District and the West Coast Beauty Supply, for warehouse space, on the premises of 2200 Palou Avenue, San Francisco, starting June 8, 1998, for a period of five years, for the sum of $41,760 per year, with an annual increase of 3%.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under $30,000, Office of Contract Education,
City College of San Francisco, May 1998.

This report is for information only on contracts that the Office of Contract Education negotiated or amended under $30,000 for the month of May 1998.

- San Francisco Housing Authority – contract total $12,600.00 – term April 14, 1998 to December 31, 1998 for a class in Labor Studies, facility usage and project management.


- Federal Express – contract total $7,000.00 – term April 1, 1998 to December 31, 1998 for FAA Licensing and Testing Preparation training.

- United Airlines - contract total $1,600.00 – term April 1, 1998 to December 31, 1998 for FAA Licensing and Testing Preparation training.
REVISED AGENDA 06/22/98
Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
South East Campus
1800 Oakdale Avenue
Thursday, June 25, 1998
Open Session - 6:00 p.m.

I. Roll Call
II. Pledge of Allegiance
III. Special Presentation
   a) ESL Transitional Plan: Robert Gabriner- Director of
      Research and Planning, Chris Shaeffer, and Sally
      Winn- Faculty members
IV. Report from Academic Senate
V. Report from Associated Students Council
VI. Report from Classified Senate
VII. Board of Trustees' Reports
VIII. Introductions of New Staff Members
IX. Chancellor's Report
X. Adoption of Resolutions Agenda
XI. Action on Resolutions Agenda Items

Finance (1-52 Pages)

General Fund
B1 - Please refer to B25

B2 - Authorization to contract with Aura Clendenen, WBE/MBE, for reporting and transcribing services for the San Francisco Community College District Board of Trustees Meetings, at a cost not to exceed $10,000 for the period July 1, 1998 to June 30, 1999. Payment is based on $5.00 per verbatim page received. Funded

B3 - Authorization 1) to modify, effective July 1, 1998, the financial arrangement by which the Associated Student's Students' budget receives part of its support; 2) to request a modification of Master Agreement Amendment 2, by and between the San Francisco Community College District and the San Francisco Community College District Bookstore Auxiliary, effective July 1, 1998 to transfer $77,000 to District General Fund departmental funds restricted account; and 3) to designate other revenues, effective July 1, 1998, earned from mobile vending services, athletic ticket sales and pay-for-use copiers to District General Fund, departmental funds restricted accounts, to be used solely for student programs and services in the approximate total amount of $158,000

B4 - Authorization to conduct an excursion to Florence, Italy, for Spring 1999 in connection with an instructional program, and authorizing contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be born by students, for the excursion, March 1 - May 28, 1999.

B5 - Authorization to conduct an excursion to Paris, France, for Spring 1999 in connection with an instructional program, and authorizing contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be born by students, for the excursion, January 27 - May 22, 1999.

B6 - Authorization to contract with the PBN Company, for special services and advice in the area of communications and public relations for the District's Project: Chinatown/North Beach Campus Site Acquisition, at a total cost not to exceed $10,000, for the period June 25, 1997 through December 31, 1998. Not Funded

B7 - Authorization to amend Resolutions 971218-B16 and 980326-B7B to authorize a contract extension with Pacific Bell for the provision of central office-based voice, and tandem network switching services (Centrex) from July 1, 1998 to June 30, 2001, and to authorize a finance agreement with Pacific Bell Financial Services to provide financing for
such services at a total cost not to exceed $974,277 or $27,064 monthly cost extended over the 36-month duration of the contract. **Funded**

**B8** - Adoption of Tentative 1998-99 Budget

**B9** - Authorization to Amend the following Resolutions as indicated in the table

**B9a** - **Authorization to extend contract with Angus Hamer Networking for special services to City College of San Francisco for operational technical support of the College’s wide area network (WAN) for a period from July 1, 1998, through December 31, 1998 for a cost not to exceed $101,000.**

**CAPITAL OUTLAY/BOND PROJECT**

**B10** - Authorization to accept and appropriate all receivable funds from the California Energy Commission to City College of San Francisco to implement the Energy Conservation, Energy Efficient Project funded by the Petroleum Violation Escrow Account (PVEA), for a total of $425,000.

**B11** - Authorization to contract with Russell Hultgren, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee of $40/hour, full time for 18 months, for a total fee not to exceed $124,800, to be completed on or before December 31, 1999.

**B12** - Authorization for Contract Modification #1 with Admond Construction Inc., a certified Minority Business Enterprise (MBE), to cover the cost of Change Order 1, for a credit of $34,932, for the Project: Temporary Modular Facilities, located at the Phelan Campus, for a reduced contract cost not to exceed $401,368.

**B13** - Amendment to resolution No. 971120-B17, authorization to contract with EIP Associates from November 1, 1997 through June 30, 1998 for consulting services related to the completion of environmental impact reports needed for CEQA compliance increasing the total cost from an amount not to exceed $100,000, to an amount not to exceed $215,000, with all such costs to be paid for with proceeds from the issuance of general obligation bonds

**B14** - Amendment to resolution No. 971218-B10, authorization to contract with Gordon Chong Associates, a certified Minority Business Enterprise (MBE), for special services and advice to provide the District with architectural services, for the Project: Chinatown/North Beach Campus Schematic
Design, increasing total cost from an amount no to exceed $25,000 to an amount not to exceed $100,000, for the period December 1, 1997 through June 30, 1998

**GRANTS**

**B15** - Authorization to (1) renew our contract with and (2) appropriate funds from the Mathematics and Science Teacher Education Program (MASTEP) administered jointly by San Jose State University (SJSU) and San Francisco State University (SFSU) to provide summer stipends and release time for three CCSF faculty members to work on course and curriculum development for the period of July 1, 1998 to June 30, 1999, in the amount not to exceed $24,198

**B16** - Authorization for the District to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval of the California Postsecondary Education Commission Eisenhower State Grant Program for an extension of the current Eisenhower Math Grant for the period October 1, 1998 through March 31, 1999, $40,000

**B17** - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, $102,250.

**B18** - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, $42,188.

**B19** - Authorization for the District to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Child Care and Development Block Grant for fiscal year 1998-99, in the amount not to exceed $22,491. Funds provide child care for eligible families.

**B20** - Authorization to (1) appropriate all funds receivable upon approval of City College of San Francisco’s 4-year extended plan through 1998-99 for Carl D. Perkins Vocational and Applied Technology Education (VATEA Title II, Part C) Act of 1990, by the State Chancellor’s Office, California Community Colleges, for Fiscal Year 1998-99, up to $1,146,177
B21 - Authorization to enter special service contracts with 1) Terence Savory, $5,000; 2) Eric Ng, $9,000; 3) Jim Knapton, $8,500; 4) Yim Yi Lee, $4,500 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed $27,000.

B22 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, CalWORKs Funding, July 1, 1998 to June 30, 1999, not to exceed $2,695,850.

B23 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Student Services, Transitional Assistance to Needy Families (TANF) Funding, July 1, 1998 to June 30, 1999, not to exceed $466,765.

B24 - Authorization to A) accept $16,800 from the Port of San Francisco and $10,000 from the REBRAC grant to finance the Center For Habitat Restoration; and B) authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed $13,000 and C) to contract with Damien Raffa to serve as Pier 98 Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed $10,800

B25 - Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, a total of $12,943.14.

Equipment, Supplies & Services (53-65 Pages)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts

C10 - Disposal of Personal Property With Insufficient Sales Value

Human Resources (66-92 Pages)

F1 - Extending Appointment, Exempt Grant-Funded Temporary Academic Administrative Appointment
City College of San Francisco

F2 - Resignation from an Academic Administrative Position

F3-4 - Administrative Appointments (2 or 3 year terms)

F5 - Appointment Educational Academic Administrator
City College of San Francisco

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

G1-5 - Academic Employees, Credit Program, District Funded

H1-3 - Academic Employees, Credit Program, Categorically Funded

J1 - Academic Employees, Non-Credit Programs, Categorically Funded

N1 - Academic Employees Community Services Classes

Special (93-100 Pages)

S1 - Adoption of CCSF ESL/Transitional Studies Plan

S2 - Authorizing the District to (1) require new academic employees to provide documents with fingerprints and other information; (2) charge a fee of $42.00 for the processing of such documents; (3) charge an additional fee of $2.00, where appropriate; (4) provide that fees be adjusted when costs are revised.

S3 - Establishing policies and approving the total educational program of the City College of San Francisco, San Francisco Community College District as described in the 1998-99 College Catalog

S4 - Adopting an Amended Benefit Level for Fiscal Year 1998-99 for Unrepresented Employees of the District Occupying Positions Within the Classifications of Chief Stationary Engineer (7205), Apprentice Stationary Engineer (7333), Stationary Engineer (7334), and Senior Stationary Engineer (7335)
S5 - Adoption of Findings of Fact and Conclusions of the hearing Officer and the Recommendation of the Chancellor for the Expulsion of Student Case No.:979800002

Informational Reports (101-103 pages) **No Action Necessary**

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **July 30, 1998**

Gough Street Campus
Revised 06/19/98
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B1 B25
Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, a total of $12,943.14.

President and Members:

The City and County of San Francisco gives a portion of the TCI Cablevision franchise fee to support operations of the educational access Channel 52, currently operated by City College of San Francisco. These funds are given by the City College and County of San Francisco to the Channel 52 account of the Foundation of City College of San Francisco. The funds are restricted to pay any operating expenses of Channel 52.

The Foundation of City College of San Francisco will donate a total of $12,943.14 to pay operating expenses for Channel 52.

The following resolution is recommended for adoption:

WHEREAS: The educational access channel offers students important distance-education opportunities, as well as a range of valuable educational services to the College and the San Francisco Community, and

WHEREAS: The City and County of San Francisco has given $12,943.14 to the Foundation of City College of San Francisco for the purpose of operating educational access channel to assist students and provide educational programming for the City of San Francisco.

RESOLVED: That authorization be given to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, $12,943.14.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute all documents necessary to record this budget revision on the
accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the Foundation of City College of San Francisco in the administration of said program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jacqueline A. Shadko
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution 980625-B2
Authorization to contract with Aura Clendenen, WBE/MBE, for reporting and transcribing services for the San Francisco Community College District Board of Trustees Meetings, at a cost not to exceed $10,000 for the period July 1, 1998 to June 30, 1999. Payment is based on $5.00 per verbatim page received.

President and Members:

The Office of the Chief Operating Officer wishes to contract with Ms. Aura Clendenen, an MBE/WBE proprietor, to provide reporting and transcribing services for the Board of Trustees meetings for the period listed above.

Execution of this contract is necessary for accurate documentation of the proceedings of the Board of Trustees meetings. Contractor agrees and declares that she is qualified to perform such special services and that she is willing to render them.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District Board of Trustees will contract with Aura Clendenen an MBE/WBE for her to provide reporting and transcribing services at the San Francisco Community College District Board of Trustees Meetings, at a cost not to exceed $10,000 for the period July 1, 1998 to June 30, 1999. Payment is based on $5.00 per verbatim page received.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute this contract of behalf of San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter Goldstein

06/25/98 - B2 page 1
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980625-B3
Authorization 1) to modify, effective July 1, 1998, the financial arrangement by which the Associated Students' budget receives part of its support; 2) to request a modification of Master Agreement Amendment 2, by and between the San Francisco Community College District and the San Francisco Community College District Bookstore Auxiliary, effective July 1, 1998 to transfer $77,000 to District General Fund departmental funds restricted account; and 3) to designate other revenues, effective July 1, 1998, earned from mobile vending services, athletic ticket sales and pay-for-use copiers to District General Fund, departmental funds restricted accounts, to be used solely for student programs and services in the approximate total amount of $158,000.

President and Members:

The Associated Students currently receives two separate allocations from the Bookstore; one allocation is $38,500 per semester. The other is approximately $65,000 per semester and is based on sales of student ID cards—a voluntary Associated Students' activity fee. In December of 1995 these allocations were continued in the Second Amendment to the Master Agreement by and between the San Francisco Community College District and the San Francisco Community College District Bookstore Auxiliary. Additionally, the following revenues have been allocated by the District to the Associated Students: mobile vending, athletic ticket sales, and pay-for-use copiers.

This resolution would shift the revenues and responsibility for funding certain student programs and services from the Associated Students to the District General Fund in order to provide an adequate level of support. Attachment A lists those programs and services with their Associated Students budgeted amounts and actual expenditures for fiscal years 1995/96, 1996/97 and 1997/98. As a result of the Associated Students reduction in support for some of these programs in fiscal year 1997-98, the District General Fund was called upon to provide financial support.
This resolution would restore or maintain funding to the referenced programs and services to their pre 1997-98 levels effective July 1, 1998 in a General Fund restricted account to be established for these purposes with the funding to come from the following sources: 1) $77,000 from the Bookstore currently given to Associated Students; 2) mobile vending revenues (estimated revenue $68,000), 3) athletic ticket sales (estimated revenue $8,000) and 4) pay for use copier revenues (estimated at $5,000). The Dean of Student Affairs or his/her designee will be responsible for overseeing the management of the restricted account.

The following resolution is recommended for adoption:

RESOLVED: Authorization 1) to modify, effective July 1, 1998, the financial arrangement by which the Associated Students’ budget receives part of its support; 2) to request a modification of Master Agreement Amendment 2, by and between the San Francisco Community College District and the San Francisco Community College District Bookstore Auxiliary, effective July 1, 1998 to transfer $77,000 to District General Fund departmental funds restricted account; and 3) to designate other revenues, effective July 1, 1998, earned from mobile vending services, athletic ticket sales and pay-for-use copiers to District General Fund, departmental funds restricted accounts, to be used solely for the student programs and services listed on Attachment A in the approximate total amount of $158,000,and

FURTHER BE IT RESOLVED: That if in any fiscal year a surplus shall accrue to these District General Fund departmental funds, restricted accounts, the surplus will be carried forward to the next fiscal year for the support of the student programs listed on Attachment A, and

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jennifer Biehn
Frank Chong
Peter Goldstein
Stephen Herman
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - B4
Authorization to conduct an excursion to Florence, Italy, for Spring 1999 in connection with an instructional program, and authorizing contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be born by students, for the excursion, March 1 - May 28, 1999.

President and Members:

On July 8, 1991, a Request for Proposals, City College of San Francisco International Education Program, "Italy" was mailed to 9 agencies which provide travel services. The closing date for receipt of proposals was Monday, July 29, 1991. One proposal was received, a bid by Opportunities In Learning (O.I.L.). O.I.L. was awarded a contract based upon the criteria of our requirements and their price, policies, and past performance. In 1991, European Studies Abroad and their subcontractor O.I.L. changed their name to Accent International Consortium for Academic programs.

O.I.L./ACCENT very successfully provided us with services for twelve (12) consecutive semesters since Fall 1991. In fact, O.I.L./ACCENT has consistently received excellent evaluations from City College students.

Accent is now requesting to renew their contract for the Florence program for Spring 1999. Their proposed cost which includes instruction, activities, and lodging in a family or student apartment is $4,100.00 per student (land only).

Since Accent has been evaluated extremely positively over the semesters, has consistently received excellent evaluations by the students, and has continually met the criteria of our requirements in price, policies, and past performance, a contract with the firm of Accent is recommended to provide the necessary travel and educational program arrangements for the Spring 1999 Semester in Florence program.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District conducts excursions to Florence, Italy, Spring 1999 in connection with an instructional program in Italian language, art history and humanities, provided that the excursion be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals.
FURTHER BE IT RESOLVED: That the San Francisco Community College District contract with Accent to obtain travel and educational program arrangements with costs to be borne by students for an excursion to Florence, Italy, March 1, 1999 - May 28, 1999, and that the Chancellor and/or Chief Operating Officer are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Joanne Low
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - B5
Authorization to conduct an excursion to Paris, France, for Spring 1999 in connection with an instructional program, and authorizing contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be born by students, for the excursion, January 27 - May 22, 1999.

President and Members:

On July 8, 1991, a Request for Proposals, City College of San Francisco International Education Program, "Paris" was mailed to 9 agencies which provide travel services. The closing date for receipt of proposals was Monday, July 29, 1991. Two proposals were received, a bid by Opportunities In Learning (O.I.L.) and one by the Consortium for International Education (CIE). O.I.L. was awarded a contract based upon the criteria of our requirements and their price, policies, and past performance.

In 1992 O.I.L. changed its name to Accent International Consortium for Academic Programs Abroad Ltd., (Accent). Accent, who had previously been the subcontractor for E.S.A. (European Studies Association), has now completed 27 semesters of Paris study abroad programs in France for CCSF. Over 700 students have benefitted from this academic and cross-cultural experience.

Accent is now requesting to renew their contract for Spring 1999. Their proposed cost is: $5,500.00 per student (land only).

Since Accent has been evaluated extremely positively over the semesters, has consistently received excellent evaluations by the students, and has continually met and exceeded the criteria of our requirements in price, policies, and performance, a contract with the firm of Accent is recommended to provide the necessary travel and educational program arrangements for the Spring 1999 Semester in Paris program.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District conduct an excursion to Paris, France, Spring 1999 in connection with an instructional program in French language and culture, art history and humanities, provided that the excursion be conducted in conformance with
applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals.

FURTHER BE IT RESOLVED: That the San Francisco Community College District contract with Accent to obtain travel and educational program arrangements with costs to be borne by students for an excursion to Paris, France, January 27, 1999 through May 22, 1999, and that the Chancellor and/or Chief Operating Officer are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Joanne Low
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B6
Authorization to contract with the PBN Company, for special services and advice in the area of communications and public relations for the District’s Project: Chinatown/North Beach Campus Site Acquisition, at a total cost not to exceed $10,000, for the period June 25, 1998 through December 31, 1998

President and Members:

The District wishes to contract with the PBN Company, for special services and advice in the area of communications and public relations for the District’s Project: Chinatown/North Beach Campus Site Acquisition. These services are necessary to assist the College in its efforts communicate with the many different community groups and government agencies that may be affected by the College’s acquisition of the parcels that have been proposed as a site for permanent Chinatown/North Beach Campus.

The total cost of this contract will not exceed $10,000 and must be funded with unrestricted general fund moneys and was not budgeted in the 1997-98 budget.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to contract with the PBN Company, for special services and advice in the area of communications and public relations for the District’s Project: Chinatown/North Beach Campus, at a cost not to exceed $10,000, for the period June 25, 1997 through December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Subject: Resolution No. 980625-B7

Authorization to amend Resolutions 971218-B16 and 980326-B7B to authorize a contract extension with Pacific Bell for the provision of central office-based voice, and tandem network switching services (Centrex) from July 1, 1998 to June 30, 2001, and to authorize a finance agreement with Pacific Bell Financial Services to provide financing for such services at a total cost not to exceed $974,277 or $27,064 monthly cost extended over the 36-month duration of the contract.

President and Members:

By Resolution No. 971218 - B16 the Board of Trustees approved a renewal of the contract with Pacific Bell to provide central office-based voice and tandem network switching (Centrex) services through January 12, 2,000 at a monthly cost not to exceed $28,086. Resolution 980326 - B7B authorized contracting with Pacific Bell Financial Services to provide the upfront payment to Pacific Bell of the total two-year contract amount of $674,083. The College would be making monthly payments to Pacific Bell Financial Services of $28,087, as was approved in Resolution 971218-B16. This current resolution would authorize an additional 12-months of service at a lower monthly rate of $27,063 for the 36-months of the contract. This contract would be financed through Pacific Bell Financial Services for a total contract amount of $974,277, the monthly rate extended over the 36-month contract duration.

RESOLVED: That authorization be and is hereby given to amend Resolutions 971218-B16 and 980326 - B7B to authorize a contract extension with Pacific Bell for the provision of central office-based voice and tandem network switching services (Centrex) from July 1, 1998 to June 30, 2001, and to authorize a finance agreement with Pacific Bell Financial Services to provide financing for such services at a total cost not to exceed $974,277 or $27,064 monthly cost extended over the 36-month duration of the contract.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Mamie How
Honorable Board of Trustees of the
San Francisco Community College Districts

Subject: Resolution No. 980625-B8
Adoption of Tentative 1998-99 Budget

President and Members:

The California Code of Regulations requires the governing board of each community college district adopt a tentative budget for the ensuing fiscal year on or before June 30 and on or before the 15th day of September to adopt a final budget. In addition, a public hearing must be conducted on the final budget which must be made available to the public for inspection at least three days before the hearing. Furthermore, the final budget cannot be adopted by the governing board of the district until after the public hearing has been held.

The Tentative 1998-99 Budget for the General Fund Unrestricted is based on projected revenue and resources totaling $120,315,875 of which $2,187,989 represents the state’s COLA adjustment and $1,203,943 represents the prior year’s ending balance. The District is also planning for an ending balance at June 30, 1999 totaling $1,054,875 of which $100,000 will be added to the Board Designated Reserve and the remaining $954,875 will become the beginning balance for the 1999-2000 fiscal year budget. The excess of projected revenues over estimated expenditures $1,054,875 represents the planned 6-30-99 ending balance. The Restricted Funds (grants) budgets for 1998-99 have been funded at 90% of the prior year’s allocation, with the exception of the Block Grant which is being funded at approximately 42% of the prior year’s allocation. The reduction in the Block Grant allocation reflects the state’s anticipated funding reduction for 1998-99.

The General Fund Unrestricted Expenditure Budget for 1998-99 is currently projected at $119,261,000 of which includes $2,187,989 in COLA funding for wage increases. The COLA allocation will be placed in an account titled “Unappropriated” until such time as wage negotiations have been completed and then allocated as required.

Upon completion of the state budget, recommended adjustments to the District’s revenue and expenditure budgets will be formulated and reviewed through the shared governance process and submitted to the Board of Trustees at the September 24, 1998 meeting.

The recommended Tentative 1998-99, as recommended by the Chancellor and submitted to the Board of Trustees for approval, is as follows:
General Fund - Unrestricted Total
Estimated Revenues $119,111,932
Add Beginning Balance 1,203,943
Total Estimated Revenue and Beginning Balance $120,315,875

General Fund-Unrestricted expenditure Appropriations
Estimated Expenditures $117,073,011
Add: COLA for wage increases 2,187,989
Total Estimated Expenditures $119,261,000

Projected 6/30/98 unrestricted ending balance $1,054,875
Less: Transfer to Board Designated Reserve $100,000
Planned Ending Balance 6/30/99 $954,875

Board Designated Reserve $3,650,000
Add: Transfer from 6/30/99 ending balance $100,000
Planned Board Designated Reserve 6/30/99 $3,750,000

Restricted Funds:(Revenue and Expenditures)
Federal $4,194,274
State $10,756,394
Local,Fee + Service Based $3,013,339
Contract Education $515,644
Capital Outlay 0
Total Restricted,Cafeteria, Capital Outlay $18,479,651
Cafeteria $700,000

The following resolution is recommended for adoption:

PART 1 - ADOPTION OF BUDGET

Section 1 - In accordance with Title 5, California Code of Regulations, Section 58196 the Board of Trustees of the San Francisco Community College district hereby adopts the Tentative 1998-99 Budget of the San Francisco Community College District, as detailed on Community College District forms and summarized by fund, purpose, and amount as follows:

General Fund - Unrestricted Total
Estimated Revenues $119,111,932
Add Beginning Balance 1,203,943
Total Estimated Revenue and Beginning Balance $120,315,875

06/25/98 - B8 page 2
General Fund-Unrestricted expenditure Appropriations

Estimated Expenditures $117,073,011
Add: COLA for wage increases 2,187,989
Total Estimated Expenditures $119,261,000

Projected 6/30/98 unrestricted ending balance $ 1,054,875
Less: Transfer to Board Designated Reserve $ 100,000
Planned Ending Balance 6/30/99 $ 954,875

Board Designated Reserve $ 3,650,000
Add: Transfer from 6/30/99 ending balance $ 100,000
Planned Board Designated Reserve 6/30/99 $ 3,750,000

Restricted Funds:(Revenue and Expenditures)

Federal $ 4,194,274
State $ 10,756,394
Local,Fee + Service Based $ 3,013,339
Contract Education $ 515,644
Capital Outlay ---0--
Total Restricted,Cafeteria, Capital Outlay $ 18,479,651

Cafeteria $ 700,000

Section 2 Any action taken by the Board of Trustees at its meeting of June 24, 1998 shall be incorporated in the Tentative 1998-99 Budget and a copy of the Tentative 1998-99 Budget with modifications shall be placed in the official files of the Board of Trustees.

Section 3 The estimated receipts, income and revenue enumerated in the Tentative are hereby appropriated to the several funds and departments indicated in the Tentative Budget for the purpose of meeting expenditure appropriations provided in the Tentative Budget. These proposed expenditure are hereby appropriated to the funds and departments enumerated in the Tentative Budget. Each department for which an expenditure appropriation is made is hereby authorized to use, in the manner provided by law, the amounts so appropriated for the purpose specified in the Tentative Budget.

Section 4 The Chancellor and Chief Operating Officer are hereby authorized to convert the budget as adopted by the Board of Trustees on Community College District forms to the official State forms prescribed by the Chancellor, California
Community College; to execute, process, and file all necessary documents required by the Education Code or the California Code of Regulations; to place a copy of all budget documents in the official files of the Board of Trustees; and due to the fact that certain entries on the State forms are abased on estimates, to use the latest available information when preparing all entries concerning the 1998-99 Expenditures, and 1998-99 Income sections of the budget. All entries concerning the 1998-99 Expenditures section shall be in accordance with the total proposed expenditures included in the Tentative 1998-99 Budget as listed above.

Section 5 The Chancellor and Chief Operating Officer are also authorized to convert the budget adopted by the Board of Trustee on Community College District forms to the forms and accounts required by the San Francisco Controller; to execute all necessary budgetary documents, including current and subsequent budget transfers as required by the San Francisco Controller, provided they are within the purposes and amounts of the budgets adopted on Community College District forms.

Section 6 The Chancellor and Chief Operating Officer are hereby authorized to withhold filing the documents described in Sections 4 and 5 above until such time as they are legally required to be filed with the local and state agencies. If after this resolution is adopted revenues in excess of the amounts anticipated in the Tentative Budget become available, such excess revenues will be budgeted in unallocated appropriation.

PART 2 - ADMINISTRATIVE PROVISIONS

Section 1 Because total appropriations contained in the Tentative Budget are based on estimated revenues which may not be fully realized, it shall be incumbent upon the Chancellor and Chief Operating Officer to review revenue estimates each month. If such revenue estimates indicate a shortage, the Chancellor and Chief Operating Officer shall freeze an equivalent amount of expenditure appropriations. These frozen appropriations may only be released if subsequent estimates indicate that the collection of the amount originally estimated is assured.

Section 2 The Chancellor and Chief Operating Officer are hereby authorized to make any transfer necessary to correct erroneous account classifications or to effect any changes in accounts made necessary by changes in the method of expenditures within the purpose of the appropriation; such
as when the Board of Trustees has authorized a lump sum appropriation for a program or a project and transfers to subsidiary appropriations are required by City and County or State budgetary practices. In contrast, transfers from the unallocated appropriations to any expenditure classification shall be made only by formal resolution approved by a two-thirds vote of the members of the Governing Board as provided for in Title 5, California Code of Regulations, Section 58199; in addition transfers between major budget classifications shall be made only by a formal resolution approved by a majority of the members of the Board of Trustees as provided for in Title 5, California Code of Regulations, Section 58199. Any other transfers between subordinate accounts within a single major classification may be made by the Chancellor and Chief Operating Officer.

Section 3  The Chancellor and Chief Operating Officer are hereby authorized; first, to expend from the available funds budgeted for any approved position; second, to transfer subject to the provisions of Title 5, California Code of Regulations, Section 58199 and expend from the available funds budgeted for personal services; and third, to transfer subject to the provisions of Title 5, California Code of Education, Section 58199 and expend from any other available budgeted funds for lump sum payments to classified employees upon death or retirement for service or separation caused by industrial accident for accumulated sick leave benefits in accordance with Civil Service Commission Rules 22, Section 22.02.B9. Provided, however, that the position held by an employee who is entitled to such lump sum payment will not be filled with either a permanent or temporary replacement until such lump sum payment has been recovered from funds budgeted for personal services, and further provided that in the event that said position must be filled immediately it may be so filled on the recommendation of the Chancellor and approval by the Board of Trustees of a resolution providing funds for the purpose.

Section 4  That the San Francisco Community College District and the San Francisco Controller are hereby authorized and directed to continue the existing special and trust funds, reserves; and the receipts in each such fund are hereby appropriated in accordance with law and the conditions under which such fund was established. The San Francisco Community College District and the San Francisco Controller are hereby authorized and directed to set up additional special and trust funds and reserves as may be created by either additional requests or under other conditions and the receipts in each fund are hereby appropriated in accordance with law for the
purposes and subject to the conditions under which each fund was established.

Section 5 That whenever the San Francisco Community College District shall receive for a special purpose from the United States of America, the State of California, or from any public or semi-public agency, or from any private person, firm or corporation any money or property to be converted into money, there shall be set up in the accounting records of the San Francisco Community College District, a special fund or account evidencing the amount received and specifying the special purposes for which it has been received and for which it is held. Such an account or fund shall be maintained as long as any portion of said money or property remains. Such receipts are hereby appropriated in accordance with law for the purpose and subject to the conditions under which each receipt was received.

Section 6 Permanent certificated and classified positions continued or created by the Board of Trustees in the Tentative Budget, may be increased, decreased, or reclassified only by approval of the Chancellor and Chief Operating Officer. Funds provided in approval of the Chancellor and Chief Operating Officer may be used to provide temporary employment when it becomes necessary to replace a permanent occupant of a position while on extended leave without pay, or for the temporary filling of a vacancy for a permanent classified position. Funds provided in the Tentative Budget for permanent certificated positions may be with the approval of the Chancellor and Chief Operating Officer transferred to other certificated positions.

Section 7 Surpluses existing in appropriations made for permanent positions in the Tentative Budget, may be transferred by the Chancellor and the Chief Operating Officer to the maximum extent feasible, into the Reserve for Contingencies or Unallocated Appropriations prior to June 1999.

Section 8 Money received as payment for damage to SFCCD automobiles or trucks, or other property, are hereby appropriated to pay the cost of repairing such equipment or property. Any excess funds, and any amount received for damaged equipment which is not be repaired shall be credited to Miscellaneous Revenues of the General Fund; provided that where the property is damaged during construction and such construction is funded from the Capital Outlay Projects Fund, the excess funds shall be credited to the specific construction project in the Capital Outlay Projects Fund.
PART 3 - GENERAL FUND - RESTRICTED

Section 1  The General Fund - Restricted portion of the SFCCD Budget contains appropriation of categorical funds from Disabled Students Programs and Services (DSPS), Matriculation, Adult Basic Education, Contract Education, Community Services, ESL - Processing Fees, International Institute, Parking Fee Fund, Grants Fiscal Services, Student Health Services, BFAP Program, and Extended Opportunity Program and Services (EOPS), Parts A & B. EOPS Part C is appropriated and expended in the Student Financial Aid Fund. Such appropriation shall be increased or decreased in accordance with the amount made available during the year 1998-99 by cash receipts or allocations from the State of California or by amounts carried over from the prior fiscal year. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Chief Operating Officer to the extent permitted by the laws and regulations of the State of California.

PART 4 - CHILD DEVELOPMENT FUND

Section 1  The Child Development Fund portion of the SFCCD Budget contains appropriations of categorical funds from the Child care Food Program, the State Preschool Program, the Center-Public Child Development Program, Title IV-A “At Risk” Child Care and the Campus Child Care Bailout and Tracking. Such appropriations shall be increased or decreased in accordance with the amount made available during fiscal year 1998-99 by cash receipts or allocations from the State of California. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Chief Operating Officer to the extent permitted by the laws and regulations of the State of California.

Recommended for adoption:

Del A. Anderson
Chancellor

Originated By: James Kendrix

06/25/98 - B8 page 7
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B9
Authorization to Amend the following Resolutions as indicated in the table

President and Members:

<table>
<thead>
<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS; ORIGINATOR</th>
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<tbody>
<tr>
<td>A 980129-B1</td>
<td>Bart Gledhill</td>
<td>January 1, 1998-June 30, 1998</td>
<td>$4,200</td>
<td>$2,500</td>
<td>$6,700</td>
<td>Robert Manlove</td>
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<tr>
<td>B 970918-B2</td>
<td>Stevens &amp; Associates</td>
<td>To be completed on or before July 31, 1998</td>
<td>$35,095</td>
<td>$600</td>
<td>$35,695</td>
<td>Peter Goldstein Chuck Jackson</td>
</tr>
</tbody>
</table>

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Del M. Anderson
Chancellor
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No 980625-B9a
Authorization to extend contract with Angus Hamer Networking for special services to City College of San Francisco for operational technical support of the College’s wide area network (WAN) for a period from July 1, 1998, through December 31, 1998 for a cost not to exceed $101,000.

President and Members:

By Resolution No. 961024-B6, the Board of Trustees authorized a contract with Angus Hamer Networking to begin the planning and implementation process for the overhauling of the College’s computer network infrastructure to move from the old Bull mainframe environment to the new client-server distributed environment. The goal was to provide the College with the networking infrastructure to allow users throughout the college access to Banner information as well as to access the Internet.

By resolutions No. 970626-B20, and 971120-B7, the Board extended the contract with Angus Hamer Networking to continue the work that was begun in the first contract. During the period covered under the current contract, Angus Hamer Networking designed the voice and data infrastructure for the Cloud Hall remodeling project and the 600 Bungalows, completed the rewiring project for the computer labs on the third floor of Batmale Hall, designed, wrote the bid document and conducted the bidding for the Phelan Campus conduit repair project, designed the Phelan campus fiber backbone, designed the fiber backbones for both Downtown Campus and Batmale Hall, began the Science Building network rewiring design, designed the new Wide Area Network routers, and provided operational technical support for the City College WAN. As Proposition A Bond Funds are currently not available, the projects begun have been temporarily put on hold. This contract extension would allow for continuation of technical support to ITS staff on network operation issues to support the College’s WAN. Operational projects include the reconfiguration of the Library Learning resources network, implementation of a second T-1 line, provision of voice and data to the 600 Bungalows, implementation of firewall upgrades, and implementation of network server upgrades.

The cost for this contract will be charged against general funds in the Information Technology Service (ITS) Department’s 1998-1999 budget.

The following resolution is recommended for adoption:
RESOLVED: That authorization be given to extend contract with Angus Hamer Networking for special services to City College of San Francisco for operational technical support of the College’s wide area network (WAN) for a period from July 1, 1998, through December 31, 1998 for a cost not to exceed $101,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mamie How
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B10
Authorization to accept and appropriate all receivable funds from the California Energy Commission to City College of San Francisco to implement the Energy Conservation, Energy Efficient Project funded by the Petroleum Violation Escrow Account (PVEA), for a total of $425,000.

President and Members:

The Energy Conservation Project includes installation of lighting efficiency measures at multiple City College of San Francisco campuses including the main Phelan, John Adams, Alemany and Downtown campuses. The project will provide extensive lighting equipment upgrades, energy cost savings, maintenance savings and will greatly improve the lighting quality within the targeted facilities.

WHEREAS, Senator Quentin Kopp was instrumental in ensuring that Chapter 659, Statutes of 1997 (SB 368, Peace), included appropriations from the Petroleum Violation Escrow Account to the California Energy Commission for legislatively mandated projects; and

WHEREAS, Chapter 659, Statutes of 1997, requires that such legislatively mandated projects be allocated by the California Energy Commission to the City College of San Francisco; and

WHEREAS, City College of San Francisco is desirous to implement the Energy Conservation Project, which includes retrofits, modifications and additions to electrical lighting, heating, ventilating, and air conditioning systems at the Phelan, Alemany, John Adams and Downtown Campuses.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to accept and appropriate all receivable funds from the California Energy Commission to City College of San Francisco to implement the Energy Conservation, Energy Efficient Project funded by the Petroleum Violation Escrow Account (PVEA), for a total of $425,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson,
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 980625-B11
Authorization to contract with Russell Hultgren, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee of $40/hour, full time for 18 months, for a total fee not to exceed $124,800, to be completed on or before December 31, 1999.

President and Members:

The District received several responses to the advertised request for qualifications for as needed inspection services for construction projects. The selection process was determined to be a two step process including committee review of qualification statements and panel interview of top ranked individuals (representing their firms). The qualification statements for individuals were reviewed by a committee and ranked. The top eight ranked individuals were interviewed by an eminently qualified and ethnically diverse selection panel (comprised of 43% minority and 14% women) consisting of members from the following groups: Faculty/Architecture Department, Administrator/Buildings & Grounds, S.F. City & County Bureau of Architecture, Architect of Record for the remodel Cloud Hall for Allied Health Project and Classified Staff/Office of Facilities Planning & Construction. The selection panel rated Russell Hultgren as the top ranked individual of the eight interviewed. Russell Hultgren is an inspector with extensive experience in the construction field and has a long track record of working on school building projects.

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record (IOR) who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the Remodel Cloud Hall for Allied Health Project. This project consists of interior remodeling of Cloud Hall: replacing and upgrading mechanical, electrical, communications, and plumbing systems; and building allied health class laboratories, classrooms and department offices.

This Contract is 100% funded by State Capital Outlay Funds for Inspection Services for the Remodel Cloud Hall for Allied Health Project and will be charged to appropriation fund number 412015-0130-6201-7100-S. The District must immediately hire an Inspector of Record for this project which will begin June 22, 1998 (the District has already executed the construction contract with A.R. Construction Company, (MBE), Resolution No. 980430-B28). The IOR is responsible for a complete and comprehensive review of the construction documents prior to the commencement of construction.

The following resolution is recommended for adoption:

06/25/98 - B11 page 1
RESOLVED: That authorization be given to contract with Russell Hultgren, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, of $40/hour, full time for 18 months, for a total fee not to exceed $124,800, to be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Revised 06/19/98

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B12
Authorization for Contract Modification #1 with Admond Construction Inc., a certified Minority Business Enterprise (MBE), to cover the cost of Change Order 1, for a credit of $34,932, for the Project: Temporary Modular Facilities, located at the Phelan Campus, for a reduced contract cost not to exceed $401,368.

President and Members:

Resolution 980326-B10 authorized the District to contract with Admond Construction Inc., a certified MBE firm, for construction services, for $436,300, for the project: Site Preparation and Utilities for Temporary Modular Facilities, located at the Phelan Campus. The scope of work includes: utility hook-up and site preparation like such as ramps, walkways, sidewalks, parking, decks and deck piers, site lighting, site drainage, stairs to deck, partial demo of low concrete wall and new transformer for installation of temporary facilities. The utility hook-up also includes installation of voice, data and TV cabling. These temporary modular facilities provide classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

Change Order #1 for Contract Modification #1, a credit amount of $34,932, is for:

(a)Replace 3” gas line at a depth below grade that complies with code, $11,198,
(b)Replace a portion of the sidewalk and gutter, $80
(c)Add structural piers for deck, $1,040,
(d)Provide concrete footings for light poles, $1,525
(e)Credit for deletion of canopies, $45,000
(f)Credit for deletion of millwork, $4,500

This Contract Modification will be charged to the Project Appropriation Fund Nos. 420180-8050-6202-7100-S and 421400-8050-6202-7100-S. This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #1 with Admond Construction Inc., a certified Minority Business Enterprise (MBE), to cover the cost of Change Order 1, for a credit of $34,932, for the Project: Temporary Facilities, located at the Phelan Campus, for a reduced contract cost not to exceed $401,368.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B13
Amendment to resolution No. 971120-B17, authorization to contract with EIP Associates from November 1, 1997 through June 30, 1998 for consulting services related to the completion of environmental impact reports needed for CEQA compliance increasing the total cost from an amount not to exceed $100,000, to an amount not to exceed $215,000, with all such costs to be paid for with proceeds from the issuance of general obligation bonds

President and Members:
On November 20, 1997, the Board of Trustees adopted resolution No. 971120-B17, authorizing a contract with EIP Associates to assist the District in its efforts to comply with the California Environmental Quality Assurance Act (CEQA) for each of the districts proposed bond projects. EIP has directly assisted the College in its efforts to complete the environmental impact reports that are needed for CEQA compliance. This has been particularly critical for the College in its efforts to acquire permanent sites for campuses for the Mission and Chinatown/North Beach neighborhoods. The amount provided in the original resolution was a very preliminary estimate of the cost of these services.

The following resolution is recommended for adoption:

RESOLVED: That resolution No. 971120-B17 is hereby amended, authorizing the District to contract with EIP Associates, for consulting services related to the completion of environmental impact reports needed for CEQA compliance increasing the total cost from an amount not to exceed $100,000, to an amount not to exceed $215,000, with all such costs to be paid for with the proceeds generated by the sale of general obligation bonds

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson , Chancellor

Originator: Peter Goldstein

06/25/98 - B13 page 1
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980625-B14  
Amendment to resolution No. 971218-B10, authorization to contract with Gordon Chong Associates, formerly a certified Minority Business Enterprise (MBE), for special services and advice to provide the District with architectural services, for the Project: Chinatown/North Beach Campus Schematic Design, increasing total cost from an amount not to exceed $25,000 to an amount not to exceed $100,000, for the period December 1, 1997 through June 30, 1998

President and Members:

In December 1997, the Board of Trustees adopted resolution No. 9712128-B10, authorizing a contract Gordon Chong Associates, formerly a certified MBE and WBE firm, to provide schematic design services, for the Project: Chinatown/North Beach Campus Schematic Design. The scope of work included: schematic design services, floor plans and exterior elevations, for a new Chinatown/North Beach Campus to be located at 1 Columbus Avenue and 53-55 Columbus Avenue, San Francisco. Plans depicting building volumes are necessary to comply with the requirements of the California Environmental Quality Act (CEQA). The District must complete this compliance process before it can acquire these parcels. The total cost of this contract in the original resolution was a very preliminary estimate set at $25,000. This resolution would amend that amount to $100,000 and will be funded with the proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That resolution No. 9712128-B10 is hereby amended, authorizing to contract with Gordon Chong Associates, a certified Minority Business Enterprise (MBE), for special services and advice to provide the District with architectural services, for the Project: Chinatown/North Beach Campus Schematic Design, increasing the total cost from an amount not to exceed $25,000 to an amount not to exceed $100,000, for the period December 1, 1997 through June 30, 1998

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson  
Chancellor

Originator: Peter A. Goldstein

12/18/97 - B14 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980625-B15
Authorization to (1) renew our contract with and (2) appropriate funds from the Mathematics and Science Teacher Education Program (MASTEP) administered jointly by San Jose State University (SJSU) and San Francisco State University (SFSU) to provide summer stipends and release time for three CCSF faculty members to work on course and curriculum development for the period of July 1, 1998 to June 30, 1999, in the amount not to exceed $24,198.

President and Members:

This resolution requests an authorization to (1) renew our contract with and (2) appropriate federal funds from the Mathematics and Science Teacher Education Program (MASTEP) jointly administered by San Jose State University (SJSU) and San Francisco State University (SFSU) to provide summer stipends and release time for three faculty members to work on course and curriculum development. Annette Rappleyea, Peter Rowe and David Yee will be the three faculty working on the project.

A large proportion of the K-12 teachers in the State of California receive their degrees from the CSU system and this grant seeks to improve the science and math components of those degree programs. CCSF is a partner in this program to support the development of science and math courses at the lower division level as well as to recruit students from under-represented groups to science and math teaching.

An in-kind match of $1,000 is required and can be provided from State Block Grant funds. No additional physical space is required. San Jose State University together with San Francisco State University are the fiscal agents.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to (1) renew our contract with, and (2) appropriate funds from the Mathematics and Science Teacher Education Program (MASTEP) jointly administered by San Jose State University (SJSU) and San Francisco State University (SFSU) to provide summer stipends and release time for three faculty members to work on Course and Curriculum for the period of July 1, 1998 to June 30, 1999, in the amount not to exceed $24,198.
**Income**

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<th>Description</th>
<th>Amount</th>
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<td>MASTEP Grant</td>
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**Expenditure**

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>Employee benefits</td>
<td>1,147</td>
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<td>CCSF administrative cost (8%)</td>
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<td><strong>Total not to exceed</strong></td>
<td><strong>$24,198</strong></td>
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FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor  

Originator: Robert Manlove
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980625-B16
Authorization for the District to 1) submit an
application for funds, and 2) to appropriate all funds
receivable upon approval of the California
Postsecondary Education Commission Eisenhower
State Grant Program for an extension of the current
Eisenhower Math Grant for the period October 1,
1998 through March 31, 1999, $40,000.

President and Members:

In Board Resolution No. 950622-B2, the Board of Trustees authorized
City College of San Francisco to submit an application for funds and to
appropriate all funds receivable upon approval by the California Postsecondary
Education Commission Eisenhower State Grant Program to provide a
professional development program in mathematics, jointly with SFUSD, for all
SFUSD K-5 teachers during the period July 1, 1995 to June 30, 1998. In Board
Resolution 980430-B6, the ending date was amended to September 30, 1998 to
match the ending date for the third year of funding received from the California
Postsecondary Education Commission.

The grant Co-Directors would like to request of the California
Postsecondary Education Commission an extension for the period October 1,
1998 through March 31, 1999 and funds in the amount of $40,000 to provide a
pilot new-teacher professional development program in mathematics for San
Francisco Unified School District K-5 teachers.

The details are as follows:

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<tr>
<th>California Postsecondary Education Commission</th>
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<th>SFCCCD</th>
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<td><strong>Funding:</strong></td>
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<td>Supplies</td>
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<td>Indirect (for CCSF)</td>
<td>$2,944</td>
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06/25/98 - B16 page 1
The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the District to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval of the California Postsecondary Education Commission Eisenhower State Grant Program for an extension of the current Eisenhower Math Grant for the period October 1, 1998 through March 31, 1999, $40,000

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bob Manlove
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980625-B17
Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, $102,250.

President and Members:

Since FY 1983-84, the Private Industry Council of San Francisco (PIC) has funded job preparation programs at the John Adams Campus, which include participant recruitment and selection, testing, employment counseling, classroom training, support services, and job placement. For the period of July 1, 1998, through June 30, 1999, the District has submitted a proposal to fund an occupational classroom training program for English-speaking laid–off workers in the areas of Office Information Processing and Microcomputer Accounting, under JTPA subpart funds as follows: Title III Economic Dislocation Workers Adjustment Assistance (EDWAA) $102,250.

The PIC subcontract will be from July 1, 1998, through June 30, 1999, totaling $102,250.

No District matching funds are required.

Federal Income from Local Sources:

Private Industry Council of San Francisco
Job Training and Partnership Act
Title III (EDWAA)
Allocation $102,250

Expenditures:

Classified Salaries 39,154
Academic Salaries 21,209
Employee Benefits 13,257
Supplies and Materials 12,848
Reimbursement of enrollment fees 8,208
Indirect Cost (for CCSF) 7,574
Total $102,250
The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to (1) submit an application for funds, and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period of July 1, 1998 through June 30, 1999, City College of San Francisco, $102,250.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980625-B18
Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, $42,188.

President and Members:

Since FY 1983-84, the Private Industry Council of San Francisco (PIC) has funded job preparation programs at the John Adams Campus, which include participant recruitment and selection, testing, employment counseling, classroom training, support services, and job placement. For the period of July 1, 1998, through June 30,1999, the District has submitted a proposal to fund an occupational classroom training program for English-speaking San Francisco residents in the areas of Office Information Processing and Microcomputer Accounting, under JTPA subpart funds as follows: Title IIA (77%) Adult Year-Round Programs $42,188.

The PIC subcontract will be from July 1, 1998, through June 30, 1999, totaling $42,188.

No District matching funds are required.

Federal Income from Local Sources:

Private Industry Council of San Francisco
Job Training and Partnership Act
Title IIA (77%)
Allocation $42,188

Expenditures:

Classified Salaries 26,025
Academic Salaries 3,691
Employee Benefits 5,617
Supplies and Materials 3,730
Indirect Cost (for CCSF) 3,125
Total $42,188

06/25/98 - B18 page 1
The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to (1) submit an application for funds, and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period of July 1, 1998 through June 30, 1999, City College of San Francisco, $42,188

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis McGuire
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No.980625-B19

Authorization for the District to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Child Care and Development Block Grant for fiscal year 1998-99, in the amount not to exceed $22,491. Funds provide child care for eligible families.

President and Members:

The California Department of Education/Child Development Division, Child Development Programs, has requested that City College of San Francisco apply for funds to continue the expansion of child care and development services at Grace Child Development Center for the fiscal year 1998-99. Funding for 1997-98 totaled $22,491 and the request for 1998-99 totals $22,491. Families must meet the eligibility criteria under the Child Care and Development Block Grant.

State Income Source
California Department of Education  
Child Development Division  
State Preschool Education program $22,491

Expenditures
Certificated salaries 2,021
Classified salaries 15,994
Employee Benefits 2,897
Supplies 800
Contract services/other operating expenses 779

Total: $ 22,491

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to submit an application for funds and appropriate all funds receivable upon approval by the California Department of Education/Child Development Division, under the Child Care and Development Block Grant for fiscal year 1998-99, in the amount not to exceed
$22,491. Funds provide child care for eligible families.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B20
Authorization to (1) appropriate all funds receivable upon approval of City College of San Francisco's 4-year extended plan through 1998-99 for Carl D. Perkins Vocational and Applied Technology Education (VATEA Title II, Part C) Act of 1990, by the State Chancellor's Office, California Community Colleges, for Fiscal Year 1998-99, up to $1,146,177

President and Members:

City College of San Francisco (CCSF) receives Federal funds, authorized by the Carl D. Perkins VATEA Act of 1990, for Vocational Education. The VATEA Funds are designed to provide vocational program activities for "special populations", including people with disabilities, the economically and educationally disadvantaged, single parents, foster children, those not properly served educationally because of sex bias, and those with limited English proficiency.

CCSF has been allocated a $1,146,177 VATEA basic grant for 1998-99. A college-wide vocational education committee was formed and has made funding recommendations to appropriate the VATEA funds. The funding is consistent with the State guidelines and meet the College's program priorities.

The following resolution is recommended for adoption:

RESOLVED: That upon approval by the State Chancellor's Office, California Community Colleges, the following appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period July 1, 1998 to June 30, 1999.

The total project costs and the sources of funding are as follows:
Income from State Chancellor’s Office:

Carl D. Perkins Vocational and Applied Technology Education Act of 1990 (VATEA Title II-C Funds) $1,146,177

Expenditures:

City College of San Francisco (VATEA Title II-C Funds)

Certificated Salaries $ 276,158
Classified Salaries 201,376
Lab-aides Salaries 29,124
Employee Benefits 78,436
Materials and Supplies 40,435
Other Operating Expenses & Services 82,793
Equipment 437,855

Total: $1,146,177

No District matching funds are required.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject:  Resolution No. 980625-B21
Authorization to enter special service contracts with 1) Terence Savory, $5,000; 2) Eric Ng, $9,000; 3) Jim Knapton, $8,500; 4) Yim Yi Lee, $4,500 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed $27,000.

President and Members:

The Board of Trustees approved Board Resolution (980129-B21) appropriating funds to support the design, development, piloting and implementation of Garment 2000 as a Center for Applied Competitive Technologies (CACT) under the Office of Contract Education. To execute this program City College needs to draw upon the expertise of specialists from within the apparel industry. Therefore, the CACT would like to hire the following consultants to provide technical assistance and related services in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the apparel industry; Consultants are not City College Employees. The name, scope of work, period of service, and maximum amount of each contract are as follows:

1. Terence Savory. To work a total of 100 hours to develop a model for factories to install modular manufacturing; present seminars and demonstrations on modular manufacturing and quick response. For the period May 1, 1998 through June 30, 1998. The rate of compensation is $50 per hour; total not to exceed $5,000.

2. Eric Ng. To work a total of 360 hours to organize and create a model for a costing library to consist of garment styles, sewing operations of the styles, time studies and videos of the process, time values and piece rates; assist in development of Gerber technologies For the period May 1, 1998 through June 30, 1998. The rate of compensation is $25 per hour; total not to exceed $9,000.

3. Jim Knapton. To work a total of 85 hours to develop overall "Top Quality Management" strategies; introduce his proven system of "Management by Knowing"; train trainers to develop the above systems. For the period May 1, 1998 through June 30, 1998. The rate of compensation is $100 per hour; total not to exceed $8,500.

4. Yim Yi Lee. To work a total of 300 hours to gather information and organize it into a data base of contacts and clients by name, title, company, address, phone and fax; create the different categories to sort and search data; test and print lists; develop the use a scanner along with a search program for the data base; organize and scan in
documents, business cards, etc.; develop a CACT model that will economize on the use of paper. For the period May 1, 1998 through June 30, 1998. The rate of compensation is $15 per hour; total not to exceed $4,500.

Funding for these contracts are from the San Francisco Center for Applied Competitive Technologies grant awarded by California Community Colleges, Office of Economic Development. No general monies from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter special service contracts with 1) Terence Savory, $5,000; 2) Eric Ng, $9,000; 3) Jim Knapton, $8,500; 4) Yim Yi Lee, $4,500 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed $27,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B22
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, CalWORKs Funding, July 1, 1998 to June 30, 1999, not to exceed $2,695,850.

President and Members:

In response to federal welfare reform, California redesigned its welfare system, naming the new program California Work Opportunities and Responsibility to Kids program - CalWORKs. Based on the unduplicated number of AFDC welfare recipients who were enrolled at CCSF in 1996-97, the District is eligible to receive $1,896,322. In addition, California Community Colleges has allowed a 35% standard carry-over of Fiscal Year 1997/98 funds totaling $663,713. City College has also requested and been granted an additional 7.2% carry-over of last year's funds for Child Care and Work Study Programs. The amount of this additional carry-over is $135,815. The purpose of the CalWORKs funding is to redesign and expand existing services and instruction for CalWORKs recipients at CCSF. These funds cannot be used to supplant existing programs and services. CalWORKs funding will provide services to current students who meet the requirements of the CalWORKs program and new students who will be referred by the San Francisco Department of Human Services.

Per State recommendations, CCSF will expend 8% of its FY 98/99 allocation and standard 35% carry-over on curriculum development and redesign, 8% on coordination and 8% on job development/job placement based on local needs. Twenty-eight percent of its allocation will be expended on Work Study and 48% on child care.

No matching or other use of unrestricted funds of the District are required to apply for these funds.

Income From State Sources:

<table>
<thead>
<tr>
<th>Chancellor's Office California Community Colleges, CalWORKs Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 1997/98 Carry Over</td>
</tr>
<tr>
<td>FY 1998/99 Allocation</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

06/25/98 - B22 page 1
### Expenditures:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$143,046</td>
<td>359,518</td>
<td></td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>367,128</td>
<td>854,966</td>
<td></td>
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<tr>
<td>Employee Benefits</td>
<td>98,330</td>
<td>246,715</td>
<td></td>
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<tr>
<td>Supplies</td>
<td>21,709</td>
<td>49,500</td>
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<tr>
<td>Other Operating Expenses</td>
<td>25,370</td>
<td>57,741</td>
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<tr>
<td>Equipment</td>
<td>26,025</td>
<td>62,397</td>
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</tr>
<tr>
<td>Other Outgo (Off Campus Work Study)</td>
<td>117,920</td>
<td>265,485</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$799,528</strong></td>
<td><strong>$1,896,322</strong></td>
<td></td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

**RESOLVED:** That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, CalWORKs Funding, July 1, 1998 to June 30, 1999, not to exceed $2,695,850.

**FURTHER BE IT RESOLVED:** That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B23
Authorization to (1) submit an application for funds and (2)
appropriate all funds receivable upon approval by
Chancellor's Office California Community Colleges, Office of
Student Services, Transitional Assistance to Needy Families
(TANF) Funding, July 1, 1998 to June 30, 1999, not to exceed $466,765.

President and Members:

Chancellor's Office's California Community Colleges has informed
the Office of Workforce Education that TANF funding will be available for FY
98/99. The purpose of TANF is to fund fixed, variable, and one time costs for
providing support services or instruction which are not funded from other sources
to TANF/CalWORKs recipients. At CCSF these funds will be allocated to and
managed by the Office of Workforce Education and in part will fund the Career
Link Center. In addition, the plan for TANF Funding includes: develop services
to meet the educational and training needs of TANF recipients, identify the
needs of recipients, provide direct career assessment and job placement
services to recipients, develop curriculum and offer classes which meet the
current and future employment needs of CalWORKs recipients.

Income From State Sources:

Chancellor's Office California Community
Colleges, TANF Funding $466,765

Expenditures:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$219,492</td>
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<tr>
<td>Classified Salaries</td>
<td>$139,139</td>
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<tr>
<td>Employee Benefits</td>
<td>57,684</td>
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<tr>
<td>Supplies</td>
<td>14,000</td>
</tr>
<tr>
<td>Other Operating Expenses</td>
<td>27,150</td>
</tr>
<tr>
<td>Equipment</td>
<td>9,300</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$466,765</strong></td>
</tr>
</tbody>
</table>

No matching or other use of unrestricted funds of the District are required to
apply for these funds.

06/25/98 - B23 page 1
The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Student Services, Transitional Assistance to Needy Families (TANF) Funding, July 1, 1998 to June 30, 1999, not to exceed $466,765.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980625-B24
Authorization to A) accept $16,800 from the Port of San Francisco and $10,000 from the REBRAC grant to finance the Center For Habitat Restoration; and B) authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed $13,000 and C) to contract with Damien Raffa to serve as Pier 98 Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed $10,800

President and Members:

This resolution seeks Board approval to continue the work of the Center For Habitat Restoration (CHR) at City College (Board Resolution No. 971218-B6). This Center will (1) unify the college's efforts to rejuvenate the environment of a portion of the Bay Area, coordinating the activities of the Biology, Engineering and Horticulture departments as well as those of other departments and (2) provide transfer education in applied ecological sciences and (3) provide a mechanism for students to be paid for addressing environmental problems and (4) coordinate course work, internships and volunteer activities at City College with the environmental projects of the Golden Gate National Recreation Area (GGNRA), San Francisco Park and Recreation, Port of San Francisco, San Francisco League of Urban Gardeners (SLUG) and other public agencies.

The Center will continue to be entirely grant-funded as far as personnel are concerned. City College would provide office space and logistic support in the form of existing computer equipment, phone service and utilities. This resolution authorizes the acceptance of $16,800 from the Port of San Francisco and $10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) grant to finance the Center:

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Port of City and County</td>
<td>$16,800</td>
</tr>
<tr>
<td>of San Francisco</td>
<td></td>
</tr>
<tr>
<td>REBRAC</td>
<td>$10,000</td>
</tr>
<tr>
<td>Total</td>
<td>$26,800</td>
</tr>
</tbody>
</table>

06/25/98 - B24  page 1


Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies</td>
<td>$1,015</td>
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<tr>
<td>CHR Coordinator</td>
<td>13,000</td>
</tr>
<tr>
<td>Pier 98 Coordinator</td>
<td>10,800</td>
</tr>
<tr>
<td>CCSF Administrative Cost (8%)</td>
<td>1,985</td>
</tr>
<tr>
<td>Total</td>
<td>$26,800</td>
</tr>
</tbody>
</table>

This resolution also seeks Board authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed $13,000 and to contract with Damien Raffa to serve as Pier 98 Coordinator overseeing student volunteers and community outreach in the restoration of Pier 98 to wetlands for the period July 1, 1998, to June 30, 1999, in the amount not to exceed $10,800.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to A) accept $13,000 from the Port of San Francisco and $10,000 for the REBRAC grant to finance the Center For Habitat Restoration; and B) authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period of July 1, 1998, to June 30, 1999, in the amount not to exceed $16,200 and C) to contract with Damien Raffa to serve as Pier 98 Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed $10,800.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $381,016.35 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Direct Payments</td>
<td>$124,264.00</td>
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<tr>
<td>Purchase Orders</td>
<td>$199,047.12</td>
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<tr>
<td>Travel/Mileage</td>
<td>$57,705.23</td>
</tr>
<tr>
<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$381,016.35</strong></td>
</tr>
</tbody>
</table>

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-C2
Procurement of equipment, supplies, services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $2,136,351.71

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
<table>
<thead>
<tr>
<th>PAYMENT TYPE</th>
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<th>VENDOR</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
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<tr>
<td>DIRECT</td>
<td>CT41709</td>
<td>Department of Public Works</td>
<td>20,000.00</td>
<td>Bond Project - Phelan Science Hall Haz. Mat. Inspections</td>
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<tr>
<td>PAYMENT</td>
<td>CT70015</td>
<td>Golden Bay Fence &amp; Iron Works</td>
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<td>Capital Outlay - Phelan Track</td>
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<td></td>
<td>CT70017</td>
<td>Admond Construction</td>
<td>218,150.00</td>
<td>Bond Project - Modular Bungalow - 600s</td>
</tr>
<tr>
<td></td>
<td>CT70017</td>
<td>Admond Construction</td>
<td>218,150.00</td>
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<tr>
<td></td>
<td>DP01777</td>
<td>Invest Learning Corp.</td>
<td>72,795.00</td>
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<tr>
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<td>DP01777</td>
<td>Invest Learning Corp.</td>
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<td>Capital Outlay - Library-Books</td>
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<tr>
<td></td>
<td>DP32489</td>
<td>OP Contract</td>
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<td></td>
<td>DP32489</td>
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<td>Breslauer A</td>
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<td>Barri Electric Co. Inc.</td>
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<td>Improvements - Parking Lot</td>
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<td>Advance Performance Systems</td>
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<td>Alten Construction, Inc</td>
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<td>Capital Outlay - Constr. Retainage Release</td>
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<td>DP55196</td>
<td>Shute, Mihaly &amp; Weinberger</td>
<td>6,338.00</td>
<td>Bond-Chinatown/NB Land Purchase</td>
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<td>DP55200</td>
<td>EIP Associates</td>
<td>25,123.35</td>
<td>Bond-Mission Land Purchase</td>
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<tr>
<td></td>
<td>DP55257</td>
<td>Vavrinek, Trine, Day &amp; Co. LL</td>
<td>18,160.00</td>
<td>Consulting - 97/98 Audit Services</td>
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<td>DP55259</td>
<td>Employment Development Dept.</td>
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<td>Chicago Title Company</td>
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<td>Bond Project - Mission Land Purchase Escrow</td>
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<td>YBP</td>
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<td></td>
<td>DP55904</td>
<td>San Francisco Water Department</td>
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<td>Utilities</td>
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<tr>
<td></td>
<td>DP56052</td>
<td>Chicago Title Company</td>
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<tr>
<td></td>
<td>DP56057</td>
<td>EIP Associates</td>
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<td>Bond-Chinatown/NB Land Purchase</td>
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<td></td>
<td>DP56058</td>
<td>Ralph Andersen &amp; Associates</td>
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<td></td>
<td>OD00191</td>
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<td>3,090.89</td>
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<td></td>
<td>OD03527</td>
<td>Office Depot Inc.</td>
<td>3,146.43</td>
<td>Supplies</td>
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<td>OD10711</td>
<td>Office Depot Inc.</td>
<td>3,839.62</td>
<td>Supplies - CalWorks 97-98</td>
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<td>PURCHASE</td>
<td>PO01340</td>
<td>Hill-Rom, a Hillenbrand Industry</td>
<td>5,184.13</td>
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<td>ORDERS</td>
<td>PO14804</td>
<td>US Machinery</td>
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<td></td>
<td>PO14807</td>
<td>Office Depot</td>
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<td></td>
<td>PO14807</td>
<td>Office Depot</td>
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<td></td>
<td>PO18712</td>
<td>Dell Computer Corp.</td>
<td>3,423.18</td>
<td>Computer Equipment - TANF</td>
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<td></td>
<td>PO21883</td>
<td>Global Computer Supplies</td>
<td>3,458.93</td>
<td>Equipment - VATEA Title IIC Basic 97-98</td>
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<td></td>
<td>PO21999</td>
<td>Fong Brothers Printing, Inc.</td>
<td>5,288.29</td>
<td>Supplies - Block Grant Tax Shortfall</td>
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<td>PO30079</td>
<td>Island Advertising Specialties</td>
<td>5,603.45</td>
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<td></td>
<td>PO33092</td>
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<td></td>
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<td>Island Advertising Specialties</td>
<td>3,389.73</td>
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Grand Total: 2,136,351.71

June 1998 - C2
Subject: Resolution No. 980625-C3
Acceptance of Gifts

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment “A”:

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
<table>
<thead>
<tr>
<th>Description</th>
<th>Donor</th>
<th>Beneficiary</th>
<th>Market Value Declared by Donor</th>
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<td>Scholarship - $200</td>
<td>National League of America Pen Women, Inc.</td>
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<td>Scholarship - $300</td>
<td>Procerpina R. Gee</td>
<td>M-3 Scholarship Fund</td>
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<td>$1,360 cash donation</td>
<td>St. Mary's Medical Center</td>
<td>CCSF Radiology Program</td>
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<td></td>
<td>St. Mary's Medical Center</td>
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</tr>
<tr>
<td>Scholarship - $200</td>
<td>Timothy C. Wu</td>
<td>BIGALA Scholarship Fund</td>
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<td>$500 cash donation</td>
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<td>CCSF Student Jean Y. Cheng</td>
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<tr>
<td>$1,500 cash donation</td>
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<td>$13,300 cash donation</td>
<td>Paul G. Hewitt</td>
<td>Albert Einstein Scholarship</td>
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<td>$200</td>
<td>Leslie Simon</td>
<td>Rosenberg Library</td>
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President and Members:

It has been determined that the property listed in Attachment “A” is in unsatisfactory and unserviceable condition, and is of insufficient value to defray cost of arranging a sale. It is recommended that the property be disposed of in the local public dump.

California Education Code Section 81452 reads in part as follows: “(c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, . . . it may be disposed of in the local public dump”.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Vice Chancellor, and Administration are hereby authorize that the properties listed in Attachment “A” be disposed of in the local public dump.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
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<tr>
<th>Asset No.</th>
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<th>Acq. Date</th>
<th>Orig. Cost</th>
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<td>N/A</td>
<td>Measurement Module</td>
<td>Educational Electronics</td>
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<td>N/A</td>
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<td>Radioshack</td>
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June 1998 C10 Page 5
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Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980625 - F1
Extending Appointment
Exempt Grant-Funded
Temporary Academic Administrative Appointment
City College of San Francisco

President and Members of the Board of Trustees:

Resolution No. 980625 - F1 extends an exempt-funded, temporary academic administrative appointment for the Dean of Workforce Education (Office of the Chancellor). Board of Trustees’ approval is required.

RESOLVED: That effective July 1, 1998 through March 26, 1999, Bernice Brown’s appointment as Dean of Workforce Education (Office of the Chancellor) City College of San Francisco be extended. Salary shall be in accordance with the 1998/99 Management Salary Schedule, Classification C, Dean II/Director.
(Posn: AD9946, FOAPAL: 123803-7176-1210-6799-N)

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980625 - F2
Resignation from an
Academic Administrative Position

President and Members:

Resolution No. 980625 - F2 covers the resignation of an academic administrator.

RESOLVED: That the resignation of JACQUELINE SHADKO from her academic administrative position as Dean, School of Liberal Arts/Castro-Valencia Campus with the San Francisco Community College District be accepted effective June 30, 1998.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980625 - F3 through F4  
Administrative Appointments  
(2 or 3 year terms)

President and Members:

On December 16, 1993, the Board of Trustees of the San Francisco Community College District adopted the revised administrative evaluation procedures by adopting Resolution No. 931216-S7.

As a result thereof and in accordance with Sections A, B, or C of the Revised Administrative Evaluation Procedures, administrators who received satisfactory evaluations will receive either two or three year appointments.

Two administrators were evaluated during the Spring 1998, as a result of continued administrative appointments. These administrators are:

1. Dorothy (Dottie) Krzyzanoski - Director of College Development
2. Rodney Santos - Associate Dean of Students

The following resolutions are recommended for adoption:

Resolution No. 980625 - F3 covers an academic appointment for Director of College Development.

RESOLVED: That Dorothy (Dottie) Krzyzanoski, be appointed to a two-year term as Director of College Development, effective July 1, 1998 through June 30, 2000.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. 980625 - F4 covers an academic appointment for Associate Dean of Students.

RESOLVED: That Rodney Santos, be appointed a three-year term as Associate Dean of Students, effective July 1, 1998 through June 30, 2001.
FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - F5
Appointment
Educational Academic Administrator
City College of San Francisco

President and Members:

Resolution No. 980625 - F5 covers an educational academic administrative appointment for the Dean of Matriculation/Assessment (Office of the Provost). Board of Trustees’ approval is required.

RESOLVED: That effective **July 1, 1998**, **NICHOLAR CHANG** be appointed as Dean Matriculation/Assessment (Office of the Provost), City College of San Francisco. Salary shall be in accordance with the 1998/99 Management Salary Schedule, Classification C, Dean II/Director. (POSN: AD9999; FOAPAL: U-123862-6110-1210-6490-C)

Recommended for Adoption

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees of the  
City College of San Francisco District  

Subject: Resolution No. 980625-L1  
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, (a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.
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<td>15126</td>
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</table>

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-S1
Adoption of CCSF ESL/Transitional Studies Plan

President and Members:

The following resolution is recommended for adoption:

WHEREAS: During the past two years, faculty administrators, classified staff and students have joined together to develop a plan entitled “Findings and Planning Recommendations For Linkage Between Non-Credit English as a Second Language, Transitional Studies, City College Programs and Outside Agencies

THEREFORE BE IT RESOLVED: That the Board of Trustees commend the work of the many faculty, administrators, classified staff and students who have produced the plan; and,

FURTHER BE IT RESOLVED: That the Board of Trustees hereby adopts the City College of San Francisco ESL/Transitional Studies Plan document to guide CCSF’s planning and resource allocation; and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, Provost, and Executive Vice Chancellor and/or their designees are authorized to take appropriate actions to implement this plan, and that an annual report shall be forwarded to the Board of Trustees regarding the progress made toward implementing the goals and objectives contained in the plan and any proposed revisions in the plan that have resulted from changing needs of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - S2
Authorizing the District to (1) require new academic employees to provide documents with fingerprints and other information; (2) charge a fee of $42.00 for the processing of such documents; (3) charge an additional fee of $2.00, where appropriate; (4) provide that fees be adjusted when costs are revised.

President and Members:

Community College Districts are prohibited from employing persons who have been convicted of specified sex or narcotic offenses or who have been determined to be sexual psychopaths. Information regarding such convictions can be obtained through fingerprints. Education Code Section § 70902 provides general authority and Education Code Section § 87013 provides community college districts with specific authority to require certain individuals to have prepared personal identification cards which contain legible fingerprints. These fingerprint cards are sent to the State’s Department of Justice (DOJ) which ultimately provides information for districts.

The following resolution is recommended for adoption:

RESOLVED: That effective June 26, 1998, and pursuant to Education Code Sections § 70902 and § 87013, the Board of Trustees of the San Francisco Community College District hereby authorizes the District to require that new academic employees provide duplicate personal identification cards containing legible fingerprints and a personal description of the person; and

FURTHER IT BE RESOLVED: That the Board of Trustees authorizes the charging of a fee of $42.00 to each new academic employee which fee has been determined by the Department of Justice to be sufficient to reimburse the Department of Justice for costs incurred in processing the documents; and

FURTHER BE IT RESOLVED: That the Board authorizes the charging of an additional $2.00 fee made payable to any local public law enforcement agency taking the fingerprints and completing the data on the fingerprint cards.
FURTHER IT BE RESOLVED: That such fees be adjusted whenever the State Department of Justice revises its cost charges to the SFCCD; and

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Tabled from May 28, 1998 Board Meeting

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980625-S3
Establishing policies and approving the total educational program of the City College of San Francisco, San Francisco Community College District as described in the 1998-99 College Catalog

President and Members:

The Education Code Section 72283 provides that the Board of Trustees shall establish policies for, and approve, the total educational program of the community college district.

Modifications to the educational program made during the 1997-98 academic year will be reflected in the 1998-99 college catalog. Actions of the College Curriculum Committee have been provided the members of the Board of Trustees at the end of each academic semester. These include additions, revisions, deletions and deactivations of courses and programs.

All of the additions, revisions, deletions and deactivations reported to the Board appear in the 1998-99 college catalog.

The following resolution is recommended for adoption:

RESOLVED: The 1998-99 City College of San Francisco Catalog which sets forth the General Regulations and the Educational Program of the City College of San Francisco, shall be approved by the Board of Trustees of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James E. Cagnacci
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-S4
Adopting an Amended Benefit Level for Fiscal Year 1998-99
for Unrepresented Employees of the District Occupying
Positions Within the Classifications of Chief Stationary
Engineer (7205), Apprentice Stationary Engineer (7333),
Stationary Engineer (7334), and Senior Stationary Engineer
(7335)

President and Members:

WHEREAS: On February 18, 1986, pursuant to the Educational
Employment Relations Act ("EERA," Government Code Section 3540 et
seq.), the Board by Resolution No. 860218-S3 designated the
Classifications of Chief Stationary Engineer (7205), Apprentice Stationary
Engineer (7333), Stationary Engineer (7334), and Senior Stationary
Engineer (7335) (hereinafter "Classifications") as either "Building Trades Supervisory" or "Building Trades Classifications";

WHEREAS: Under present District practice for employees in the
Classifications, the District pays a portion (up to six percent) of each
employee’s elected rate of contribution ("employee contribution") to the
Employees’ Retirement System, not to exceed an employee’s elected rate
of contribution, while employees in such classifications are responsible for
the remaining amount of employee contribution (1.5 percent or 2 percent,
depending on the retirement plan in which the employee participates);

WHEREAS: For all other classified employees of the District who
participate in the Employees’ Retirement System, the District pays the full
amount of employee contribution (seven and one-half to eight percent,
depending on the plan in which the employee participates and not
exceeding the employee’s elected rate of contribution);

WHEREAS: The Administration has provided the non-exclusive
representative employee organization representing the Classifications with
an opportunity to "meet and discuss" the benefit issue under
contemplation, consistent with the Board of Trustee’s obligation as a
public school employer under the Educational Employment Relations Act
("EERA," Government Code section 3540 et seq.);
THEREFORE BE IT RESOLVED THAT: Effective July 1, 1998, subject to Employees’ Retirement System requirements, the District shall pay the full amount of employee contribution (seven and one-half to eight percent, depending on the Plan in which the employee participates and not exceeding the employee’s elected rate of contribution) for employees in the Classifications;

FURTHER BE IT RESOLVED THAT: The modified employee contribution conferred by this Resolution shall apply at the time of hire to any future employees in the Classifications;

FURTHER BE IT RESOLVED THAT: The Chancellor, Chief Operating Officer, and or/their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Lawrence C. Klein
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980625-S5
Adoption of Findings of Fact and Conclusions of the
hearing Officer and the Recommendation of the
Chancellor for the Expulsion of Student Case No.:979800002

President and Members:

On February 24, 1998, a hearing was held before a District hearing officer
in the question of the suspension/expulsion of a student, case no.:979800002. The
hearing officer prepared a report with Findings of Fact and Conclusions. The
College administration reviewed the report and recommended expulsion to Del M.
Anderson, Chancellor of City College of San Francisco. Chancellor Anderson
confirmed the interim suspension and has recommended expulsion of the student.

The Board of Trustees at its closed session on June 24, 1998, confirmed
the Chancellor’s recommendation.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco
Community College District hereby adopts the Findings of Fact and
Conclusions of the Hearing Officer, dated February 26, 1998 and
Recommendation of the Chancellor dated March 31, 1998; and

FURTHER BE IT RESOLVED: That pursuant to Education Code
Sections 72122 and 76030 the student, Case #979800002 be and is
hereby expelled as a student of the San Francisco Community College
District effective June 25, 1998, for cause, including (1) Continued
disruptive behavior, continued willful disobedience, habitual profanity or
vulgarity or the open and/or persistent defiance of the authority of, or
persistent abuse of, District personnel or officials acting in the
performance of their duties; (2) Assault or battery, abuse, extortion, or any
threat of force or violence directed toward any member of the District
community or District visitor engaged in authorized activities; (3)
Unauthorized entry to or use of District facilities, supplies, or
equipment; (4) Obstruction or disruption of classes, administration,
disciplinary procedures, governance processes, or authorized activities; (5)
Violation of District rules and regulations including those concerning
student organizations, the use of college facilities, or the time, place and
manner of public expression or distribution of materials; (6) Disorderly, lewd, indecent, obscene, or offensive conduct or expression which interferes with the District's primary educational responsibility; (7) Failure to comply with directions of District officials, faculty, staff or campus police officers who are acting in the performance of their duties; (8) Persistent, serious misconduct where other means of correction have failed to bring about proper conduct; and that as a condition of this expulsion, the student be denied access to any and all facilities of the District.

Recommended for Adoption:

Del M. Anderson  
Chancellor

Originator: Frank Chong
FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under $50,000, Office of Contract Education,
City College of San Francisco, June 1998.

This report is for information only on contracts that the Office of Contract
Education negotiated or amended under $50,000 for the month of June 1998.

- Painting & Decorating Contractor of California – contract total $2,570.00 – term
  November 17, 1997 to December 31, 1998 for a Lead Abatement Refresher course.
Honorable Board of Trustees of the  
San Francisco Community College District  

INFORMATIONAL REPORT  
NO ACTION NECESSARY  

Subject:  Chancellor’s Report - June 25, 1998  
**Sabbatical Leaves - Fall ’98**  
Academic Employees  

President and Members:  

The following academic employees have been granted sabbatical leaves for Fall 1998 under the  
SFCCD/AFT Local 2121 Contract as indicated:  

### 1 SEMESTER F’98  

<table>
<thead>
<tr>
<th>APPLICANT</th>
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<th>PURPOSE</th>
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<tr>
<td>Devine, Joanne</td>
<td>Child Dev./Fam.Stud.</td>
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<tr>
<td>Gonzalez, Jacob</td>
<td>Counseling</td>
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<td>Grillikhes-Maxwell, Phyllis</td>
<td>Behavioral Sci.</td>
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<td>Illick, Shirley</td>
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<td>Macri, Ben</td>
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<tr>
<td>Mauzey, Karl</td>
<td>CIS</td>
<td>Research</td>
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<tr>
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<td>Moss, George</td>
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<td>Tang-Quan, Ethel</td>
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<td>Phillips, Catherine</td>
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<td>Badger (Sultan), Jenny</td>
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<td>Calderon, Vivian</td>
<td>Research &amp; Planning</td>
<td>Study</td>
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<tr>
<td>O’Hare, Melanie</td>
<td>ESL</td>
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<td>Weichert, Karen</td>
<td>ESL</td>
<td>Study/Research</td>
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<td>Yee, Sue Lim</td>
<td>Counseling</td>
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<td>Roberts, Laurie</td>
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<td>Wostner, Ulf</td>
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**TOTAL FALL ’98 SABBATICALS: 25**
Amended 7/27/98

Meeting of the

Board of Trustees of the

San Francisco Community College District

City College of San Francisco
Administration Offices
Gough Campus
33 Gough Street
Wednesday, July 29, 1998

Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Report from Academic Senate

IV. Report from Associated Students Council

V. Report from Classified Senate

VI. Board of Trustees' Reports

VII. Introductions of New Staff Members

VIII. Chancellor's Report

IX. Adoption of Resolutions Agenda

X. Action on Resolutions Agenda Items

Finance (Pages 1-37)

Capital Outlay
B1 - Authorization to contract with Pacific Relocation Consultants for special services and advice related to the Chinatown/North Beach Campus Site Acquisition, at a total cost not to exceed $119,550, for the period of July 1, 1998 through June 30, 1999.

B2 - Authorization to contract with Myrna Lim, MBE/WBE for property management services for the properties located at One Columbus Avenue and 49-55 Columbus Avenue, San Francisco, at a cost not to exceed 6% of the gross revenues generated by the lease payments at such properties, for the period July 31, 1998 through June 30, 1999.

B3 - Authorization to contract with Omni Financial, MBE/WBE for property management services for the properties located at 2550-2560 Mission Street, San Francisco, at a cost not to exceed 6% of the gross revenues generated by the lease payments at such properties, for the period July 31, 1998 through June 30, 1999.

B3b - Amendment to Resolution No. 971030-B22, authorization to enter into a purchase agreement with N.Y. Fong Enterprises Inc. for the parcel of land commonly known as 53-55 Columbus Avenue, (correctly referred to as 49-55 Columbus Avenue), a site for a permanent Chinatown/Northbeach campus, increasing purchase price from $1.5 million to $1.95 million with additional amount related to relocation costs for existing occupants.

General Fund

B4 - Authorization to adopt travel reimbursement guidelines for the District in fiscal year 98-99.

B4b - Authorization to appropriate funds for a one-time only membership in the San Francisco School to Career Partnership, not to exceed $15,000.

Capital Outlay

B5 - Authorizing the approval of Contract Modification #1, for Change Order #1, for $15,248 for Pacesetter Industries Inc., for project: Temporary Facilities, located at the Phelan Campus, for a total contract cost not to exceed $548,114.

B6 - Authorizing the approval of Contract Modification #4, for Change Order #4, for $7,506 for Golden Bay Construction Company, for project: Tennis
Courts Modifications, located at the Phelan Campus, for a total contract cost not to exceed $375,474.

B7 - Authorizing the approval of Contract Modification #1, for $5,350, with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for complete architectural and engineering services for the project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed $18,850, to be completed on or before December 31, 1998.

GRANTS

B8 - Authorization to contract with Antoinette Ortiz to provide special services and advice to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the Federal Office of Population Affairs beginning October 1997, at a rate of $17 per hour, as a Health Education Supervisor, not to exceed a combined cost of $7,562.

B9 - Authorization to (1) submit a continuation application (2) appropriate all funds upon approval by the Office of Population Affairs to continue the City College Adolescent Pregnancy Prevention Program (C-CAPP) through the CCSF Business Department for the period of September 16, 1998 to September 15, 1999, in the amount not to exceed $270,000.

B10 - Authorization to continue as per Resolution No. 980326-B14: 1) collecting fees from the Private Industry Council of San Francisco for providing vocational assessment services and career development workshops to dislocated workers groups from July 1, 1998 through June 30, 1999; and 2) to appropriate these fees for City College of San Francisco to cover the operating expenses for this service.

B11 - Authorization to enter special service contract with Valliesto Bailey to provide website development and technical assistance for Vocational Education, Advanced Transportation Technology Resource Center and other special programs in School of Applied Science and Technology for the period July 13, 1998 through December 31, 1998, total not to exceed $10,500.

B12 - Authorizing the application and appropriation of all funds receivable from the California State Department of Education for ESL, ABE, VESL and ESL/Citizenship Programs under the Adult Basic Education Act, PL 100-397, Section 321, July 1, 1998 - June 30, 1999, City College of San Francisco Campuses, $695,620.
B13 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Economic Development for Job Development Incentive Training Funds to create a hiring hall partnership project between SFCCD, the SF Multi-Employer Group and Local 2, for the period July 1, 1998 to December 31, 1999 for a total not to exceed $226,137.

B14 - Authorization (1) submit a renewal for a grant and to (2) appropriate all funds upon approval by the Bernard Osher Foundation to provide financial support to students participating in internships, with the involvement of CCSF Hotel and Restaurant, Child Development, Licensed Vocational Nursing Departments and the Community Health Workers Program for the period of September 1, 1998 - August 31, 2000, in the amount not to exceed $160,000.

B15 - Authorization to contract with Robert Conway to provide consulting services to the City College of San Francisco Diego Rivera steering committee to establish an international advisory council for the period August 1, 1998 through January 31, 1999, in the amount not to exceed $6,000.

B16 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Full-Day Education Program, for fiscal year 1998-99, total not to exceed $889,767.

B17 - Authorization to amend the following resolutions as indicated in the table.

B18 - Authorization to 1) submit an application for funds and 2) appropriate all funds receivable upon approval of the San Francisco Foundation for a grant to establish a garden science program at the SFUSD for the period August 1, 1998 through January 31, 1999, not to exceed $9,870.

Equipment, Supplies & Services (Pages 38-47)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts
C10 - Disposal of Personal Property With Insufficient Sales Value

Human Resources (Pages 48-100)

F1 - Extending Appointment Retroactively
Interim Non-Educational Academic Administrator
City College of San Francisco

F2 - Extending Appointment
Interim Non-Educational Academic Administrator
City College of San Francisco

F3 - Temporary Appointment
Interim Educational Academic Administrator
City College of San Francisco

F4 - Temporary Appointment
Acting Educational Academic Administrator
City College of San Francisco

F5 - Ratifying Contract with Philip R. Day, Jr.
to serve as Chancellor

F6 - Resignation from an Academic Administrative Position with the Intent to Retire

G1-7 - Academic Employees, Credit Program, District Funded

H1 - Academic Employees, Credit Program, Categorically Funded

J1-6 - Academic Employees, Non-Credit Programs, Categorically Funded

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

N1 - Academic Employees Community Services Classes

Informational Reports (pages 101-103) No Action Necessary

XII. Requests to Speak

XIII. Adjournment
Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date:  
August 27, 1998  
Gough Street Campus
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-B1
Authorization to contract with Pacific Relocation Consultants for special services and advice related to the Chinatown/North Beach Campus Site Acquisition, at a total cost not to exceed $119,550, for the period of July 1, 1998 through June 30, 1999

President and Members:

The District wishes to contract with Pacific Relocation Consultants for special services and advice related to the Chinatown/North Beach Campus Site Acquisition. State law requires these services to assist the College in relocating up to 17 residential units, 11 complex and 23 standard businesses from the proposed new Chinatown/North Beach Campus Site. The following is a breakdown of costs connected to the services that Pacific Relocation Services will be providing:

Preparation of the Relocation Plan $10,000
Oral and Written Information in Cantonese 2,500
Relocation Implementation 97,050
Residential: 17@$1,900 = $32,300
Complex Businesses: 11@$2,750 = $30,250
Standard Businesses 23@$1,500 = $34,500
Project Management 10,000
Proposed Total Maximum Fee $119,550

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to contract with Pacific Relocation Consultants for special services and advice related to the Chinatown/North Beach Campus Site Acquisition, at a total cost not to exceed $119,550, for the period of July 1, 1998 through June 30, 1999,

07/29/98 - B1 page 1
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson

Originator: Peter A. Goldstein
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980729-B2  
Authorization to contract with Myrna Lim, an  
MBE/WBE for property management services for the  
properties located at One Columbus Avenue and 49-55 Columbus Avenue, San Francisco, at a cost not to exceed 6% of the gross revenues generated by the lease payments at such properties, for the period July 31, 1998 through June 30, 1999.

President and Members:

The District has acquired title to the properties located at One Columbus Avenue and 49-55 Columbus Avenue, San Francisco as a potential site for a new and permanent Chinatown/North Beach Campus. These properties currently have both commercial and residential occupants. The College will need a property manager to handle all matters related to rent payments, building maintenance, and day-to-day items at these properties. The Chief Operating Officer is recommending Myrna Lim, RPA, CFM MBE/WBE for this activity. The cost of this contract will be paid for out of the collected rents.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District contract with Myrna Lim property management services for the properties located at One Columbus Avenue and 49-55 Columbus Avenue, San Francisco at a cost not to exceed 6% of the gross revenues generated by the lease payments at such properties, for the period July 31, 1998 through June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or Chief Financial Officer are hereby authorized to execute such a contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Peter Goldstein
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-B3
Authorization to contract with Omni Financial, MBE/WBE for property management services for the properties located at 2550-2560 Mission Street, San Francisco, at a cost not to exceed 6% of the gross revenues generated by the lease payments at such properties, for the period July 31, 1998 through June 30, 1999.

President and Members:
The District has acquired title to the properties located at 2550-2560 Mission Street, San Francisco as a potential site for a new and permanent Mission Campus. These properties currently have commercial occupants. The College will need a property manager to handle all matters related to rent payments, building maintenance, and day-to-day items at these properties. The Chief Operating Officer is recommending Omni Financial Services for this activity. The cost of this contract will be paid for out of the collected rents.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District contract with Omni Financial, MBE/WBE for property management services for the properties located at 2550-2560 Mission Street, San Francisco, at a cost not to exceed 6% of the gross revenues generated by the lease payments at such properties, for the period July 31, 1998 through June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or Chief Financial Officer are hereby authorized to execute such a contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Del M.Anderson
Chancellor

Originator: Peter Goldstein
REQUIRES TWO-THIRD VOTES FOR PASSAGE

Addition 7/27/98

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-B3b
Amendment to Resolution No. 971030-B22, authorization to enter into a purchase agreement with N.Y. Fong Enterprises Inc. for the parcel of land commonly known as 53-55 Columbus Avenue, (correctly referred to as 49-55 Columbus Avenue), a site for a permanent Chinatown/Northbeach campus, increasing purchase price from $1.5 million to $1.95 million with additional amount related to relocation costs for existing occupants.

President and Members:

On October 30, 1997, the Board of Trustees adopted Resolution No. 971030-B22 to authorized a purchase agreement for property upon which to construct a permanent facility for the Chinatown/Northbeach campus at the site known as 53-55 Columbus Avenue. As of July 27, 1998 the seller of the property has agreed to contract language that makes the seller responsible for up to $450,000 in relocation costs for current occupants as required by state law. This necessitates the amendment of the purchase agreement to increase the purchase price from $1.5 million to $1.95 million. In addition a prior error on the address of the property should be corrected, the property is correctly referred to as 49-55 Columbus Avenue.

The following Resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District amend its purchase agreement with N.Y. Fong Enterprises, Inc., for the parcel of land commonly known as 49-55 Columbus Avenue, a site for a permanent Chinatown/Northbeach Campus, increasing the purchase price from $1.5 million to $1.95 million, with the seller becoming responsible for $450,000 in state required relocation costs. The entire amount to be paid for with the funds generated by the sale of the General Obligation bonds.
FURTHER BE IT RESOLVED: That the Board of Trustees authorizes the transfer of $50,000 from the District’s General Fund - Unrestricted Designated Reserve, into an escrow account for the purpose of placing a deposit on this property, which shall be reimbursed by the sale of general obligation bonds.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson  
Chancellor

Originator: Peter Goldstein
Subject: Resolution No.980729-B4

President and Members:

District personnel are reimbursed for travel expenses incurred while on official school business or for approved professional development. Beginning fiscal year 98-99, the District recommends adopting the travel reimbursement rates as approved for those rates used by the City and County of San Francisco. In general, the rates for the City and County follow the rates established by the federal government for mileage reimbursement, daily per diem (food/misc.), and lodging. Mileage reimbursement is recommended to be 32.5 cents per mile. Per diem and lodging rates vary per national and international regions as indicated in the Official Lodging and Per Diem Manual. Generally, the per diem varies from $30 to $42 and the lodging from $50 to $200 (again, depending on location). In addition, reimbursement for transportation (e.g., to/from airport, rental cars, etc.) will be allowed based upon reasonable situations. All travel reimbursement guidelines are summarized in an official memo from the Chief Operating Officer. This memo, along with City College’s Official Lodging and Per Diem Manual, will be distributed to all District personnel.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to adopt travel reimbursement guidelines, including the City and County of San Francisco’s travel reimbursement rates as documented in the City College’s Official Lodging and Per Diem Manual and all travel reimbursement policies as documented in the official travel memo from the Chief Operating Officer.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980730-B4-b
Authorization to appropriate funds for a one-time only membership in the San Francisco School to Career Partnership, not to exceed $15,000.

President and Members:

City College of San Francisco is one of the founding members of the San Francisco School to Career Partnership which includes the San Francisco Unified School District, the San Francisco Chamber of Commerce and the Mayor’s Office of the City of San Francisco. The Partnership is seeking to build a citywide system to provide opportunities for students in secondary and postsecondary institutions in San Francisco to have access to work-based and school-based learning opportunities within the context of specific career pathways. The Partnership has been planning a full scale program which will include internships, job shadowing, teacher/instructor externships in industry as well as integration of academic and vocational curricula.

The SF School to Career Partnership has agreed to establish a one-time only membership fee of $15,000, the funds will be dedicated to supporting the planning initiative of the Partnership.

Future and additional funding for the Partnership will be found through grants and donations.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is authorized to pay for a one-time only membership to the Every Child Can Learn Foundation, the fiscal agent of the San Francisco School to Career Partnership, total not to exceed $15,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-B5
Authorizing Contract Modification #1, for Change Order #1, for $15,248 for Pacesetter Industries Inc., for project: Temporary Facilities, located at the Phelan Campus, for a total contract cost not to exceed $548,114

President and Members:

Resolution No. 980226-B19 authorized the District to contract with Pacesetter Industries Inc., the lowest responsible bidder for the project: Temporary Facilities, located at the Phelan Campus. These temporary facilities provide classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

This Change Order #1 for, Contract Modification #1, in the amount of $15,248, is necessary for additional work and includes the following:

(a) Modification to janitor’s area and restroom, $ 1,710
(b) Modification to louvers at data telecommunication closet, 180
(c) Modification to casework and cabinetry, 5,100
(d) Installation of two additional skylights, 878
(e) Installation of three panic hardware devices, 1,548
(f) Installation of security system conduit and boxes, 1,069
(g) Office of Regulation Services (ORS) Plan Check Fees, 4,763

TOTAL $15,248

The total cost of Contract Modification #1 is $15,248 and this will make the total contract amount $548,114.

This project will be completed on or about August 15, 1998. This project work will be charged to Appropriation Fund Nos. 420180-8050-6200-7100-S and 421400-8050-6200-7100-S. This contract will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for Contract Modification #1, for Change Order #1, for $15,248 for Pacesetter Industries Inc., for project: Temporary Facilities, located at the Phelan Campus, for a total contract cost not to exceed $548,114.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
            Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-B6
Authorizing the approval of Contract Modification #4, for Change Order #4, for $7,506 for Golden Bay Construction Company, for project: Tennis Courts Modifications, located at the Phelan Campus, for a total contract cost not to exceed $375,474

President and Members:

Resolution 961121-B13 authorized the District to contract with Golden Bay Construction Company, the lowest responsible bidder and lowest for the project: Tennis Courts Modifications, located at the Phelan Campus.

This Change Order #4 for Contract Modification #4, in the amount of $7,506 is necessary for additional work and includes the following:

| (A) Installation of 80 square feet of concrete walk pads at landings to Tennis Courts #1 and #5, $2,732. |
| (B) Exploratory drilling for fence footings, patching the existing fence, moving the fence line, and installation of an additional 20 linear feet of 10' high fence, $4,774. |
| (C) 79 Additional work days for: electrical underground conduits work, installation of 400 AMP service panel and controls, installation of light fixture footings, installation of underground water pipe, installation of staircases at central corridor, fence fabric substitution, installation of concrete walk pads at landings patching existing fence, and moving the fence line. |

The total cost of Contract Modification #4 is $7,506 and this will make the total contract amount $375,474.

This project was substantially completed on January 8, 1998. This project work will be charged to Appropriation Fund No. 413102-0130-6200-7100-S and is a part of the Maintenance Assessment District projects.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the approval of Contract Modification #4 for Change Order #4 for $7,506 for Golden Bay
Construction Company, for project: Tennis Courts Modifications, located at the Phelan Campus, for a total contract cost not to exceed $375,474.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-B7
Authorizing the approval of Contract Modification #1, for $5,350, with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for complete architectural and engineering services for the project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed $18,850, to be completed on or before December 31, 1998

President and Members:

Resolution No. 980528-B38 authorized the District to contract with Chow Engineering, Inc., a certified MBE firm, to provide the District with complete architectural and engineering services for the Project, Cloud Hall Underground Tank Removal and Replacement for a fee of $13,500. The services to be provided include: design services for underground tank removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

Contract Modification #1 is necessary to cover the cost of providing additional services for site inspection and engineering evaluation of an alternative above-ground storage tank site. The original site has existing underground utility lines and it is more cost efficient to relocate the tank to an alternative site.

Cost of Contract Modification #1 is $5,350. This contract modification will bring the total contract amount to $18,850. This project is 100% funded by the 1997-98 State Hazardous Substances Removal Grant and will be charged to appropriation fund number 412831-0130-6202-7100-S. State and Federal regulations require that the District complete the work prior to December 31, 1998. Failure to comply with these regulations would leave the District without the means for fuel storage to operate the generator for emergency power and could expose the District to a citation and fines. In order to meet the December 31, 1998 deadline, the District must act immediately.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #1, for $5,350, with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for complete architectural and engineering services for the project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed $18,850, to be completed on or before December 31, 1998.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject:  Resolution No.980729-B8
Authorization to contract with Antoinette Ortiz to provide special services and advice to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the Federal Office of Population Affairs beginning October 1997, at a rate of $17 per hour, as a Health Education Supervisor, not to exceed a combined cost of $7,562.

President and Members:

On October 30, 1997, the San Francisco Community College District adopted Resolution No. 971030-B36 to accept a grant from the Federal Office of Population Affairs to conduct a teen pregnancy prevention program involving peer health educators from the Southeast Campus of City College of San Francisco.

The health education supervisor’s responsibilities are the following: Supervise of peer health educators in the classroom, present C-CAPP pregnancy prevention curriculum in SFUSD middle and high schools, collect and record all required data for program database, schedule presentations with schools and manage program office.

THEREFORE BE IT RESOLVED: That authorization be given, to enter into Agreement with Antoinette Ortiz in connection with the District’s City College Adolescent Pregnancy Prevention Program, beginning October 1997 at a rate of $17 per hour, as a Health Education Supervisor, not to exceed a combined cost of $7,562, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all document on behalf of the District to effectuate this resolution.

Recommend for Adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980729-B9
Authorization to (1) submit a continuation application (2) appropriate all funds upon approval by the Office of Population Affairs to continue the City College Adolescent Pregnancy Prevention Program (C-CAPP) through the CCSF Business Department for the period of September 16, 1998 to September 15, 1999, in the amount not to exceed $270,000

President and Members:

On October 30, 1997, the San Francisco Community College District adopted Resolution No. 971030-B36 to accept a grant from the Federal Office of Population Affairs to conduct a teen pregnancy prevention program involving peer health educators from the Southeast Campus of City College of San Francisco.

The C-CAPP provided comprehensive pregnancy prevention presentations to 1,600 SFUSD middle and high school students during the program year October 1, 1997 to September 15, 1998. C-CAPP trained and hired 12 peer health educators to provide pregnancy prevention presentations.

RESOLVED: Authorization to (1) submit a continuation application (2) appropriate all funds upon approval by the Office of Population Affairs to continue the City College Adolescent Pregnancy Prevention Program (C-CAPP) through the CCSF Business Department for the period of September 16, 1998 to September 15, 1999 in the amount not to exceed $270,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all document on behalf of the District to effectuate this resolution. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

Expenditures

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Academic and Classified Salaries</td>
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<td>Employee Benefits</td>
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<td>Supplies</td>
<td>18,437</td>
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<td>Contractual</td>
<td>28,000</td>
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<td>Indirect Cost</td>
<td>20,000</td>
</tr>
<tr>
<td>Total not to Exceed</td>
<td>$270,000</td>
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</tbody>
</table>

Recommend for Adoption:

Del Anderson, Chancellor

Originator: Bernice Brown

07/29/98 - B9 page 1
Honorable Board of Trustees  
San Francisco Community College District

Subject: Resolution No. 980729-B10
Authorization to continue as per Resolution No. 980326-B14:  
1) collecting fees from the Private Industry Council of San Francisco for providing vocational assessment services and career development workshops to dislocated workers groups from July 1, 1998 through June 30, 1999; and 2) to appropriate these fees for City College of San Francisco to cover the operating expenses for this service.

President and Members:

The Private Industry Council of San Francisco has requested City College of San Francisco provide career and vocational assessment services to dislocated workers in San Francisco under the Job Training Partnership Act (JTPA) (P.L. 97-300) Title III - Dislocated Workers program. Assessment services will be provided to affected employees referred by companies and organizations requesting these services through the Private Industry Council of San Francisco.

The San Francisco Assessment Center was established with JTPA funds through a subcontract with the Private Industry Council of San Francisco and has conducted career/vocational assessments for low-income individuals. This current request would allow additional services to individuals affected by downsizing and lay-offs and provide a more comprehensive program of services to dislocated workers. Schedule of fees is determined by the nature and extent of services provided to clients and is based on cost of materials used and time provided.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to execute a contract on behalf of City College of San Francisco with the Private Industry Council of San Francisco to provide career and vocational assessment services and workshops to dislocated worker groups, July 1, 1998 through June 30, 1999.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Phyllis McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-B11
Authorization to contract with Valliesto Bailey to provide website development and technical assistance for Vocational Education, Advanced Transportation Technology Resource Center and other special programs in the School of Applied Science and Technology for the period July 13, 1998 through December 31, 1998, total not to exceed $10,500

President and Members:

The Board of Trustees approved Board Resolution No.980430-B10 appropriating grant funds to support the development and implementation of the Bay Area Advanced Transportation Technology Consortium (BAATTC). City College of San Francisco is the lead institution for this Consortium which includes College of Alameda and Skyline College. The Consortium is a part of the statewide network of community college Advanced Transportation Technology (ATT) centers. The ATT grant emphasizes the development of electronic communication systems to facilitate communication both regionally and statewide. This year, BAATTC will further expand its system of electronic communication by creating an ATT resource center that will include computer-based and on-line resources.

Additionally, School of Applied Science and Technology is working to increase awareness of and enrollment in the College's more than 100 vocational education programs. Currently, it is implementing an outreach plan that includes improving access to information about college programs through the further development and maintenance of a system of internet-based information and services.

The development of these resources for both ATT and vocational education will require specialized technical assistance. Therefore, the School of Applied Science and Technology would like to hire Valliesto Bailey to provide website development and technical assistance for vocational education, the ATT Resource Center and other special programs in the School of Applied Science and Technology. He will be compensated at a rate of $14 per hour; total not to exceed $10,500.
Funding for this contract is from the VATEA Basic Grant (Board Reso 980625-B20) and the ATT grant awarded by California Community Colleges, Office of Economic Development/Vocational Education as shown below:

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<th>VATEA Basic Grant/Account#</th>
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<td>121506-7173-5190-6470-S</td>
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<td>121505-7173-5190-6720-S</td>
<td>$2,100</td>
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<tr>
<td>123383-7175-5190-0900-S</td>
<td>$3,150</td>
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</table>

No matching funds from the District are required.

Funding for this contract is from the VATEA Basic Grant and the ATT grant awarded by California Community Colleges, Office of Economic Development/Vocational Education. No matching funds from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to contract with Valliesto Bailey to provide website development and technical assistance for vocational education, the ATT Resource Center, and other special programs in the School of Applied Science and Technology for the period July 13, 1998 through December 31, 1998, total not to exceed $10,500.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Phyllis McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980729-B12
Authorizing the application and appropriation of all funds receivable from the California State Department of Education for ESL, ABE, VESL and ESL/Citizenship Programs under the Adult Basic Education Act, PL 100-397, Section 321, July 1, 1998 - June 30, 1999, City College of San Francisco Campuses, $695,620

President and Members:

This resolution authorizes the application and appropriation of any and all funds receivable from the California Department of Education under the Adult Basic Education Act, PL 100-297, Section 321. The funds are provided to alleviate artificial barriers that may prevent adult students from attending classes. Program activities include pre-post testing, curriculum and test development, faculty in-service training, data collection and project coordination. All expenditures support non-credit English-as-a Second Language, Adult Basic Education, Vocational ESL and ESL/Citizenship courses. The amount totals $695,620. However, the final award will be determined by actual student attendance hours for school year 1998-99.

No District matching funds are required.

Federal Income from State Sources

California Department of Education $695,620

Expenditures

City College of San Francisco Campuses
ESL, ABE, VESL and ESL/Citizenship Programs

Certified Salaries $208,934
Classified Salaries 132,500
Fringe Benefits 61,117
Supplies 276,069
Other Operating Expenses 17,000

Total $695,620
The following resolution is recommended for approval:

RESOLVED: That authorization be given to apply for and appropriate any and all funds from the California Department of Education under the Adult Basic Education Act, P.91-230, Section 321 for ESL, ABE, VESL and ESL/Citizenship Programs, July 1, 1998 - June 30, 1999, City College of San Francisco Campuses, $695,620, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Gary Tom
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-B13
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Economic Development for Job Development Incentive Training Funds to create a hiring hall partnership project including SFCCD, the SF Multi-Employer Group and Local 2, for the period July 1, 1998 to December 31, 1999, for a total not to exceed $226,137.

President and Members:

The hotel/hospitality industry is the largest private sector employer in San Francisco, and its largest growth area for new jobs. The weakest link in the industry in San Francisco is in providing on-call services for meetings and conventions in food service positions. To remedy this situation CCSF wishes to create a new hiring hall partnership project including CCSF, the San Francisco Multi-Employer Group, and the Hotel and Restaurant Employees Union Local 2. The partnership will conduct an analysis of work operations to identify skills needed to create short-term, flexible, performance-based, on-site training courses in the hotels. The partnership will also identify and implement non-training services which will improve the efficiency, productivity and job recruitment capabilities of the hiring hall. The grant will enable 300 hiring hall employees to upgrade their skills, and produce a more efficient and productive hiring hall operation, resulting in a 25% reduction in the number of unmet employer requests out of the hiring hall.

Income:

Chancellor's Office California Community Colleges, Economic Development
Fiscal Year 1998/99 $159,514
Fiscal Year 1999/2000 $66,623
Total $226,137
Expenditures:

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<tr>
<th></th>
<th>FY 98/99</th>
<th>FY 99/00</th>
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<tbody>
<tr>
<td>Academic Salaries</td>
<td>$76,960</td>
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<td>Classified Salaries</td>
<td>9,438</td>
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<td>Employee Benefits</td>
<td>12,960</td>
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<td>Supplies</td>
<td>4,600</td>
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<td>Other Operating Exp. &amp; Services</td>
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<td>Equipment</td>
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<td>Indirect Costs</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$159,514</strong></td>
<td><strong>$66,623</strong></td>
</tr>
</tbody>
</table>

No general fund monies from the District are required as matching funds.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to (1) submit a renewal application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office California Community Colleges, Office of Economic Development for Job Development Incentive Training Funds to create a hiring hall partnership project including SFCCD, the SF Multi-Employer Group and Local 2, for the period July 1, 1998 to December 31, 1999, for a total not to exceed $226,137, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Phyllis G. McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980729-B14
Authorization (1) submit a renewal for a grant and to (2) appropriate all funds upon approval by the Bernard Osher Foundation to provide financial support to students participating in internships, with the involvement of CCSF Hotel and Restaurant, Child Development, Licensed Vocational Nursing Departments and the Community Health Workers Program for the period of September 1, 1998 - August 31, 2000, in the amount not to exceed $ 160,000

President and Members:

The Bernard Osher Foundation provides fund to support financially needy students to enable them to participate in internships in the following programs: Community Health Workers, the Hotel and Restaurant, Child Development and Licensed Vocational Nursing (LVN). These internships are part of the program’s requirements.

No in-kind match or additional physical space is required.

The total project cost and source for funding are as follows:

Income
Bernard Osher Foundation $160,000

Expenditure
Student Stipends $160,000

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to submit an application for a grant and appropriate all funds upon approval by the Bernard Osher Foundation to renew Student Internships to provide financial support to students participating in the internship with the involvement of CCSF Hotel and Restaurant, Child Development, Licensed Vocational Nursing Departments and the Community Health Workers Program for the period of September 1, 1998 - August 31, 2000, in the amount not to exceed $ 160,000
FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980729-B15
Authorization to contract with Robert Conway to provide consulting services to the CCSF Diego Rivera steering committee to establish and international advisory council for the period August 1, 1998 through January 31, 1999, in the amount not to exceed $6,000

President and Members:

The Office of Research Planning Grants and Title III wishes to retain the services of Robert Conway as a consultant to the college’s Diego Rivera steering committee to help to establish an international advisory council. The council will help the college to develop educational programs using the mural, seek funding sources to support educational projects and promote the visibility of the mural both within and outside the United States. The Diego Rivera steering Committee is comprised of faculty, staff and administrators.

There is no additional space or in-kind match required. The Office of Research, Planning and Grants will provide the funding for the consultant. FOAPAL # U005051906600S

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is authorized to contract with Robert Conway to provide consulting services to the CCSF Diego Rivera steering committee to establish and international advisory council for the period August 1, 1998 through January 31, 1999, in the amount not to exceed $6,000

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner

07/29/98 - B15 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980729-B16
Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Full-Day Education Program, for fiscal year 1998-99, total not to exceed $889,767

President and Members:

The Bureau of State Preschool Education, Child Development Programs, California Department of Education has again requested that City College of San Francisco apply for funds to extend preschool hours and days of operation for fiscal year 1998-99. Funding for the period 1/1/98 through 6/30/98 totals $440,987, and the request for 1998-99 totals $889,767. The purpose of the State Preschool Full-Day Program is to provide full-day educational opportunities to low income families with children 3-5 years of age who are seeking employment or training. Families must meet the state guidelines for certification.

State Income Source
California Department of Education
Child Development Division
State Preschool Education Program $889,767

Expenditures
Classified salaries $321,856
Certificated salaries 408,109
Benefits and fringes 106,293
Materials and supplies 8,607
Equipment 29,000
Administrative cost 15,902
Total: $889,767

No matching District funds are required.

The following resolution is recommended for adoption:

RESOLVED: Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Full-Day Education Program, for fiscal year 1998-99, granted to City College of San Francisco, in the amount not to exceed $889,767.

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FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated by: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980729-B17
Authorization to amend the following resolutions as indicated in the table.

President and Members:

<table>
<thead>
<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS: ORIGINATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>D 980126-B6</td>
<td>CAMI Consulting</td>
<td>October 1, 1997- September 15, 1998</td>
<td>$12,500</td>
<td>+$5,500</td>
<td>$18,000</td>
<td>Additional evaluation services to include teacher interviews to collect qualitative and quantitative data: Bernice Brown</td>
</tr>
<tr>
<td>E 980129-B7</td>
<td>SPOT 52 Productions</td>
<td>October 1, 1997- September 15, 1998</td>
<td>$13,500</td>
<td>+$5,500</td>
<td>$19,000</td>
<td>Additional services to include video production for parents of adolescents: Bernice Brown</td>
</tr>
<tr>
<td>ORIGINAL RESOLUTION NUMBER</td>
<td>GRANTOR/CONTRACTOR</td>
<td>CONTRACT DATE</td>
<td>ORIGINAL TOTAL AMOUNT</td>
<td>CHANGE</td>
<td>NEW TOTAL NOT TO EXCEED</td>
<td>COMMENTS: ORIGINATOR</td>
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<td>---------------------------</td>
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</tr>
<tr>
<td>F 980226-B3C</td>
<td>California State Department of Education Child Care and Development Block Grant</td>
<td>Fiscal Year 1997-98</td>
<td>$22,343</td>
<td>+$148</td>
<td>$22,491</td>
<td>Increase will be used for School Aide Salaries and Fringe Benefits. Sandra Handler</td>
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<tr>
<td>G 980226-B3B</td>
<td>California State Dept. of Education/Child Development Division Center Based Program</td>
<td>Fiscal Year 97-98</td>
<td>$370,307</td>
<td>+$2,452</td>
<td>$372,759</td>
<td>Increase will be used for school aide salaries and fringe benefits. Sandra Handler</td>
</tr>
<tr>
<td>H 980326-B24</td>
<td>Calif. State Dept. Of Education /Child Development Division State Preschool Full-Day Program</td>
<td>Fiscal Year 97-98</td>
<td>$440,987</td>
<td>+$2,920</td>
<td>$443,907</td>
<td>Increase will be used for classified salaries &amp; fringe benefits. Sandra Handler</td>
</tr>
<tr>
<td>I 980528-B22</td>
<td>California State Department of Education/Child Development Division</td>
<td>Fiscal Year 1998-99</td>
<td>$370,307</td>
<td>+$2,452</td>
<td>$372,759</td>
<td>Increase will be used for School Aide Salaries and Fringe Benefits. Sandra Handler</td>
</tr>
<tr>
<td>J 980528-B20</td>
<td>California State Department of Education State Preschool Education Program</td>
<td>Fiscal Year 1998-99</td>
<td>$409,833</td>
<td>-$169,092</td>
<td>$240,741</td>
<td>Decrease will be deducted from School Aide Salaries and Fringe Benefits. Sandra Handler</td>
</tr>
<tr>
<td>K 970123-B9</td>
<td>Civil Liberties Educational Fund</td>
<td>Fiscal Year 1998-99</td>
<td>$30,000</td>
<td>Extending ending date to 12/31/98</td>
<td>$30,000</td>
<td>$3225.81 remain granting organization agrees to extended deadline. Sandra Handler</td>
</tr>
<tr>
<td>ORIGINAL RESOLUTION NUMBER</td>
<td>GRANTOR/CONTRACTOR</td>
<td>CONTRACT DATE</td>
<td>ORIGINAL TOTAL AMOUNT</td>
<td>CHANGE</td>
<td>NEW TOTAL NOT TO EXCEED</td>
<td>COMMENTS; ORIGINATOR</td>
</tr>
<tr>
<td>----------------------------</td>
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<td>--------------------------</td>
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</tr>
<tr>
<td>L 980430-B3</td>
<td>California State Dept. Of Education /Child Development Division State Preschool Program</td>
<td>Fiscal Year 97-98</td>
<td>$490,833</td>
<td>+$2714</td>
<td>$412,547</td>
<td>$2714 increase will be used for classified/certified salaries, and fringe benefits. Sandra Handler</td>
</tr>
<tr>
<td>N 980528-B12</td>
<td>Valarie Jordan</td>
<td>July 1, 1998 - July 31,1998</td>
<td>$6,760</td>
<td>+$6,500</td>
<td>$13,260</td>
<td>For Additional Services Judy Teng</td>
</tr>
<tr>
<td>O 980528-B12</td>
<td>Naomi Butler</td>
<td>July 1, 1998 - July 31,1998</td>
<td>$3,250</td>
<td>+$6,500</td>
<td>$9,750</td>
<td>For Additional Services Judy Teng</td>
</tr>
</tbody>
</table>

RESOLVED: That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No:980729-B18  
Authorization to 1)submit an application for funds and  
2)appropriate all funds receivable upon approval of  
the San Francisco Foundation for a grant to establish  
a garden science program at the SFUSD for the  
period August 1, 1998 through January 31, 1999, not  
to exceed $9,870

President and Members:

City College of San Francisco, in collaboration with the San Francisco Unified School District and the UC-Santa Cruz Life Lab Science Program, is seeking funding from the SF Foundation for a pilot program to develop a garden science in the elementary and middle schools in the SFUSD. The pilot program will train twenty SFUSD teachers and staff in garden science projects in four school sites. SFCCD’s Horticulture program will be the site for the training; UC Santa Cruz’s Life Lab Science Program will provide personnel to help with the training. SFCCD will be the fiscal agent for the grant. Space will be provided for the training by the CCSF Horticulture Department. No matching funds are required.

Income
SF Foundation  $ 9,870

Expenditures
Consultants
    Coordinator  $ 2,000
    Trainers  2,500
Supplies  2,000
SFUSD substitutes  2,640
Administrative costs  730
Total  $ 9,870

The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the District to 1) submit an application for funds and 2) appropriate all funds receivable upon approval of the San Francisco Foundation grant for the period August 1, 1998 through January 31, 1999, Not to exceed $9,870, and
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-C1
Procurement of Equipment, Supplies, Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $312,203.56 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Direct Payments</td>
<td>$ 43,959.67</td>
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<tr>
<td>Purchase Orders</td>
<td>$ 236,805.37</td>
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<tr>
<td>Travel/Mileage</td>
<td>$ 31,438.52</td>
</tr>
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<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$ 312,203.56</strong></td>
</tr>
</tbody>
</table>

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-C2
Procurement of equipment, supplies, services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $994,061.43

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729-C3
        Acceptance of Gifts

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment “A”:

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
<table>
<thead>
<tr>
<th>Description</th>
<th>Donor</th>
<th>Beneficiary</th>
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<tr>
<td>$1,360 cash</td>
<td>St. Mary's Medical Center</td>
<td>CCSF Radiology Scholarship Program</td>
</tr>
<tr>
<td></td>
<td>450 Stanyan Street</td>
<td>St. Mary's Medical Center</td>
</tr>
<tr>
<td></td>
<td>San Francisco, CA  94117</td>
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</tr>
<tr>
<td>$500.00 cash</td>
<td>La Quinta Arts Foundation</td>
<td>CCSF Student</td>
</tr>
<tr>
<td></td>
<td>P.O. Box 777</td>
<td></td>
</tr>
<tr>
<td></td>
<td>La Quinta, CA  92253</td>
<td>Shasta Marlowe</td>
</tr>
</tbody>
</table>
Honorable Board of Trustees of the 
San Francisco Community College District 

Subject: Resolution No. 980729-C10 
Disposal of Personal Property With 
Insufficient Sales Value 

President and Members:

It has been determined that the property listed in Attachment “A” is in unsatisfactory and unserviceable condition, and is of insufficient value to defray cost of arranging a sale. It is recommended that the property be disposed of in the local public dump.

California Education Code Section 81452 reads in part as follows: “(c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, . . . it may be disposed of in the local public dump”.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Vice Chancellor, and Administration are hereby authorize that the properties listed in Attachment “A” be disposed of in the local public dump.

Recommended for adoption:

Del M. Anderson 
Chancellor 

Originator: James Kendrix
<table>
<thead>
<tr>
<th>Asset No.</th>
<th>Description</th>
<th>Mfr./Model</th>
<th>Acq. Date</th>
<th>Orig. Cost</th>
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<td>041798</td>
<td>Pinwriter P7</td>
<td>NEC</td>
<td>Unknown</td>
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</tr>
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<td>Texas Instrument - Silent 700</td>
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<td>Personal Computer</td>
<td>Wyse 286 - WY2108-01</td>
<td>Unknown</td>
<td>$1,200</td>
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<td>Unknown</td>
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<tr>
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<td>Personal Computer</td>
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<td>$1,200</td>
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<td>Personal Computer</td>
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<td>040296</td>
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<td>040293</td>
<td>IBM Displaywriter</td>
<td>IBM 6580 / 6360</td>
<td>Unknown</td>
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</tr>
<tr>
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<td>Printer</td>
<td>IBM 5218</td>
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<tr>
<td>044341</td>
<td>Computer</td>
<td>Mitsuba Turbo 286</td>
<td>1987</td>
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<td>Computer</td>
<td>Mitsuba Turbo 286</td>
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<td>Unknown</td>
<td>Monitor</td>
<td>Goldstar</td>
<td>Unknown</td>
<td>Unknown</td>
</tr>
</tbody>
</table>
Honorable Board of Trustees  
San Francisco Community College District

Subject: Resolution No. 980729 - F1  
Extending Appointment Retroactively  
Interim Non-Educational Academic Administrator  
City College of San Francisco

President and Members:

Resolution No. 980729 - F1 retroactively extends an interim non-educational academic appointment for the Interim Director, Information Technology Services (Office of the Chief Operating Officer), City College of San Francisco. Board of Trustees’ approval is required.

RESOLVED: That effective, June 1, 1998 through June 30, 1998, MAMIE HOW’s appointment as Interim Director, Information Technology Services (Office of the Chief Operating Officer) be retroactively extended. Salary shall be in accordance with the 1997/98 Management Salary Schedule Classification C, Dean II/Director.

POSN: AD9983; FOAPAL: U 2510 1210 6780 S

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Clara Starr
Honorable Board of Trustees  
San Francisco Community College District

Subject: Resolution No. 980729 - F2  
Extending Appointment  
Interim Non-Educational Academic Administrator  
City College of San Francisco

President and Members:

Resolution No. 980729 - F2 extends an interim non-educational academic appointment for the Interim Director, Information Technology Services Office of the Chief Operating Officer.

The following resolved is recommended for adoption:

RESOLVED: That effective, July 1, 1998 through December 31, 1998, MAMIE HOW’s appointment as Interim Director, Information Technology Services (Office of the Chief Operating Officer) be extended. Salary shall be in accordance with the 1997/98 1998/99 Management Salary Schedule Classification C, Dean II/Director.

POSN: AD9983; FOAPAL: U 2510 1210 6780 S

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Clara Starr
REVISION 7/24/98
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980729 - F3
Temporary Appointment
Interim Educational Academic Administrator
City College of San Francisco

President and Members:

Resolution No. 980729 - F3 covers an interim educational academic appointment for the Interim Dean, School of Liberal Arts and Castro/Valencia Campus, Office of the Provost.

RESOLVED: That effective August 1, 1998 through December 31, 1998, or until a permanent dean is hired, whichever occurs first, Suzanne Korey be appointed as Interim Dean, School of Liberal Arts and Castro/Valencia Campus (Office of the Provost), City College of San Francisco. Salary shall be in accordance with the 1998/99 Management Salary Schedule Classification B, Dean I/Associate Director.

POSN: AD9973; FOAPAL: U 5110 1210 6010 C

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980729 - F4
Temporary Appointment
Acting Educational Academic Administrator
City College of San Francisco

President and Members:

Resolution No. 980729 - F4 covers the temporary appointment for the Acting Dean, Southeast Campus (Office of the Provost), Vice Bernice Brown, who is on leave from this position. Board of Trustees’ approval is required.

RESOLVED: That effective August 1, 1998 through March 26, 1999, Veronica Hunnicutt be temporarily appointed as Acting Dean, Southeast Campus (Office of the Provost), vice Bernice Brown who is on leave from this position. Salary shall be in accordance with the 1998-99 Management Salary Schedule, Classification B, Dean I/Associate Director.

POSN: AD9964; FOAPAL: U 8240 1210 6010 C

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr
Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980729 - F5
Ratifying Contract with
Philip R. Day, Jr.
to serve as Chancellor

President and Members:

The District has completed its nationwide search for a Chancellor with the
identification of Philip R. Day, Jr. to serve as the District’s next chief executive
officer. This resolution ratifies the employment agreement between Dr. Day
and the Board of Trustees on behalf of the District.

RESOLVED: That the Board of Trustees confirms the employment of
Philip R. Day, Jr. to serve as Chancellor of the San Francisco Community
College District and ratifies an employment agreement with Philip R. Day,
Jr. for the period, September 1, 1998, through June 30, 2001, at an initial
annual salary of
$174,000.

Originators:

Rodel E. Rodis
President, Board of Trustees

Natalie Berg
Member, Board of Trustees

Robert E. Burton
Member, Board of Trustees
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980729 - F6
Resignation from an Academic Administrative Position with
the Intent to Retire

President and Members:

Resolution No. 980729 - F6 covers a resignation with intent to retire of an
academic administrator.

RESOLVED: That the resignation of Del M. Anderson from any and all
employment with the San Francisco Community College District be accepted,

Recommended for adoption:

Natalie Berg
Robert Burton
Rodel E. Rodis
Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980729-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) terminating the amendment to employment contracting

President and Members:

By Resolution No. 791120-B1 the Board of Trustees has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) terminating of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.
### a) INSURANCE COMPANIES

<table>
<thead>
<tr>
<th>Insurance Company</th>
<th>I.D. NO.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
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<tr>
<td>Aragon Financial Services</td>
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<tr>
<td>Capital Guardian</td>
<td>24560</td>
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<td>Great American Life</td>
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<td>53650</td>
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<td>G.T. Global Life</td>
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<td>Life Ins. Co. of the SW</td>
<td>56277</td>
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</tr>
<tr>
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<td>Nationwide Life</td>
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### b) CUSTODIAL ACCOUNTS

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FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under $50,000, Office of Contract Education,
City College of San Francisco, July 1998.

This report is for information only on contracts that the Office of Contract
Education negotiated or amended under $50,000 for the month of July 1998.

- San Francisco Public Library (SFPL-1) – amend contract to extend contract term to
  June 30, 1999 and increase contract total by $4,360.00 to a new total of $26,580.00
  for computer training.
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No 980827-B1
Authorization to amend contract with Angus Hamer Networking to add special categorically funded projects for an additional $57,000 for a period from July 1, 1998, through December 31, 1998 for a total cost not to exceed $158,000

President and Members:

By Resolution No. 980625-B9A, the Board of Trustees authorized a contract extension with Angus Hamer Networking for operational technical support of the College’s wide area network (WAN) for a cost not to exceed $101,000. This amendment adds several special projects to the Angus Hamer Networking contract which do not constitute on-going operations and are funded from categorical funds.

There are two projects that were started in last fiscal year and continued into this fiscal year for which Angus Hamer Networking provided the voice/data expertise: the 600 Bungalow Project, and the Cloud Hall remodel project. The 600 Bungalow Project was funded entirely from bond funds and the data/voice portion of the Cloud remodel Project was slated to be funded from bond funds. In addition, Batmale Hall needs to have a building fiber backbone installed in order to continue to support the computer labs as well as offices and ITS operations.

As the bulk of the network traffic is caused by the large number of users in the ICL I student lab and the DSPS student lab, instructional block grant funds are being used to pay for the building backbone. The Angus Hamer Networking design and construction management of the 600 Bungalow and Cloud Hall remodel projects total to $37,000 and for the Batmale Hall building backbone $20,000.

The cost for this contract amendment will be charged as follows: $37,000 to Proposition A bond funds and $20,000 to instructional 1997-1998 block grant funds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to amend the contract with Angus Hamer Networking to add special categorically funded projects for an additional $57,000 for a period from July 1, 1998,
through December 31, 1998 for a total cost not to exceed $158,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mamie How
Subject: Resolution NO. 980827-B2
Reviewing and entering into the minutes the San Francisco Community College District Quarterly Financial Status Report for the quarter ended March 31, 1998.

President and Members:

Title 5 of the California Code of Regulations, Section 58310 requires California’s Community College Districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and quarterly thereafter, districts are required to provide to the chancellor’s office the completed form CCFS-3110Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended March 31, 1998 is hereby reviewed and entered into the minutes of the Board of Trustees of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980827-B3  
Authorization to contract with Shirley Low for special  
services and advice for payroll related programming  
services during the period August 3, 1998 through  
January 31, 1999 at a cost not to exceed $32,000

President and Members:

The District wishes to contract with Shirley Low, a former employee who recently retired from the District after working 26 years. Ms. Low worked 18 years in Information Technology Services (ITS) and was responsible for developing and maintaining a series of payroll related programs which read and interpreted City and County of S.F. payroll information and translated/reformatted a usable format for the District.

While the District has taken over payroll processing for students, full-time faculty and administrators, the City and County of San Francisco is still processing payroll for hourly faculty and classified staff. During the remainder of the transition period to process all District payroll in-house (August-January) it is necessary to retain the services of Shirley Low to continue the maintenance of these programs and to convert the data for posting in BANNER Finance.

Funds for the cost of this contract will be provided by a vacant programming position in the ITS budget, and a vacant MIS position in the Business office. The reallocation of funds for this contract will occur in September as part of the adoption of the final 1998-99 Budget.

The need for this conversion will be eliminated after the 1998-99 fiscal year.

The following resolution is recommended for adoption:

RESOLVED: Authorization to contract with Shirley Low special services and advice for payroll related programming services during the period August 3, 1998 through January 31, 1999 at a cost not to exceed $32,000
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mamie How
Subject: Resolution No. 980827-B4
Authorization to amend Resolution No. 970918-B5, Adoption of Recommended Final Budget 1997-98 by 1) Increasing the General Fund Unrestricted estimated Revenues from $117,072,180 to $119,006,637, 2) Increasing transfer out to cafeteria Fund from $90,000 to $150,000, 3) Increasing the Board Designated Reserve by $500,000 to a total amount of $3,650,000

President and Members:

On September 18, 1997 the Board of Trustees approved Resolution No. 980918-B5 amending the Recommended Final Budget 1997-98 for the General Fund Unrestricted revenue and expenditure budgets to $117,072,180.

Based on the June 17, 1998 Second Principal Apportionment statements, the District’s revenue was increased as a result of enrollment growth. While the achieved enrollment growth was less than the 3% growth funding available it enabled the District to overcome a $300,000 funding decline assessed on the First Principal Apportionment dated February 5, 1998. The final 97-98 enrollment numbers will show additional enrollment growth resulting in 1) A one-time adjustment during 1998-99 as “prior year” adjustment for 1997-98, 2) An increase to the District’s 1998-99 Base Revenue for the on-going growth achieved for 1997-98.

While the 1997-98 Estimated Revenues are being increases to $119,006,637 the expenditure authorization will remain at 117,072,180.

Transfers are being made from the unrestricted fund for; 1) $150,000 to offset the 97-98 operating loss for the cafeteria fund; 2) $500,000 to increase the Board Designated Reserve from $3,150,000 to $3,650,000.

The cafeteria fund still has a $150,000 deficit which has been carried over from prior years. The current plan is to reduce approximately one-third of the total cafeteria deficit during each of the next three fiscal years beginning with 1998-99.

The following resolution is recommended for adoption:
RESOLVED: Authorization to amend Resolution No. 970918-B5, Adoption of Recommended Final Budget 1997-98 by 1) Increasing the General Fund Unrestricted estimated Revenues from $117,072,180 to $1xx,000,000, 2) Increasing transfer out to cafeteria Fund from $90,000 to $150,000, 3) Increasing the Board Designated Reserve by $500,000 to $3,650,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B5
Authorization to receive a bid from and award a contract to the firm of _______________, the lowest responsive, responsible bidder for materials testing and construction inspection services for the Project: CCSF, Cloud Hall Remodel for Allied Health, at a cost not to exceed $______________.

President and Members:

The District received qualified bid proposals from several materials testing and construction inspection firms, including MBE, WBE and LBE firms, for the project: CCSF, Cloud Hall Remodel for Allied Health. Materials testing and construction inspection are services required by the Office of Regulation Services, Division of the State Architect. These services include such things as materials testing and compliance with bid documents, sampling and testing concrete for strength, inspecting welding of structural steel, and general construction inspection. The District wishes to contract with ____________, the lowest response, responsible bidder. This contract will be completed on or about December 31, 1999.

This contract is funded by State Capital Outlay Funds for Construction.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to the firm of _______________, the lowest responsive, responsible bidder for materials testing and construction inspection services for the Project: CCSF, Cloud Hall Remodel for Allied Health, at a cost not to exceed $______________.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents necessary and to charge such work to the Appropriation Fund No. 412015-0130-6202-7100-S

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
REVISED 8/21/98

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B6
Authorization for Contract Modification #2, for $15,085, with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for complete architectural and engineering services for the project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed $33,935, to be completed on or before December 31, 1998.

President and Members:

Resolution No. 980528-B38 authorized the District to contract with, Chow Engineering, Inc., a certified MBE firm to provide the District with complete architectural and engineering services for the Project, Cloud Hall Underground Tank Removal and Replacement for a fee of $13,500. Contract Modification #1 (Resolution 980730-B7) for amount of $5,350 which increased the total project contract amount to $18,850.

Cost of Contract Modification #2 is in the amount not to exceed $15,085, is necessary for additional landscaping design & retaining walls design & specification, and soil investigation for new above ground tank location, itemized cost breakdown as following:

(a) Landscape plans $3,995
(b) Geotechnical Boring $1,250
(c) Retaining walls design/engineering $9,840

This contract modification will bring the total contract amount not to exceed $33,935. This project is 100% funded by the 1997-98 State Hazardous Substances Removal Grant and will be charged to appropriation fund number 412831-0130-6202-7100-S. State and Federal regulations require that the District complete the work prior to December 31, 1998. Failure to comply with these regulations would leave the District without the means for fuel storage to operate the generator for emergency power and could expose the District to a citation and fines. In order to meet the December 31, 1998 deadline, the District must act immediately.

The following resolution is recommended for adoption:
RESOLVED: That authorization be given for Contract Modification #2, for $15,085, with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for complete architectural and engineering services for the project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed $33,935, to be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B7
Authorization for Contract Modification #2, for Change Order #2, with a cost not to exceed $26,000 for Pacesetter Industries Inc., for the project: Replacement Facilities, located at the Phelan Campus, for a total contract cost not to exceed $574,114.

President and Members:

Resolution 980226-B19 authorized the District to contract with Pacesetter Industries Inc., the lowest responsible bidder for the project: Replacement Facilities, located at the Phelan Campus, at the contract price of $532,866. Contract Modification #1 (Resolution 980730-B5) for $15,248, increased the total project contract cost to $548,114. These Replacement facilities provide classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

The total cost of Contract Modification #2 in not to exceed $26,000 and this will make the total contract amount $574,114.

This Change Order #2 for, Contract Modification #2, for a cost not to exceed $26,000, is necessary for additional work and includes the following:

(a) Water Line Repair $10,000
(b) Building foundation pad, set building $16,000

This project will be completed on or about August 15, 1998. This project work will be charged to Appropriation Fund Nos. 420180-8050-6200-7100-S and 421400-8050-6200-7100-S. This contract will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the approval of Contract Modification #2, for Change Order #2, with a cost not to exceed $26,000 for Pacesetter Industries Inc., for the project: Replacement
Facilities, located at the Phelan Campus, for a total contract cost not to exceed $574,114.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B8
Authorization for Contract Modification #2 with Admond
Construction Inc., a certified Minority Business Enterprise
(MBE), to cover the cost of Change Order 2, for cost of
$8,152.58 for the Project: Replacement Facilities, located at
the Phelan Campus, for a total contract cost not to exceed
$406,920.58

President and Members:

Resolution 980326-B10 authorized the District to contract with Admond
Construction Inc., a certified MBE firm, for construction services, for $436,300, for the
project: Site Preparation and Utilities for Replacement Facilities, located at the Phelan
Campus. Contract Modification #1 (Resolution 980625-B12) for a credit amount of
$34,932 reduced the total project contract amount to $398,768.

Change Order #2 for Contract Modification #2, in the amount of not to
exceed $8,152.58, is necessary for additional work and includes the following:

(a) Modification to ramp trenches $4,715
(b) Remove contaminated soil and replace gas line $3,437.58

This Contract Modification will be charged to the Project Appropriation Fund Nos. 420180-8050-6202-7100-S and 421400-8050-6202-7100-S (50%). This
project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #2 with
Admond Construction Inc., a certified Minority Business Enterprise (MBE),
to cover the cost of Change Order 2, for not to exceed of $8,152.58, for
the Project: Replacement Facilities, located at the Phelan Campus, for a
total contract cost not to exceed $406,920.58.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to
execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B9

Authorization to receive a cost proposal and award a contract to **with Alpha Bay builders, Inc.**, a certified Minority Business Enterprise (MBE), for construction services for the Project: Computer Lab Alteration, Visual Arts Room 162, located at the Phelan Campus, for a cost not to exceed $22,920.

President and Members:

The District received a qualified cost proposal from Alpha Bay Builders, Inc., a certified MBE firm and the District wishes to contract with the contractor, for the project: Computer Lab Alteration, Visual Arts Room 162, located at the Phelan Campus which includes modifications to the existing classroom for computer instructions in Room 162. Alterations include demolition of existing walls, constructing gypsum board partitions, insulation, door with a glazed opening, painting, visual display board, modifying existing mechanical system, installing new electrical power and data raceway system and other related improvements. This contract will be completed on or before September 30, 1998.

This project will be charged to Appropriation Fund No. 123846-7546-6202-1000-C.

The following resolution is recommended for adoption:

**RESOLVED:** That authorization be and is hereby given to **to contract to with Alpha Bay builders, Inc., a certified Minority Business Enterprise (MBE), for construction services for the Project: Computer Lab Alteration, Visual Arts Room 162, located at the Phelan Campus, for a cost not to exceed $22,920.**

**FURTHER BE IT RESOLVED:** That the Chancellor, Chief Operating Officer, and/or Designee are hereby authorized to execute all documents necessary and to charge such work to Appropriation No.: 123846-7546-6202-1000-C.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

08/27/98 - B9 page 1
Revised 8/24/98

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980827-B10
Authorization to amend the following resolutions as indicated in the table.

President and Members:

<table>
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<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS: ORIGINATOR</th>
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<tr>
<td>A 970918-B7</td>
<td>California Community College Chancellor’s Office - AmeriCorps</td>
<td>August 1, 1997-February 15, 1998</td>
<td>$93,200</td>
<td>Date Change and +93,200</td>
<td>$186,400 from August 1, 1998 to February 15, 2000</td>
<td>Second year funding for AmericaCorps Project Phyllis McGuire</td>
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<td>B 980625-B21</td>
<td>Eric Ng</td>
<td>August 1, 1998-October 31, 1998</td>
<td>$9,450</td>
<td>+$9,000</td>
<td>$18,450</td>
<td>For Additional Services Judy Teng</td>
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<td>C 980625-B21</td>
<td>Yim Yi Lee</td>
<td>August 1, 1998-November 30, 1998</td>
<td>$4,500</td>
<td>+$9,000</td>
<td>$13,500</td>
<td>For Additional Services Judy Teng</td>
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<tr>
<td>D 980528-B12 980729-B17</td>
<td>Valerie Jordan</td>
<td>August 1, 1998-January 31, 1998</td>
<td>$6,760</td>
<td>+$6,500</td>
<td>$41,015</td>
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<td>E 980528-B12 980729-B17</td>
<td>Naomi Butler</td>
<td>August 1, 1998-January 31, 1998</td>
<td>$3,250</td>
<td>+$27,755</td>
<td>$37,505</td>
<td>For Additional Services Judy Teng</td>
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<td>F 980530-B26</td>
<td>Mabel Hom</td>
<td>July 1, 1998-</td>
<td>$19,500</td>
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<td>Robert Manlove</td>
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08/27/98 - B10 page 1
| G 980730-B2 | Myrna Lim  
Property Manager | July 31, 1998-  
June 30, 1999 | 6% of gross  
Revenues | 6% or $3000  
per month  
minimum  
Add two  
one-year  
renewal | 6% of gross  
Revenues or  
$3000 per month  
minimum add  
two one-year  
renewal | Peter Goldstein |

RESOLVED: That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980827-B11  
Authorization to contract with San Francisco State University  
for training, equipment and technical support in conjunction  
with the Cisco, Inc. training program for the period July 1,  
1998 to June 30, 1999 in the amount not to exceed $5,000.

President and Members:

San Francisco State University serves as a “regional academy” in a program  
sponsored by the Cisco Corporation for the purpose of providing college and high  
school instructors with current and industry-relevant computer training. City College  
wishes to send two instructors to this training.

The training offered by San Francisco State University will cost $5,000 for the  
1998-99 school year and will include technical support, software and other curricular  
materials in addition to the instructor training. This money will come from a VATEA  
allocation that totals $10,000. The establishment of a local academy at City College will  
also entail the purchase of laboratory equipment with which to train the students. This  
equipment is estimated to cost $18,000. The overall budget is as follows:

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<td>Laboratory Equipment</td>
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<tr>
<td>Total</td>
<td>$23,000</td>
</tr>
</tbody>
</table>

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their  
designees, are hereby authorized to contract with San Francisco State University  
for training, equipment and technical support necessary to offer instruction in  
computer networking and routers for the period July 1, 1998 to June 30, 1999 in  
the amount not to exceed $5,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B12
Authorization to 1) contract with Mr. Richard Lack to provide safety and health training, and 2) contract with Dr. Patrick Cheng to provide injury prevention training, for the San Francisco Airport Commission Project for the period July 1, 1998 through June 30, 1999 in the amount not to exceed $37,500 and $30,000 respectively.

President and Members:

On December 18, 1997, the Board of Trustees approved Resolution No. 971218-B7, authoring the District to contract with 1) Mr. Richard Lack to provide safety and health training, and 2) Dr. Patrick Cheng to provide injury prevention training for the San Francisco Airport Commission Project for the amount of $27,000 and $18,000, respectively. The San Francisco Airport Commission has request the District to provide on-going training for their employees in fiscal year 98-99. Mr. Lack and Dr. Cheng both have expertise in the training area and have provided satisfactory services they provided to the Airport employees in the past year. Mr. Lack and Dr. Cheng's training for fiscal year 97-98 was partially completed, the amount paid for their services were $23,900 for Mr. Lack and $2,600 for Dr. Cheng. The balance of the service agreements with Mr. Lack and Dr. Cheng, that ended on June 30, 1998 will be cancelled and replace by a new agreement for the period July 1, 1998 through June 30, 1999.

The funds for the contact are from the San Francisco Airport Commission Training Contract. No district funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and Chief Operating Officer are hereby authorized to 1) contract with Mr. Richard Lack to provide safety and health training, and 2) contract with Dr. Patrick Cheng to provide injury prevention training, for the San Francisco Airport Commission Project for the period July 1, 1998 through June 30, 1999 in the amount not to exceed $37,500 and $30,000 respectively.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B13
Authorization to 1) contract with, and 2) appropriate funds from San Francisco Airport Commission to provide up to 1,235 hours of instruction, up to 94 hours for project management, up to 60 hours for assessment and curriculum development, up to 465 hours for facility usage, up to $20,950 for training materials, equipment, travel and mileage, for the period July 1, 1998 through June 30, 1999 in the amount not to exceed $244,450

President and Members:

The San Francisco Airport Commission has requested City College of San Francisco to provide on-going training programs for their employees. Included in the training program are: Hazwoper Refresher/Training, Lead Refresher/Training for Workers and Supervisors, Safety Training, Fall Protection, Injury Prevention, Defensive Driving, Aerial Lift and Mobile Crane Operator Training, Flagger Training, Competent Person Training, Confined Space Entry and Rescue, Effective Communication, Natural Gas & Electric Car Maintenance, Art History and Appreciation. All of the subject areas taught by consultants are highly specialized pertaining to the airport operation.

No district match is required.

Local Income

San Francisco Airport Commission $244,450

Expenditures

<table>
<thead>
<tr>
<th>Needs Assessment</th>
<th>$ 1,500</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$189,500</td>
</tr>
<tr>
<td>Consultants (46%)</td>
<td>87,170</td>
</tr>
<tr>
<td>Faculty (54%)</td>
<td>102,330</td>
</tr>
<tr>
<td>Curriculum Development</td>
<td>4,500</td>
</tr>
<tr>
<td>Program Management</td>
<td>9,400</td>
</tr>
<tr>
<td>Facility Usage</td>
<td>18,600</td>
</tr>
<tr>
<td>Travel Reimbursements</td>
<td>12,000</td>
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<tr>
<td>Training Material and Supplies</td>
<td>8,950</td>
</tr>
<tr>
<td></td>
<td>$244,450</td>
</tr>
</tbody>
</table>
The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and Chief Operating Officer are hereby authorized to 1) contract with, and 2) appropriate funds from San Francisco Airport Commission to provide up to 1,235 hours of instruction, up to 94 hours for project management, up to 60 hours for assessment and curriculum development, up to 465 hours for facility usage, up to $20,950 for training materials, equipment, travel and mileage, for the period July 1, 1998 through June 30, 1999 in the amount not to exceed $222,450.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Community College District and to submit any and all reports required by San Francisco Airport Commission in the administration of the program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B14
Authorization to enter special service contract with Shun Kwai Mak to provide technical training for Garment 2000/San Francisco Center of Applied Competitive Technologies, for the period August 1, 1998 to October 31, 1998, total not to exceed $7,500

President and Members:

The Board of Trustees approved Board Resolutions (980528-B13 and 970626-B26) appropriating funds to support the design, development, piloting and implementation of a Center for Applied Competitive Technologies (CACT) under the Office of Contract Education and Garment 2000 under the School of Applied Science and Technology. To execute these programs City College needs to draw upon the expertise of specialists from within the garment manufacturing industry. Therefore, the SFCACT and Garment 2000 would like to hire Shun Kwai Mak to work a total of 375 hours to train lead sewers of garment manufacturing contractors in the steps of the Portnoff method of speed sewing and skills improvement. She will be compensated at a rate of $20 per hour, total not to exceed $7,500.

Funding for this contract is from the San Francisco Center for Applied Competitive Technologies grant awarded by California Community Colleges, Office of Economic Development and a Department of Labor grant awarded to Garment 2000:

<table>
<thead>
<tr>
<th>Department of Labor/Garment 2000</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>121122-7177-5190-7030-N</td>
<td>$5,000</td>
</tr>
<tr>
<td>San Francisco CACT</td>
<td></td>
</tr>
<tr>
<td>123352-9210-5190-7030-N</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

No general fund money or matching funds from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter special service contract with Shun Kwai Mak to provide technical training for Garment 2000/San Francisco Center of Applied Competitive Technologies, for the period August 1, 1998 to October 31, 1998, total not to exceed $7,500.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Phyllis McGuire  
       Judy Teng
Subject: Resolution No. 980827-B15
Authorization to contract with Gary Chong, an independent contractor, to provide Marketing and Outreach services for the San Francisco Small Business Development Center during the period between May 13, 1998 and December 31, 1998, at a cost not to exceed $10,000

President and Members:

The Board of Trustees adopted Board Resolutions 971119-B5, 980326-B15, and 980430-B23 which authorized the execution and submission of 1) California Trade and Commerce Agency Standard Grant Agreement, C97-0105 in the amount of $150,000, for the period January 1, 1998 to December 31, 1998; 2) Chancellor’s Office of the California Community Colleges (COCCC) Grant Agreement 97-0143-018 in the amount of $150,000, for the period January 1, 1998 to August 31, 1998; and 3) COCCC Grant Agreement 98-0143 in the amount of $140,550, for the period July 1, 1998 to June 30, 1999; and appropriation of all funds received to provide continued funding for the San Francisco Small Business Development Center (SBDC). In order to accomplish the SBDC’s mission to increase local economic development by providing business consulting and training to small business owners, the SBDC is in the process of increasing its marketing efforts.

The anticipated the development of marketing and outreach by Gary Chong, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones by developing relationships with minority communities and creating strategic alliances in the welfare-to-work arena. It will also increase the depth and expertise of the SBDC counseling team. Gary Chong will be compensated at $50 per hour.

Funding for this contract is from the 1) California Trade and Commerce Agency and 2) ED Net grants of COCCC. No general fund moneys from the District are required.

The following resolution is recommended for adoption:

RESOLVED: Authorization be here granted to contract with Gary Chong, an independent contractor, to provide professional marketing and outreach services for the San Francisco Small Business Development Center during the period between May 13, 1998 and December 31, 1998,
at a cost not to exceed $10,000, be approved, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B16
Authorization to contract with Elizabeth Saviano, an independent contractor, to provide professional training and/or counseling services with clients, and Marketing and Outreach services for the San Francisco Small Business Development Center during the period between June 1, 1998 and December 31, 1998, at a cost not to exceed $10,000

President and Members:

The Board of Trustees adopted Board Resolutions 971119-B5,980326-B15, and 980430-B23 which authorized the execution and submission of 1) California Trade and Commerce Agency Standard Grant Agreement, C97-0105 in the amount of $150,000, for the period January 1, 1998 to December 31, 1998; 2) Chancellor’s Office of the California Community Colleges (COCCC) Grant Agreement 97-0143-018 in the amount of $150,000, for the period January 1, 1998 to August 31, 1998; and 3) COCCC Grant Agreement 98-0143 in the amount of $140,550, for the period July 1, 1998 to June 30, 1999; and appropriation of all funds received to provide continued funding for the San Francisco Small Business Development Center (SBDC). In order to accomplish the SBDC’s mission to increase local economic development by providing business consulting and training to small business owners, the SBDC is in the process of increasing its marketing efforts.

The anticipated training and counseling and the development of marketing and outreach by Elizabeth Saviano, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones for in-depth one-on-one counseling and training, and by developing relationships with minority communities and creating strategic alliances in the welfare-to-work arena. It will also increase the depth and expertise of the SBDC counseling team. Elizabeth Saviano will be compensated at $40 per hour.

Funding for this contract is from the 1) California Trade and Commerce Agency and 2) ED Net grants of COCCC. No general fund moneys from the District are required.

The following resolution is recommended for adoption:
RESOLVED: Authorization be here granted to contract with Elizabeth Saviano, an independent contractor, to provide professional training and/or counseling services with clients and marketing and outreach services for the San Francisco Small Business Development Center during the period between June 1, 1998 and December 31, 1998, at a cost not to exceed $10,000, be approved, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B17

Authorization to appropriate all funds allocated by the City and County of San Francisco to the City College Student Health Services to augment the HIV/STD Counseling and Testing training program with a service component for the amount of $35,000.

President and Members:

In the past academic year, a successful training program was piloted as a collaborative effort between the San Francisco AIDS Office, City College’s Project SAFE and Student Health Services. During the 1998 Spring Semester some of the Project SAFE students were trained to become HIV/STD risk assessment and testing counselors. At the same time these PEERS in training were successful in providing HIV/STD risk assessments and testing to nearly 300 students. In recognition of the success of this program, Supervisors Ammiano and Teng, along with their colleagues on the Board of Supervisors, allocated $35,000 to this program as well as waived the fees for HIV tests for City College students through the San Francisco AIDS Office.

In accepting the $35,000, City College will continue to support the Project SAFE’s training and testing program. This program will provide services to nearly 800 students and train 12 students this year to become effective counselors in performing HIV/STD risk assessment and testing. This amount will allow for the augmentation of the current staff and provide supplies for this program.

No general fund monies from the District are required as matching funds.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to appropriate all funds allocated by the San Francisco Board of Supervisors to the City College Student Health Services to augment the HIV/STD Counseling and Testing training program with a service component for the amount of $35,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Frank Chong
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B18
Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by Campus Compact, a national Association of Post-Secondary institutions that committed to integrate service Learning pedagogy into the curriculum, for funding of Service Learning with interested City College of San Francisco instructional departments for the period of July 1, 1998 to June 30, 1999 in the amount not to exceed $4,000

President and Members:

Interested City College of San Francisco faculty will be asked to incorporate service learning pedagogy into existing courses. Service learning engages students in active learning through service to community and reflection on their experience. Students will provide a minimum of fifteen hours per semester in services of benefit to the Oceanview-Merced-Height-Ingleside Community Action Organization (OMI-CAO).

Income
Campus Compact $ 4,000

Expenditure
Faculty Salaries and Benefits $ 3,070
Travel 930
Total $ 4,000

There is no additional space required. In-kind match will be provided the form of salaries, student workers, travel and supplies in total not to exceed $7,309. City College of San Francisco is the fiscal agent. The OMI-CAO and San Francisco Foundation will be our partners in this project.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, to (1) submit an application for a grant and (2) appropriate funds upon approval by Campus Compact for funding of Service Learning with interested CCSF instructional departments for the period of July 1, 1998 to June 30, 1999 in the amount not to exceed $4,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

08/27/98 - B18 page 1
Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980923-B19
Authorization to contract with the Institute for Advanced Study of Human Sexuality to provide training in sexological techniques of behavior change and health to HIV/STD Prevention Educator Certificate candidates for the period August 19, 1998 through May 28, 1998, in the amount of not to exceed $3,500

President and Members:

The HIV/STD Prevention Educator Certificate program wishes to contract with the Institute for Advanced Study of Human Sexuality to obtain intensive training for its certificate candidates in sexological techniques of behavior change and sexually transmitted disease prevention. The certificate students will be enrolled in Health Science classes 67: HIV/AIDS Peer Education, 68: HIV/AIDS Peer Education - Advanced Issues, and/or 69: HIV/STD Peer Education Directed Practice. The Institute is a California approved graduate school which provides intensive professional and paraprofessional training in sexual behavior intervention techniques and skills. This training, which is essential to the college program, cannot be duplicated by City College of San Francisco because it requires a specially designed learning environment, extensive multimedia materials and a staff of professional sexologists with appropriate California State credentials. The Institute will provide two 2 day intensive workshops specially designed for our students titled “Human Sexuality for the Health Professions.” One will be held in the fall and the other in the spring semester for a total of approximately 50 students. This November, the Institute also will provide a five-day intensive workshop titled “HIV/STD Prevention: A Sexological Approach” to seven of our most advanced students. These workshops are critical to the educational development of students wanting to be employed as HIV/STD Prevention Educators and give HIV/STD Prevention Educator Certificate graduates a strong advantage in the workplace.

There are no additional space or costs required.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is authorized to contract with the Institute for Advanced Study of Human Sexuality to provide training in sexological techniques of behavior change and health to HIV/STD Prevention Educator Certificate candidates for the period August 19, 1998 through May 28, 1998, in the amount of not to exceed $3,500.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Linda Squires Grohe
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B20
Authorization to award contract to Metropolitan Data/Voice Communication for the Batmale Hall Building Fiber Backbone Project, at a total cost not to exceed $25,000 $31,000 to be completed on or before October 31, 1998.

President and Members:

The Batmale Hall Building Fiber Backbone Project consists of installing a fiber and video backbone and termination equipment in Batmale Hall in order to relieve the network congestion in the building caused mainly by the heavy traffic generated from two instructional computing labs, ICL I which services mostly the Computer and Information Science (CIS) courses, and the Disabled Student Services Lab. Without the fiber backbone, network services to the labs as well as other segments of Batmale Hall, including the Information Technology Services Department, will be seriously impaired. Currently, the CIS Department is already negatively impacted because the network is unable to accommodate all the coursework needs. In addition, there are no video services currently in Batmale Hall. While the fiber backbone is being installed, the video cable can be easily added to allow video feeds to each floor of Batmale Hall from the Broadcasting Department.

The cost of this resolution will be charged to instructional equipment 97-98 block grant funds.

THEREFORE BE IT RESOLVED THAT: The Board of Trustees approves authorization to award contract to Metropolitan Data/Voice Communication for the Batmale Hall Building Fiber Backbone Project, at a total cost not to exceed $25,000 $31,000 to be completed on or before October 31, 1998.

FURTHER, BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designees, are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:
Del M. Anderson
Chancellor

Originator: Mamie How
Honorables Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 9800827-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $612,279.62 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payments</td>
<td>$211,375.87</td>
</tr>
<tr>
<td>Purchase Orders</td>
<td>377,224.29</td>
</tr>
<tr>
<td>Travel/Mileage</td>
<td>23,679.46</td>
</tr>
<tr>
<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$612,279.62</strong></td>
</tr>
</tbody>
</table>

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-C2
Procurement of equipment, supplies, services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $16,342,310.21

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-C3
Acceptance of Gifts

President and Members:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding $250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding $1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District;

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Dottie S. Krzyzanoski
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>DONOR</th>
<th>BENEFICIARY</th>
<th>MARKET VALUE DECLARED BY DONOR</th>
</tr>
</thead>
</table>
| 1) Cash     | St. Mary's Medical Center  
450 Stanyan Street  
San Francisco, CA  94117 | CCSF Radiology Program | $ 1,360.00 |
| 2) Cash     | Davies Medical Center  
Castro & Duboce  
San Francisco, CA  94114 | CCSF Radiology Program | $ 680.00 |
| 3) Cash     | J. Eugene McAteer High School  
555 Portola Drive  
San Francisco, CA  94131 | CCSF Student Maria Monterosa | $ 500.00 |
| 4) Furniture Grant | McKesson Foundation  
City College  
One Post Street  
San Francisco, CA  94104 | Development Dept. on behalf of the Betty Shabazz Family | $ 500.00 |
|             |       | Resource Center |                                |
Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980827-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.
<table>
<thead>
<tr>
<th>Company</th>
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</tr>
</thead>
<tbody>
<tr>
<td>The Equitable</td>
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<td>Great American Life</td>
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<td>IDS Life</td>
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<td>Nationwide Life</td>
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<td>Paul Revere Life</td>
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<td>Paul Revere Life</td>
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<td>Fidelity Management Trust</td>
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<td>T. Rowe Price</td>
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<td>Vanguard Trust Company</td>
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<tbody>
<tr>
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<tr>
<td>USG Annuity Life</td>
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<td>200.00</td>
</tr>
</tbody>
</table>
FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-S1
Adoption of Findings of Fact and Conclusions of the
hearing Officer and the Recommendation of the
Chancellor for the Expulsion of Student Case
No.989900001

President and Members:

On March 23, 1998, a hearing was held before a District hearing officer in
the question of the suspension/expulsion of a student, case no.989900001. The hearing
officer prepared a report with Findings of Fact and Conclusions. The College
administration reviewed the report and recommended expulsion to Del M. Anderson,
Chancellor of City College of San Francisco. Chancellor Anderson confirmed the
interim suspension and has recommended expulsion of the student.

The Board of Trustees at its closed session on August 26, 1998,
confirmed the Chancellor’s recommendation.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco
Community College District hereby adopts the Findings of Fact and
Conclusions of the Hearing Officer, dated April 7, 1998 and
Recommendation of the Chancellor dated July 13, 1998; and

FURTHER BE IT RESOLVED: That pursuant to Education Code
Sections 72122 and 76030 the student, Case #989900001 be and is
hereby expelled as a student of the San Francisco Community College
District effective August 27, 1998, for cause, including (1) Willful
disruption of the orderly operation of the campus; (2) Sexual harassment;
(3) Continued disruptive behavior, continued willful disobedience, habitual
profanity or vulgarity, or the open and/or persistent defiance of the
authority of, or persistent abuse of District personnel or officials acting in
the performance of their duties; (4) Assault or battery, abuse, extortion, or
any threat of force or violence directed toward any member of the district
community or District visitor engaged in authorized activities; (5) Willful
misconduct which result in injury or death to a student or District
personnel or which results in cutting, defacing, or other injury to any real
or personal property owned by the District; or injury to property belonging
to a member of the District community or to an authorized District visitor
while on that property; (6) Unauthorized entry to or use of District facilities,
supplies, or equipment; (7) Obstruction or disruption of classes,
administration, disciplinary procedures, governance processes, or
authorized District activities; (8) Gambling, disorderly, lewd, indecent, obscene, or offensive conduct or expression which interferes with the District’s primary educational responsibility; (9) Possession while on District property or at a District sponsored function, of and of the following weapons (except persons given permission by divisional presidents (or designees) as members of law enforcement operations); any instrument or weapon of the kind commonly known as black-jack, fire bomb, billy club, sand club, metal knuckles, and dirk, dagger, firearm (loaded or unloaded), as a pistol, revolver, rifle, etc., any knife having a blade longer than five inches; any switchblade longer than two inches, any razor with an unguarded blade, any metal pipe or bar used to or intended to be used as a club; or any item, such as a chain, used to threaten bodily harm; (10) Failure to comply with directions of District officials, faculty, staff or campus police officers who are acting in performance of their duties; (11) Persistent, serious misconduct where other means of correction have failed to bring about proper conduct; and that as a condition of this expulsion, the student be denied access to any and all facilities of the District.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Frank Chong
Subject: Resolution No. 980827-S2

Adoption of recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD.

President and Members:

Whereas on March 30, 1995, the Board of Trustees passed Resolution No. 950330-S2 directing the administration to establish a plan and time-line for the development and implementation of a Minority Business Enterprise/ Women's Business Enterprise (MBE/WBE) Program for the District.

WHEREAS, on May 25, 1995 the Board of Trustees passed Resolution No. 950525-S5 adopting a 14-27 month time-line for development and implementation of a MBE/WBE program.

WHEREAS, on February 22, 1996 the Board of trustees passed Resolution No. 960222-B4 engaging the firm of Mason Tillman Associates, Ltd. to complete a disparity study on behalf of the District and to make recommendation for the creation of an MBE/WBE Program.

WHEREAS, at the September 18, 1997 meeting of the Board of Trustees the Study of Minority and Woman-Owned Business utilization and Availability (Disparity Study) was presented.

WHEREAS, the Disparity Study did report statistical evidence of discrimination against MBE/WBEs, the District took further steps to determine if its race neutral activities during the period between July 96 through December 97 improved MBE/WBE participation by authorizing Mason Tillman Associates, Ltd. to update the original study.

WHEREAS, the updated Disparity Study continues to report statistical evidence of discrimination against MBE/WBE’s, the District is now able to develop a program to address the barriers experienced by MBE/WBEs.
THEREFORE BE IT RESOLVED: That The Board of Trustees authorizes the development of a program to address the barriers experienced by MBE/WBEs and that the program developed should include race conscious remedies where the study reports discrimination against MBEs and WBEs in the form of statistically significant underutilization. The program should also include race and gender neutral measures where evidence indicates that such measures will remove barriers to businesses seeking to contract with the District.

FURTHER BE IT RESOLVED: That the program should be submitted for approval at the December 1998 regular meeting of the Board of Trustees.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Lawrence Wong
James H. Mayo III
Rodel Rodis
Subject: Resolution No. 980827 - S3
Amending Board of Trustees Resolution No. 961121-S3 to Include the Classification of Personnel Analyst (1241) and Establishing Wage and Benefit Levels for the Classification

President and Members:

WHEREAS: On November 21, 1996, the Board of Trustees adopted and amended Wage Rates and Benefit Levels for District Designated Management, Supervisory, and/or Confidential Classifications for Fiscal Year 1996-97 as set forth in Attachment 1 to Board of Trustees Resolution No. 961121-S3;

WHEREAS: On March 23, 1998, the Civil Service Commission replaced the City classifications 1240 Assistant Personnel Analyst and 1242 Personnel Analyst with a new and broader job classification 1241 Personnel Analyst, which will encompass the full range of duties and responsibilities of former classifications 1240 and 1242.

WHEREAS: Board of Trustees Resolution No. 961121-S3 did not include the Classification of Personnel Analyst (1241), (hereinafter “Classification”);

WHEREAS: The Administration intends to appoint an incumbent to the Classification, effective on or about September 1, 1998;

WHEREAS: The Administration recommends that the Hourly Wage Rates for fiscal year 1998-99 for the Classification be: $21.43 at Step 1; $22.50 at Step 2; $23.63 at Step 3; $24.81 at Step 4; and $26.06 at Step 5;

WHEREAS: The Administration recommends that the Benefit Levels for the Classification be consistent with the Benefit Levels established pursuant to Board of Trustees Resolution No. 961121-S3, as appropriate;

THEREFORE BE IT RESOLVED THAT: The Board of Trustees amend Resolution No. 961121-S3 to include the Classification;

FURTHER BE IT RESOLVED THAT: The Administration recommends that the Hourly Wage Rates for fiscal year 1998-99 for the Classification be: $21.43 at Step 1; $22.50 at Step 2; $23.63 at Step 3; $24.81 at Step 4; and $26.06 at Step 5;
FURTHER BE IT RESOLVED THAT: The Administration is authorized to establish Benefit Levels for the Classification to be consistent with the Benefit Levels established pursuant to Board of Trustees Resolution No. 961121-S3, as appropriate;

FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designee, are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund the implementation.

Recommended for adoption:
Chancellor Del M. Anderson

Originator: Clara Starr
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-S4
Expressing Gratitude To And Commending
Peter Goldstein For His Efforts In Obtaining
Properties Which Will Serve The Educational
Needs Of The Mission & Chinatown/North Beach
Communities

Members of the Board:

WHEREAS, the voters of the City and County of San Francisco passed Proposition A in 1997 which enabled the San Francisco Community College District to acquire real property for the purpose of constructing new college facilities to serve the educational needs of its students; and

WHEREAS, Peter Goldstein, as the San Francisco Community College District’s Chief Operating Officer, has worked tirelessly to identify suitable sites in the Mission and Chinatown/North Beach communities; and

WHEREAS, Peter Goldstein’s dedication and commitment enabled the District to acquire such sites in spite of uncertainty in funding from the City and County and in spite of actual and threatened litigation;

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District expresses its gratitude and commends Peter Goldstein for his efforts in obtaining the properties which will serve the educational needs of the Mission and Chinatown/North Beach communities.

Recommended for adoption:

Rodel Rodis
Lawrence Wong
Andrea Shorter
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-S5
Expressing Support For Voter Registration
Efforts And Declaring The Week Of
September 20-September 26, 1998 As
Voter Registration Week At City College
Of San Francisco

President and Members:

The essence of American Democracy is for an enlightened electorate to
select their representatives in government and to express their will by means of free
elections. However, actual voter turn-out has been low in recent elections.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco
Community College District hereby expresses its support for voter
registration efforts at City College of San Francisco, and hereby declares
the week of September 20-26, 1998 as Voter Registration Week at City
College of San Francisco.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Ronald Lee
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-W1
Authorization to exercise option to renew rental agreements
for the use of space by the City College of San Francisco

President and Members:

City College of San Francisco Campuses have continued to offer
classes dispersed throughout the San Francisco community through numerous
rental agreements which include all maintenance, utilities and custodial services.
The agreements provide options to renew. The following lessors have agreed to
authorize City College of San Francisco to renew the rental agreement under the
same general conditions provided for in 1997-98.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their
designees, are hereby authorized to enter into rental agreements at
monthly rental charges listed below and for the period indicated.

<table>
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<tr>
<th>LESSOR</th>
<th>MONTHLY RENT</th>
<th>PERIOD</th>
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Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Stephen J. Herman
FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under $50,000, Office of Contract Education,
City College of San Francisco, August 1998.

This report is for information only on contracts that the Office of Contract
Education negotiated or amended under $50,000 for the month of August 1998.

- Private Industry Council (PIC) – Contract total $2,000, term August 10, 1998 to May
  30, 1999 for project management for four credit classes in Child Development for
  one student.

- ANA Hotel (ANA) – Contract total $2,400, term August 24, 1998 to December 31,
  1998, for computer training.

- Department of Human Services (DHS-8) – Contract total $12,240, term June 16,
  1998 to August 31, 1998, for computer training.

- Trade Show Exhibitors Association (TSEA) – Contract total $1,400, term August 12,
  courses.
AMENDED 9/17/98
Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
Administration Offices
Gough Campus
33 Gough Street
Thursday, September 17, 1998
Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes
      June 25, 1998- Regular Meeting
      July 29, 1998- Regular Meeting

IV. Special Presentation
      PULLED

V. Report from Academic Senate

VI. Report from Associated Students Council

VII. Report from Classified Senate

VIII. Board of Trustees' Reports

IX. Introductions of New Staff Members

X. Chancellor's Report

XI. Adoption of Resolutions Agenda

XII. Monthly Financial Report
XIII. Action on Resolutions Agenda Items

Finance (Pages 1-37)

General Fund

B1 - Establishing the appropriations limit for 1998-99 pursuant to Government Code Section 7910 at $140,094,206.

B2 - Adoption of Final 1998-99 Budget

B3 - Reviewing and entering into the minutes the San Francisco Community College District Quarterly Financial Status Report for the quarter ended June 30, 1998.

B4 - Authorization to contract with Development Institute, Inc., for consultation and special services by Dr. L. Denton Crew for the Chancellor, the Office of the Chancellor, and senior administrators of the college. The services will be defined by a formal workscope, with specific responsibilities in such areas of priority as strategic planning and budgeting, campus planning and development, self-study for reaccreditation and institutional renewal, administrative and academic technology planning and implementation, and special assistance to the Chancellor in such areas as cabinet support, Board support, shared governance support, and research projects for the Chancellor. The total cost is not to exceed $75,000 for the period August 15, 1998 through June 30, 1999.

B5 - Authorization to contract with Dr. Dale Shimasaki for special services and advice related to monitoring state and local legislation that may affect City College, and to represent City College in such matters at a total cost not to exceed $6,250 per month for the period November 10, 1998 through June 30, 2001, total cost for fiscal year 1998-99 not to exceed $50,000

CAPITAL OUTLAY

B6 - Authorization to receive a bid from and award a contract to the firm of Signet Testing Labs Inc., the lowest responsive, responsible bidder for materials testing and construction inspection services for the Project: Remodel Cloud Hall for Allied Health, at a cost not to exceed $10,000.

B7 - Authorizing the approval of Contract Modification #02, for $3,915, with Stevens & Associates, a certified Minority Business Enterprise (MBE) firm for architectural services for the project: Replacement Facilities, at a cost
not to exceed $39,610, to be completed on or before September 30, 1998.

B8 - Authorization for Contract Modification #1, for Change Orders #1 and #2, for a cost of $21,542.43 with A.R. Construction CO., a certified MBE firm, for the project: Remodel Cloud Hall for Allied Health. This contract will be completed on or before December 31, 1999.

GRANTS

B9 - Authorization to contract with Dr. Barton Gledhill to provide consulting services to the CCSF Bio-Link to facilitate the formation of a national advisory board for the Center, develop communication systems for the Center and other related activities, for the period September 1, 1998 through July 31, 1999 in the amount not the exceed $63,960

B10 - PULLED

B11 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Child Care Food Program, for the period of October 1, 1998 through September 30, 1999, granted to City College of San Francisco, in the amount not to exceed $125,000.

B12 - Authorization to contract with Adventure Center for a study abroad program in Australia for 17 days in July 1999 for travel and logistical program arrangements, with costs to be borne by the students for the program, City College of San Francisco.

B13 - Authorization to contract with interpreters to provide services for students with disabilities for the academic year 98-99, total cost not to exceed $175,000

B14 - Authorization to enter special service contract with Marlene Lynn to assist San Francisco Center of Applied Competitive Technologies with grant research, for the period September 1, 1998 to December 15, 1998, total not to exceed $7,500.

B15 - Authorization to Amend the following Resolutions as indicated in the table

B16 - Authorization to contract with Adrian Marie Griffin at a rate of $50.00 per hour, to coordinate, train and provide other support services to faculty and
staff using the “Invest Learning” computer labs, total not to exceed $24,500

**Equipment, Supplies & Services (38- 45 Pages)**

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts

**Human Resources (Pages 44-66)**

G1-4 - Academic Employees, Credit Program, District Funded

H1-2 - Academic Employees, Credit Program, Categorically Funded

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

N1-2 - Academic Employees Community Services Classes

**Legal (Page 66a)**

Q1 - Authorizing payment of $2,162.75 to Igor Obolenskiy pursuant to judgment for plaintiff in Obolenskiy v. San Francisco Community College District, Small Claims Case No. 773796.

**Special (Pages 67-77)**

S1 - Adoption of recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD.

S2 - Expressing Gratitude To And Commending Peter Goldstein For His Efforts In Obtaining Properties Which Will Serve The Educational Needs Of The Mission & Chinatown/North Beach Communities
S3 - Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the American Federation of Teachers, Local 2121, for the period July 1, 1997, through June 30, 2000

S4 - Authorization for City College to participate in the San Francisco Consortium on Higher Education’s current effort to make housing in The Presidio available for faculty and students

S5 - Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the Service Employees International Union, Local 790, for the period September 17, 1998, through June 30, 2000, unless otherwise specified therein

S6 - Designating Del M. Anderson, Chancellor Emerita

S7 - Authorizing the Chancellor, Chief Operating Officer and/or their designees to sign on behalf of the SFCCD, as a concurring party, a Programmatic Agreement involving the U.S. Department of Housing & Urban Development, the City and County of San Francisco, the California State Historic Preservation Officer, and the Advisory Council On Historic Preservation, in connection with the acquisition of the Colombo Building at 1 Columbus, San Francisco.

Building and Grounds (Pages 78-80)

W1 - Amending Resolution No. 970731-W1 to include the changes in conditions and language as attached in Addendum #3 to the lease between Pius Lee, Grace Lee and Sharon Feng as Landlord and San Francisco Community College District

Informational Reports (page 81) No Action Necessary

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: October 29, 1998
Gough Campus
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-B1
Establishing the appropriations limit for 1998-99 pursuant
to Government Code Section 7910 at $xxx,xxx,xx
$140,094,206.

President and Members:

The California electorate on November 6, 1979 approved Proposition 4
(Gann Initiative), which added Article XIII B to the State Constitution to place
various appropriation limitations on the fiscal powers of state and local
government, commonly referred to as the “Gann Limit”.

Simply stated the appropriations limit for the succeeding year is the
appropriations limit for the base year adjusted for inflation and change in
population. For a community college district, inflation is the lesser of the change
in cost-of-living or California per capita personal income and change in
population is the percentage change in the district’s FTES.

During the 1989 State Legislative Session a number of refinements
were enacted to implement Proposition 98 to include special purpose
apportionments within the Gann Limit and to exclude any unreimbursed court or
federal mandates imposed on or after November 6, 1979.

Government Code Section 7910 reads as follows:

“Each year the governing body of each local jurisdiction shall, by
resolution, establish its appropriations limit and make other necessary
determinations for the following fiscal year pursuant to Article XIII B at a regularly
scheduled meeting or noticed special meeting. Fifteen days prior to the meeting
documentation used in the determination of the appropriations limit and other
necessary determinations shall be available to the public. The determinations
made pursuant to this section are legislative acts. Any judicial action or
proceeding to attach, review, set aside, void, or annul the action of the governing
body taken pursuant to this section for the 1980-81 fiscal year shall be
commenced within 60 days of the effective date of the resolution or the effective
date of the act which added this section to the Government Code, whichever
date is later. For the 1981-82 fiscal year and each fiscal year thereafter, any
judicial action or proceeding to attach, review, set aside, void, or annul the action
of the governing body taken pursuant to this section shall be commenced within
45 days of the effective date of the resolution. All courts wherein such actions
are or may be hereafter pending, including any court reviewing such action on
appeal from the decision of a lower court, shall give such actions preference over all other civil actions therein, in the manner of setting the same for hearing or trial and in hearing the same to the end that all such actions shall be quickly heard and determined”.

The State Chancellor’s Office notified us by memorandum dated May 22, 1998 that the Department of Finance has determined that the applicable price factor to be used in setting the 1998-99 appropriation limit is: California per capita personal income: xxx% 1.0415%.

A worksheet setting forth the derivation of the appropriations limit is available for public inspection at the district Business Office, Budget Section, 33 Gough Street, San Francisco, pursuant to Government Code Sections 7908 and 7910.

The following resolution is recommended for adoption:

RESOLVED: That the Governing Board pursuant to Government Code Sections 7908 and 7910 (Gann Limit), establishes the SFCCD appropriations limit for the fiscal year 1998-99 at $xxx,xxx,xx $140,094,206.

FURTHER BE IT RESOLVED: That supporting documentation has been made available to the public for its review and that any action to set aside or annul this action pursuant to Government Code Section 7910 must be filed with the Secretary of the Governing Board within 45 days of the adoption of this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College Districts

Subject: Resolution No. 980917-B2
Adoption of Final 1998-99 Budget

President and Members:

The California Code of Regulations requires the governing board of each community college district adopt a Final Budget on or before the 15th day of September.

The Tentative 1998-99 Budget for the General Fund Unrestricted based on projected revenue and resources totaling $120,315,875 of which $2,187,989 represents the state’s COLA adjustment and $1,203,943 represents the prior year’s ending balance was adopted at the June 25, 1998 meeting of the Board of Trustees.

The Final Recommended 1998-99 Budget for the General Fund Unrestricted totaling $124,251,301 in revenue and resources, an expenditure allocation totaling $123,333,998 for the General Fund Unrestricted and a Board designated Reserve totaling $3,650,000.

The Restricted Funds (grants) budgets for 1998-99 have been funded according to the advanced apportionment allocations from the State Chancellor’s office.

The General Fund Unrestricted Expenditure Budget for 1998-99 projected at $123,333,998 of which includes $2,187,989 in COLA funding for wage increases, an additional 1% for anticipated wage settlements and approximately $1,551,000 in anticipated wages/benefits for the District’s new formula driven wage enhancements. The COLA allocation will be placed in an account titled “Unappropriated” until such time as wage negotiations have been completed and then allocated as required. Also, included within the “Unallocated Cost” account will be $3,642,372 for the Partnership for Excellence program. This will increase the total “Unallocated Cost” account to $8,466,217.

The recommended Final 1998-99 Budget, as recommended by the Chancellor and submitted to the Board of Trustees for approval, is as follows:
General Fund - Unrestricted Total

Estimated Revenues $125,485,312
Add Beginning Balance $ 2,477,935
Total Estimated Revenue and Beginning Balance $127,963,247

General Fund-Unrestricted expenditure Appropriations

Estimated Expenditures $118,495,585
Add: Wage increases(COLA, formula) $ 4,823,845
Partnership for Excellence $ 3,642,372
Total Estimated Expenditures $126,961,802

Projected 6/30/98 6/30/99 unrestricted ending balance $ 1,001,345
Less: Transfer to Board Designated Reserve $ 0
Planned Ending Balance 6/30/99 $ 1,001,345

Board Designated Reserve $ 3,650,000
Add: Transfer from 6/30/99 ending balance $ 0
Planned Board Designated Reserve 6/30/99 $ 3,650,000

General Apportionment/Restricted programs (Revenue and Expenditures)

Extended Opportunity Programs Services (EOPS) $1,301,302
C.A.R.E 57,695
Board Financial Assistance Program (BFAP) 113,065
Disabled Students Program Services 934,197
Credit Matriculation 1,176,402
Non-Credit Matriculation 1,672,803
Faculty & Staff Diversity 38,652
Faculty & Staff Development 188,315
T.A.N.F (GAIN)(50%) 221,714
CALWORKS 1,801,506
Telcom and Technology 23,000
Economic Development 1,213,800
Title II A-1 State Leadership 40,000
Title II B-1 Gender Equity 50,000
Title II B-1 Single Parent 100,000
Title III E Technical Preparation 99,930
Title II C Allocations 1,146,177
Instructional Equipment & Library
Materials (3:1 match) 1,619,334
Block Grant one-time 1,372,259
Partnership for Excellence $ 3,642,372
The following resolution is recommended for adoption:

PART 1 - ADOPTION OF BUDGET

Section 1 - In accordance with Title 5, California Code of Regulations, Section 58196 the Board of Trustees of the San Francisco Community College district hereby adopts the Final 1998-99 Budget of the San Francisco Community College District, as detailed on Community College District forms and summarized by fund, purpose, and amount as follows:

<table>
<thead>
<tr>
<th>General Fund - Unrestricted Total</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Revenues</td>
<td>$125,485,312</td>
</tr>
<tr>
<td>Add Beginning Balance</td>
<td>$  2,477,935</td>
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<tr>
<td>Total Estimated Revenue and Beginning Balance</td>
<td>$127,963,247</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>General Fund-Unrestricted expenditure Appropriations</th>
<th></th>
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<tbody>
<tr>
<td>Estimated Expenditures</td>
<td>$118,495,585</td>
</tr>
<tr>
<td>Add: Wage increases (COLA, formula)</td>
<td>$  4,823,845</td>
</tr>
<tr>
<td>Partnership for Excellence</td>
<td>$  3,642,372</td>
</tr>
<tr>
<td>Total Estimated Expenditures</td>
<td>$126,961,802</td>
</tr>
</tbody>
</table>

Projected 6/30/98 6/30/99 unrestricted ending balance $ 1,001,345

Less: Transfer to Board Designated Reserve $  0

Planned Ending Balance 6/30/99 $ 1,001,345

Board Designated Reserve $  3,650,000

Add: Transfer from 6/30/99 ending balance $  0

Planned Board Designated Reserve 6/30/99 $  3,650,000

General Apportionment/Restricted Funds:(Revenue and Expenditures)

Categoricals:

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extended Opportunity Programs Services (EOPS)</td>
<td>$1,301,302</td>
</tr>
<tr>
<td>C.A.R.E</td>
<td>57,695</td>
</tr>
<tr>
<td>Board Financial Assistance Program (BFAP)</td>
<td>113,065</td>
</tr>
<tr>
<td>Disabled Students Program Services</td>
<td>934,197</td>
</tr>
<tr>
<td>Credit Matriculation</td>
<td>1,176,402</td>
</tr>
<tr>
<td>Non Credit Matriculation</td>
<td>1,672,803</td>
</tr>
<tr>
<td>Faculty &amp; Staff Diversity</td>
<td>38,652</td>
</tr>
<tr>
<td>Faculty &amp; Staff Development</td>
<td>188,315</td>
</tr>
</tbody>
</table>

09/17/98 - B2 page 3
<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T.A.N.F (GAIN)(50%)</td>
<td>221,714</td>
</tr>
<tr>
<td>CALWORKS</td>
<td>1,801,506</td>
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<tr>
<td>Telcom and Technology</td>
<td>23,000</td>
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<tr>
<td>Economic Development</td>
<td>1,213,800</td>
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<tr>
<td>Title II A-1 State Leadership</td>
<td>40,000</td>
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<tr>
<td>Title II B-1 Gender Equity</td>
<td>50,000</td>
</tr>
<tr>
<td>Title II B-1 Single Parent</td>
<td>100,000</td>
</tr>
<tr>
<td>Title III E Technical Preparation</td>
<td>99,930</td>
</tr>
<tr>
<td>Title II C Allocations</td>
<td>1,146,177</td>
</tr>
<tr>
<td>Instructional Equipment &amp; Library Materials (3:1 match)</td>
<td>1,614,334</td>
</tr>
<tr>
<td>Block Grant One -Time</td>
<td>1,372,259</td>
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<tr>
<td>Partnership for Excellence</td>
<td>3,642,372</td>
</tr>
<tr>
<td>Apprenticeship</td>
<td>205,198</td>
</tr>
</tbody>
</table>

Section 2  Any action taken by the Board of Trustees at its meeting of September 17, 1998 shall be incorporated in the Final 1998-99 Budget and a copy of the Final 1998-99 Budget with modifications shall be placed in the official files of the Board of Trustees.

Section 3  The estimated receipts, income and revenue enumerated in the Final 1998-99 Budget are hereby appropriated to the several funds and departments indicated in the Final Budget for the purpose of meeting expenditure appropriations provided in the Final Budget. These proposed expenditures are hereby appropriated to the funds and departments enumerated in the Final Budget. Each department for which an expenditure appropriation is made is hereby authorized to use, in the manner provided by law, the amounts so appropriated for the purpose specified in the Final Budget.

Section 4  The Chancellor and Chief Operating Officer are hereby authorized to convert the budget as adopted by the Board of Trustees on Community College District forms to the official State forms prescribed by the Chancellor, California Community College; to execute, process, and file all necessary documents required by the Education Code or the California Code of Regulations; to place a copy of all budget documents in the official files of the Board of Trustees; and due to the fact that certain entries on the State forms are abased on estimates, to use the latest available information when preparing all entries concerning the 1998-99 Expenditures, and 1998-99 Income sections of the budget. All entries concerning the 1998-99 Expenditures section shall be in accordance with the total proposed expenditures included in the Final 1998-99 Budget as listed above.

Section 5  The Chancellor and Chief Operating Officer are also authorized to convert the budget adopted by the Board of
Trustee on Community College District forms to the forms and accounts required by the San Francisco Controller; to execute all necessary budgetary documents, including current and subsequent budget transfers as required by the San Francisco Controller, provided they are within the purposes and amounts of the budgets adopted on Community College District forms.

Section 6 The Chancellor and Chief Operating Officer are hereby authorized to withhold filing the documents described in Sections 4 and 5 above until such time as they are legally required to be filed with the local and state agencies. If after this resolution is adopted revenues in excess of the amounts anticipated in the Final Budget become available, such excess revenues will be budgeted in unallocated appropriation.

PART 2 - ADMINISTRATIVE PROVISIONS

Section 1 Because total appropriations contained in the Final Budget are based on estimated revenues which may not be fully realized, it shall be incumbent upon the Chancellor and Chief Operating Officer to review revenue estimates each month. If such revenue estimates indicate a shortage, the Chancellor and Chief Operating Officer shall freeze an equivalent amount of expenditure appropriations. These frozen appropriations may only be released if subsequent estimates indicate that the collection of the amount originally estimated is assured.

Section 2 The Chancellor and Chief Operating Officer are hereby authorized to make any transfer necessary to correct erroneous account classifications or to effect any changes in accounts made necessary by changes in the method of expenditures within the purpose of the appropriation; such as when the Board of Trustees has authorized a lump sum appropriation for a program or a project and transfers to subsidiary appropriations are required by City and County or State budgetary practices. In contrast, transfers from the unallocated appropriations to any expenditure classification shall be made only by formal resolution approved by a two-thirds vote of the members of the Governing Board as provided for in Title 5, California Code of Regulations, Section 58199; in addition transfers between major budget classifications shall be made only by a formal resolution approved by a majority of the members of the Board of Trustees as provided for in Title 5, California Code of Regulations, Section 58199. Any other transfers between
subordinate accounts within a single major classification may be made by the Chancellor and Chief Operating Officer.

Section 3  The Chancellor and Chief Operating Officer are hereby authorized; first, to expend from the available funds budgeted for any approved position; second, to transfer subject to the provisions of Title 5, California Code of Regulations, Section 58199 and expend from the available funds budgeted for personal services; and third, to transfer subject to the provisions of Title 5, California Code of Education, Section 58199 and expend from any other available budgeted funds for lump sum payments to classified employees upon death or retirement for service or separation caused by industrial accident for accumulated sick leave benefits in accordance with Civil Service Commission Rules 20, Section 22.17. Provided, however, that the position held by an employee who is entitled to such lump sum payment will not be filled with either a permanent or temporary replacement until such lump sum payment has been recovered from funds budgeted for personal services, and further provided that in the event that said position must be filled immediately it may be so filled on the recommendation of the Chancellor and approval by the Board of Trustees of a resolution providing funds for the purpose.

Section 4  That the San Francisco Community College District and the San Francisco Controller are hereby authorized and directed to continue the existing special and trust funds, reserves; and the receipts in each such fund are hereby appropriated in accordance with law and the conditions under which such fund was established. The San Francisco Community College District and the San Francisco Controller are hereby authorized and directed to set up additional special and trust funds and reserves as may be created by either additional requests or under other conditions and the receipts in each fund are hereby appropriated in accordance with law for the purposes and subject to the conditions under which each fund was established.

Section 5  That whenever the San Francisco Community College District shall receive for a special purpose from the United States of America, the State of California, or from any public or semi-public agency, or from any private person, firm or corporation any money or property to be converted into money, there shall be set up in the accounting records of the San Francisco Community College District, a special fund or account evidencing the amount received and specifying the special purposes for which it has been received and for which it is held. Such an account or fund shall be
maintained as long as any portion of said money or property remains. Such receipts are hereby appropriated in accordance with law for the purpose and subject to the conditions under which each receipt was received.

Section 6 Permanent certificated and classified positions continued or created by the Board of Trustees in the Final Budget, may be increased, decreased, or reclassified only by approval of the Chancellor and Chief Operating Officer. Funds provided in approval of the Chancellor and Chief Operating Officer may be used to provide temporary employment when it becomes necessary to replace a permanent occupant of a position while on extended leave without pay, or for the temporary filling of a vacancy for a permanent classified position. Funds provided in the Final Budget for permanent certificated positions may be with the approval of the Chancellor and Chief Operating Officer transferred to other certificated positions.

Section 7 Surpluses existing in appropriations made for permanent positions in the Final Budget, may be transferred by the Chancellor and the Chief Operating Officer to the maximum extent feasible, into the Reserve for Contingencies or Unallocated Appropriations prior to June 1999.

Section 8 Money received as payment for damage to SFCCD automobiles or trucks, or other property, are hereby appropriated to pay the cost of repairing such equipment or property. Any excess funds, and any amount received for damaged equipment which is not be repaired shall be credited to Miscellaneous Revenues of the General Fund; provided that where the property is damaged during construction and such construction is funded from the Capital Outlay Projects Fund, the excess funds shall be credited to the specific construction project in the Capital Outlay Projects Fund.

PART 3 - GENERAL FUND - RESTRICTED

Section 1 The General Fund - Restricted portion of the SFCCCD Budget contains appropriation of categorical funds from Disabled Students Programs and Services (DSPS), Matriculation, Adult Basic Education, Contract Education, Community Services, ESL - Processing Fees, International Institute, Parking Fee Fund, Grants Fiscal Services, Student Health Services, BFAP Program, and Extended Opportunity Program and Services (EOPS), Parts A & B. EOPS Part C is appropriated and expended in the Student Financial Aid Fund. Such appropriation shall be increased or decreased in accordance with the amount made available during the
year 1998-99 by cash receipts or allocations from the State of California or by amounts carried over from the prior fiscal year. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Chief Operating Officer to the extent permitted by the laws and regulations of the State of California.

PART 4 - CHILD DEVELOPMENT FUND

Section 1 The Child Development Fund portion of the SFCCD Budget contains appropriations of categorical funds from the Child care Food Program, the State Preschool Program, the Center-Public Child Development Program, Title IV-A “At Risk” Child Care and the Campus Child Care Bailout and Tracking. Such appropriations shall be increased or decreased in accordance with the amount made available during fiscal year 1998-99 by cash receipts or allocations from the State of California. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Chief Operating Office to the extent permitted by the laws and regulations of the State of California.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originated By: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution NO. 980917-B3
Reviewing and entering into the minutes the
San Francisco Community College District
Quarterly Financial Status Report for the

President and Members:

Title 5 of the California Code of Regulations, Section 58310 requires
California’s Community College Districts to report quarterly on their financial
condition. Starting with the quarter ending September 30, 1987 and quarterly
thereafter, districts are required to provide to the chancellor’s office the
completed form CCFS-3110Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of
Regulations, Section 58310 the following resolution is recommended for
adoption:

RESOLVED: That pursuant to Title 5 of the California Code of
Regulations, Section 58310 the Quarterly Financial Status Report for the
quarter ended June 30, 1998 is hereby reviewed and entered into the
minutes of the Board of Trustees of the San Francisco Community
College District.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator : James Kendrix
Honorable Board of Trustees of the
San Francisco Community District

Subject: Resolution No. 980917-B13
Authorization to contract with Development Institute, Inc., for consultation and special services by Dr. L. Denton Crew for the Chancellor, the Office of the Chancellor, and senior administrators of the college. The services will be defined by a formal workscope, with specific responsibilities in such areas of priority as strategic planning and budgeting, campus planning and development, self-study for reaccreditation and institutional renewal, administrative and academic technology planning and implementation, and special assistance to the Chancellor in such areas as cabinet support Board support, shared governance support, and research projects for the Chancellor. The total cost is not to exceed $75,000 for the period August 15, 1998 through June 30, 1999.

President and Members:

Dr. L. Denton Crews has more than 35 years of experience in higher education beginning as a member of the faculty at the University of Maryland and culminating as Dean of the Graduate School of Management, Lesley College, Cambridge, Massachusetts. Since 1980, he has been a consultant to colleges and universities throughout the country, providing management consultation in such areas as planning, fiscal management, academic development and administration, technology planning and implementation, and support services for presidents. He has also served, during leaves of absence as chief of staff for a U.S. Congressman and as educational consultant for international projects. Dr. Crews will receive his assignments directly from the Chancellor of the City college of San Francisco, for whom he has performed similar work over a period of 18 years. This resolution will be charged to the General Fund-Unrestricted, and the full amount is contained in the 1998-99 budget.

The following resolution is recommended for adoption:

RESOLVED: Authorization to contract with Development Institute, Inc., for consultation and special services by Dr. L. Denton Crews for the Chancellor, the Office of the Chancellor, and senior administrators of the college, the total cost not to exceed $75,000.00 for the period August 15, 1998 through June 30, 1999, and
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-B5
Authorization to contract with Dr. Dale Shimasaki for special services and advice related to monitoring state and local legislation that may affect City College, and to represent City College in such matters at a total cost not to exceed $6,250 per month for the period November 10, 1998 through June 30, 2001, total cost for fiscal year 1998-99 not to exceed $50,000

President and Members:

Dr. Dale Shimasaki has more than eighteen years experience working in the areas of state, local, and federal legislation. He served for five years as Director of Government Relations for City College of San Francisco. Dr. Shimasaki has particular expertise in the state process for developing budgets for the community college system as well as the process for allocating state funds for capital projects. Dr. Shimasaki will receive his assignments directly from the Chancellor of City College of San Francisco. This resolution will be charged to the General Fund - Unrestricted and the full amount is contained in the 1998-99 budget.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with Dr. Dale Shimasaki for special services and advice related to monitoring state, local, legislation that may affect City College, and to represent City College in such matters at a total cost not to exceed $6,250 per month for the period November 10, 1998 through June 30, 2001, total cost for fiscal year 1998-99 not to exceed $50,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-B6
Authorization to receive a bid from and award a contract to
the firm of Signet Testing Labs Inc., the lowest responsive,
responsible bidder for materials testing and construction
inspection services for the Project: Remodel Cloud Hall for
Allied Health, at a cost not to exceed $10,000.

President and Members:

The District received qualified bid proposals from several materials
testing and construction inspection firms, including MBE, WBE and LBE firms, for the
project: Remodel Cloud Hall for Allied Health. Materials testing and construction
inspection are services required by the Office of Regulation Services, Division of the State
Architect. These services include such things as materials testing and compliance with
bid documents, sampling and testing concrete for strength, inspecting welding of
structural steel, and general construction inspection. The District wishes to contract
Signet Testing Labs Inc., the lowest responsive, responsible bidder. This contract will
be completed on or about December 31, 1999.

This portion of the project will be paid for by a State Capital Outlay
Funds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to the firm of
Signet Testing Labs, Inc., the lowest responsive, responsible bidder for
materials testing and construction inspection services for the Project:
Remodel Cloud Hall for Allied Health, at a cost not to exceed $10,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their designees are hereby authorized to
execute all documents necessary and to charge such work to the
Appropriation Fund No. 412015-0130-6202-7100-S

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
REVISED 09/14/98
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-B7
Authorizing the approval of Contract Modification #02, for $3,915, with Stevens & Associates, a certified Minority Business Enterprise (MBE) firm for architectural services for the project: Replacement Facilities, at a cost not to exceed $39,610, to be completed on or before September 30, 1998.

President and Members:

Resolution No. 970918-B2 authorized the District to contract with Stevens & Associates, a certified MBE firm to provide architectural services for the Project, Replacement Facilities, for a fee of $35,095. Contract Modification #01 (Resolution No. 980625-B12) for $600 increased the total project contract cost to $35,695.

Contract Modification #2 is necessary to cover the cost of providing additional services related to site survey, electric load calculations, and beam seat modifications.

Cost of Contract Modification #02 is $3,915. This contract modification will bring the total contract amount to $39,610. This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds and will be charged to appropriation fund number 415991-0130-6201-7100-S. This project is to be completed on or before September 30, 1998.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #02, for $3,915, with Stevens & Associates, a certified Minority Business Enterprise (MBE) firm for architectural services for the project: Replacement Facilities, at a cost not to exceed $39,610, to be completed on or before September 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

09/17/98 - B7 page 1
REVISED 09/14/98
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-B8
Authorization for Contract Modification #1, for Change Orders #1 and #2, for a cost of $21,542.43 with A.R. Construction Co., a certified MBE firm, for the project: Remodel Cloud Hall for Allied Health, work to be completed on or before December 31, 1999

President and Members:

Resolution No. 980430-B24 B28 authorized the District to contract with A.R. Construction Co., a certified MBE firm, the lowest responsible bidder for the project: Remodel Cloud Hall for Allied Health, at the contract price of $4,706,000.

The total cost of Contract Modification #1 for Change Orders #1 ($7,868.78) and #2 ($13,673.65) is $21,542.43, and this will increase the total contract amount to not to exceed $4,727,542.43.

Change Order #01
(1.1) Removal of miscellaneous items of broken furniture, damaged roll-up blinds and trash at 3rd floor North wing. $4,773.68
(1.2) Temporary protection of Jungle Scene Mural at 3rd floor south for later re-location by CCSF. $511.21
(1.3) Relocate CCSF custodial supplies on time critical need from room 249 to area at 3rd floor south to clear area for demo/haz-mat on a time critical need. $2,583.89

Change Order #02
(2.1) Bead blasting asbestos containing mastic, in lieu of solvent removal method. (To provide additional measure of safety for building occupants) $7,830.93
(2.2) Remove additional section of wall soffit. $1,144.10
(2.3) Remove, dispose and recycle the existing library shelving $4,689.62

This project will be paid for by a combination of funds. This project is funded by State Capital Outlay Funds for Construction. The portion of this project related to hazardous materials removal is funded by State Hazardous Substance Removal is funded by State Hazardous Substance Removal Program. The telecommunication systems will be funded with proceeds generated by the sale of the General Obligation Bonds, as this portion was not funded by the State.

The following resolution is recommended for adoption:
RESOLVED: That authorization be given to Contract Modification #1, for Change Orders #1 and #2, for a cost of $21,542.43 with A.R. Construction Co., a certified MBE firm, for the project: Remodel Cloud Hall for Allied Health, work to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980917-B9
Authorization to contract with Dr. Barton Gledhill to provide consulting services to the CCSF Bio-Link to facilitate the formation of a national advisory board for the Center, develop communication systems for the Center and other related activities, for the period September 1, 1998 through July 31, 1999 in the amount not to exceed $63,960

President and Members:

The CCSF Board of Trustees approved resolution 971120-B8, which authorized the establishment of Bio-Link; a National Center for Advanced Technological Education in Biotechnology through the CCSF Biology, Chemistry and Engineering Departments. The National Center will work with seven regional centers to: develop and test new bioscience curriculum throughout the country, implement new biotechnology programs, identify methods for recruiting and retaining underrepresented minorities in biotechnology programs, create instruments to assess student learning in the biosciences, develop linkages between high schools, community colleges and baccalaureate institutions, strengthen basic math, science, and critical thinking skills for students, and increase work-based learning opportunities for students all in the field of biotechnology education.

Dr. Gledhill will serve as liaison with researchers, industry leaders and postsecondary faculty for the Center. He will develop communication systems for the Center and facilitate the formation of a national advisory board to the Center. Furthermore, Dr. Gledhill will assist in the evaluation of the Center’s activities, grant management and coordination of conference events.

Dr. Gledhill will bring a great deal of expertise to this work. He is a retired member of the faculty from the Lawrence Livermore Laboratory where he held posts as Deputy Director of the Biomedical and Environmental Sciences Research Program; the Biology and Biotechnology Research Program; and Center for Health Care Technology. Most recently, Dr. Gledhill has been affiliated with the Contra Costa Community College Center for Science Excellence.

There is no additional space or in-kind match required. The Bio-Link grant will provide the funding for the consultant.

The following resolution is recommended for adoption:
RESOLVED: That the San Francisco Community College District is authorized to contract with Barton Gledhill to provide consulting services to the CCSF Bio-Link to facilitate the formation of a national advisory board for the Center, develop communication systems for the Center and other related activities, for the period September 1, 1998 through July 31, 1999 in the amount not to exceed $63,960, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Robert Gabriner
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 980917-B11  
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Child Care Food Program, for the period of October 1, 1998 through September 30, 1999, granted to City College of San Francisco, in the amount not to exceed $125,000.  

President and Members:  

City College of San Francisco contracted with the Department of Education, State of California, for a special Food Service Program for children conducted by City College of San Francisco during the Fiscal year 1997 - 98. This agreement provided funds for CCSF to purchase food for supplemental meals for children enrolled in the State Preschool Program at the Phelan Campus, the John Adams Child Development Centers and the Grace Child Development Center. City College of San Francisco wishes to continue participation in this program for 1998-99.  

<table>
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<td>Dept. of Education/Child Care Food Program</td>
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<th>Expenditures</th>
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<tr>
<td>Food</td>
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<td>50,126</td>
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<tr>
<td>Supplies &amp; materials</td>
<td></td>
<td>14,000</td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
<td>4,000</td>
</tr>
</tbody>
</table>

Total: $125,000  

No District matching funds are required.  

The following resolution is recommended for adoption:

09/17/98 - B11 page 1
RESOLVED: That the Board of Trustees authorizes the
San Francisco Community College District to (1) submit an
application for funds and (2) appropriate all funds receivable upon
approval by the California State Department of Education/Child
Development Division, under the Child Care Food Program, for the period
of October 1, 1998 through September 30, 1999, granted to City College of
San Francisco, in the amount not to exceed $125,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating
Officer, and/or their designees are hereby authorized to execute any and
all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917 - B12
Authorization to contract with Adventure Center for a study abroad program in Australia for 17 days in July 1999 for travel and logistical program arrangements, with costs to be borne by the students for the program, City College of San Francisco

President and Members:

On May 28, 1998, the San Francisco Community College District Board adopted a resolution authorizing an instructional study abroad program, Summer 1999 to Australia. The program will be offered for 3.0 credits in Biology 20, and all costs will be borne by the students.

On June 26, 1998, a Request For Proposal, City College of San Francisco International Education Program, "Summer in Australia, 1999" was mailed to 5 agencies which provide travel services. The closing date for receipt of proposals was Friday, July 31, 1998. One proposal was received from Adventure Center. The proposal was as follows:

Adventures Center
(15-19/20-25/26+ Students)

Transportation round-trip: $3,329/3,063/2,996
SFO/Sydney/Cairns/SFO
Land package including activity fees, meals as specified, and classroom rental.

Student Health & Accident Insurance $ 97/ 94/ 92

TOTAL COST per student: $3,175/3,020/2,937

Adventures Center holds liability insurance in the amount of AU$5 million (approximately $3 million); the San Francisco Community College District will be named as additional insured during the program dates.

Based upon the criteria of our requirements and Adventures Center’s price and policies, we are now requesting to contract with the firm of Adventures Center to provide the necessary travel and logistical support arrangements for a "Summer in Australia, 1999" program.

The following resolution is recommended for adoption:
RESOLVED: That the San Francisco Community College District is hereby authorized to contract with Adventure Center to obtain travel and educational program arrangements with costs to be paid by students for a study abroad program in Australia for 17 days in July 1999, and that the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute such contract on behalf of the San Francisco Community College District, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip Day, Jr.
Chancellor

Originators: Joanne Low
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980917-B13  
Authorization to contract with interpreters to provide services for students with disabilities for the academic year 98-99, total cost not to exceed $175,000

President and Members:

The District is seeking approval to contract with Interpreters who will be working for Disabled Students Services during the 98-99 academic year. Total expenditures for services will not exceed $175,000 for this period and funding will come from the DSP&S Restricted Budget #123204-7320-5190-6420.

DSP&S will be hiring Interpreters on an “as needed” basis, as it is not possible to predict with accuracy the number of Interpreters or interpreting hours needed each semester for students who are deaf. Student interpreting needs change continuously due to add/drop and open enrollment.

The District needs to have a large pool of qualified Interpreters who can work at short notice. There is a shortage of Interpreters in the state and Interpreters usually have contracts at other institutions and, therefore, are not always available for us when needed. It is important that a flexible method of hiring Interpreters be in place so that the needs of students who are deaf can be met in a timely manner and the District can be in ADA compliance.

Hourly rates per individual are based on length of experience, skills and comparable rates of pay at other Bay Area Community Colleges.

The following resolution is recommended for adoption:

RESOLVED: That authorization be hereby given by the Board to the District to contract with Interpreters to provide services for students with disabilities for the academic year 98-99, total cost not to exceed $175,000, and

FURTHER BE IT RESOLVED: That the funding for these services shall come from DSP&S Restricted Budget #123204-7320-5190-6420,and

FURTHER BE IT RESOLVED: That authorization is hereby granted for the District to contract with the following individuals at their respective hourly rates:
AND FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Stephen J. Herman
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-B14
Authorization to enter special service contract with Marlene Lynn to assist San Francisco Center of Applied Competitive Technologies with grant research, for the period September 1, 1998 to December 15, 1998, total not to exceed $7,500

President and Members:

The Board of Trustees approved Board Resolution 980528-B13 appropriating funds to support the design, development, piloting and implementation of a Center for Applied Competitive Technologies (CACT) under the Office of Contract Education and. To execute this program City College needs to draw upon the expertise of this specialist. Ms. Lynn is a grant writer and has previously worked for SFCAT, therefore, the SFCACT would like to contract with Marlene Lynn to work a total of 187.5 hours to assist in gathering and organizing data for grant writing, and developing partnerships for SF CACT through Public Relations. She will be compensated at a rate of $40 per hour, total not to exceed $7,500.

Funding for this contract is from the San Francisco Center for Applied Competitive Technologies grant awarded by California Community Colleges:

San Francisco CACT

123352-9210-5190-7030-N $7,500

No general monies or matching funds from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to enter special service contract with Marlene Lynn to assist for Garment 2000/San Francisco Center of Applied Competitive Technologies assist with grant research, for the period September 1, 1998 to December 15, 1998, total not to exceed $7,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

09/17/98 - B14 page 1
Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Judy Teng
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-B15
Authorization to Amend the following Resolutions as indicated in the table

President and Members:

<table>
<thead>
<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/ CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS; ORIGINATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 980430-B19</td>
<td>San Francisco Police Department - Environmental Crimes Unit</td>
<td>Fiscal Year 1998-99</td>
<td>$5,000</td>
<td>+$10,000</td>
<td>$15,000</td>
<td>For additional instructional costs and other related activities for the Bayview Hunters Point Community Environmental Justice Community Education Project Originator: Bernice Brown</td>
</tr>
<tr>
<td>B 980827-B10d</td>
<td>Valerie Jordan</td>
<td>August 1, 1998 - January 31, 1999</td>
<td>$41,015</td>
<td>date change</td>
<td>N/A</td>
<td>For Additional services Originator: Judy Teng</td>
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<td>C 980827-B10e</td>
<td>Naomi Butler</td>
<td>August 1, 1998 - January 31, 1999</td>
<td>$37,505</td>
<td>date change</td>
<td>N/A</td>
<td>For Additional services Originator: Judy Teng</td>
</tr>
<tr>
<td>D 980430-B20</td>
<td>Renaissance Parents of Success</td>
<td>Fiscal Year 1998-99</td>
<td>$35,000</td>
<td>+$6,000</td>
<td>$41,000</td>
<td>For stipends to participants of the Environmental Justice Community Education Project Originator: Bernice Brown</td>
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</table>
RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Dr. Philip R. Day Jr.
Chancellor
Subject: Resolution No. 980917-B16
Authorization to contract with Adrian Marie Griffin at a rate of $50 per hour, to coordinate, train and provide other support services to faculty and staff using the “Invest Learning” computer labs, total not to exceed $24,500

President and Members:

The Office of Workforce Education at City College of San Francisco has received TANF and CalWORKs funding from the state of California to provide support services and instruction to Welfare recipients who enroll in programs at City College. In order to meet the special educational needs of these students, the college district has purchased and installed 30 computers at each of the following campuses: John Adams, Mission, Phelan, Southeast, Evans and Chinatown. The computers and the special Destinations software is designed to improve the job training and academic skills of students in CalWORKs programs.

Adrian Griffin conducted training for more than fifty CCSF faculty and staff to be able to work with students in the Labs. The Invest labs represent a major investment on the part of the college and the CalWORKs program. While the labs were established primarily to serve CalWORKs clients, many traditional and non-traditional CCSF students will benefit from the skill-building software.

Ms. Griffin’s responsibility will be to keep each campus dean informed of the status of the labs; the rate of staff and student participation; provide training for other staff to augment earlier training, work closely with instructors, technicians and administrators, produce reports, maintain records of the lab usage and effectiveness.

This contract will be fully funded by the CalWORKs Grant received by the Office of Workforce Education.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to contract with Adrian Marie Griffin at the rate of $50 per hour, to coordinate, train and provide other support services to faculty and staff using the “Invest Learning” computer labs, total not to exceed $24,500
THEREFORE BE IT BE RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Bernice B. Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $262,998.79 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Direct Payments</td>
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<tr>
<td>Purchase Orders</td>
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<td>Travel/Mileage</td>
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<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$262,998.79</strong></td>
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Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980917-C2  
Procurement of equipment, supplies,  
services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies,  
equipment, and services have been received. Investigation indicates that they  
are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below  
are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the  
procurement of the equipment, supplies, services, as detailed in  
Attachment “A”.

GRAND TOTAL: $6,808,040.10

Recommended for adoption:

Dr. Philip R. Day, Jr.  
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-C3
Acceptance of Gifts

President and Members:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding $250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding $1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District;

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Dottie S. Krzyzanowski
<table>
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<tr>
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<tr>
<td>1) Cash</td>
<td>The Creative Work Fund 1 Lombard Street, Suite 305 San Francisco, CA 94111</td>
<td>CCSF Labor Studies Program</td>
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<td>2) H-P Color Printer</td>
<td>Sierra Information Services 1489 Webster Street, Suite 1308 San Francisco, CA 94114</td>
<td>CCSF Research &amp; Planning</td>
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<td>3) Cash</td>
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<td>4) Cash</td>
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<td>CCSF Student Margie Samayoa</td>
<td>$500</td>
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<td>5) Cash</td>
<td>American Federation of Television and Radio Artists 235 Pine Street San Francisco, CA 94104</td>
<td>AFTRA Scholarship Fund</td>
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<td>DESCRIPTION</td>
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<td>6) Cash</td>
<td>Every Child Can Learn Foundation 225 Bush Street, Suite 350 San Francisco, CA 94104</td>
<td>CCSF Students Raquel Moreno, Lynette Jett, Michael Chon Fai Lei, Eduardo Martinez, Wesley Wong, Derek Han, Andre Miller, Xiaoyan Vicky Zhang, Thanh Le, and Manuel Davis</td>
<td>$ 9,900</td>
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<tr>
<td>7) Cash</td>
<td>Equity Foundation, Inc. P.O. Box 5696 Portland, OR 97228-5696</td>
<td>CCSF Student Gregory Twiss</td>
<td>$ 1,000</td>
</tr>
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</table>
Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980917-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.
### a) INSURANCE COMPANIES

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### b) CUSTODIAL ACCOUNTS

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<tr>
<th>Trust</th>
<th>ID. No.</th>
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**TERMINATION/CANCELLATIONS**

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Further it be resolved: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-Q1
Authorizing payment of $2,162.75 to Igor Obolenskiy pursuant to judgment for plaintiff in Obolenskiy v. San Francisco Community College District, Small Claims Case No. 773796.

President and Members:

Igor Obolenskiy’s automobile was involved in a traffic accident with a District vehicle on May 4, 1998, while the District vehicle was on District business. Mr. Obolenskiy filed a timely tort claim which was denied. Mr. Obolenskiy then filed suit in San Francisco Municipal Court, Small Claims Division for $2,206.75 and for court costs. The District also filed against Mr. Obolenskiy for damage to its vehicle in the amount of $210.76. Trial was held on August 17, 1998. Subsequent to trial, the Small Claims Court found for Mr. Obolenskiy in the total amount of $2162.75 and for the District in the amount of $240.76. Mr. Obolenskiy has arranged for his payment to the District. This resolution authorizes payment to Mr. Obolenskiy by the District.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby authorizes payment in the amount of $2,162.75 to Igor Obolenskiy pursuant to the judgment of the Small Claims Court (Case No. 773796).

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Ronald Lee
Subject: Resolution No. 980917-S1
Adoption of recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD.

President and Members:

Whereas on March 30, 1995, the Board of Trustees passed Resolution No. 950330-S2 directing the administration to establish a plan and time-line for the development and implementation of a Minority Business Enterprise/Women's Business Enterprise (MBE/WBE) Program for the District.

WHEREAS, on May 25, 1995 the Board of Trustees passed Resolution No. 950525-S5 adopting a 14-27 month time-line for development and implementation of a MBE/WBE program.

WHEREAS, on February 22, 1996 the Board of trustees passed Resolution No. 960222-B4 engaging the firm of Mason Tillman Associates, Ltd. to complete a disparity study on behalf of the District and to make recommendation for the creation of an MBE/WBE Program.

WHEREAS, at the September 18, 1997 meeting of the Board of Trustees the Study of Minority and Woman-Owned Business utilization and Availability (Disparity Study) was presented.

WHEREAS, the Disparity Study did report statistical evidence of discrimination against MBE/WBEs, the District took further steps to determine if its race neutral activities during the period between July 96 through December 97 improved MBE/WBE participation by authorizing Mason Tillman Associates, Ltd. to update the original study.

WHEREAS, the updated Disparity Study continues to report statistical evidence of discrimination against MBE/WBE’s, the District is now able to develop a program to address the barriers experienced by MBE/WBEs.
THEREFORE BE IT RESOLVED: That The Board of Trustees authorizes the development of a program to address the barriers experienced by MBE/WBEs and that the program developed should include race conscious remedies where the study reports discrimination against MBEs and WBEs in the form of statistically significant underutilization. The program should also include race and gender neutral measures where evidence indicates that such measures will remove barriers to businesses seeking to contract with the District.

FURTHER BE IT RESOLVED: That the program should be submitted for approval at the December 1998 regular meeting of the Board of Trustees.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence Wong
James H. Mayo II
Rodel Rodis
TABLED FROM AUGUST 27, 1998 BOARD MEETING

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-S2
Expressing Gratitude To And Commending
Peter Goldstein For His Efforts In Obtaining
Properties Which Will Serve The Educational
Needs Of The Mission & Chinatown/North Beach
Communities

Members of the Board:

WHEREAS, the voters of the City and County of San Francisco passed
Proposition A in 1997 which enabled the San Francisco Community College District to
acquire real property for the purpose of constructing new college facilities to serve the
educational needs of its students; and

WHEREAS, Peter Goldstein, as the San Francisco Community College
District's Chief Operating Officer, has worked tirelessly to identify suitable sites in the
Mission and Chinatown/North Beach communities; and

WHEREAS, Peter Goldstein's dedication and commitment enabled the
District to acquire such sites in spite of uncertainty in funding from the City and County
and in spite of actual and threatened litigation;

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees of the
San Francisco Community College District expresses its gratitude and
commends Peter Goldstein for his efforts in obtaining the properties which
will serve the educational needs of the Mission and Chinatown/North Beach
Communities.

Recommended for adoption:

Rodel Rodis
Lawrence Wong
Andrea Shorter
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-S3
Adopting a Successor Collective Bargaining Agreement
between the San Francisco Community College District and
the American Federation of Teachers, Local 2121, for the
period July 1, 1997, through June 30, 2000

President and Members:

WHEREAS: The Collective Bargaining Agreement between the San Francisco Community College District (District) and the American Federation of Teachers Local 2121 (AFT 2121) expired on June 30, 1997;

WHEREAS: On December 19, 1996, the District provided public notice of a joint proposal by the District and the AFT 2121 for a successor collective bargaining agreement;

WHEREAS: On January 23, 1997, the District adopted the joint proposal after receiving public comment;

WHEREAS: On May 29, 1998, the representatives of the Board of Trustees and the AFT 2121 reached tentative agreement on the contract provisions of a Successor Collective Bargaining Agreement (Agreement) on behalf of the AFT 2121 and the District for the period of July 1, 1997, through June 30, 2000;

WHEREAS: On September 16 and 17, 1998, the AFT 2121 ratified the Agreement;

WHEREAS: The Board of Trustees, pursuant to Government Code Section 3547.5, has disclosed at a public meeting the major provisions of the Agreement, including costs to be incurred under the Agreement for the time period covered by the Agreement;

THEREFORE, BE IT RESOLVED: That The Board of Trustees of the District approves, ratifies and adopts the tentative Agreement reached between the District and the AFT 2121 on May 29, 1998, subject to the development of final contract language, a copy of which is on file with the Secretary of the Board of Trustees and by this reference is made a part of this resolution as though fully set forth herein, and that the term of said Agreement be from July 1, 1997, through June 30, 2000;
FURTHER BE IT RESOLVED: That The Chancellor, Chief Operating Officer, and/or their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence C. Klein
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution 980917-S4
Board of Trustees authorization for City College to participate in the San Francisco Consortium on Higher Education’s current effort to make housing in The Presidio available for faculty and students

President and Members:

The members of the San Francisco Consortium on Higher Education (The Consortium) are Golden Gate University, San Francisco State University, the University of San Francisco, and City College of San Francisco. In March 1998, the Board of Trustees adopted Resolution No. 980326-S2 authorizing the College’s participation in the Consortium’s effort to make housing units on Treasure Island and Yerba Buena Island available for faculty, staff, and students. Since that time the Consortium’s efforts have shifted to The Presidio, and the focus has been on housing for faculty and students. The Presidio Trust has selected the John Stewart Company as the property manager for this project. The selected property manager will be responsible for refurbishing and maintaining these housing units.

City College will not assume any financial or legal liabilities related to this housing. The City will contract with the property management firm not the consortium. The members of the Consortium, including the College will only perform the outreach needed to generate qualified referrals for the property manager. The Consortium anticipates hiring a housing coordinator who will be paid from the collected rents. The Chancellor has designated the Chief Operating Officer as the administrator who will represent the College during the initial stages of this project. The expected rental rates for these housing units range from $1,000 per month for two bedrooms to $2,400 for four bedrooms.

THEREFORE BE IT RESOLVED: That the Board of Trustees authorizes City College’s participation in the San Francisco Consortium on Higher Education’s efforts to make housing in The Presidio available for faculty and students.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter Goldstein
Honorable Board of Trustees of the 
San Francisco Community College District

Subject: Resolution No. 980917-S5
Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the Service Employees International Union, Local 790, for the period September 17, 1998, through June 30, 2000, unless otherwise specified therein

President and Members:

WHEREAS: The Collective Bargaining Agreement between the San Francisco Community College District (District) and the Service Employees International Union (formerly United Public Employees), Local 790 (SEIU 790) expired on June 30, 1997;

WHEREAS: The Board of Trustees on March 27, 1997, by Resolution No. 970327-S6 presented the Initial Proposals of the SEIU 790 and the District for a successor collective bargaining agreement, and established the April 24, 1997, meeting for public response to the Initial Proposals;

WHEREAS: The Board of Trustees on April 24, 1997, by Resolution No. 970424-S2 adopted its Initial Proposal for a successor collective bargaining agreement with SEIU 790, after receiving public comment;

WHEREAS: On September 2, 1998, the representatives of the Board of Trustees and the SEIU 790 reached tentative agreement on the provisions of a Successor Collective Bargaining Agreement (Agreement) on behalf of the SEIU 790 and the District for the period September 17, 1998, through June 30, 2000, unless otherwise specified therein;

WHEREAS: On September 16 and 17, 1998, the SEIU 790 membership ratified the Agreement;

WHEREAS: The Board of Trustees, pursuant to Government Code Section 3547.5, has disclosed at a public meeting the major provisions of the Agreement, including costs to be incurred under the Agreement for the time period covered by the Agreement;

THEREFORE BE IT RESOLVED: That The Board of Trustees of the District approves, ratifies and adopts the Agreement reached between the District and the SEIU 790, subject to the development of final contract language, a copy of which is on file with the Secretary of the Board of Trustees and by this reference is made a part of the resolution as though fully set forth herein, and that the term of said Agreement be from
September 17, 1998, through June 30, 2000, unless otherwise specified therein;

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence C Klein
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-S6
Designating Del M. Anderson, Chancellor Emerita

Members of the Board of Trustees:

WHEREAS, Del M. Anderson recently retired as Chancellor from the San Francisco Community College District; and

WHEREAS, Del M. Anderson, during her tenure as Chancellor at the San Francisco Community College District, and on her own time, led a successful bond campaign for $140 million for capital improvements for both the San Francisco Community College District and the San Francisco Unified School District; and

WHEREAS, Del M. Anderson, as the result of the bond campaign, supervised the District's acquisition of properties in the Mission and Chinatown/North Beach communities for the purpose of constructing new college facilities to serve the educational needs of its students; and

WHEREAS, Del M. Anderson developed and strengthened collaborative efforts in welfare reform and partnerships with business and industry; and

WHEREAS, Del M. Anderson increased high school recruitment from the San Francisco Unified School District to City College, strengthened the visibility of the College in the community, established new fund-raising efforts, and directed the development of a Minority Business Enterprise and Women’s Business Enterprise Disparity Study which will lead to greater access by such businesses to District purchasing opportunities; and

WHEREAS, Del M. Anderson, during her tenure as Chancellor, served on the board of trustees of such organizations as the San Francisco Chamber of Commerce, the Fine Arts Museums of San Francisco, the World Affairs Council of Northern California, the San Francisco Consortium on Higher Education and the American Association of Community Colleges, and additionally served as a member of the University of California Regents’ Outreach Task Force; and

WHEREAS, Del M. Anderson has served with great distinction during her tenure as Chancellor as evidenced by the foregoing recital of part of her accomplishments.
THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby designates Del M. Anderson as Chancellor Emerita in recognition of her accomplishments and in gratitude for her distinguished service to the San Francisco Community College District.

Recommended for adoption:

President Rodel Rodis
Trustee Robert Burton
Trustee Robert Varni
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-S7
Authorizing the Chancellor, Chief Operating Officer and/or their designees to sign on behalf of the SFCCD, as a concurring party, a Programmatic Agreement involving the U.S. Department of Housing & Urban Development, the City and County of San Francisco, the California State Historic Preservation Officer, and the Advisory Council On Historic Preservation, in connection with the acquisition of the Colombo Building at 1 Columbus, San Francisco.

President and Members:

Upon the transfer of title of the Colombo Building at 1 Columbus from Pan Magna Group to the SFCCD, certain responsibilities, obligations and duties have also been transferred to the SFCCD. These responsibilities, obligations and duties are spelled out in a Programmatic Agreement (PA) originated by the U.S. Department of Housing and Urban Development.

The effect of this Programmatic Agreement will provide for City and County oversight as a Certified Local Government (CLG) over archeological activities and preservation documentation related to the newly acquired property at 1 Columbus. The SFCCD is already committed to such efforts as contained in its Environmental Impact Report (EIR).

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby authorizes the Chancellor, Chief Operating Officer, and/or their designees to sign on behalf of the San Francisco Community College District, as a concurring party, a Participation Agreement involving the U.S. Department of Housing and Urban Development, the City and County of San Francisco, the California State Historic Preservation Officer, and the Advisory Council On Historic Preservation, in connection with the acquisition of the Colombo Building at 1 Columbus, San Francisco.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Ronald Lee
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-W1
Amending Resolution No. 970731-W1 to include the changes in conditions and language in Addendum #3 to the lease between Pius Lee, Grace Lee and Sharon Feng as Landlord and San Francisco Community College District

President and Members:

By Board Resolution No. 970424-W1, the Board of Trustees approved a resolution authorizing a ten year rental agreement with the owners of 888 Clay St., San Francisco, CA 94103, Mr. and Mrs. Pius Lee and Sharon Feng, for the exclusive use of two floors of approximately 2,500 sq.ft. each. This space was to be used for classes offered by the Chinatown/North Beach Campus, starting August 1, 1997, for 10 years at a total cost of $715,000.

During discussions with the landlord, the landlord clarified the address of the property as 880 Clay St. not 888 Clay St.

At this time, the landlord has offered and the administration recommends that the District rent the 3rd and 4th floor exclusively for the entire year, excluding the 3rd floor on Saturdays, for which the Landlord will credit back $3,000 for FY 98-99. A CPI will be added for each subsequent credit in future years of the lease.

The Board originally approved the cost for renting the St. Mary’s Center on an exclusive basis with the right to sublet and keep the sublet revenue for the college was to have been $715,000 over ten years with the following breakdown by year(s): 1) $60,000; 2) $65,000; 3-5) $70,000; 6-9) $75,000; 10) $80,000. Subsequent to that, The agreement the landlord sought and the District agreed to in FY 97-98 called for a beginning base rent of $52,000 which included $200 per month for 10 months to cover any and all building maintenance and repairs, and was to be adjusted each subsequent year by the CPI for San Francisco. Additionally, City College paid the landlord 4/7 of the monthly cost of utilities and 4/7 of the cost of custodial services for the rented space.

This resolution would authorize the District to revert back to the original rental schedule for exclusive use of the 3rd and 4th floors, except for the credit back for the Landlord’s use of the 3rd floor on Saturdays.

The following resolution is recommended for adoption:
WHEREAS: The Board of Trustees approved Resolution No. 970424-W1 on April 24, 1997 and amended this resolution through Resolution No. 970731-W1, and

WHEREAS: The landlord and District desire to make further modifications to the lease,

THEREFORE BE IT RESOLVED: That approval be hereby granted to amend Resolution No. 970731-W1 to include the changes in conditions and language as attached in Addendum #3 to the lease between Pius Lee, Grace Lee and Sharon Feng as Landlord and San Francisco Community College District

Recommended for adoption:

Philip R. Day, Jr.
Chancellor

Originator: Stephen J. Herman
Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
Administration Offices
Gough Campus
33 Gough Street
Thursday, October 29, 1998
Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes
   Regular meeting - August 31, 1998

IV. Special Presentation
   a) Mason Tillman & Associates: Updated study of
   Minority & Women-Owned Business utilization &
   availability. - Eleanor Mason Ramsey, President

V. Report from Academic Senate

VI. Report from Associated Students Council

VII. Report from Classified Senate

VIII. Board of Trustees’ Reports

IX. Introductions of New Staff Members

X. Chancellor’s Report

XI. Adoption of Resolutions Agenda

* It is recommended that all resolution agenda items identified with letter “C in the right hand column are eligible for consideration as Consent agenda items.
XII. Monthly Financial Report

XIII. Action on Resolutions Agenda Items

Finance  (Pages 1-46)

Capital Outlay
B1 - Authorization to award contract to Bay Pacific Pipelines *c Inc., the lowest responsible bidder for the Project: Cloud Hall UST Removal and Replacement, located at the Phelan Campus, for a cost not to exceed $141,000; This contract will be completed on or before June 30, 1999

B2 - Authorization for Contract Modification #3 with Admond *c Construction Inc., a certified Minority Business Enterprise (MBE) Firm, to cover the cost of Change Order #3, for cost of $52,144.38, for the Project: Replacement Facilities, located at the Phelan Campus, for a total contract cost of $459,064.96

B3 - Authorization for Contract Modification #2, for Change *c Order #3, for a cost of $25,816.59 with A.R. Construction CO., a certified MBE firm, for the project: Remodel Cloud Hall for Allied Health, this contract will be completed on or before December 31, 1999

B4 - Authorization to award contract to Adolph Schmidt General *c Contractors Inc., the lowest responsible bidder for the remodeling project: Library LRC, Artwork Display Cases & Atrium Piano Protective Enclosure, located at the Phelan Campus, for a cost $65,808. This contract will be completed on or before July 31, 1999.

Grants
B5 - Authorization to conduct an excursion to Mexico, Summer *c 1999 (June 26, 1999 - July 20, 1999), in connection with a credit program, and authorization to contract with Kristensen International Travel & Tours, Ltd. (KITT, Ltd.) for travel and logistical program arrangements, with costs to be borne by the students for the excursion, City College of San Francisco

B6 - Authorization to (1) submit an application for a *c Community Development Block Grant, and (2) appropriate all funds upon approval by the Mayor's Office of Community Development of the City and County of San Francisco to construct a Landscaped Open and Public Space area on the John Adams Campus (along Ashbury and Hayes streets) for the

* c - It is recommended that all resolution agenda items identified with letter "c in the right hand column are eligible for consideration as Consent agenda items.
benefit of low and moderate income students for the period of February 1, 1999 to January 31, 2000 in the amount not to exceed $30,000

B7 - Authorization to enter special service contracts with 1) Joan Ortega to serve as Project Liaison, $15,000; and 2) Carlos Castellanos as Job Recruiter, $4,500 for the Hiring Hall Project for the period October 1, 1998 to June 30, 1999 total not to exceed $19,500

B8 - Authorization to (1) accept $5000.00 from Sanwa Bank and (2) appropriate these funds to the Multimedia Laboratory at the Mission Campus

B9 - Authorization for Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of $3,000 from the Miriam and Peter Haas Fund for purchasing program materials & equipment for the Family Resource Center.

B10 - Authorization for the Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of $6,839 from the Philanthropic Ventures Foundation for conducting credit classes in Early Childhood Education. These classes will be given during the 1998 Fall semester in connection with the San Francisco Professional Development Project

B11 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent/Independent Living Training program, for fiscal year 1998-99, in the amount not to exceed $13,100

B12 - Approval of the Child Development Training Consortium Contract # 99-32660 with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit courses needed for licensing child care personnel. Each student shall receive $25.00 per course unit for the fiscal year 98-99, total funding is not to exceed $27,500.

B13 - Authorization to (l) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office under Foster Care Education Program, for fiscal year 1998-99, granted to City College of San Francisco, in the amount not to exceed $14,146

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"c - It is recommended that all resolution agenda items identified with letter "c in the right hand column are eligible for consideration as Consent agenda items."
B14 - Authorization to Amend the following Resolutions as indicated in the table

B15 - Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating Educational Access Television, Cable Channel 52 funded by television access funds from the City of San Francisco, a total of $54,723

B16 - Authorization to 1) contract with and 2) appropriate funds receivable from the Private Industry Council of San Francisco for the San Francisco Assessment Center (SFAC) to provide vocational assessment services at Career Link for the period July 01, 1998 through June 30, 1999, in the amount of $80,000

B17 - Authorization to receive $5,902 from Chabot-Las Positas Community College District for participation, October 1, 1998 through July 31, 1999, in the implementation of the California Early Childhood Mentor Program

B18 - Authorization for the Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of $35,000 from the San Francisco Foundation-Community Initiative Fund for developing and offering courses specifically tailored for family child care providers for the period October 1, 1998 through March 31, 2000

B19 - Authorization to conduct an excursion to Italy, for Summer 1999 in connection to an instructional program, and authorization to contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, May 29, 1999 - June 25, 1999

B20 - Appropriating the City College Adolescent Pregnancy Prevention Program (C-CAPP) grant of $270,000 from Office of Population Affairs, Beginning September 16, 1998 through September 15, 1999 to City College of San Francisco, Evans Campus for contractual services, purchase of materials, supplies, equipment, telephone services, etc.

B21 - Authorization to enter into an Agreement with 1) Robert Baillie, total not to exceed $86,200; 2) Christina Serrano, total not to exceed $38,510,3) Antoinette Ortiz, total not to exceed $19,500, 4) Alia Rovai total

* - It is recommended that all resolution agenda items identified with letter "c in the right hand column are eligible for consideration as Consent agenda items.
not to exceed $10,200, 5) Elizabeth Saunders, total not to exceed $10,200, 6) Amallia Smith, total not to exceed $10,200 to provide pregnancy prevention educational and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the U.S. Dept. Of Health and Human Services Office of Population Affairs, beginning September 16, 1998 through September 15, 1999, total not to exceed $174,810

B22 - Authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the Chancellor’s Office, California Community Colleges, Educational Services and Economic Development Division for the S.F. Bay Area Regional Health Occupation Resource Center for the period of July 1, 1998 to June 30, 1999 in the amount not to exceed $165,353

B23 - Authorization to subcontract with San Francisco State University (SFSU) to provide tutoring services through the ESL department for elderly immigrants seeking citizenship for the period October 15, 1998 until September 30, 1999, in the amount not to exceed $8,435.56

B24 - Authorization to (1) submit an application for funds and 2) appropriate all funds receivable upon approval by the U.S. Department of Labor to provide funding to support the expansion of workforce and workplace development and training for the period October 1, 1998 through September 30, 1999, total not to exceed $200,000

B25 - Authorization to contract with San Francisco Unified School District to work in the development and implementation of the Tech Prep Consortium for the period July 1, 1998 through June 30, 1999. Total not to exceed $5,000

B26 - Authorization to amend contract with Angus Hamer Networking for special services to City College of San Francisco for the design of the college’s wide area network (WAN) and for WAN technical support for the period from July 1, 1998 through December 31, 1998 for an additional $31,500 for a total cost of the current contract not to exceed $189,500

Equipment, Supplies & Services (Pages 47-55)

C1 - Procurement of equipment, supplies, services, etc., less

* - It is recommended that all resolution agenda items identified with letter * in the right hand column are eligible for consideration as Consent agenda items.
than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts ∗c

Human Resources (Pages 56-79)

F1 - Resignation from an Academic Administrative position ∗c

G1-7 - Academic Employees, Credit Program, District Funded ∗c

H1-2 - Academic Employees, Credit Program, Categorically Funded ∗c

L1 - Amending employment contract for the purpose of (a) ∗c purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

N1 - Academic Employees Community Services Classes ∗c

Policy and Procedures (Pages 80-102)

P1 - Amending San Francisco Community College District Policy Manual Section 2.07- City College Governance System by suspending part of Policy Manual Section 1.05D

P2 - Amending the San Francisco Community College District Policy Manual Section 1.05 - Meetings, By Suspending Part Of Policy Manual Section 1.05 D; Amending The Order Of Business For Regular Meetings

Special (Pages 103-117)

S1 - 1. Rescinding Resolution No. 980917-S1
   2. The Board hereby adopts Adopting the findings of the study on Minority and Woman-owned Business Utilization and Availability dated July 98 as stated in paragraph’s 5, 6, 7, 8, 9, 10, 12, 13, 14, and 15, 16, and 17 of this resolution, and

"c - It is recommended that all resolution agenda items identified with letter "c in the right hand column are eligible for consideration as Consent agenda items."
3. Adopting specific recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD.

S2 - Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the Service Employees International Union, Local 790, for the period October 29, 1998, through June 30, 2000, unless otherwise specified therein.

S3 - Adopting Amended Wage Rates for Unrepresented Classified Management, Supervisory, or Confidential Employees for Fiscal Year 1998-1999.

S4 - Amending Board of Trustees Resolution No. 961121-S3 to include the Classification of Special Assistant VII (1366) - Coordinator of Interpreter Services and Establishing Wage and Benefit Levels for the Classification.


Buildings and Grounds (Pages 118-124)

W1 - Authorization to (1) enter into a contract with Pacific Bell for Coin Operated Pay Telephone Services campus-wide for the period November 1, 1998 through December 31, 2001 with the possibility of two (2) one year extensions upon mutual agreement between contractor and District and (2) transfer signing bonus to City College of San Francisco foundation, unrestricted, to promote and support educational programs.

W2 - Authorization 1) to spend up to $12,500 from the indirect cost allocation associated with the NSF Bio-Link Grant in order to reimburse the University of California, San Francisco (UCSF) for renovations needed to house the Bio-Link Grant administrative offices at UCSF, 1855 Folsom Street and 2) to enter into a $1.00 per year three year lease agreement with UCSF for approximately 750 square feet of space on the 6th floor of 1855 Folsom Street for a period of three years once the renovations are complete with an option of two (2) single year extensions upon mutual agreement.

W3 - Authorization to exercise option to renew rental agreement for the use of space by the City College of San Francisco Campuses for fiscal year 1998-99.

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* c - It is recommended that all resolution agenda items identified with letter "c in the right hand column are eligible for consideration as Consent agenda items.
XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: November 19, 1998
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B1
Authorization to award contract to Bay Pacific Piplines Inc., the lowest responsible bidder for the Project: Cloud Hall UST Removal and Replacement, located at the Phelan Campus, for a cost not to exceed $141,000; this contract will be completed on or before June 30, 1999

President and Members:

The District received several qualified bid proposals, including Minority Business Enterprise firms and the District wishes to contract with Bay Pacific Pipeline Inc., the lowest responsible bidder, for the project: Cloud Hall UST Removal. This Project consists of replacing existing single steel wall underground fuel tank with a new double-wall fiberglass storage tank, installing new spill catch basin at filling connector, monitoring system, and new double-wall supply pipe.

This project is 100% funded by State Hazardous Substance Removal Program.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to Bay Pacific Piplines Inc., the lowest responsible bidder for the Project: Cloud Hall UST Removal & Replacement, located at the Phelan Campus, for a cost of $141,000; This contract will be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B2

Authorization for Contract Modification #3 with Admond Construction Inc., a certified Minority Business Enterprise (MBE) Firm, to cover the cost of Change Order #3, for cost of $52,144.38, for the Project: Replacement Facilities, located at the Phelan Campus, for a total contract cost of $459,064.96

President and Members:

Resolution 980326-B10 authorized the District to contract with Admond Construction Inc., a certified MBE firm, for construction services, for $436,300, for the project: Site Preparation and Utilities for Replacement Facilities, located at the Phelan Campus. Contract Modification #1 (Resolution 980625-B12) to cover cost of Change Order #1 for a credit amount of $34,932, and Contract Modification #2 (Resolution 980827-B8) to cover the cost of Change Order #2, for a cost of $8,152.58, decreased the total project contract amount to $409,520.58. This Change Order is composed of numerous items of work that were approved early in the project as Force Account work that was necessary to keep the project on schedule and final cost negotiations were only recently completed.

Contract Modification #3 for Change Order #3, in the amount of not to exceed, $52,144.38 is necessary for additional work and includes modifications to electrical system and unforeseen site conditions.

This Contract Modification will be charged to the Project Appropriation Fund Nos. 420180-8050-6202-7100-S (50%) and 421400-8050-6202-7100-S (50%). This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #3 with Admond Construction Inc., a certified Minority Business Enterprise (MBE) Firm, to cover the cost of Change Order #3, for cost of $52,144.38 for the Project: Replacement Facilities, located at the Phelan Campus, for a total contract cost of $459,064.96, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Subject: Resolution No. 981029-B3
Authorization for Contract Modification #2, for Change Order #3, for a cost of $25,816.59 with A.R. Construction CO., a certified MBE firm, for the project: Remodel Cloud Hall for Allied Health, this contract will be completed on or before December 31, 1999

President and Members:

Resolution 980430-B28 authorized the District to contract with A.R. Construction Co., a certified MBE firm, the lowest responsible bidder for the project: Remodel Cloud Hall for Allied Health, for at the contract price of $4,706,000. Contract Modification #1 (Resolution No. 980917-B8) for Change Orders #1 and #2 is $21,542.43, and this increased the total contract amount to $4,727,542.43.

The Contract Modification #2 is for Change Order #3 is $25,816.59, and this will increase the total contract amount to $4,753,359.02.

Change order #03

(3.1) Demolition at portions of mezzanine perimeter to accommodate structural connections as required (unforeseen site condition) $ 6,767.55
(3.2) Expenses relating to dismissal/reschedule/redeployment of work crews, debris removal, material restock charges as a result of strike action by Local 790 (seven days delay) $13,346.77
(3.3) Remove additional hidden layer of ceiling tile glued to structure $ 1,777.53
(3.4) Demolition of furred plaster walls and ceilings (unforeseen site condition) $ 3,924.74

Total $25,816.59

This project will be paid for by a combination of funds. This project is funded by State Capital Outlay Funds for Construction. The portion of this project related to hazardous materials removal is funded by State Hazardous Substance Removal Program. The telecommunication systems will be funded with proceeds generated by the sale of General Obligation Bonds, as the state refused the District’s request to fund this item.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #2, for Change Orders #3, for a cost of $25,816.59 with A.R. Construction Co., a certified MBE firm, for the project: Remodel Cloud Hall for Allied Health. This contract will be completed on or before December 31, 1999, and
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 981029-B4  
Authorization to award contract to Adolph Schmidt General Contractors Inc., the lowest responsible bidder for the remodeling project: Library LRC, Artwork Display Cases & Atrium Piano Protective Enclosure, located at the Phelan Campus, for a cost $65,808. This contract will be completed on or before July 31, 1999.

President and Members:  
The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with Adolph Schmidt General Contractors Inc., the lowest responsible bidder, for the remodeling project: Library LRC, Artwork Display Cases & Atrium Piano Protective Enclosure. This Project consists of constructing a new display cases for exhibits, protective enclosure for the piano, and required electrical wiring and lighting.

- Piano Storage Project: $20,482
- Display Case Project: $45,326
- Total: $65,808

This project is funded by the Columbia Foundation for use in developing an art atrium in the Louise and Claude Rosenberg Library and Learning Resource Center (Resolution 950223-B8).

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract to Adolph Schmidt General Contractors Inc., the lowest responsible bidder for the remodeling project: Library LRC, Artwork Display Cases & Atrium Piano Protective Enclosure, located at the Phelan Campus, for a cost $65,808. This contract will be completed on or before July 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.  
Chancellor

Originator: Peter A. Goldstein  
Charles E. Jackson
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 981029-B5  
Authorization to conduct an excursion to Mexico, Summer 1999 (June 26, 1999 - July 20, 1999), in connection with a credit program, and authorization to contract with Kristensen International Travel & Tours, Ltd. (KITT, Ltd.) for travel and logistical program arrangements, with costs to be borne by the students for the excursion, City College of San Francisco

President and Members:

City College of San Francisco proposes an intensive language study program to Mexico from June 26 - July 20, 1999. Three units of credit for Spanish 4, 10A, 10B, 10C and 10D shall be assigned to this excursion, and the costs will be borne by the participants.

On January 13, 1994, a Request For Proposal, City College of San Francisco International Education Program, "Summer In Mexico, 1995" was mailed to 6 agencies which provide travel services. One proposal was received from Kristensen International Travel & Tours, Ltd. (KITT, Ltd.). On September 11, 1995, another Request For Proposal "Summer In Mexico, 1996" was mailed to 11 agencies which provide travel services. Two proposals were received, one from Kristensen International Travel & Tours, Ltd. (KITT, Ltd.), and one from Consortium for International Education (CIE). The proposals were as follows:

<table>
<thead>
<tr>
<th></th>
<th>KITT, Ltd.</th>
<th>CIE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(15/20 Students)</td>
<td>(15 Students)</td>
</tr>
<tr>
<td>Transportation round-trip: SFO/Oaxaca/SFO</td>
<td>$ 690</td>
<td>$ 700</td>
</tr>
<tr>
<td>Land package including, activity fees, hotels, meals as specified, the services of City College faculty, and classroom rental.</td>
<td>$ 955/911</td>
<td>$ 909</td>
</tr>
<tr>
<td>Insurance and Student ID</td>
<td>$ 18</td>
<td>$ 100</td>
</tr>
<tr>
<td><strong>TOTAL COST:</strong></td>
<td><strong>$ 1,663/1,619</strong></td>
<td><strong>$1,709</strong></td>
</tr>
</tbody>
</table>

KITT, Ltd. is now requesting to renew their contract for Summer 1999. Their proposed costs are:

<table>
<thead>
<tr>
<th># Of Students</th>
<th>Total Cost Per Student*</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>$1,852</td>
</tr>
<tr>
<td>20</td>
<td>$1,777</td>
</tr>
</tbody>
</table>

*Includes air/land packages, insurance and student ID.

KITT holds commercial general liability protection in the amount of US $2 million and errors and omissions insurance in the amount of US $1 million. CCSF will be named as an additional insured during this program.

Based upon the criteria of our requirements and their prices, policies and past performance, we are now requesting to renew the contract with the firm of Kristensen International Travel & Tours, Ltd., to provide the necessary travel and logistical support arrangements for a "Summer In Mexico, 1999" program.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is hereby authorized to conduct an excursion to Mexico, Summer 1999 (June 26, 1999 - July 20, 1999), in connection with a credit program, and authorized to contract with Kristensen International Travel & Tours, Ltd. for travel and logistical program arrangements, with costs to be borne by the students for the excursion, and

FURTHER BE IT RESOLVED: That the San Francisco Community College District contract with Kristensen International Travel & Tours to obtain travel and educational program arrangements with costs to be paid by students for an excursion to Mexico, Summer 1999, and that the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originators: Joanne Low
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.981029-B6
Authorization to (1) submit an application for a Community Development Block Grant, and (2) appropriate all funds upon approval by the Mayor’s Office of Community Development of the City and County of San Francisco to construct a Landscaped Open and Public Space area on the John Adams Campus (along Ashbury and Hayes streets) for the benefit of students for the period of February 1, 1999 to January 31, 2000, in the amount not to exceed $30,000

President and Members:

This resolution requests an authorization to submit a grant application to the Mayor’s Office of Community Development of the City and County of San Francisco to fund a Public Space and Landscape Improvement project for the John Adams Campus.

The proposed project involves construction of a low-maintenance and accessible landscaped area along the Hayes and Ashbury street sides of the John Adams Campus. The project includes the planting of flora in an attractive landscaped area, the building of a functional and accessible seating areas, and the improvement of the open patio area and walkways—all of which will provide students with usable open space that will add to improving the conditions of the school and the surrounding neighborhood.

The project will allow John Adams’ students to study, eat lunch, and relax between classes in a unique open space environment. Construction of an outdoor seating area with appropriate flora would benefit the surrounding community as well as CCSF students. The project has been endorsed by the Panhandle Residents Organization and the North of Panhandle Neighborhood Association.

The following Resolution is recommended for adoption:

THEREFORE BE IT RESOLVED: That the Board authorizes the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to submit an application for a Community Development Block Grant to the Mayor’s Office of Community Development of the City and County of San Francisco for the development and construction of a landscaped open space area at the John Adams Campus to serve students.
The Grant will cover the period of February 1, 1999 through January 31, 2000 and is in an amount not to exceed $30,000, and

FURTHER BE IT RESOLVED: That the San Francisco Community College District acknowledges that if it is selected for funding, the District will agree to (a) assure the continual use of the improvements to primarily low/moderate income students and residents; (b) comply with relevant provisions set forth in the City/District Grant Agreement and all relevant Federal and local requirements; and (c) assure that adequate maintenance funds are available for the upkeep and repair of all improvements funded by the grant, and

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the San Francisco Community College District, and to submit any and all required reports in the administration of the said project.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Linda Squires Grohe
Subject: Resolution No. 981029-B7
Authorization to enter special service contracts with 1) Joan Ortega to serve as Project Liaison, $15,000; and 2) Carlos Castellanos as Job Recruiter, $4,500 for the Hiring Hall Project for the period October 1, 1998 to June 30, 1999 total not to exceed $19,500

President and Members:

During July 1998, The Board of Trustees approved Board Resolution (980729-B13) appropriating funds to create a hiring hall partnership project including SFCCCD, the SF Multi-Employer Group (MEG) and Local 2 to create short-term, flexible, performance-based, on-site training courses in the hotels. To execute this program City College needs to draw upon the expertise of specialists from within the hospitality industry. Therefore, the Hiring Hall Project would like to hire consultants to serve as Project Liaison and Job Recruiter in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the hotel/hospitality industry. The name, scope of work, period of service, rate of compensation, maximum amount of each contract and funding source are as follows:

1. Joan Ortega. As Project Liaison, Ms. Ortega will schedule all grant related training activities between CCSF, Local 2 and SF MEG. She will assist the Project Coordinator in assessment and curriculum development, and oversee and assess the project's evaluation measurements. Ms Ortega will work with the Task Force Coordinator to create new job opportunities; she will also sit on the Hiring Hall partnership and Hospitality Task Force. To work a total of 577 hours for the period October 1, 1998 through June 30, 1999. Compensated at rate of $26 per hour; total not to exceed $15,000. Funding: 123326-7176-5190-0500-N

2. Carlos Castellanos. As Job Recruiter, Mr. Castellanos will work with the Hiring Hall staff to develop and enhance job recruitment, especially for workers on the classified lists. He will make recommendations regarding changes to the job placement system, with particular attention to placements for employees already on the lists. He reports to the Hiring Hall Project Director. To work a total of 173 hours for the period October 1, 1998 through June 30, 1999. Compensated at rate of $26 per hour; total not to exceed $4,500. Funding: 123326-7176-5190-0500-N

Funding for these contracts are from the Hiring Hall grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

The following resolution is recommended for adoption:
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RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter into special service contracts with 1) Joan Ortega to serve as Project Liaison, $15,000; and 2) Carlos Castellanos as Job Recruiter, $4,500 for the Hiring Hall Project for the period October 1, 1998 to June 30, 1999, total not to exceed $19,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Phyllis G. McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B8
Authorization to (1) accept $5000 from Sanwa Bank
and (2) appropriate these funds to the Multimedia
Laboratory at the Mission Campus

Presidents and Members:

By Resolution No. 970327-B11 the Board of Trustees authorized the
submittal of an application for a grant and the appropriation of all funds. Through
that grant, a Multimedia Lab was created at the Mission Campus.

During Hispanic Heritage month, Antonio Ruíz was honored as a leader in
the Latino Community. To commemorate the occasion, on behalf of Antonio
Ruíz of A. Ruíz Construction Company, SANWA Bank presented a check in the
amount of $5000 to support the Multimedia Laboratory at the Mission Campus of
City College of San Francisco.

These funds will be used to augment the equipment needed for the
Multimedia Lab.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their
designees, are hereby authorized to (1) accept a check for the amount of
$5000 from Sanwa Bank and (2) appropriate these funds to the Multimedia
Lab at the Mission Campus, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating
Officer and/or their designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr., Chancellor

Originator: Dr. Carlota del Portillo
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B9
Authorization for the Child Development/Family Studies
Department of City College of San Francisco to receive funds in the
amount of $3,000 from the Miriam and Peter Haas Fund for
purchasing program materials and equipment for the Family
Resource Center

President and Members:

The Miriam & Peter Haas Fund has informed the Child Development and Family
Studies Department that it is eligible to receive $3,000 for purchasing program materials
and equipment for the Family Resource Center.

**Income**
Miriam & Peter Haas Fund $3,000

**Expenditures**
Equipment for infants 650
Equipment for toddlers 650
Equipment for preschoolers 650
Equipment for school age children 650
Miscellaneous equipment 400

Total: $3,000

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the Child Development/Family Studies
Department of City College of San Francisco to receive funds in the amount of
$3,000 from the Miriam & Peter Haas Fund for purchasing program materials
and equipment for the Family Resource Center, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer
and/or their designees are hereby authorized to execute any and all documents
on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr., Chancellor

Originator: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B10
Authorization for the Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of $6,839 from the Philanthropic Ventures Foundation for conducting credit classes in Early Childhood Education. These classes will be given during the 1998 Fall semester in connection with the San Francisco Professional Development Project.

President and Members:
This resolution requests authorization for the Child Development/Family Studies Department of City College of San Francisco to receive funds from the Philanthropic Ventures Foundation in order to provide Child Development credit classes in the 1998 Fall Semester in connection with the San Francisco Professional Development Project.

Income
Philanthropic Ventures Foundation Fund $6,839

Expenditures
Instructional salary $6,839

Total: $6,839

No District matching funds are required.

The following resolution is recommended for adoption:
RESOLVED: That the Board authorizes the Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of $6,839 from the Philanthropic Ventures Foundation for conducting credit classes in Early Childhood Education. These classes will be offered during the 1998 Fall semester in connection with the San Francisco Professional Development project, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 981029-B11
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent/Independent Living Training program, for fiscal year 1998-99, in the amount not to exceed $13,100

President and Members:

The California Community Colleges Foster Parent Training Program has received funding to provide training to foster parents, group home staff, social workers and youth in foster care between the ages of 16 and 19 through an interagency agreement with the State Department of Social Services and the California Community Colleges Foundation. The purpose of this Independent Living Skills training money is to better prepare adolescents for emancipation, to provide specific training for foster parents and group home staff, and to the extent possible, include social worker training as part of the team approach to supporting youth on their caseload who are in the process of working toward emancipation. City College of San Francisco seeks approval to submit an application for such funds, and appropriate funds receivable to conduct a Foster Parent/Independent Living Training Program for the period July 1, 1998 through June 30, 1999.

City College of San Francisco is requesting $13,100 for this purpose. The total project costs and the sources of funding are as follows:

Income:
Chancellor's Office
California Community Colleges $13,100

Expenditure
Academic salaries $4,030
Classified salaries 3,171
Fringe benefits 940
Supplies & materials 1,000
Consultants 3,304
Administrative cost 655
Total: $13,100

No District matching funds are required.
The following resolution is recommended for adopting:

RESOLVED: That the Board authorizes the District to submit an application for funds and appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent/Independent Living Training Program, for fiscal year 1998-99, in the amount not to exceed $13,100, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 981029-B12
Approval of the Child Development Training Consortium Contract # 99-32660 with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit needed for licensing child care personnel; each student shall receive $25 per course unit for the fiscal year 98-99, total funding is not to exceed $27,500

President and Members:

For the last five years the Child Development/Family Studies Department has entered into an agreement to provide professional development services for child care staff. This program is funded by the California Department of Education, Child Development Division with Federal Development Block Grant Funds, and is made available through the Child Development Training Consortium, Yosemite Community College District. Personnel employed in child care settings who are enrolled in credit child development classes are eligible for tuition refund upon successful completion of the course. Depending on the number of applicants, these students may be reimbursed for one or more classes.

Income
Yosemite Community College District $27,500

Expenditures
Tuition reimbursement 27,500
Total: $27,500

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board approves the Child Development Training Consortium Contract # 99-32660 with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit needed for licensing child care personnel; each student shall receive $25 per course unit for fiscal year 98-99, total funding is not to exceed $27,500, and
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler
Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 981029-B13
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office under Foster Care Education Program, for fiscal year 1998-99, granted to City College of San Francisco, in the amount not to exceed $14,146

President and Members:

Pursuant to 1984 legislation, the California Community Colleges Chancellor's Office received an appropriation of $1 million to be used for a statewide Foster Care Education Program in community colleges. The state funded program is designed to provide in-service training for individuals involved in the California Foster Care system. Approximately sixty-two colleges are providing training in fifty-one of the fifty-eight counties in the state. City College of San Francisco seeks approval to submit an application for such funds for the period July 1, 1998 through June 30, 1999.

The funds will be used to offer a Foster Parent Education Program using a variety of class formats and techniques. Participants receive a verification of training hours for each class attended. Central to the program will be a local advisory group that will continue to assist in the development of the program consistent with the needs of foster parents in San Francisco.

City College of San Francisco is requesting $14,146 for this purpose. The total project costs and the sources of funding are as follows:

<table>
<thead>
<tr>
<th>Income</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor's Office</td>
<td>Academic salaries</td>
</tr>
<tr>
<td>California Community Colleges</td>
<td>$14,146</td>
</tr>
<tr>
<td></td>
<td>Classified salaries</td>
</tr>
<tr>
<td></td>
<td>Fringe benefits</td>
</tr>
<tr>
<td></td>
<td>Supplies/materials</td>
</tr>
<tr>
<td></td>
<td>Other operating expenses</td>
</tr>
<tr>
<td></td>
<td>Administrative cost</td>
</tr>
<tr>
<td></td>
<td>Total:</td>
</tr>
</tbody>
</table>

10/29/98 - B13 page 1
No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorize the District to submit an application for funds and appropriate all funds receivable upon approval by the California Community Colleges Chancellor’s Office, under the Foster Parent Education Program, for the fiscal year 1998-99, granted to City College of San Francisco, in the amount not to exceed $14,146, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B14
Authorization to Amend the following Resolutions as indicated in the table

President and Members:

<table>
<thead>
<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS; ORIGINATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 970327-B11</td>
<td>Mayor's Office of Community Development/ Mission Armory Foundation</td>
<td>Fiscal Year 1997-1998</td>
<td>Date Change</td>
<td>N/A</td>
<td>To extend contract ending date May 31,1999. Originator: Susan Korey</td>
<td></td>
</tr>
<tr>
<td>B 980129-B4</td>
<td>Ralph Anderson &amp; Associates</td>
<td>January through September 1998</td>
<td>$10,000</td>
<td>+$8,441</td>
<td>$18,441</td>
<td>For additional special services and advice regarding the conduct of surveys of comparable school employers. Originator: Peter Goldstein</td>
</tr>
<tr>
<td>C 980326-B13</td>
<td>California Postsecondary Education Commission Eisenhower State Grant</td>
<td>March 27, 1998-June 30,1998</td>
<td>$11,000</td>
<td>+$4,000 and increase time period until March 31,1999</td>
<td>$15,000</td>
<td>Additional writing responsibilities Originator: Robert Manlove</td>
</tr>
<tr>
<td>D 980827-B27</td>
<td>Campus Compact</td>
<td>July 1, 1998-June 30,1999</td>
<td>$4,000</td>
<td>Beginning date from July 1, 1998 to September 1, 1998</td>
<td>$4,000</td>
<td>Originator: Robert Gabriner</td>
</tr>
<tr>
<td>E 980326-B19</td>
<td>Caroline Keawiec</td>
<td>February 15, 1998- December 31, 1998</td>
<td>$10,000</td>
<td>+$3,000</td>
<td>$13,000</td>
<td>For additional special services and advice for SBDC Originator: Steven Glick</td>
</tr>
<tr>
<td>F 980426-B18</td>
<td>Fred J. Hornbacher</td>
<td>February 15,1998- December 31, 1998</td>
<td>$10,000</td>
<td>+$3,000</td>
<td>$13,000</td>
<td>For additional special services and advice for SBDC Originator: Steven Glick</td>
</tr>
</tbody>
</table>
RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B15
Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating Educational Access Television, Cable Channel 52 funded by television access funds from the City of San Francisco, a total of $54,723

President and Members:

The City and County of San Francisco gives a portion of the TCI Cablevision franchise fee to support operations of Educational Access Television, Cable Channel 52, currently operated by City College of San Francisco. These funds are given by the City and County of San Francisco to the Educational Access Television, Cable Channel 52 account of the Foundation of City College of San Francisco. The funds are restricted to pay only for operating expenses of Educational Access Television, Cable Channel 52.

The Foundation of City College of San Francisco will donate a total of $54,723 to City College to pay operating expenses for Educational Access Television, Cable Channel 52.

The following resolution is recommended for adoption:

WHEREAS: The educational access channel offers students important distance-education opportunities, as well as a range of valuable educational services to the College and the San Francisco Community, and

WHEREAS: The City and County of San Francisco has given $54,723 to the Foundation of City College of San Francisco for the purpose of operating Educational Access Television Cable Channel 52 to assist students and provide educational programming for the City of San Francisco, and

THEREFORE BE IT RESOLVED: That authorization be given to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the Educational Access Television, Cable Channel 52 funded by television access funds from the City of San Francisco, $54,723, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the San Francisco Community College
District and to submit any and all reports required by the Foundation of City College of San Francisco in the administration of said program.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Suzanne Korey
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B16
Authorization to 1) contract with and 2) appropriate funds receivable from the Private Industry Council of San Francisco for the San Francisco Assessment Center (SFAC) to provide vocational assessment services at Career Link for the period July 1, 1998 through June 30, 1999, in the amount of $80,000

President and Members:

The San Francisco Assessment Center (SFAC) was established in 1992 through a subcontract with the Private Industry Council of San Francisco (PIC). The funding comes from the Department of Labor under the Job Training Partnership Act (JTPA). The original three year contract was for career and vocational assessment services for JTPA-eligible and other low income individuals. PIC has continued to contract for these services on an annual basis.

The Private Industry Council wishes to contract with City College of San Francisco for another year of assessment services through the San Francisco Assessment Center. In November 1995 the SFAC co-located with the Private Industry Council, the Employment Development Department and the Department of Human Services to form Career Link, a One-Stop Career Center. Career Link provides multi-agency career, education, training and employment resources to job seekers and career changes.

Income from Local Source

Private Industry Council $80,000

Expenditure

Salaries and Benefits $63,237
Supplies 10,363
Indirect Costs (for CCSF) 6,400
Total $80,000

No District matching funds are required.

10/29/98 - B16 page 1
The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to 1) contract with and 2) appropriate funds from the Private Industry Council of San Francisco for the San Francisco Assessment Center (SFAC) to provide career and vocational assessment at Career Link for the period July 1, 1998 through June 30, 1999, in the amount of $80,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Phyllis McGuire
Honorable Board of Trustees of the  
San Francisco Community College District  

Subject: Resolution No. 981029-B17  
Authorization to receive $5,902 from Chabot-Las Positas Community College District for participation, October 1, 1998 through July 31, 1999, in the implementation of the California Early Childhood Mentor Program  

President and Members:  
This resolution requests authorization to receive funds from Chabot-Las Positas Community College District to implement the California Early Childhood Mentor Program. The California Early Childhood Mentor Program is a joint program of 63 community colleges that recruits and selects experienced child care teachers and directors to be mentors to student teachers and novice directors. City College of San Francisco, through the Child Development and Family Studies Department, will identify Early Childhood students seeking practical supervised experience and will oversee their training with experienced mentor teachers from the local childcare community.  

Income  
Chabot-Las Positas Community College District $5,902  

Expenditures  
Instructor’s Salary $4,752  
Curricular Materials $1,000  
Printing Cost for Materials $ 150  
Total: $5,902  

No District matching funds are required.  

The following resolution is recommended for adoption:  
RESOLVED: That the Board authorizes the District to receive $5,902 from Chabot-Las Positas Community College District for participation, October 1, 1998 through July 31, 1999, in the implementation of the California Early Childhood Mentor Program, and  

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.  

Recommended for adoption:  
Dr. Philip R. Day, Jr. Chancellor  

Originator: Sandra Handler  

10/29/98 - B17 page 1
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B18
Authorization for the Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of $35,000 from the San Francisco Foundation-Community Initiative Fund for developing and offering courses specifically tailored for family child care providers for the period October 1, 1998 through March 31, 2000

President and Members:

This resolution requests authorization for the Child Development and Family Studies Department to receive $35,000 from the San Francisco Foundation-Community Initiative Fund for the purpose of developing and offering early childhood courses specifically tailored for family child care providers for an 18 month period beginning October 1, 1998 through March 31, 2000. Some courses are to be offered bi-lingually (Spanish or Cantonese) and at least 1 course will be conducted in a public housing project.

Income
San Francisco Foundation-Community Initiative Fund $35,000

Expenditures
Academic salaries $17,842
Classified salaries 2,046
Employee benefits 1,560
Materials and supplies 4,834
Reproduction and printing 2,050
Other operating expenses 6,668
Total: $35,000

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of $35,000 from the San Francisco Foundation-Community Initiative Fund for developing and offering courses specifically tailored for family child care providers for the period October 1, 1998 through March 31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler
Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 981029-B19  
Authorization to conduct an excursion to Italy, for Summer 1999 in connection to an instructional program, and authorization to contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, May 29, 1999 - June 25, 1999

President and Members:

On July 8, 1991, a Request for Proposals, City College of San Francisco International Education Program, "Italy" was mailed to 9 agencies which provide travel services. The closing date for receipt of proposals was Monday, July 29, 1991. One proposal was received, a bid by Opportunities In Learning (O.I.L.). O.I.L. was awarded a contract based upon the criteria of our requirements and their price, policies, and past performance. In 1991, European Studies Abroad and their subcontractor O.I.L. changed their name to Accent International Consortium for Academic programs.

O.I.L./ACCENT has very successfully provided us with services for sixteen (16) consecutive semesters since Spring 1991. In fact, O.I.L./ACCENT has consistently received excellent evaluations from City College students.

City College proposed and offered a 1997 and 1998 summer program in Florence, in addition to its Fall and Spring programs. Since Accent had been evaluated extremely positively over the semesters, had consistently received excellent evaluations by the students, and had continually met the criteria of our requirements in price, policies, and past performance, a contract with the firm of Accent was recommended to provide the necessary travel and educational program arrangements for the Summer 1997 and 1998 Semester in Florence programs.

City College is now proposing to offer a Summer 1999 program in Italy. Students who participate in this program will enroll in Biology 30 (3.0 credits) and Art History 102 (3.0 credits). Accent's proposed cost for this program, which includes instruction, activities, ground transportation and lodging in student apartments is as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Total Cost Per Student (Land Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 1999</td>
<td>$2,550.00 (airfare not included)</td>
</tr>
</tbody>
</table>

10/29/98 - B19 page 1
Accent has insurance coverage of $1,000,000 dollars for liability and $1,000,000 for errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College is listed as an additional insured on the policy.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District approves authorization to conduct an excursion to Italy, Summer 1999 in connection with an instructional program, and to contract with Accent International Consortium for Academic Programs Abroad, Ltd, (“Accent”) to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, May 29, 1999 - June 25, 1999; and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originators: Joanne Low
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B20
Appropriating the City College Adolescent Pregnancy Prevention Program (C-CAPP) grant of $270,000 from Office of Population Affairs, Beginning September 16, 1998 through September 15, 1999 to City College of San Francisco, Evans Campus for contractual services, purchase of materials, supplies, equipment, telephone services, etc.

President and Members:

The U.S. Department of Health and Human Services, Office of Population Affairs has awarded a continuation grant to City College of San Francisco, Evans Campus in the amount of $270,000 for contractual services, purchase of materials, supplies, equipment, for the second year of operation of the C-CAPP a teen pregnancy prevention program, to recruit and train CCSF students to provide educational pregnancy prevention presentations, risk assessment and referral services to students attending SFUSD middle and high schools. This program will recruit and train CCSF students as peer health educators who became parents when they were teenagers.

The total grant of $270,000 requires an in-kind match from the San Francisco Community College District in the form of access to conference rooms, as well as classroom space and computer labs on an as needed basis. These accommodations will be made available at the Evans Campus. No additional matching funds are required to carry out the grant. The following are partners in the project: San Francisco Unified School District, Youth Guidance Center, San Francisco Department of Human Services, San Francisco State University, and the Oregon Advanced Technology Consortium.

Income from U.S. Dept. Of Healt & Human Services
Office of Population Affairs $ 270,000

Expenditures

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Consultant Management/Coordinator</td>
<td>86,200</td>
</tr>
<tr>
<td>Health Education Consultant</td>
<td>38,510</td>
</tr>
<tr>
<td>Current Student Peer Hlth. Educators</td>
<td>50,100</td>
</tr>
<tr>
<td>Additional Student Peer High Educators</td>
<td>42,253</td>
</tr>
<tr>
<td>Spot 52 Productions, Video Production</td>
<td>9,000</td>
</tr>
<tr>
<td>CAMI Consulting, Evaluation Services</td>
<td>8,000</td>
</tr>
<tr>
<td>Indirect Cost to City College of San Francisco</td>
<td>20,000</td>
</tr>
<tr>
<td>Equipment, Materials, Postage and Supplies</td>
<td>15,937</td>
</tr>
</tbody>
</table>
Total $270,000

In-Kind Match Expenditures
Access to conference rooms, classrooms, computer labs at the Evans Campus $30,050
*No dollar match is required for this grant

The following resolution is recommended for adoption:
RESOLVED: That Authorization be and is hereby given to appropriate the City College Adolescent Pregnancy Prevention Program (C-CAPP) grant of $270,000 from U.S. Dept. Of Health and Human Services Office of Population Affairs to City College of San Francisco, Evans Campus for contractual services, purchase of materials, supplies, equipment, telephone services, etc., and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any an all documents on behalf of the District to effectuate this resolution. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B21
Authorization to enter into an Agreement with 1) Robert Baillie, total not to exceed $86,200; 2) Christina Serrano, total not to exceed $38,510, 3) Antoinette Ortiz, total not to exceed $19,500, 4) Alia Rovai total not to exceed $10,200, 5) Elizabeth Saunders, total not to exceed $10,200, 6) Amallia Smith, total not to exceed $10,200 to provide pregnancy prevention educational and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the U.S. Dept. Of Health and Human Services Office of Population Affairs, beginning September 16, 1998 through September 15, 1999, total not to exceed $174,810

President and Members:

On July 29, 1998 the San Francisco Community College District adopted Resolution No. 980729-B9 to (1) submit a continuation application (2) Upon approval of Resolution 981029-B20 appropriate all funds upon approval of the U.S. Department of Health and Human Services, Office of Population Affairs to continue the C-CAPP through the CCSF Business Department for the period September 16, 1998 to September 15, 1999, in the amount not to exceed $270,000.

The City College Adolescent Pregnancy Prevention Program provided comprehensive pregnancy prevention presentations to 1,600 SFUSD middle and high school students in 12 SFUSD middle and high schools during the program year October 1, 1997 to September 15, 1998.

1. Robert Baillie. The current project director has developed, implemented, coordinated, supervised and administered the C-CAPP for the first program year. For the second program, Mr. Baillie will design and implement a 2 pregnancy prevention presentations for the parents of SFUSD middle and high school who participate in the C-CAPP. Mr. Baillie will also provide pregnancy prevention advice and referral services for at-risk SFUSD students. Not to exceed $86,200.

2. Christina Serrano. The current health education supervisor will continue to recruit, train and supervise CCSF students as peer health educators providing pregnancy prevention health education services for SFUSD middle and high school students. Not to exceed $38,510.
3. Antoinette Ortiz. Trained during the last program year as an additional health education supervisor. Will provide pregnancy prevention presentations, risk assessment and referral services to SFUSD middle and high school students. Not to exceed $19,500.

4. Alia Rovai. A current peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed $10,200.

5. Elizabeth Saunders. A current CCSF student and peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed $10,200.

6. Amallia Smith. A current peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed $10,200.

THEREFORE BE IT RESOLVED: That the Board authorizes the District to enter into an Agreement with 1) Robert Baillie, total not to exceed $86,200; 2) Christina Serrano, total not to exceed $38,510, 3) Antoinette Ortiz, total not to exceed $19,500, 4) Alia Rovai $10,200, 5) Elizabeth Saunders, total not to exceed $10,200, 6) Amallia Smith, total not to exceed $10,200 to provide pregnancy prevention educational and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the U.S. Dept. Of Health and Human Services Office of Population Affairs, beginning September 16, 1998 total not to exceed $174,810, and

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Office, and/or their designee, are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

Recommend for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Bernice Brown
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980529-B22 981029-B22
Authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the Chancellor’s Office, California Community Colleges, Educational Services and Economic Development Division for the San Francisco Bay Area Regional Health Occupation Resource Center for the period of July 1, 1998 to June 30, 1999 in the amount not to exceed $165,353

President and Members:

This resolution requests an authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the Chancellor’s Office, California Community Colleges, Educational Services and Economic Development Division for the San Francisco Bay Area Regional Health Occupation Resource Center (RHORC) 980528-B19. The RHORC with headquarters at City College of San Francisco, will focus on improving workforce training of technical and first-level health professionals, and will develop a forum for a working collaboration between health care employers, state and local government agencies, and education providers from all segments. Furthermore, the Center will carry out technical assistance for employees regional community colleges and will develop an electronic/hard copy information depository.

City College of San Francisco is the fiscal agent.

Income:

Chancellor’s Office California Community Colleges $165,353

Expenditures:
Salaries and Benefits $108,330
Equipment 4,000
Travel 10,000
Speaker’s Fee 4,000
Conference Facility Fees 5,000
Supplies and Services 8,500
4% Indirect 6,360
Supplies and Services 15,163
Consultant 8,500
Honorarium 4,000
Total to SFSU        $165,353

The following resolution is recommended for adoption:

   RESOLVED: That the Board hereby authorizes the District to subcontract with San Francisco State University (SFSU) for activities related to a grant from the Chancellor's Office, California Community Colleges, Educational Services and Economic Development Division for the San Francisco Bay Area Regional Health Occupation Resource Center for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed $165,353, and

      FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Robert Gabriner
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization for Special Services
(Resolution No. 981119 – B23)

BACKGROUND INFORMATION:

The Board of Trustees approved Board Resolution (980729-B13) appropriating funds to create a hiring hall partnership project including SFCCD, the SF Multi-Employer Group (MEG) and Local 2 to create short-term, flexible, performance-based, on-site training courses in the hotels. To execute this program City College needs to draw upon the expertise of a computer system technician. Therefore, the Hiring Hall Project would like to contract with New Union Work Systems to provide the required technical support. Consultants are to be compensated at rates not to exceed the prevailing standards within the industry. The name, scope of work, period of service, rate of compensation, maximum amount of each contract and funding source are as follows:

New Union Work Systems. To provide the technical support to oversee computer hardware and software systems design and implementation at the hiring hall; train all hiring hall staff in the use and maintenance of these systems; and develop for the students, instructors and coordinators of the Hiring Hall Project new processes for the use of technology. To work a total of 448 hours for the period November 1, 1998 through June 30, 1999. Compensated at rate of $40 per hour; total not to exceed $17,920. Funding: 123326-7176-5190-0500-N

Funding for these contracts are from the Hiring Hall grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

11/19/98 - B23 page 1
RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter into a special service contract with New Union Work Systems to provide computer systems technician services for the Hiring Hall Project for the period November 1, 1998 to June 30, 1999. Total not to exceed $17,920.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator

11/19/98 - B23 page 2
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B24
Authorization (1) to submit an application for funds and (2) to appropriate all funds receivable upon approval by the U.S. Department of Labor to provide funding to support the expansion of workforce and workplace development and training for the period October 1, 1998 through September 30, 1999, total not to exceed $200,000

President and Members:

The District's proposal is for funds which will support the expansion of workforce and workplace development and training and will contribute to the extensive research and development of a skills standard matrix in quality control for the apparel manufacturing industry.

The Dean of the School of Applied Science & Technology will oversee implementation of these funds. Day-to-day management will be the responsibility of Garment 2000.

Income From DOL:

| U.S. Department of Labor | $200,000 |

Expenditures:

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$113,481</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>20,063</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>20,032</td>
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<tr>
<td>Supplies</td>
<td>1,424</td>
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<tr>
<td>Other Operating Expenses</td>
<td>26,185</td>
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<tr>
<td>Equipment</td>
<td>4,000</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>14,815</td>
</tr>
<tr>
<td>Total</td>
<td>$200,000</td>
</tr>
</tbody>
</table>

No unrestricted general funds of the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized 1) to submit an application for funds and 2) to appropriate all funds receivable upon approval by the U.S. Department of Labor to provide funding to support the expansion of workforce and
workplace development and training for the period October 1, 1998 through September 30, 1999, total not to exceed $200,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Phyllis McGuire
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B25
Authorization to contract with San Francisco Unified School District to work in the development and implementation of the Tech Prep Consortium for the period July 1, 1998 through June 30, 1999, total not to exceed $5,000

President and Members:

The Board of Trustees approved Board Resolution No. 980430-B14 appropriating funds from Chancellor's Office California Community Colleges for a grant to continue the development of the Tech Prep Consortium. As a participant in the Consortium and Subrecipient of the grant, San Francisco Unified will provide teachers, counselors and administrators to work on Tech Prep activities, including curriculum development, direct services to students, staff development, conferences and supplies and materials required for such activities.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to contract with San Francisco Unified School District to work in the development and implementation of the Tech Prep Consortium for the period July 1, 1998 through June 30, 1999, total not to exceed $5,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Phyllis G. McGuire
ADDITION 10/23/98

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No 981029-B26
Authorization to amend contract with Angus Hamer Networking for special services to City College of San Francisco for the design of the college’s wide area network (WAN) and for WAN technical support for the period from July 1, 1998 through December 31, 1998 for an additional $31,500 for a total cost of the current contract not to exceed $189,500

President and Members:

By Resolution No. 980625-B9A, the Board of Trustees authorized a contract extension with Angus Hamer Networking into the current fiscal year for operational technical support of the College’s Wide Area Network (WAN) for a cost not to exceed $101,000. By resolution 980827-B1, the Board of Trustees authorized a contract amendment to add several categorically funded projects for an additional $58,000.

In addition to providing consultation on operational technical support issues related to the College’s WAN, Angus-Hamer Networking’s expertise is needed to implement several additional network maintenance and upgrade projects that need to be completed this year --- the reconfiguration of the computer room in Batmale Hall, necessitated by the installation of the fiber backbone in the building, the network reconfiguration necessitated by the addition of a second T-1 line to provide more bandwidth for Internet connectivity, and reconfiguration of the Rosenberg Library’s network.

The cost for this contract amendment will be charged to the general funds in the Information Technology Service budget.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to amend the contract with Angus Hamer Networking for special services to City College of San Francisco for the design and implementation of the college’s wide area network (WAN) and for WAN technical support for the period from July 1, 1998 through December 31, 1998 for an additional $31,500 for a total cost of the current contract not to exceed $189,500, and
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Mamie How
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-C1
    Procurement of Equipment, Supplies, Services, Etc., Less than $3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $345,971.54 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payments</td>
<td>$113,681.06</td>
</tr>
<tr>
<td>Purchase Orders</td>
<td>$196,853.64</td>
</tr>
<tr>
<td>Travel/Mileage</td>
<td>$35,436.84</td>
</tr>
<tr>
<td><strong>GRAND TOTAL:</strong></td>
<td><strong>$345,971.54</strong></td>
</tr>
</tbody>
</table>

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: James Kendrix
Subject: Resolution No. 980917-C2
Procurement of equipment, supplies, services, etc., more than $3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $1,014,944.64

Recommended for adoption:

Dr. Philip R. Day, Jr., Chancellor

Originator: James Kendrix
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-C3
Acceptance of Gifts

President and Members:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding $250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding $1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District;

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Recommended for Adoption:

Philip R. Day, Jr.
Chancellor

Originator: Dottie S. Krzyzanoski
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>DONOR</th>
<th>BENEFICIARY</th>
<th>MARKET VALUE DECLARED BY DONOR</th>
</tr>
</thead>
</table>
| 1) Cash     | Every Child Can Learn Foundation  
225 Bush Street, Suite 350  
San Francisco, CA 94104 | Scholarship CCSF Student Gloria Gonzalez | $1,000 |
250 S. Wacker Dr. Suite 1400  
Chicago, IL 60606$ | Scholarship CCSF Student Joulia Rezvoukhina | $2,500 |
| 3) Cash     | Barbara E. M. Cannon  
2101 Shoreline Dr., Apt. 458  
Alameda, CA 94501 | Scholarship CCSF Student Ayanna Summers | $500 |
P.O. Box 168  
Iowa City, IA 52243 | Scholarship CCSF Student Patrocinio Beltran | $2,000 |
| 5) Cash     | Coast Guard Mutual Assistance  
P.O. Box 168  
Iowa City, CA 52243 | Scholarship CCSF Student Sabra Kirkli | $1,000 |
### ATTACHMENT A
**RESOLUTION: 981029 — C3**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>DONOR</th>
<th>BENEFICIARY</th>
<th>MARKET VALUE DECLARED BY DONOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>6) Cash</td>
<td>SFPOA Comm. Service Sch. Fund 510 7th Street San Francisco, CA 94103</td>
<td>(Scholarship) S.F. Police Officers Assoc.</td>
<td>$ 750</td>
</tr>
<tr>
<td>7) Cash</td>
<td>S.F. Neighborhood Church 3090 Muirfield Dr. San Bruno, CA 94066</td>
<td>Scholarship CCSF Student Donald L. Doboiko</td>
<td>$ 500</td>
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<td>8) Cash</td>
<td>Nat. Rest. Ass.Ed. Fdn. 250 S. Wacker Dr. Suite 1400 Chicago, IL 60606</td>
<td>Scholarship CCSF Student Meida Wang</td>
<td>$ 2,500</td>
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<td>9) Cash</td>
<td>Every Child Can Learn Fdn. 225 Bush Street, Suite 350 San Francisco, CA 94104</td>
<td>Scholarship CCSF Student Tomika Larue</td>
<td>$ 2,000</td>
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<td>10) Cash</td>
<td>Air Force Aid Society P.O. Box 168 Iowa City, IA 52243</td>
<td>Scholarship CCSF Student Patrocinio Beltran</td>
<td>$ 1,500</td>
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<td>11) Cash</td>
<td>The Bernard Osher FDN 220 San Bruno Ave. San Francisco, CA 94103</td>
<td>(Scholarship) Bernard Osher Fdn Grant</td>
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<td>MARKET VALUE DECLARED BY DONOR</td>
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<td>12) Cash</td>
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<td>Scholarship CCSF Student Anthony W. Kenyon</td>
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<td>13) Cash</td>
<td>Aux. of Mills Hospital 100 S. San Mateo San Mateo, CA 94401</td>
<td>Scholarship CCSF Student Margie S. Samoyoa</td>
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Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 981029-L1

Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, (a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code, and
### a) INSURANCE COMPANIES

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### b) CUSTODIAL ACCOUNTS

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### c) TERMINATION/CANCELLATIONS

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FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: James Kendrix
REQUIRES FIVE AFFIRMATIVE VOTES

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-P1
Amending San Francisco Community College District
Policy Manual Section 2.07 - City College Governance
System by suspending part of Policy Manual Section
1.05D

President and Members:

San Francisco Community College District Policy Manual Section 105.D reads in part as follows: “Adoption of Policies.” “Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any given meeting, providing notice of said intended action has been given at a previous meeting. Any policy or by-law which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District.”

The CCSF Strategic Plan calls for the establishment of an integrated budgeting and planning system; and the Strategic Plan also calls for the modification of the college’s shared governance budget and planning system. Consequently, the SFCCD Policy Manual Section 2.07 needs to be amended as noted in the attachment entitled CCSF Shared Governance Budget and Planning System.

The following resolution is recommended for adoption:

WHEREAS: San Francisco Community College District Policy Section 1.05 D provides that any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, provided notice of said intended action has been given at a previous meeting; but

WHEREAS: This section 1.05 D also provides that any policy of by-law which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District; and

WHEREAS: The process requiring prior notice to amend the policy is not required by law; and
WHEREAS: The Chancellor seeks to amend PM 2.07 in as an expedient manner as possible in order to ensure that the College has an effective Budgeting and Planning System.

WHEREAS: The usual two readings to change the policy manual to effectuate this change will unnecessarily delay the amending of this policy; and

WHEREAS: The Board finds that the temporary suspension of that part of Policy Manual Section 1.05 D requiring prior notice to amend the policy manual is in the best interest of the District.

THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby temporarily suspends that part of the Policy Manual Section 1.05 D which would require that prior notice be given at a previous meeting in order to amend the policy manual. (Requires Five Votes)

AND FURTHER BE IT RESOLVED: That the San Francisco Community College District Policy Manual Section 2.07 be amended to read as enumerated in the attachment entitled CCSF Shared Governance Budget and Planning System. (Additions or substitutions are indicated by Bold italics and deletions are indicated by strikeout.)

Recommended for adoption:

Philip R. Day, Jr.
Chancellor
C. Budget and Planning Governance System

1. The Budget and Planning Committee shall be advisory to the Chancellor on all recommendations for the allocation of funds. The Chancellor or his/her designee shall chair the BPC.

1. The purpose of the Planning and Budgeting Council is to serve as a standing committee within the CCSF Shared Governance System with the specific charge to provide guidance in the overall planning system for CCSF, participate in the development of plans (including the strategic plan and annual plans), review and recommend the annual budget (including unit plans and budgets), and participate in the semi-annual assessment of accomplishments and outcomes. The council makes planning and budget recommendations directly to the Chancellor, who makes decisions on final plans and budget to be recommended to the Board of Trustees for adoption. The council also may make recommendations on the overall policies and procedures for the development of plans and budgets at CCSF.

2. The Master Plan Committee shall develop recommendations on institutional priorities and long-range master planning. The Committee shall report directly to the chancellor and the BPC. The committee shall consist of faculty appointed by the Academic Senate; classified appointed by SEIU 790; students appointed by Associated Students; and administrators appointed by the Chancellor.

2. Committees may be established by the Council. Members of committees shall be appointed by the Academic Senate, Associated Students, SEIU 790 and the Chancellor. They may or may not be members of the standing Council. Descriptions of the committees, their function and their membership appear in the Appendix to the CCSF Shared Governance Policy.

3. The Chancellor will serve as chairperson of the Planning and Budgeting Council. In the absence of the Chancellor, a deputy chairperson may be named by the Chancellor to serve in this capacity.
3. The Facilities Review Committee makes recommendations on both long-range and short-range facilities plans for all college campuses based upon the college’s priorities. The Chancellor shall reserve the right to act upon short-range facilities issues when exigent circumstances exist; the Chancellor shall notify the presidents of the Academic Senate, SEIU 790, and Associated Students as soon as possible. The Chancellor shall also reserve the right to set deadlines for a committee advisory recommendation. The Committee shall report recommendations to the Chancellor; the Master Plan Committee; and the Budget and Planning Committee.
REQUIRES FIVE AFFIRMATIVE VOTES

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029 - P2
Amending the San Francisco Community
College District Policy Manual Section 1.05 -
Meetings, By Suspending Part Of Policy
Manual Section 1.05 D; Amending The Order
Of Business For Regular Meetings

President and Members:

San Francisco Community College District Policy Manual Section
1.05 D reads as follows: “Adoption of Policies. Any policy may be adopted by
the Board, be amended or repealed by an affirmative vote of four members at
any meeting, providing notice of said intended action has been given at a
previous meeting. Any policy or by-law which is regulatory as to the Board but is
not otherwise required by law may be suspended temporarily by a vote of at least
five (5) members if such suspension is in the best interest of the District.”

The Chancellor has reviewed the order of business of Board
meetings and is recommending changes that will greatly facilitate the conduct of
Board meetings.

The following resolution is recommended for adoption:

WHEREAS: San Francisco Community College District Policy
Section 1.05 D provides that any policy may be adopted by the Board, be
amended or repealed by an affirmative vote of four members at any meeting,
provided notice of said intended action has been given at a previous meeting; but

WHEREAS: This section 1.05 D also provides that any policy or
by-law which is regulatory as to the Board but is not otherwise required by law
may be suspended temporarily by a vote of at least five (5) members if such
suspension is in the best interest of the District; and

WHEREAS: The process requiring prior notice to amend the policy
is not required by law; and
WHEREAS: The Chancellor seeks to amend PM 1.05 in as an expedient manner as possible because it will allow the District to conduct its Board meeting in a more efficient manner; and

WHEREAS: The usual two readings to change the policy manual to effectuate this change will unnecessarily delay the amending of this policy; and

WHEREAS: The Board finds that the temporary suspension of that part of Policy Manual Section 1.05 D requiring prior notice to amend the policy manual is in the best interest of the District.

THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby temporarily suspends that part of Policy Manual Section 1.05 D which would require that prior notice be given at a previous meeting in order to amend the policy manual. (Requires Five Votes)

AND FURTHER BE IT RESOLVED: That the San Francisco Community College District Policy Manual Section 1.05 - Meetings be amended to read as follows to be effective for all Regular Board Meetings following the October 29, 1998 Regular Meeting: (NOTE: Additions or substitutions are indicated by bold and italic and deletions are indicated by strikeout.)

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Ronald Lee
MEETINGS

A. Order of business for Regular Meetings may be as follows:

I. Roll Call
II. Pledge of Allegiance
III. Approval of Minutes (if available)
IV. Special Presentations (if scheduled)
V. Report from the Academic Senate
VI. Report from the Associated Students’ Council
VII. Report from the Classified Senate
VIII. Board of Trustees’ Report
IX. Introduction of New Staff Members (if appropriate)
X. Chancellor and Staff Reports
XI. Adoption of Resolution Agenda
XII. Action on Resolutions Agenda Items
XIII. Requests to Speak
XIV. Adjournment

IV. Adoption of Resolutions Agenda
V. Approval of Consent Agenda Items as Listed:
VI. Special Presentations (if scheduled)
VII. Monthly Financial Report
VIII. Action On Other Resolutions Agenda Items
IX. Report from Constituent Groups
   - Academic Senate
   - Associated Students
   - Classified Senate
X. Board of Trustees’ Report
XI. Chancellor and Staff Reports
XII. Requests to Speak
XIII. Adjournment

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting. In the conduct of its business, the procedure of the Board will be governed by the policies set forth in this manual, or if not covered thereby then by the Robert’s Rules of Order, Revised, however, no procedural rules or rulings shall operate to invalidate otherwise lawful actions of the Board.

Preparation for Meetings. At least seventy-two (72) hours before a regular meeting, an agenda shall be posted containing a brief general description of each item of business to be transacted or discussed at the meeting, including closed session items. The agenda for Board meetings shall be delivered to Board members at least seventy-two (72) hours prior to the time of regular meetings and at least twenty-four (24) hours prior to the time of special
meetings. Resolutions proposed by individual Board members must obtain the concurrence of two (2) other Board members. However, items requiring Board action which do not appear on the agenda may be acted upon under any of the following circumstances: 1. At least four (4) Board members determine that an emergency situation exists, 2. Two-thirds of the members of the Board present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present determine that there is a need to take immediate action and that the need for immediate action came to the attention of the District subsequent to the agenda being posted, or 3. The matter was posted on an agenda for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken. Prior to discussing any item pursuant to these three exceptions, the Board shall publicly identify the item. An "emergency situation" shall mean: (a) Work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body. (b) Crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body. Agenda items appearing on the published agenda may be removed by a majority vote of the Board. The Agenda shall be posted at the entrance door at 33 Gough Street and in the lobby of Conlan Hall at City College of San Francisco, 50 Phelan Avenue, at least seventy-two (72) hours prior to the time of the regular meetings and at least twenty-four (24) hours prior to the time of special meetings and these sites shall be the official posting locations of all Board agendas. In addition, to the extent practicable, the agenda shall be posted in other facilities and sites as listed in the Administrative Regulations. A notice identifying the location, date, and time of the regular meeting shall be posted at the official posting locations at least ten (10) days prior to the meeting and shall remain so posted to and including the time of the meeting.

A member of the public may place an item on the Board agenda for regular meetings if the item relates directly to District business and is a matter of public concern, and if a written request is received in the Chancellor’s Office no later than noon three full calendar weeks in advance of a regular Board meeting, and to avoid repetitive additions to the agenda, if the subject matter has not previously been submitted for the agenda within the past three months. In the interest of effective management of meeting time, no person shall place more than two items on any single regular agenda without justifying, to the satisfaction of the Chancellor, the necessity of including additional items on that agenda as opposed to later agendas. The Chancellor shall determine whether the specific matter is directly related to the business of the District. Items which have been properly submitted and verified as related to the business of the District will be addressed in the “Requests to Speak” portion of the agenda or otherwise at the conclusion of all other District business on the agenda. The member of the public who properly submits an agenda item will be allowed up to three (3) minutes at the meeting to present the information to the Board. Following this
presentation, the Board may, but is not required to address the issue, may put the issue on a future agenda for more discussion and possible action, or may refer the issue to the administration.

C. Voting. The vote, by Roll Call, shall be taken and recorded when demanded by any member, or as otherwise required by law.

D. Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. Any policy or bylaw which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members or of all those members present if four members are present, if such suspension is in the best interest of the District.

E. Reports. Board members requesting reports must do so through the President of the Board with the concurrence of at least two (2) other Board members.

F. Recording Minutes of Meeting. As records of Board actions at meetings, the minutes shall contain only resolutions and ultimate actions of the Board, but if any Trustee desires to have any additional matter included, he/she must submit a written statement with a request that it be included in the minutes. For regular meetings, there shall also be a tape recording of the proceedings and/or some other means of maintaining a permanent record of the proceedings. For special meetings, to the extent possible, there shall also be a tape recording of the proceedings and/or some other means of maintaining a permanent record of the proceedings.

Records of all business transacted and of all policies and regulations or other controls enacted by the Board shall be set forth in full in the official records of the District, which shall be the official public records of Board actions.

G. Regular Meetings of the Board. One or more meetings shall be held each month, at the regular meeting place of the Board, 33 Gough Street, San Francisco. The Board may also meet at other District locations served by the District or at other locations outside the District as provided by law.

H. Special Meetings of the Board. Such meetings may be called by the presiding officer of the Board or by a majority of the members of the Board by delivering personally or by mail written notice to each Board member and to appropriate media. Such meetings shall be within District boundaries except as otherwise provided by law.

I. Meetings Open to the Public. All meetings of the Board, including committees, shall be open to the public as provided by law.
J. **Meetings Closed to the Public.** All closed sessions shall be closed to the public. Closed sessions may be held in accordance with the law. Closed sessions can be held during a regular or special meeting.

K. **Quorum.** A quorum for the conduct of Board business shall consist of four (4) members. No official action may be taken when a quorum is absent.

L. **Granting the Privilege of the Floor.** A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented. Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker’s time on the topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.
Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts of omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-S1
1. Rescinding Resolution No. 980917-S1
2. The Board hereby adopts Adopting the findings of the study on Minority and Woman-owned Business Utilization and Availability dated July 98 as stated in paragraph’s 5, 6, 7, 8, 9, 10, 12, 13, 14, and 15, 16, and 17 of this resolution, and
3. Adopting specific recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD.

President and Members:

1. WHEREAS: on March 30, 1995, the Board of Trustees expressed concerned that minority and woman owned businesses were not providing services to the District as vendors at a level consistent with their availability. A disparity study was recommended to be undertaken to determine if there was evidence that parties had been discriminated against whether unintentionally or not. Resolution No. 950330-S2 was passed directing the administration to proceed in establishing a plan and time-line for the development and implementation of a Minority Business Enterprise/ Women’s Business Enterprise (MBE/WBE) Program for the District if statistical evidence so permitted.

2. WHEREAS: on May 25, 1995 the Board of Trustees passed Resolution No. 950525-S5 adopting a 14-27 month time-line for development and implementation of a MBE/WBE program, and

3. WHEREAS: on February 22, 1996 the Board of trustees passed Resolution No. 960222-B4 engaging the firm of Mason Tillman Associates, Ltd. to complete a disparity study on behalf of the District to determine to what extent, if any, statistical evidence existed that barriers were present which prevented minority/woman owned businesses from doing business with the District, and to make appropriate recommendations for the creation of an MBE/WBE Program, and

4. WHEREAS: at the September 18, 1997 meeting of the Board of Trustees the Study of Minority and Woman-Owned Business utilization and Availability
(Disparity Study) was presented covering the period July 1995 through June 1996, and

5. WHEREAS: the 1996 Disparity Study found an availability pool for construction contractors consisting of 7.24% African Americans, 26.32% Asian Americans, 16.45% Hispanic Americans, 3.29% Native Americans, 10.53% Caucasian Females, and 36.18% Caucasian Males, and

6. WHEREAS: the contract dollars awarded to prime contractors for construction utilization was zero for African Americans, 18.38% Asian Americans, 0.91% Hispanic Americans, zero Native Americans, zero Caucasian Females, and 80.70% Caucasian Males, and

7. WHEREAS: the contract dollars awarded to subcontractors for construction utilization was 0.07% for African Americans, 2.68% Asian Americans, 6.22% Hispanic Americans, zero Native Americans, 2.67% Caucasian Females, 88.36% Caucasian Males, and

8. WHEREAS: the Disparity Study found an availability pool for architecture and engineering contractors consisting of 5.63% African Americans, 29.69% Asian Americans, 4.38% Hispanic Americans, 0.63% Native Americans, 16.56% Caucasian Females, and 43.13% Caucasian Males, and

9. WHEREAS: the contract dollars awarded to prime contractors for architecture and engineering utilization was zero for African Americans, 18.08% Asian Americans, zero Hispanic Americans, zero Native Americans, 14.37% Caucasian Females, 67.55% Caucasian Males, and

10. WHEREAS: the contract dollars awarded to subcontractors for architecture and engineering utilization was zero for African Americans, 17.10% Asian Americans, zero Hispanic Americans, zero Native Americans, zero Caucasian Females, 82.90% Caucasian Males, and

11. WHEREAS: the District took further steps to determine if its race neutral activities during the period between July 96 through December 97 improved MBE/WBE participation by authorizing Mason Tillman Associates, Ltd. to update the original study, and

12. WHEREAS: the Updated Disparity Study (July 96 – December 1997) in the area of prime contractor utilization for architecture and engineering contract dollars awarded was 3.65% 2.43% for African Americans, 9.12% 8.92% Asian Americans, 6.26% 4.18% Hispanic Americans, zero Native Americans, 14.02% 9.54% Caucasian Females, 66.95% 74.93% Caucasian Males, and

13. WHEREAS: the Updated Disparity Study in the area of subcontractor utilization for architecture and engineering contract dollars awarded was zero for
African Americans, 2.48% Asian Americans, zero Hispanic Americans, zero Native Americans, zero Caucasian Females, 97.52% Caucasian Males, and

14. WHEREAS: The updated Disparity Study in the area of prime contractor utilization for construction contract dollars awarded was zero for African Americans, 7.9% 8.32% Asian Americans, zero Hispanic Americans, zero Native Americans, zero Caucasian Females, 92.4% 91.68% Caucasian males, and

15. WHEREAS: the updated Disparity Study continues to report under-utilization in the area of construction for prime Contractors, African Americans were awarded zero dollars for 1995-96 and 1997, Asian Americans were awarded 18.38% of dollars in 1995-96 6.74% 8.32% in 1997, Hispanic Americans were awarded 0.91% of dollars for 1995-96 and 1.85% zero in 1997, Native Americans were awarded zero dollars in 1995-96 and 1997, Caucasian Females were awarded zero dollars in 1995-96 and zero in 1997, and

16. In the area of architecture and engineering prime contractors African Americans were awarded zero dollars in 1995-96 and 3.65% 2.43% in 1997, Asian Americans were awarded 18.08% in 1995-96 and 9.12% 8.92% in 1997, Hispanic Americans were awarded zero dollars in 1995-96 and 6.26% 4.18% in 1997, Native Americans were awarded zero dollars in 1995-96 and 1997, Caucasian Females were awarded 14.37% in 1995-96 and 14.02% 9.54% in 1997, and

17. In the area of architecture and engineering subcontractors African Americans were awarded zero dollars in 1995-96 and 1997, Asian American were awarded 17.10% of dollars in 1995-96 and 2.48% in 1997, Hispanic Americans were awarded zero dollars in 1995-96 and 1997, Native Americans were awarded zero dollars in 1995-96 and 1997, Caucasian females were awarded zero dollars in 1995-96 and 1997, and

THEREFORE BE IT RESOLVED: That The Board of Trustees authorizes: (1) Rescinding Resolution No. 980917-S1 (2) The Board hereby adopts Adopting the findings of the study on Minority and Woman-owned Business Utilization and Availability dated July 98 as stated in paragraph’s 5, 6, 7, 8, 9, 10, 12, 13, 14, and 15, 16, and 17 of this resolution, and (3) Adopting specific recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD. as follows

Directs the Administration to continue its race neutral efforts to improve utilization of MBE/WBE’s, and
Directs the Administration to implement a program to increase MBE/WBE participation, where appropriate, for construction and architecture and engineering, and which may include a race conscious component in accordance with applicable law, and

Directs the Administration to implement a tracking and monitoring process to assess MBE/WBE utilization at the subcontractor level for construction contracts in accordance with applicable law, and

That the program should be submitted for approval at the January 1999 regular meeting of the Board of Trustees, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence Wong
James H. Mayo II
Rodel Rodis
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-S2
Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the Service Employees International Union, Local 790, for the period October 29, 1998, through June 30, 2000, unless otherwise specified therein

President and Members:

WHEREAS: The Collective Bargaining Agreement between the San Francisco Community College District (District) and the Service Employees International Union (formerly United Public Employees), Local 790 (SEIU 790) expired on June 30, 1997; and

WHEREAS: The Board of Trustees on March 27, 1997, by Resolution No. 970327-S6 presented the Initial Proposals of the SEIU 790 and the District for a successor collective bargaining agreement, and established the April 24, 1997, meeting for public response to the Initial Proposals; and

WHEREAS: The Board of Trustees on April 24, 1997, by Resolution No. 970424-S2 adopted its Initial Proposal for a successor collective bargaining agreement with SEIU 790, after receiving public comment; and

WHEREAS: On September 2, 1998, the representatives of the Board of Trustees and the SEIU 790 reached tentative agreement on the provisions of a Successor Collective Bargaining Agreement (Agreement) on behalf of the SEIU 790 and the District for the period October 29, 1998, through June 30, 2000, unless otherwise specified therein; and

WHEREAS: On October 13 and 14, 1998, the SEIU 790 membership ratified the Agreement; and

WHEREAS: The Board of Trustees, pursuant to Government Code Section 3547.5, has disclosed at a public meeting the major provisions of the Agreement, including costs to be incurred under the Agreement for the time period covered by the Agreement; and

THEREFORE, BE IT RESOLVED THAT: The Board of Trustees of the District approves, ratifies and adopts the Agreement reached between the District and the SEIU 790, a copy of which is on file with the Secretary of the Board of Trustees and by this reference is made a part of this resolution as though fully set forth herein, and that the term of said Agreement be from
October 29, 1998, through June 30, 2000, unless otherwise specified therein; and

FURTHER BE IT RESOLVED THAT: The Chancellor, Chief Operating Officer, and/or their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence C. Klein
Subject: Resolution No. 981029-S3
Adopting Amended Wage Rates for Unrepresented Classified Management, Supervisory, or Confidential Employees for Fiscal Year 1998-1999

President and Members:

WHEREAS: On February 18, 1986, pursuant to the Educational Employment Relations Act (EERA, Government Code Section 3540 et seq.), the Board of Governors (now Board of Trustees) by Resolution No. 860218-S3 designated classifications, or persons or positions within classifications, as “Management,” “Supervisory,” and/or “Confidential”; and

WHEREAS: The administration has maintained a record of all unrepresented classified “Management,” “Supervisory,” and/or “Confidential” classifications, or persons or positions within classifications (hereinafter "employees"), and has from time to time amended that record, as set forth in Attachment 1, consistent with its obligation under the EERA; and

WHEREAS: Such Classified “Management,” “Supervisory,” or “Confidential” employees to date have not received a general wage increase for Fiscal Year 1998-99, and have dutifully served the District under such circumstances; and

WHEREAS: The question of what wage and/or benefits increase such “Management,” “Supervisory,” or “Confidential” employees would receive commencing July 1, 1998, has been uncertain due to the District's budgetary situation and other uncertainties; and

WHEREAS: The administration has recommended adjusting the wage rates for unrepresented classified “Management,” “Supervisory,” or “Confidential” employees, as set forth in Attachment 1; and

THEREFORE, BE IT RESOLVED THAT: The Board of Trustees adopts and amends the wage rates as set forth in Attachment 1 to be effective on the dates specified therein; and

FURTHER BE IT RESOLVED THAT: The wage rates set forth in Attachment 1 shall apply, to the extent applicable, at the time of hire to any future unrepresented classified “Management,” “Supervisory,” or “Confidential” employees; and
FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence C. Klein
I. CLASSIFICATIONS

The Amended Wage Rates as set forth herein shall be applicable to the positions and/or employees designated as “Management,” “Supervisory,” or “Confidential” in the following classifications:

A. MANAGERS:

1270 Departmental Personnel Officer
1272 Senior Departmental Personnel Officer (vacant)
1370 Special Assistant XI (Payroll Supervisor)
1656 Head Accountant
1658 Chief Accountant (vacant)
1659 Chief Systems Accountant
1764 Mail and Reproduction Service Supervisor
1780 Assistant Chief, Computer Operations and Support Services (vacant)
1832 Business Manager, City College (vacant)
1880 Chief of Systems (vacant)
1956 Senior Purchaser
2730 School Custodial Services, Supervisor I (vacant)
5295 School Facilities Planner
6138 Industrial Hygienist (vacant)
7120 Building and Grounds Maintenance Superintendent
8206 Institutional Police Captain

B. SUPERVISORS:

1005 Information Systems Operator-Supervisor (vacant)
1022 Information Systems Administrator II (vacant)
1024 Information Systems Administrator-Supervisor (vacant)
1064 Information Systems Programmer Analyst-Principal (vacant)
1070 Information Systems Project Director (vacant)
1204 Senior Personnel Technician
1222 Senior Payroll and Personnel Clerk
1224 Principal Payroll and Personnel Clerk
1226 Chief Payroll and Personnel Clerk
1228 Senior Testing Technician
1241 Personnel Analyst (vacant)
1244 Senior Personnel Analyst
1408 Principal Clerk
1450 Executive Secretary I (vacant)
1454 Executive Secretary III (vacant)
1488 Technical Instructional Assistant, Evaluation Technician
1491 Associate Registrar
1654 Principal Accountant (vacant)
1708 Senior Telephone Operator
1739 Computer Operations Supervisor II
1741 Computer Operations Supervisor I (vacant)
1821 Management Information Systems Manager (vacant)
1842 Management Assistant
1844 Senior Management Assistant
1858 Control Supervisor, EDP
1866 Systems and Procedures Supervisor
1869 Technical Instructional Assistant, Computer Services Manager
1876 Data Processing Programming and Systems Supervisor
1877 Supervising Systems Programmer (vacant)
1924 Materials and Supplies Supervisor (vacant)
1952 Purchaser
2439 Technical Instructional Assistant, Storeroom Manager
2716 Custodial Assistant Supervisor
2727 School Custodian Supervisor I (vacant)
2732 School Custodial Services Supervisor II
3619 Library Manager, Alice Statler Library (vacant)
7397 Technical Instructional Assistant, Senior Broadcasting Equipment Technician
8205 Institutional Police Sergeant
8209 Institutional Police Lieutenant (vacant)

C. CONFIDENTIAL:

1202 Personnel Clerk (vacant)
1203 Personnel Technician (vacant)
1204 Senior Personnel Clerk
1220 Payroll Clerk
1222 Senior Payroll & Personnel Clerk
1280 Employee Relations Assistant
1281 Employee Relations Representative
1314 Public Relations Officer
1404 Clerk (vacant)
1406 Senior Clerk (vacant)
1426 Senior Clerk Typist (vacant)
1446 Secretary II (vacant)
1452 Executive Secretary II
1516 Confidential Secretary to the Superintendent
II. WAGE RATES

The present wage rates for the above “Management,” “Supervisory,” and/or “Confidential” classifications shall be amended as follows, to the extent applicable:

1. General Wage Increase (all classifications)

   For the 1998-1999 Fiscal Year, wage rates shall be increased across-the-board and on-schedule three and one-half percent (3.5%).

   Additionally, for the 1998-1999 Fiscal Year only, an off-schedule increase equal to four-tenths percent (0.4%) over the wage rates in effect for Fiscal Year 1998-1999.

2. Pay Equity

   The District in its discretion shall provide each eligible classification a pay equity adjustment of $351.72 for Fiscal Year 1998-1999.

3. District Inequity Adjustment

   The District in its discretion shall provide each eligible classification an inequity adjustment for Fiscal Year 1998-1999.

III. INTENT

This Resolution is not intended to alter or modify other benefits or terms and conditions of employment received by unrepresented classified “Management,” “Supervisory,” and/or “Confidential” classifications, or persons or positions within classifications.
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029 - S4
Amending Board of Trustees Resolution No. 961121-S3 to
Include the Classification of Special Assistant VII (1366) -
Coordinator of Interpreter Services and Establishing Wage
and Benefit Levels for the Classification

President and Members:

WHEREAS: On November 21, 1996, the Board of Trustees adopted and
amended Wage Rates and Benefit Levels for District Designated Management,
Supervisory, and/or Confidential Classifications for Fiscal Year 1996-97 as set
forth in Attachment 1 to Board of Trustees Resolution No. 961121-S3;

WHEREAS: Board of Trustees Resolution No. 961121-S3 did not include the
Classification of Special Assistant VII (1366) - Coordinator of Interpreter Services;

WHEREAS: The Administration intends to appoint an incumbent to the
Classification, effective on or about November 15, 1998;

WHEREAS: The Administration recommends that the Hourly Wage Rates for
fiscal year 1998-99 for the Classification be: $18.74 at Step 1; $19.66 at Step 2;
$20.63 at Step 3; $21.64 at Step 4; and $22.73 at Step 5;

WHEREAS: The Administration recommends that the Benefit Levels for the
Classification be consistent with the Benefit Levels established pursuant to Board
of Trustees Resolution No. 961121-S3, as appropriate;

THEREFORE BE IT RESOLVED THAT: The Board of Trustees amend
Resolution No. 961121-S3 to include the Classification;

FURTHER BE IT RESOLVED THAT: The Administration recommends that the
Hourly Wage Rates for fiscal year 1998-99 for the Classification be: $18.74 at
Step 1; $19.66 at Step 2; $20.63 at Step 3; $21.64 at Step 4; and $22.73 at Step
5;

FURTHER BE IT RESOLVED THAT: The Administration is authorized to
establish Benefit Levels for the Classification to be consistent with the Benefit
Levels established pursuant to Board of Trustees Resolution No. 961121-S3, as
appropriate;
FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designee, are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund the implementation.

Recommended for adoption:
Dr. Philip R. Day, Jr.

Originator: Clara Starr
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029 - S5

President and Members:

The following resolution pertaining to academic management employees is recommended for adoption:

RESOLVED: That effective July 1, 1998, the Management Salary Schedule in effect for 1997-1998 shall be increased by 2.74%;

AND FURTHER BE IT RESOLVED: That effective July 1, 1998, for Management Employees, the District shall pay an additional $75.00 per month (for a total of $225.00 per month) of each covered current or eligible management employee’s contribution to Dependent Care Heath Benefits;

AND FURTHER BE IT RESOLVED: That effective for the fiscal year beginning July 1, 1999, the Management Salary Schedule in effect for 1998-1999 shall be increased by the cost of living adjustment (COLA), if any, for community colleges contained within the adopted State Budget for fiscal year 1999-2000; provided, however, that if after adoption of the 1999-2000 State Budget, the State modifies the COLA or the amount of COLA it funds, the District shall increase or decrease pay rates by the appropriate percentage or soon as practicable and in the event of overpayments to management employees, the District shall recoup the amount overpaid in equal installments over a six-month period;

AND FURTHER BE IT RESOLVED: That in March of 1999 and March of 2000, using the appropriate prior fiscal year’s audited expenditure and revenue figures (unrestricted), the District shall determined the amount of “new revenue” available for additional salary increases and shall increase the 1998-1999 and 1999-2000 Management Salary Schedules then in effect by a percentage in accordance with such new revenues for the 1998-1999 and 1999-2000 fiscal years, respectively; provided, however, that revenues from one-time sources may only be allocated for one-time salary changes and shall not be allocated to ongoing salary commitments;

AND FURTHER BE IT RESOLVED: That “new revenue” shall be defined as the net total of increases and/or decreases of the following unrestricted revenues received by the District:

1. Lottery
2. Sales Tax
3. Interest earned on unrestricted revenue
4. Prior year corrections (by definition, deemed one-time only)
5. Fifty percent of State-authorized “growth” funding for enrollment increases (including Basic Skills)
6. Fifty percent of non-resident tuition
7. “Transfers in” from the designated reserve
8. Other Local and State revenues

AND FURTHER BE IT RESOLVED: That audited figures from the District’s independent audit for 1997-1998 will be used to determine the baseline of new revenues other than state COLA. For the 1998-1999 fiscal year, “new revenues” shall also include the amount of the ending balance of the prior fiscal year that is in excess of $1.95 million. For the 1999-2000 fiscal year, “new revenues” shall also include the amount of the ending balance of the prior fiscal year that is in excess of $1.2 million. ($500,000 of the 1997-1998 ending balance is being transferred to the Board designated reserve.)

AND FURTHER BE IT RESOLVED: That audited figures from the District’s independent audit for 1997-1998 will be used to determine allocation percentages. Eighty percent (80%) of the “new revenues” shall be available for salary and benefit adjustments college-wide. Management Employees’ proportionate share of these available revenues shall be equal to its “proportionate share” of salary and benefit expenditures in 1997-1998. To determine the Management Employees’ “proportionate share,” the academic salaries and benefits expenditures shall be divided by all salaries and benefits expenditures (State Budget and Accounting Manual Categories 1000, 2000, and 3000). “Academic salaries and benefit expenditures” attributable to management employees shall include salaries and benefits of all management employees.

AND FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer and/or their designees are hereby authorized and directed to take all necessary steps to implement this resolution.

Recommended for adoption:

Dr. Philip R. Day Jr.
Chancellor

Originator: Dr. Philip R. Day, Jr.
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-W1
Authorization to (1) enter into a contract with Pacific Bell for Coin Operated Pay Telephone Services campus-wide for the period November 1, 1998 through December 31, 2001 with the possibility of two (2) one year extensions upon mutual agreement between contractor and District and (2) transfer signing bonus to City College of San Francisco foundation, unrestricted, to promote and support educational programs.

President and Members:

For a number of years, City College of San Francisco has been receiving coin operated telephone services from Pacific Bell. During this period, Pacific Bell has paid the college a monthly commission per telephone based upon total revenues generated for each telephone with a minimum guarantee promised to the District over the past three year period of $90,000. The commission rate that was accepted by Board Resolution No. 921217-B9 for the current contract with Pac Bell is 17% of gross revenues.

An RFP was sent out by the District and advertised in the Independent during two consecutive weeks in the early part of October. Proposals have been received from two bidders: 1) Pacific Bell and 2) NSC Communications with the following responses to some of the key questions asked:

1. Percent of gross revenue offered:
   - Coin (Local, IntraLATA, InterLATA) 25% 35%
   - Long distance (Non Coin) 25% 12.5%

2. Minimum guarantee to District over three year contract $135,000 $102,500

3. Signing bonus to be transferred to ccsf Foundation, Unrestricted $15,000 $10,000+$2500 endowment

4. Will phones meet ADA requirements Yes Yes

5. Will phones be programmed to quick dial to campus police Yes Yes
6. Years in public telephone business  80 yrs  12 yrs

The Chief Financial Officer and the Director of Administrative Services opened the sealed bids. In addition to evaluating the economics of each proposal, the ability to service and maintain the telephone equipment were also considered.

The following resolution is recommended for adoption:

RESOLVED: That authorization be hereby given to the District to (1) contract with Pacific Bell to provide coin operated telephone services for all campus locations for the period November 1, 1998 through December 31, 2001 with the possibility of two (2) one year extensions by mutual agreement between the contractor and the District and (2) transfer signing bonus to CCSF foundation, unrestricted, to promote and support educational programs.

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer and/or their designees are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Stephen J. Herman
Honorable Board of Trustees of the 
San Francisco Community College District 

Subject: Resolution No. 981029-W2
Authorization 1) to spend up to $12,500 from the indirect cost allocation associated with the NSF Bio-Link Grant in order to reimburse the University of California, San Francisco (UCSF) for renovations needed to house the Bio-Link Grant administrative offices at UCSF, 1855 Folsom Street and 2) to enter into a $1.00 per year three year lease agreement with UCSF for approximately 750 square feet of space on the 6th floor of 1855 Folsom Street for a period of three years once the renovations are complete with an option of two (2) single year extensions upon mutual agreement.

President and Members:

Resolution No. 971120-B8 authorized the submission of a grant application to the National Science Foundation to establish Bio-Link: A National Center for Advanced Technological Education in Biotechnology through the CCSF Biology, Chemistry and Engineering Departments. The District recently received notification that the grant application was approved and the award letter to the District indicated that the NSF has awarded a grant of $999,999 to City College of San Francisco effective September 1, 1998 through August 31, 1999. Additionally the letter of award stated that, “This is a continuing grant which has been approved on scientific/technical merit for approximately 3 years. Contingent on the availability of funds and the scientific progress of the project, NSF expects to continue support at approximately the following levels:

<table>
<thead>
<tr>
<th>FY</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1999</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>2000</td>
<td>$1,000,000</td>
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</table>

It is also anticipated that the grant will be continued for another 2-3 years beyond the FY 2000 award.

District personnel have been working with UCSF to identify space at the UCSF site located at 1855 Folsom Street to house the administrative offices of the project and would like to use approximately 750 square feet of space on the 6th floor of the building. UCSF is willing to sign a lease agreement for $1.00 per year for three years with an option of two (2) single year extensions upon mutual agreement if the District reimburses UCSF for the renovations needed to house the project at that location. The cost of the renovations are not to exceed $12,500.

The following resolution is recommended for adoption:
RESOLVED: That the District is hereby authorized 1) to spend up to $12,500 from the indirect cost allocation associated with the NSF Bio-Link Grant in order to reimburse the University of California, San Francisco (UCSF) for renovations needed to house the Bio-Link Grant administrative offices at UCSF, 1855 Folsom Street and 2) to enter into a $1.00 per year three year lease agreement with UCSF for approximately 750 square feet of space on the 6th floor of 1855 Folsom Street for a period of three years once the renovations are complete with an option of two (2) single year extensions upon mutual agreement, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Stephen J. Herman
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-W3
Authorization to exercise option to renew rental agreement for the use of space by the City College of San Francisco Campuses for fiscal year 1998-99

President and Members:

City College of San Francisco Campuses have continued to offer classes dispersed throughout the San Francisco community through numerous rental agreements which include all maintenance, utilities and custodial services. The District has discussed $1.00 lease agreements per year with the community and other organizations who up to now have donated space for District use.

ADA generated at leased spaces is funded at a higher rate than ADA generated at District owned facilities or donated facilities.

Listed below are the organizations which have agreed to enter into rental agreement for a minimum of $1.00 per year from July 1st, 1998 to June 1999.

The following resolution is recommended for adoption:

RESOLVED: The Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to enter into rental agreements at yearly rental charges listed below:

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:
Dr. Philip R. Day, Jr.

Originator: Stephen J. Herman
FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under $50,000, Office of Contract Education,
City College of San Francisco, October 1998

This report is for information only on contracts that the Office of Contract
Education negotiated or amended under $50,000 for the month of October 1998.

• San Francisco Works (SFW) – Contract total $41,360, term September 12, 1998 to
March 31, 1999, basic skills assessment and computer training for 20 to 25 TANF
(Temporary Aids to Needed Family) recipients.

• U.S. Industrial Technologies, Inc. (USIT) – Contract total $700, term September 14,
1998 to September 30, 1998, for a 4-hour seminar to delegation from Shanxi, China,
covering topics in Continuing Education.

• ANA Hotel (ANA-2) – Contract total $1,800, term August 17, 1998 to October 30,
1998, for Chinese translation.

• San Francisco Recreation and Park Department (SFRPD) – Contract total $4,650,

• Shangri-La Holiday Travel Lines (SHTL) – Contract total $800, term October 9, 1998
to October 9, 1998, for a 4-hour seminar in International Business to delegation from
Guangdong Province, China.

• Chinese Hospital (CH) – Contract total $650, term October 15, 1998 to December
31, 1998, for a 5-hour training on Team Building, Effective Public Speaking and
Successful Negotiation.
Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
Administration Services
33 Gough Street
Thursday, November 19, 1998

Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes

IV. Adoption of Resolutions Agenda

V. Approval of Consent Agenda Items as Listed:

VI. Special Presentations
   a) Child Development Programs - Stephen Rico

VII. Monthly Financial Report
    a) Audit Report - Vavrinek, Trine, Day & Co

VIII. Action on Other Resolutions Agenda Items

IX. Report from Constituent Groups
    - Academic Senate
    - Associated Students
    - Classified Senate

"c - It is recommended that all resolution agenda items identified with letter "c in
the right hand column are eligible for consideration as Consent agenda items.
X. Board of Trustees’ Report

XI. Chancellor and Staff Reports

XII. Requests to Speak

XIII. Adjournment

Finance (1-39 Pages)

General Fund

B1 - Authorizing contract with Coastline Community College, for a telecourse license agreement for the cable rights to two telecourses to be offered during the Spring, 1999 semester, at a cost of $1250 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

B2 - Authorizing contract with Jones Education Media for a telecourse license agreement for the cable rights to one course to be offered during Spring, 1999 semester, at a cost of $595 for the license fees and $20 per student royalty, paid to the vendor by City College of San Francisco.

B3 - Authorizing contract with the Miami-Dade telecourses for a telecourse license agreement for the cable rights to one course to be offered during Spring, 1999 semester, at a cost of $200 for the license fees and $14 per student royalty paid to the vendor by City College of San Francisco.

B4 - Authorizing contract with the Adult Learning Service of Public Broadcasting Service, for a College by Cassette Telecourse license agreement for the rights to 3 courses to be offered during Spring 1999 semester, at a cost of $40 per student royalty paid to the vendor by City College of San Francisco.

B5 - Authorizing contract with the Adult Learning

* c - It is recommended that all resolution agenda items identified with letter "c in the right hand column are eligible for consideration as Consent agenda items.
Service of Public Broadcasting Service, for a Telecourse license agreement for the cable rights to 11 courses to be offered during Spring 1999 semester, at a cost of $5,500 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco

**B6** - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended September 30, 1998.

**B7** - Reviewing and accepting the annual audit of the San Francisco Community College District for the Fiscal Year 1997-98

**B8** - Authorizing Memorandum of Understanding with the City and County of San Francisco, Department of Parking and Traffic (DPT) for processing of City College parking citations by the DPT, with revenue distribution split as follows: San Francisco Community College District 65%; SFDPT 35%.

**B9** - Amending the Adopted Final 1998-1999 Budget

**B10** - Authorized to amend the contract with Angus Hamer Networking to perform a comprehensive network survey for City College of San Francisco the period from November 20, 1998 through December 31, 1998 for an additional $52,500 for a total cost of the current contract not to exceed $241,500.

**Capital Outlay**

**B11** - WITHDRAWN

**B12** - Authorization to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of $11,400 for the period July 1, 1998 through June 30, 1999

**B13** - Authorization to award a construction contract to *c* Centerline Corporation, Inc., the lowest responsible bidder for the Project: Downtown Campus Underground Storage Tank (UST) Retrofit and Upgrade, located at the Downtown Campus, for a cost not to exceed $102,722. This contract will be completed on or before December 31, 1998.

**B14** - Authorization to award a construction contract to *c*,

* - It is recommended that all resolution agenda items identified with letter “*c* in the right hand column are eligible for consideration as Consent agenda items.
Thorenfeldt Construction, Inc., the lowest responsible bidder for the Project: John Adams Campus Childcare Development Teaching Facility, located at the John Adams Campus, for a cost of $180,600. This contract will be completed on or before June 30, 1999.

B15 - Authorization to contract with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus at a cost not to exceed $_______________, to be completed on or before June 30, 1999.

Grants

B16 - Authorization to Amend the following Resolutions as indicated in the table

B17 - Authorization to conduct a seventeen day excursion to China, from June 26, 1999 through July 12, 1999 in connection with an instructional program, and authorization to contract with Avia to obtain travel and educational program arrangements, with costs to be borne by the students, and

B18 - Authorization to conduct a study abroad program to Costa Rica, 1999 in connection with a credit program, and authorization to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements, with costs to be borne by the students for the program, August 21, 1999 - November 20, 1999

B19 - Authorization to accept two grants from the City and County of San Francisco for solid waste management projects during the current fiscal year in the amount not to exceed $33,918 and to accept $10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) at Mission College

B20 - Authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers Dissemination Program for the period of September 1, 1998 to August 31, 1999 in the amount not to exceed $70,474


* It is recommended that all resolution agenda items identified with letter * in the right hand column are eligible for consideration as Consent agenda items.
District and the California Trade and Commerce Agency) which decreases the contract budget amount of SBA/State funding from $150,000 to $123,658 and increases the cash match requirement from $22,500 to $29,090

B22 - Authorization for the Child Development/Family Studies Department to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Child Care Facilities Fund of the Low Income Housing Fund in the amount of $5,000 for offering two training courses for family child care providers during the 1998-99 academic year

B23 - Authorization to enter into a special service contract with Matt Bury to provide computer systems technician services for the Hiring Hall Project for the period November 1, 1998 to June 30, 1999. Total not to exceed $9,720.

Equipment, Supplies & Services (40-46 Pages)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts

Human Resources (47a-59 Pages)

F1 - Academic Administrator Sabbatical Leave – Spring 1999 City College of San Francisco

G1-7 - Academic Employees, Credit Program, District Funded

H1-2 - Academic Employees, Credit Program, Categorically Funded

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

N1 - Academic Employees Community Services Classes

Special (60-63 Pages)

\*

\*c - It is recommended that all resolution agenda items identified with letter \*c in the right hand column are eligible for consideration as Consent agenda items.
S1 - WITHDRAWN

For your information only (64-67 pages)

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

**Next Board Meeting Date: December 17, 1998**
Date: November 19, 1998

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND
Approval of Telecourse License Agreement
(Resolution No. 981119-B1)

BACKGROUND INFORMATION:

City College of San Francisco offers college credit telecourses over T.C.I Cablevision in San Francisco on Cable Channel 52. Each telecourse has a license fee plus a $20 per student royalty, to be paid by City College of San Francisco to the vendor, Coastline Community College. The license fee is as follows:

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: The Infinite Frontier</td>
<td>$750</td>
</tr>
<tr>
<td>Music: Beginning Piano</td>
<td>$500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1250</strong></td>
</tr>
</tbody>
</table>

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with Coastline Community College for a license agreement for the cable rights to one telecourses to be offered during the Spring 1999 semester, at a cost of $1250 for the license fee and $20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

11/19/98 – B1 page 1
Date: November 19, 1998

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund Approval of Telecourse License Agreement (Resolution No. 981119-B2)

BACKGROUND INFORMATION:

City College of San Francisco offers telecourses over T.C.I Cable vision in San Francisco. This telecourses is a college credit courses, and is distributed on Cable Channel 52. The telecourse has a license fee plus a $20 per student royalty, to be paid by City College of San Francisco to the vendor, Jones Education Media.

Media Waves: An introduction to $595 Mass Communication

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with the Jones Education Media for a telecourse for a license agreement for the cable rights to one Telecourse to be offered during the Spring 1999 semester, at a cost of $595 for the license fee and $20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

11/19/98 – B2 page 1
Date: November 19, 1998

To: Board of Trustees

From: Dr. Philip R. Day Jr., Chancellor

Subject: GENERAL FUND

Approval of telecourse License Agreement
(Resolution No. 981119-B3)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. This Telecourse is college credit courses, and is distributed on Cable Channel 52. The Telecourse has a license fee plus a $14 per student royalty, to be paid by City College of San Francisco to the vendor, Miami-Dade Telecourses.

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with the Miami-Dade telecourse for a telecourse license agreement for the cable rights to one telecourse to be offered during the Spring, 1999 semester, at a cost of $200 for the license fee and $14 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

11/19/98 – B3 Page 1
REVISED 11/13/98
Date: 11/19/98  B4

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND
Approval of Telecourse License Agreement
(Resolution No. 981119 - B4)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. College by Cassette Telecourses are college credit courses. Each College by Cassette Telecourse has a $40 per student royalty, to be paid by City College of San Francisco to the vendor. When the enrollment in a College by Cassette Telecourse reaches 20 the license fee for that course will automatically be converted to a standard Telecourse license fee of $500 and $20 per student fee. In this way City College of San Francisco will not pay more for a college by cassette course than for a standard Telecourse.

City College of San Francisco is offering from The Adult Learning Service of Public Broadcasting Service the following college by cassette courses:

- The Africans, $1500
- Joseph Campbell, $1360
- The Civil War, $1300

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with the Adult Learning Service of Public Broadcasting Service for a telecourse license agreement of 3 College by Cassette telecourses to be offered during the, Spring 1999 semester, for a $40 per student royalty, paid to the vendor by City College of San Francisco.
THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

11/19/98 – B4 page 2
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND
Approval of Telecourse License Agreement
(Resolution No. 981119 – B5)

BACKGROUND INFORMATION:

City College of San Francisco offers telecourses over T.C.I Cablevision in San Francisco. These telecourses are college credit courses, and are distributed on Cable Channel 52. Each telecourse has a $500 license fee plus a $20 per student royalty, to be paid by City College of San Francisco to the vendor, Adult learning Service of Public Broadcasting service.

City College of San Francisco is offering from The Adult Learning Service of Public Broadcasting Service the following courses: Art of the Western World, American Cinema, World of Chemistry, French in Action 1A, Faces of Culture, Exploring the World of Music, Living with Health, Photographic Vision, Americas, Something Ventured, and Taking the lead.

RECOMMENDATION:

RESOLVED: That the Board authorizes he SFCCD to contract with the Adult Learning Service of Public Broadcasting Service for a telecourse license agreement for the cable rights to 11 telecourses to be offered during the, Spring 1999 semester, at a cost of $5,500 for the license fee and $20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

Review of the Quarterly Financial Report
(Resolution No. 981119 – B6)

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58310 requires California Community College Districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and each quarter thereafter, Districts are required to provide to the State Chancellor’s Office the completed form CCFS311Q and a copy of the quarterly financial report.

In order to meet the requirements of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption.

RECOMMENDATION:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310, the Quarterly Financial Status Report for the quarter ended September 30, 1998 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD.

James Kendrix, Originator

11/19/98 – B6 page 1
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: GENERAL FUND
Reviewing and Accepting the 1997-98 Annual Audit
(Resolution No. 981119 – B7)

BACKGROUND INFORMATION:

Education Code Section 84040 reads in part as follows: "(b) The governing board of each community college district shall provide for an annual audit of all funds, books and accounts of the district in accordance with regulations of the board of governors."

Section 13e of the U.S. Office of Management and Budget Circular A-128, Audits of State and Local Governments, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the completion of the audit.

At the May 22, 1997 Board of Trustees meeting Resolution No.970522-B18 was passed authorizing contract with Vavrinek, Trine, Day & Co. for auditing services for the period 1996-1997, 1997-1998, and 1999-2000.

The auditors have now completed their examination and the results are contained in "San Francisco Community College District, Auditor's Report for the year ended June 30, 1998". A copy has been sent to each member of the Board of Trustees and a copy has been filed with the Secretary of the Board of Trustees.

Title 5, California Code of Regulations, Section 59104 requires each community college district governing board to review the annual audit at a public meeting.

11/19/98 – B7 page 1
RECOMMENDATION:

RESOLVED: That the annual audit of the SFCCD for the Fiscal Year 1997-98, as reported in the "San Francisco Community College District, Auditor's Report" a copy of which has been sent to each Board of Trustee member and also filed with the Secretary of the Board of Trustees, is hereby reviewed and accepted, and

FURTHER BE IT RESOLVED: That pursuant to Section 13e of the U.S. Office of Management and Budget Circular A-128, a copy of the San Francisco Community College District Auditor's Report for the year ended June 30, 1998 shall be available for public inspection at the SFCCD, District Business Office, 33 Gough Street, San Francisco, California and the City College of San Francisco Library, 50 Phelan Avenue, San Francisco, California.

James Kendrix, Originator

11/19/98 – B7 page 2
Authorization to Contract for Processing & Collecting Parking Tickets
(Resolution No. 981119-B8)

BACKGROUND INFORMATION:

On January 1, 1994, the processing and adjudication of parking violations was
decriminalized and removed from the courts and turned over to the citing authority. This was done when
the California state legislature passed Assembly Bill 403. The citing authorities were mandated to put
into place an administrative review and hearing process enabling the citizen or registered vehicle owner
to challenge the parking violation.

The California Vehicle Code stipulates that parking violation processing, administrative
review and hearing process may be contracted out by the issuing agency and encourages that various
citing authorities can join together to perform these functions. The San Francisco Community College
District elected to have the San Francisco Department of Parking and Traffic process and adjudicate its
parking violations in accordance with the California Vehicle Code and to allocate all revenues received
from parking citations to pay for public safety by San Francisco Community College District Board
Resolution No. 941205-B3. A memorandum of understanding was executed.

The City and County of San Francisco, Department of Parking and Traffic is now going to
a collection agency to collect parking fines. The MOU now must be modified to take into account fees
and expenses. The District’s share of these fines remains unchanged.
RECOMMENDATION:

WHEREAS: The California Vehicle Code stipulates that the parking violation processing, administrative review and hearing process may be contracted out by the issuing agency and encourages that various citing authorities can join together to perform these functions, and

WHEREAS: The District Chief of Police and Administration recommend that the San Francisco Department of Parking and Traffic process and adjudicate the District's parking violations in accordance with the California Vehicle Code

RESOLVED: That the SFCCD is authorized to enter into a Memorandum of Understanding with the City and County of San Francisco, Department of Parking and Traffic (DPT) for processing of City College parking citations by the DPT, with revenue distribution split as follows: SFCCD, 65%; SFDPT, 35% and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or Vice Chancellor, are hereby authorized to execute such an MOU on behalf of the SFCCD.

Chuck N. Collins, Originator

11/19/98 - B8 page 2
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund

Amending the Adopted Final 1998-99 Budget
(Resolution No. 981119 - B9)

BACKGROUND INFORMATION:

On September 17, 1998 Resolution No. 980917-B2 was approved adopting the Final 1998-99 Budget. The Final Recommended 1998-99 Budget for the General Fund Unrestricted revenue and resources totaled $127,963,147, and $126,961,802 for expenditures, and a Designated Reserve totaling $3,650,000.

The 1998-99 Budget requires modification to reflect the two adjustments. The 1997-98 encumbrances have been “carried-forward” by the same process as in prior fiscal years.

During fiscal year 1997-98 approximately $1.3 million for instructional departments supply budgets were transferred from the general Fund Unrestricted to the one-time Block Grant funds in the Restricted Fund. It was understood that this was a temporary transfer and that within the next 1-2 years these allocations would need to move back to the unrestricted fund. It is now appropriate that a major portion of the departments instructional supply budgets ($800,000) be moved back into the unrestricted fund during 1997-98. Another $200,000 will be added back to the unrestricted fund in the 1999-2000 Budget and the remaining $300,000 will be funded from the “on-going” instructional equipment Block Grant for the Library.

RECOMMENDATION:

RESOLVED: That the Adopted Final 1998-99 Budget be amended to increase the expenditure authorization from $126,961,802 to $128,366,621 for:

1) $604,821 for 1997-98 encumbrances;

2) $800,000 to fund instructional departments supply allocations previously funded by one-time Block Grant Funds

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

James Kendrix, Originator
DATE: November 19, 1998
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Approval of Special Personnel Services Contracts
(Resolution No: 981119-B10)

BACKGROUND INFORMATION:

By Resolution No. 980625-B9A, the Board of Trustees authorized a contract extension with Angus Hamer Networking into the current fiscal year for operational technical support of the College's Wide Area Network (WAN) for a cost not to exceed $101,000. By resolution 980827-B1, the Board of Trustees authorized a contract amendment to add several categorically funded projects for an additional $58,000. By resolution 981029-B26, the Board of Trustees authorized a contract amendment for additional network maintenance and upgrade projects funded out of ITS general funds for an additional $31,000.

In addition to providing consultation on operational technical support issues related to the College's network, Angus-Hamer Networking will be completing an updated comprehensive network study and plan. This study will determine the complete network requirements for City College of San Francisco for data, voice and video. This work is necessary in order to establish specifications for building the CCSF network using bond and other funding sources. The cost for this additional work is $52,500. The tasks included in this survey are:

1. Thorough requirements analysis, including user/department meetings and interviews to establish voice/data/video needs, site walkthroughs.
2. Design of network infrastructure for each campus and building, including cable type and routing and telecommunications closet spaces, costing of cabling.

11/19/98 - B10 page 1
3. Data network electronics design, based on shared hub/switched backbone model. Costing based on retail pricing of currently available components. Maintenance contracts and installation costing included.
4. WAN electronics redesign costing, circuit moves and upgrades costing.
5. Design and costing of physical infrastructure components, including construction of telecommunications closets (walls, electrical, HVAC), conduits, raceways, racking and ladder systems.
6. Identification of network tools/server upgrades, including network backup systems, server 100Mbps LAN cards, additional DNS/Proxy servers, etc.
7. Definition of network operations staffing model and training requirements.
8. Detailed fiber termination design for each backbone connection at the Phelan campus.

The cost for this contract amendment will be charged to the general funds in the Information Technology Service budget.

**RECOMMENDATION:**

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to amend the contract with Angus Hamer Networking to perform a comprehensive network survey for City College of San Francisco the period from November 20, 1998 through December 31, 1998 for an additional $52,500 for a total cost of the current contract not to exceed $241,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

11/19/98 - B10 page 2
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization for Construction Contract Modification
(Resolution No. 981119 – B11)

BACKGROUND INFORMATION:

Resolution 980226-B19 authorized the District to contract with Pacesetter Industries Inc., the lowest responsible bidder for the project: Replacement Facilities, at the contract price of $532,000. Contract Modification #1 (Resolution 980730-B5) for $15,248 and Contract Modification #2 (Resolution 980827-B7) for $26,000, increased the total project contract amount to $573,248. These facilities provide classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

The total cost of Contract Modification #3 is $____________ and this will make the total contract amount not to exceed $____________.

Change Order #3 for, Contract Modification #3, for a cost of $____________, is necessary for additional work and includes the following:

(a) $________
(b) $________

This project will be completed on or about December 31, 1998. This project work will be charged to Appropriation Fund Nos. 420180-8050-6202-7100-S (50%) and 421400-8050-6202-7100-S (50%). This contract will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

11/19/98 – B11 page 1
RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for Contract Modification #3, for Change Order #___, for a cost of $____________ with Pacesetter Industries Inc., for the project: Replacement Facilities. The total contract cost is not to exceed $________________.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 – B11 page 2
To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Contract for Special Services
(Resolution No. 981119 – B12)

BACKGROUND INFORMATION:

The District’s initial contract with Mr. Liskamm was authorized by the Board of Trustees in July 1988. This resolution is an authorization to contract with William H. Liskamm FAIA for Special Services and Advice to provide the District with various facilities planning services, for a total contract cost of $11,400 for the period July 1, 1998 through June 30, 1999, billed at the hourly rate of $50/hr.

The special services and advice provided by Mr. Liskamm will include specific facilities planning services to the Chancellor and/or his designated representatives, with regard to the following projects and efforts: space planning for the College Services Building; South Reservoir site planning; preparation of physical planning documents as required by various City agencies; support of the Office of Facilities Planning in the preparation of Initial and Final Project Proposals as required by the State Chancellor’s Office to support the District’s requests for capital improvement funding, and other assignments given by the Chancellor as necessary. Mr. Liskamm shall report directly to the Chancellor and/or his designated representatives.

This contract will be charged to Appropriation No.U-0130-5190-6600-S.
RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of $11,400 for the period July 1, 1998 through June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 - B12 page 2
To: Board of Trustees  
FROM: Dr. Philip R. Day, Jr., Chancellor  
Subject: CAPITAL OUTLAY  
Authorization to Award Construction Contract  
(Resolution No. 981119-B13)

BACKGROUND INFORMATION:  
The District received several qualified bid proposals, including Minority Business Enterprise firms and the District wishes to contract with Centerline Corporation, Inc., the lowest responsible bidder, for the project: Downtown Campus Underground Storage Tank (UST) Retrofit and Upgrade. This Project consists of retrofitting existing fiberglass wall underground fuel tank with a new overfill two-stage audio alarm system, new sump pump with double-wall piping, new over spill catchment basin at filling connector, monitoring system, and replacing existing steel piping with new double-wall supply piping.

This project is 100% funded by 1997-98 State Hazardous Substance Removal Grant.

RECOMMENDATION:
RESOLVED: That authorization be given to award a Construction contract to Centerline Corporation, Inc., the lowest responsible bidder for the Project: Downtown Campus Underground Storage Tank (UST) Retrofit and Upgrade, located at the Downtown Campus, for a cost of $102,722. This contract will be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 – B13 page 1
To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract
(Resolution No. 981119 – B14)

BACKGROUND INFORMATION:

The District received several qualified bid proposals, including Minority Business Enterprise firms and the District wishes to contract with ________________, Thorenfeldt Construction, Inc., the lowest responsible bidder, for the project: John Adams Campus Childcare Development Teaching Facility. This Project includes constructing a new ADA ramp, remodeling of existing kitchen facility, new restroom facility for toddlers, new mechanical equipment room, upgrade existing electrical panel, and electrical and plumbing components for future expansion.

This project is 100% funded by State CalWORKS Grant.

RECOMMENDATION:

RESOLVED: That authorization be given to award a construction contract to ________________, Thorenfeldt Construction, Inc., the lowest responsible bidder for the Project: John Adams Campus Childcare Development Teaching Facility, located at the John Adams Campus, for a cost of $______________ $180,600. This contract will be completed on or before June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 - B14 page 1
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services
(Resolution No. 981119 – B15)

The District wishes to contract with Chow Engineering, Inc., a MBE Firm, to provide architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus. The scope of work will include: design services for distilled water system removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is funded by the 1996-97 State Deferred Maintenance Grant with 50% District matching and will be charged to appropriation fund number 412241-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Chow Engineering, Inc., a MBE Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus at a cost not to exceed $23,000, to be completed on or before June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 – B15 page 1
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to submit Grant Application & Appropriate Funds.
(Resolution No. 981119 – B16)

<table>
<thead>
<tr>
<th>ORIGINAL RESOLUTION NUMBER</th>
<th>GRANTOR/CONTRACTOR</th>
<th>CONTRACT DATE</th>
<th>ORIGINAL TOTAL AMOUNT</th>
<th>CHANGE</th>
<th>NEW TOTAL NOT TO EXCEED</th>
<th>COMMENTS; ORIGINATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>A 981029-B13</td>
<td>California Community Colleges Chancellor's Office/Foster Care Education</td>
<td>Fiscal Year 1998-99</td>
<td>$14,146</td>
<td>+$28,411</td>
<td>$42,557</td>
<td>$28,411 increase will be used for classified salaries, academic salaries, contract services and fringe benefits. Originator: Sandra Handler</td>
</tr>
<tr>
<td>B 980528-B37</td>
<td>SCA Enviromental, Inc.,</td>
<td>May 28, 1998-December 31, 1998</td>
<td>$25,800</td>
<td>$1,205</td>
<td>$26,285</td>
<td>To provide additional services for hazardous materials survey, testing, &amp; reports. Originator: Peter Goldstein</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

11/19/98 – B16 page 1
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to Conduct Excursion to - China
(Resolution No. 981119 – B17)

On July 31, 1997, the Board of Trustees adopted a resolution authorizing an instructional Study Abroad program, Summer 1998, to China. Following the request for proposals process the proposals received, based upon a comparison of cost, value, and activities, the criteria of our requirements, and the price and policies of the travel agencies, a contract with the firm AVIA Travel was recommended to provide the necessary travel and logistical support arrangements for "Summer In China, 1998" program, at a cost of $2,560.

City College is now proposing to offer a Summer 1999 program in China. Students who participate in the program will enroll in Anthropology 18/19 and receive 3.0 credits. The program will be offered for credit and the costs will be borne by the students. The district shall expend no funds for transportation, housing, meals or incidentals.

Avia’s proposed cost for this program, which includes activities, housing, meals, international airfare, ground and air transportation within China, and student medical insurance is as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Total Cost Per Student (15-19)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 1999</td>
<td>$2,650</td>
</tr>
</tbody>
</table>

Avia has insurance coverage of $2 million for general liability, errors and omissions with the Berkeley Group Insurance Company. City College of San Francisco will be named as “additional insured” for the duration of the program.

11/19/98 – B17 page 1
RECOMMENDATION:

RESOLVED: That the San Francisco Community College District approves authorization to conduct a seventeen day excursion to China, from June 26, 1999 through July 12, 1999 in connection with an instructional program, and to contract with Avia to obtain travel and educational program arrangements, with costs to be borne by the students; and

FURTHER BE IT RESOLVED: That the Chancellor, the Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Joanne Low, Originator

11/19/98 – B17 page 2
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to Conduct Excursion to Costa Rica
(Resolution No. 981119 – B18)

BACKGROUND INFORMATION:

City College of San Francisco proposes a Spanish language, biology and political Science program to Costa Rica, August 21, 1999 - November 20, 1999. A credit for Spanish language, Biology and Political Science courses shall be assigned to this program, and the costs will be borne by the participants.

On April 25, 1996, the Board of Trustees gave approval to conduct a City College of San Francisco study abroad program to Costa Rica from February 6, 1997 - May 1, 1997. On January 23, 1997, approval was given to change the dates to August 23, 1997 - November 22, 1997.

On November 25, 1996 a Request for Proposal, City College of San Francisco International Education Program, "Semester in Costa Rica, 1997" was mailed to 10 agencies which provide travel services. The closing date for receipt of proposals was Wednesday, December 31, 1996. One proposal was received from Consortium for International Education (CIE). The proposal was as follows:
In May of 1998, CIE announced that they would be merging with and changing their name to Centers for Academic Programs Abroad (CAPA).

CAPA has successfully provided us with services in Costa Rica for Fall 1997 and for the current Fall 1998 program. CAPA is now requesting to renew their contract for the Fall of 1999. Their proposed costs are as follows:

<table>
<thead>
<tr>
<th>Cost Per Student</th>
<th>(15/20 Students)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation round-trip:</td>
<td>$ 624/624</td>
</tr>
<tr>
<td>SFO/Costa Rica/SFO</td>
<td></td>
</tr>
<tr>
<td>Land package including activity</td>
<td>$ 4,275/4,225</td>
</tr>
<tr>
<td>fees, homestays, meals as specified, and classroom rental</td>
<td></td>
</tr>
<tr>
<td>Insurance</td>
<td>$ 100/100</td>
</tr>
<tr>
<td>TOTAL COST:</td>
<td>$ 4,999/4,949</td>
</tr>
</tbody>
</table>

*The land package for 20 students includes a contribution of $30 per student to a cultural fund.*
CAPA is covered by a $5,000,000.00 policy issued by Scolnick Insurance, providing coverage for bodily injury, personal injury, property damage and professional errors and omissions. CCSF will be named as an additional insured on their policy for the duration of the program.

Based on the criteria of our requirements and their prices, policies and past performance, we are now requesting to renew the contract with the firm of Centers for Academic Programs Abroad (CAPA) to provide the necessary travel and logistical support arrangements for a “Semester in Costa Rica, 1999” program.

RECOMMENDATION:

RESOLVED: That the San Francisco Community College District is hereby authorized to conduct a study abroad program to Costa Rica, Fall 1999, in connection with a credit program, and authorization to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements with costs to be borne by the students for the program, August 21, 1999 - November 20, 1999;

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute such contract on behalf of the District to effectuate this resolution.

Joanne Low, Originator

11/19/98 – B18 page 3
Date: 11/19/98
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to Submit Grant Application & Appropriate Funds
(Resolution No. 981119 – B19)

BACKGROUND INFORMATION:

Resolution 980625-B24 authorized the continued work of the Center for Habitat Restoration (CHR) for the current fiscal year. The current resolution expands the scope of the CHR to include two solid waste management projects funded by grants from the City and County of San Francisco. The two projects are (1) composting of food (cafeteria) wastes and plant clippings on the Phelan campus and (2) solid waste audits at six CCSF campuses, Fort Mason and ten large hotels in San Francisco. The total amount of funds from these grants for the 1998-99 fiscal year is not to exceed $33,918.

This resolution also seeks authorization to subcontract and accept $10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) grant at Mission College(West Valley Community College District). At the beginning of this fiscal year, the REBRAC grant was transferred from CCSF to Mission College, which wishes us to develop curriculum and offer student internships in environmental science. The Center for Habitat Restoration will perform this work.

RECOMMENDATION:

RESOLVED: That authorization be given to accept funds from the City and County of San Francisco for two solid waste management projects during the current fiscal year in the amount not to exceed $33,918 and to accept $10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) at Mission College.

11/19/98 – B19 page 1
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution:

Robert Manlove, Originator

11/19/98 – B19 page 2
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS Authorization to Subcontract with SFSU (Resolution No. 981119 – B20)

BACKGROUND INFORMATION:

This resolution requests an authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers Distribution Program (980528-B18). The contract will provide the following services: (1) Finalizing and self-publishing the Community Health Worker Training System for replication, (2) Completing all replication planning and set up of training system at six sites, (3) Developing and maintaining agreements with all state and national collaboration partners, (4) Developing and completing all evaluations of program.

The subcontract will be paid by funds from the grant received by CCSF totaling $265,755 from the Fund for the Improvement of Postsecondary Education (980528-B18). No district funds are required.

City College of San Francisco is the fiscal agent.

The contract has the following budget:
Salaries and Benefits (for grant staff) $58,172
Consultants $ 3,000
Supplies and Services $ 4,082
8% Indirect (cost of grant administration) $ 5,220
Total to SFSU $70,474
RECOMMENDATION:

RESOLVED: That the Board hereby authorizes the District to subcontract with San Francisco State University (SFSU) for activities related to a grant from the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers Dissemination Program for the period of September 1, 1998 to August 31, 1999 in the amount not to exceed $70,474

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Gabriner, Originator

11/19/98 – B20 page 2
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to Submit Grant Application & Appropriate Funds.
(Resolution No. 981119 – B21)

BACKGROUND INFORMATION:

On January 27, 1995, the Board of Trustees authorized the submission of an application and appropriation of all funds received upon approval by the California Trade and Commerce Agency (CA TCA) to establish a Small Business Development Center. The grant application was approved in April 1995, and the formal contract was signed on August 1, 1995. The Board of Trustees has continued to adopt resolutions which authorized the Chancellor to enter into formal agreements with the CA TCA to provide continued Small Business Administration (SBA) funding for the annual periods 1996 and 1997. On November 20, 1997 the Board of Trustees adopted a resolution which authorized the Chancellor to enter into a formal agreement, C97-0105, with CA TCA to provide continued SBA funding in the amount of $150,000 for the SF SBDC for the period January 1, 1998 to December 31, 1998.

The SBDC has been performing its duties and responsibilities to provide business counseling and training to small business owners under the terms of its current contract, C97-0105. The California Trade and Commerce Agency has tendered an amendment to the current contract which will (1) decrease funding from $150,000 to $123,658 and (2) increase the cash match requirement from $22,500.00 to $29,090. City College of San Francisco will continue to be the fiscal agent for this grant. The entire required cash match obligation for 1998 has been met through local funds raised by the SF SBDC.

No general fund monies will be used for this program.

The following is a breakdown of the amended 1998 program budget:
11/19/98 - B21 page 1
<table>
<thead>
<tr>
<th></th>
<th>SBA/State</th>
<th>CASH MATCH</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>46,000</td>
<td>20,100</td>
<td>66,100</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>9,456</td>
<td>1,750</td>
<td>11,206</td>
</tr>
<tr>
<td>Travel</td>
<td>0</td>
<td>821</td>
<td>821</td>
</tr>
<tr>
<td>Supplies</td>
<td>800</td>
<td>0</td>
<td>800</td>
</tr>
<tr>
<td>Contractual</td>
<td>16,000</td>
<td>0</td>
<td>16,000</td>
</tr>
<tr>
<td>Consultants</td>
<td>24,902</td>
<td>4,240</td>
<td>29,142</td>
</tr>
<tr>
<td>Facilities Rent</td>
<td>12,841</td>
<td>0</td>
<td>12,841</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>8,959</td>
<td>2,179</td>
<td>11,138</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>4,700</td>
<td>0</td>
<td>4,700</td>
</tr>
<tr>
<td>Total</td>
<td>123,658</td>
<td>29,090</td>
<td>152,748</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to approve an amendment, dated October 13, 1998, to Standard Grant Contract C97-0105 (for the period ending December 31, 1998, by and between the San Francisco Community College District and the California Trade and Commerce Agency) which decreases the contract budget amount of SBA/State funding from $150,000.00 to $123,658 and increases the cash match requirement from $22,500 to $29,090.

FURTHER BE IT RESOLVED: That no general fund monies will be allocated as a source of cash match for this agreement.

FURTHER BE IT RESOLVED: That upon approval by the California Trade and Commerce Agency with the conditions and terms of the award not significantly amended, and in accordance with Title 5, California Code of Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period January 1, 1998 to December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this budget amendment on the account of the SFCCD and to submit any and all reports required by the State Chancellor’s Office in the administration of said program.

Steven Glick, Originator

11/19/98 – B21 page 2
Date: 11/19/98       B22

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Authorization to submit Grant Application & Appropriate Funds.
(Resolution No. 981119 – B22)

BACKGROUND INFORMATION:

The Child Development and Family Studies Department has been asked by the newly launched Child Care Facilities Fund of the Low Income Housing Fund to apply for funds in the amount of $5,000 for the purpose of offering two courses for family child care providers during the 1998-99 academic year. The courses will serve to meet training and technical assistance needs.

Income
Facilities Childcare fund for the Mayor’s Office of Children, Youth & Family  $5,000

Expenditures
Academic salaries and benefits  $3,600
Honoraria-Guest Speakers  600
Books & print materials  400
Class supplies  400

Total:  $5,000

No District matching funds are required.
RECOMMENDATION:

RESOLVED: That the Board authorizes the Child Development/Family Studies Department of to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Child Care Facilities Fund of the Low Income Housing Fund in the amount of $5,000 for offering two training courses for family child care providers during the 1998-99 academic year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

11/19/98 – B22 page 2
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization for Special Services
(Resolution No. 981119 – B23)

BACKGROUND INFORMATION:

The Board of Trustees approved Board Resolution (980729-B13) appropriating funds to create a hiring hall partnership project including SFCCD, the SF Multi-Employer Group (MEG) and Local 2 to create short-term, flexible, performance-based, on-site training courses in the hotels. To execute this program City College needs to draw upon the expertise of a computer system technician. Therefore, the Hiring Hall Project would like to contract with New Union Work Systems to provide the required technical support. Consultants are to be compensated at rates not to exceed the prevailing standards within the industry. The name, scope of work, period of service, rate of compensation, maximum amount of each contract and funding source are as follows:

New Union Work Systems. To provide the technical support to oversee computer hardware and software systems design and implementation at the hiring hall; train all hiring hall staff in the use and maintenance of these systems; and develop for the students, instructors and coordinators of the Hiring Hall Project new processes for the use of technology. To work a total of 448 hours for the period November 1, 1998 through June 30, 1999. Compensated at rate of $40 per hour; total not to exceed $17,920. Funding: 123326-7176-5190-0500-N

Funding for these contracts are from the Hiring Hall grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

11/19/98 - B23 page 1
RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter into a special service contract with New Union Work Systems to provide computer systems technician services for the Hiring Hall Project for the period November 1, 1998 to June 30, 1999. Total not to exceed $17,920.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator

11/19/98 - B23 page 2
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies, Services, Etc., less than $3,000

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, ect., totaling $367,183.54 $367,841.03 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payments</td>
<td>$ 53,693.83</td>
</tr>
<tr>
<td>Purchase Orders</td>
<td>274,963.66</td>
</tr>
<tr>
<td>Travel/Mileage</td>
<td>39,183.54</td>
</tr>
<tr>
<td>Grand Total:</td>
<td>$367,183.54</td>
</tr>
<tr>
<td></td>
<td>$367,841.03</td>
</tr>
</tbody>
</table>

James Kendrix, Originator

11/19/98 - C1 page 1
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies, Services, Etc., more than $3,000

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A”.

GRAND TOTAL: $1,694,120.02

James Kendrix, Originator

11/19/98 - C2 page 1
Date: 11/19/98  

To: Board of Trustees  

From: Dr. Philip R. Day, Jr., Chancellor  

Subject: GRANTS  
Acceptance of Gifts  
(Resolution No. 981119 – B19)  

BACKGROUND INFORMATION:  
SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding $250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding $1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.  
  
From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.  

RECOMMENDATION:  
WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;  
  
WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District;  
  
RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;  
  
FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.  

Dottie S. Krzyzanoski, Originator  

11/19/98 – C3 Page 1
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>DONOR</th>
<th>BENEFICIARY</th>
<th>MARKET VALUE DECLARED BY DONOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Cash</td>
<td>Black Nurses Association 1440 Broadway, Ste 405 Oakland, CA 94612</td>
<td>Scholarship - CCSF Student Linda San Miguel</td>
<td>$ 300</td>
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<tr>
<td>2) Cash</td>
<td>Key Trust Company of Ohio 850 Euclid Avenue, #1000 Cleveland, OH 44114</td>
<td>Scholarship - CCSF Student Hanh N. Tran</td>
<td>$ 258</td>
</tr>
<tr>
<td>3) Cash</td>
<td>CA Association of Mortgage Brokers 100 El Camino Real, Suite 201 Burlingame, CA 94010</td>
<td>Scholarship - Real Estate Student</td>
<td>$ 1,000</td>
</tr>
</tbody>
</table>
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
         Authorization for Sabbatical Leave-Spring 1999
         (Resolution No. 981119 – F1)

BACKGROUND INFORMATION:

Resolution No. 981119 - F1 covers an academic administrator’s (CLARA STARR) request for a Sabbatical leave (110 days) from the District during the Spring 1999 semester. Board of Trustees’ approval is required.

RECOMMENDATION:

RESOLVED: That effective January 19 through June 30, 1999, CLARA STARR, be placed on Sabbatical Leave from her 1998-1999 administrative position as Director, Human Resources. This leave is pursuant to the provisions of the San Francisco Community College District Policy Manual 3.17.L - Sabbatical Leave.

Peter Goldstein, Originator

11/19/98 – F1 page 1
Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Authorization to amend employment contract(s)
(Resolution No. 981119 – L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those
employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<table>
<thead>
<tr>
<th>a) INSURANCE COMPANIES</th>
<th>I.D. NO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equitable Life</td>
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<td>Equitable Life</td>
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<td>Grerat American Life</td>
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<td>750.00</td>
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<td>Great West life</td>
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<td>25.00</td>
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<tr>
<td>IDS Life</td>
<td>56776</td>
<td>125.00</td>
</tr>
<tr>
<td>John Alden Life</td>
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<td>Lincoln National Life</td>
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<td>Paul Revere Life</td>
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<td>Security Benefit Life</td>
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<td>Security First Life</td>
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<td>State Street - Mainstay</td>
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<tr>
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<tr>
<td>VALIC Life</td>
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<td>b) CUSTODIAL ACCOUNTS</td>
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<td>AMOUNT</td>
</tr>
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<td>---------</td>
<td>--------</td>
</tr>
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<td>T. Rowe Price</td>
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<td>Vanguard Trust Company</td>
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<td>New York Life Ins.</td>
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FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator

11/19/98 – L1 page 3
To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL Approval of Successor Collective Bargaining (Resolution No. 981119 – S1)

BACKGROUND INFORMATION:

WHEREAS: On February 18, 1986, pursuant to the Educational Employment Relations Act (EERA, Government Code Section 3540 et seq.), the Board of Governors (now Board of Trustees) by Resolution No. 860218-S3 designated certain classifications, or persons or positions within classifications as either “Building Trades Supervisory” or “Building Trades”;

WHEREAS: The administration has maintained a record of all unrepresented “Building Trades Supervisory” and “Building Trades” classifications or persons or positions within classifications (hereinafter “employees”), and has from time to time amended that record, as set forth in Attachment 1, consistent with its obligation under the EERA;

WHEREAS: The administration has provided the non-exclusive representatives of the “Building Trades Supervisory” and “Building Trades” employees with an opportunity to “meet and discuss” the wage and benefit issues under contemplation consistent with the Board of Trustees’ obligation as a public school employer under the EERA;

Larry Klein, Originator

11/19/98 – S1 page 1
WHEREAS: The administration has recommended adjusting the wage rates for “Building Trades Supervisory” and “Building Trades” employees, as set forth in Attachment 1;

THEREFORE, BE IT RESOLVED THAT: The Board of Trustees adopts and amends the wage rates as set forth in Attachment 1 to be effective on the dates specified therein;

FURTHER BE IT RESOLVED THAT: The wage rates as set forth in Attachment 1 shall apply, to the extent applicable, at the time of hire to any future “Building Trades Supervisory” or “Building Trades” employees;

FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

11/19/98 – S1 page 2
AMENDED WAGE RATES
FOR DISTRICT DESIGNATED
BUILDING TRADES SUPERVISORY AND BUILDING TRADES
CLASSIFICATIONS
FOR FISCAL YEAR 1998-1999

I. CLASSIFICATIONS

The Amended Wage Rates as set forth herein shall be applicable to the positions and/or employees designated as “Building Trades Supervisory” or “Building Trades” in the following classifications:

A. BUILDING TRADES SUPERVISORY:

3418 Gardener Assistant Supervisor (vacant)
7205 Chief Stationary Engineer
7226 Carpenter Supervisor I
7238 Electrician Supervisor I
7242 Painter Supervisor I

B. BUILDING TRADES:

3417 Gardener
3428 Nursery Specialist
7333 Apprentice Stationary Engineer
7334 Stationary Engineer
7335 Senior Stationary Engineer (vacant)
7342 Locksmith
7344 Carpenter
7345 Electrician
7346 Painter
7347 Plumber
7348 Steamfitter
7355 Truck Driver

11/19/98 – S2 page 2
II. WAGE RATES

The present Wage Rates for the above “Building Trades Supervisory” and Building Trades” classifications shall be amended as follows, to the extent applicable:

General Wage Increase (all classifications)

For the 1998-1999 Fiscal Year, wage rates shall be increased across-the-board and on-schedule four and six-hundredths percent (4.06%).

Additionally, for the 1998-1999 Fiscal Year only, an off-schedule increase equal to four-tenths percent (0.4%) over the wage rates in effect for Fiscal Year 1998-1999.

III. INTENT

All other forms of compensation, benefits, and other terms and conditions of employment not specifically enumerated herein shall continue in accordance with existing District policies and procedures in effect as of the date of this Resolution.

11/19/98 – S2 page 3
DATE: 11/19/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Sabbatical Leaves – Spring ’99
Academic Employees

BACKGROUND INFORMATION:

The following academic employees have been granted sabbatical leaves for the Spring 1999 semester under the SFCCD/AFT Local 2121 Contract as indicated:

### SPRING 1999 SABBATICAL AWARDS

#### 1 SEMESTER

<table>
<thead>
<tr>
<th>FACULTY MEMBER</th>
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<th>PURPOSE</th>
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<tbody>
<tr>
<td>Babilon, Carlota</td>
<td>Foreign Languages</td>
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<tr>
<td>Corbie, Terrence</td>
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<td>Research</td>
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<tr>
<td>Hom, Calvin</td>
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<td>Research</td>
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<td>Kan, Jimmy</td>
<td>Math</td>
<td>Research</td>
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<tr>
<td>Nakamura, Louise</td>
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<td>Yngojo, Marcus</td>
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#### SPLIT 1ST HALF

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<td>Caldwell, Mary</td>
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<td>Cooper, Sybil</td>
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<td>Thompson, Sarah</td>
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<tr>
<td>Tracy, June</td>
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<td>Study</td>
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</table>

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG • ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY, JR., CHANCELLOR
## 1 YR CONTINUED SP '99

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<tr>
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<td>Calderon, Vivian</td>
<td>Research &amp; Planning</td>
<td>Study</td>
</tr>
<tr>
<td>O'Hare, Melanie</td>
<td>ESL</td>
<td>Study/Travel</td>
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<tr>
<td>Weichert, Karen</td>
<td>ESL</td>
<td>Study/Research</td>
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<tr>
<td>Yee, Sue Lim</td>
<td>Counseling</td>
<td>Study/Res./Travel</td>
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## SPLIT 2ND HALF

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<td>Research</td>
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<td>Hansen, Fred</td>
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<tr>
<td>Harris, Julie</td>
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<tr>
<td>Hockman, Barbara</td>
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<tr>
<td>Ryder, Margaret</td>
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<td>Schurer, Linda</td>
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<tr>
<td>Slaughter, Randi</td>
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</tr>
</tbody>
</table>

**Total Spring 1999 Sabbatical Awards: 28**
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND Approval of Special Services Contract (Resolution No: 981217-B1)

BACKGROUND INFORMATION:

By Resolution No. 980625-B9A, the Board of Trustees authorized a contract extension with Angus Hamer Networking into the current fiscal year for operational technical support of City College's wide area network (WAN) for a cost not to exceed $101,000. By Resolution No. 980827-B1, the Board of Trustees authorized a contract amendment to add several categorically funded projects for an additional $58,000. By Resolution No. 981029-B26, the Board of Trustees authorized a contract amendment for additional network maintenance and upgrade projects funded out of ITS general funds for an additional $31,000. By Resolution No. 981119-B10, the Board of Trustees authorized an additional contract amendment for Angus-Hamer Networking for an additional $52,500 for a comprehensive network study and plan. This study would determine the complete network requirements for City College of San Francisco for data, voice and video. All of the above contracts are effective through December 31, 1998.

In the absence of a network manager, which City College plans to hire during the Spring 99 semester, the services of Angus-Hamer Networking will continue to be needed in order to provide operational technical support for City College’s wide area network (WAN). This contract is for the period from January 1, 1999 through June 30, 1999.

The cost for this contract extension will be charged to the general funds in the Information Technology Service budget.
RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to extend the contract with Angus Hamer Networking to provide operational technical support for the wide area network of City College of San Francisco for the period from January 1, 1999 through June 30, 1999 for a total contract cost not to exceed $101,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator

12/17/98 - B1 page 2
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: General Fund Authorization for Personal Services Contract (Resolution No: 981217 - B2)

BACKGROUND INFORMATION:
When complaints are filed against the District or District employees, it is critical that investigatory interviews and fact-finding must be done quickly. Current Staffing levels are not adequate enough to ensure that such investigations are done quickly. Consequently, it is recommended that such investigations be done by an independent contractor.

RECOMMENDATION:
RESOLVED: That the San Francisco Community College District extend the contract with DR Associates International as an independent contractor, pursuant to Government Code §53060 at a fee of $90.00 per hour, from January 1, 1999 through December 31, 1999 for investigative services and other related services, not to exceed $8,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Linda Jackson, Originator

12/17/98 - B2 page 1
Date:  12/17/98

To:      Board of Trustees

From:    Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund
         Amending the Adopted Final 1998-99 Budget
         (Resolution No. 981217 - B3)

BACKGROUND INFORMATION:

   On September 17, 1998 Resolution No. 980917-B2 was approved adopting the Final
revenue and resources totaled $127,963,147, and $126,961,802 for expenditures, and a Designated
Reserve totaling $3,650,000.

   On November 19, 1998 Resolution No. 981119-B9 was approved: 1) adjusting the budget
to include the 1997-98 encumbrances that were “carried-forward”, 2) Budgeting $800,000 to fund
instructional departments supply allocations previously funded by one-time Block Grant Funds.

   The Adopted Final 98-99 included $3.6 million for the Partnership for Excellence Program
that was initially budgeted in a single account. The funds would be redistributed at a later date. A task
force was convened to make recommendations to the Chancellor on spending priorities that would
allow the District to achieve the objectives of the Partnership for Excellence funding. Exhibit A
summarizes the planned reallocation and use of the Partnership for Excellence Funding.

RECOMMENDATION:

   RESOLVED: That the Adopted Final 1998-99 Budget be amended to reallocate up to
$3.6 million in Partnership for Excellence funds from the “Unallocated” accounts to the various as
indicated on Exhibit A,

12/17/98 - B3 page 1
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

James Kendrix, Originator

Please Note: At the time of the preparation of this Board Agenda, Attachment “A” was not finalized. Either this resolution will be revised to include Attachment “A” prior to the December 17, 1998 meeting of the Board of Trustees, or this resolution will be withdrawn.
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND
Authorization to Conduct a Study Abroad Program
Paris, France Fall 1999 - Spring 2000
Florence, Italy Fall 1999 - Spring 2000
(Resolution No. 981217- B4)

BACKGROUND INFORMATION:

In 1985, the Board of Trustees approved a Board Resolution to contract with Opportunities in International Learning (O.I.L.) and European Studies Association (E.S.A.) in order to provide travel and educational program services for a semester program in France. In 1989, the Board of Trustees gave approval to contract with O.I.L. for a Study Abroad Program in Italy. On October 31, 1991, O.I.L. changed their name to Accent International Consortium for Academic Programs.

O.I.L./ACCENT has been successfully providing us with services for our Study Abroad Programs in Paris for twenty-six (26) consecutive semesters for Paris and seventeen (17) consecutive semesters for Italy. This organization consistently receives excellent evaluations from CCSF students participating in Study Abroad Programs in these countries.

City College is now proposing to renew its contract with Accent for the Fall, 1999 and Spring 2000 semesters.
The scope of work, period of service and cost per student are as follows:

1. Study Abroad Program in Paris, France. Accent will provide the necessary travel and educational program arrangements for CCSF’s Study Abroad Programs in Paris. The dates of these programs will be: Fall 1999: September 5 - December 9, 1999 and Spring 2000: February 1 - May 26, 2000. Cost per student, which includes instruction, housing, and student activities and excursions and ground transportation, is $5400 for Fall, 1999 and $5750 for Spring 2000.

2. Study Abroad Program in Florence, Italy. Accent will provide the necessary travel and educational program arrangements for CCSF’s Study Abroad Programs in Florence. The dates of these programs will be: Fall 1999: August 29 - November 26, 1999 and Spring 2000: February 27 - May 27, 2000. Cost per student, which includes instruction, housing, and student activities and excursions and ground transportation, is $4300 for both Fall, 1999 and Spring 2000.

The costs of these programs are to be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Accent International Consortium for Academic Programs for logistical and program arrangements to Paris and Florence, in connection with a credit program. and authorization to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute such contract on behalf of the District to effectuate this resolution.

Joanne Low, Originator

12/17/98 - B4 page 2

Originators: Joanne Low/Jill Heffron
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization for Special Services Contract
(Resolution No. 981217 – B5)

BACKGROUND INFORMATION:

The State Building Code requires school building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. To comply, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the John Adams Campus Childcare Development Teaching Facility Project. This Project includes constructing a new ADA ramp, remodeling of existing kitchen facility, new restroom facility for toddlers, new mechanical equipment room, upgrade existing electrical panel, and electrical and plumbing components for future expansion.

This project is 100% funded by State CalWORKS Grant, Child Care Facility Grant (Resolution 980326-B26), 1997 State Hazardous Material Abatement Program.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Willdan Associates to provide the District with complete construction inspection services for the Project: John Adams Campus Childcare Development Teaching Facility, for a fee not to exceed $5,000, to be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 – B5 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to appropriate funds for design work
(Resolution No. 981217 – B6)

BACKGROUND INFORMATION:

In 1989 the State awarded capital outlay funds to the District for the design and construction of a “Central Shops and Warehouse Building”. The goal of this project was to centrally locate the District’s trades and crafts workers at the Phelan Campus. In 1992, after encountering significant neighborhood opposition to the proposed location for the project, a hill on the Phelan Campus near Judson Avenue, the District sought and received State approval to split the project into two locations. The shops portion was to be located beyond the practice field near Highway 280, and a warehouse as to be created by remodeling the current shops building on Carroll Avenue.

In exchange for approving the change in scope, the State Legislative Analyst and the State Department of Finance required and inserted into the State Budget Act of 1994, the condition that the District could never seek any additional funds for this project. In 1996, the District went out to bid for the construction portion of the project. Unfortunately, all bids received exceeded the amount of money the State provided for the project. Consequently, the District faced yet another difficult choice, give up the nearly $4 million in state funds that are still available to construct a new facility for the District’s trades and crafts workers, or change the scope in the project yet again.
After much consideration a new scope change has been forwarded to the State that would reduce the size of the shops building by deleting space for the Office of Buildings and Grounds and the Office of Facilities Planning. The reduced building will still accommodate the trades and crafts workers. The State will not provide the additional funds needed for the necessary redesign work nor will it allow the District to shift any construction funds to cover this work. The only option available to save the project is to appropriate District funds to cover the cost of additional design work.

This resolution would appropriate $250,000 of Prop A Bond funds to pay for redesign fees to allow the District to leverage the $3.8 million budget the State will provide for construction. This appropriation was not contemplated when the District’s budget for Prop A was adopted and may therefore necessitate an equivalent reduction from other Prop A projects.

RECOMMENDATION:

RESOLVED: That authorization be given to appropriate $250,000 of Prop A Bond funds to be used to fund the design costs for the Project: District Central Shops and Warehouse, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 – B6 page 2
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization for Contract Modification for Special Services Contract
(Resolution No. 981217 – B7)

BACKGROUND INFORMATION:
Resolution 890525-S2 authorized the District to contract with Finger & Moy Architects to provide architectural services for the Shops & Warehouse Project, for a fee of $182,320. Contract Modification #1 (Resolution 900125-B15) is $4,200, Contract Modification #2 (Resolution 921119-W2) is $243,680, (re-scope, newsite adjacent to practice field); Contract Modification #3 (Resolution 930826-W2) is $127,900, (building re-design to one story); Contract Modification #4 (Board Resolution 940922-B2) is $4,200 and this increased the total contract amount to $562,300.

The Contract Modification #5 is necessary to cover the cost for providing additional architectural and engineering services as a result of a change in scope requirements from the Office of Regulation Services, Department of the State Architect, regarding structural issues and architectural accommodations. Contract Modification #5 is $30,316.62, and will increase the total contract amount to $592,616.62. This will close out the current contract for architectural services.

The District wishes to enter into a new contract or architectural services with Finger & Moy Architects, as Certified Minority Business Enterprise, to develop construction documents according to approved new Project scope changes. The Construction bid must fit within the allotted Construction budget for the project to proceed. The District has negotiated as contract with Finger & Moy Architects to provide the required architectural services for the new Project at a not to exceed fee of $200,000. Board Resolution No.981217-B6 has authorized the District to allocate Prop A Bond funds to cover the cost of these project design fees.

This contract modification and new contract are funded by Prop A bond funds.

12/17/98 – B7 page 1
RECOMMENDATION:
RESOLVED: That authorization be given for Contract Modification #5, for a cost of $30,316.62; and for a new contract, for a not to exceed fee of $200,000, with Finger & Moy Architects, for the project: Shops & Warehouse Project, to be completed on or before December 31, 2000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 – B7 page 2
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization for Special Services Contract
(Resolution No. 981217 – B8)

BACKGROUND INFORMATION:
The State Building Code requires school building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the project: Cloud Hall Underground Storage Tank (UST) Removal and Replacement. This Project consists of replacing existing single steel wall underground fuel tank with a new double-wall fiberglass storage tank, installing new spill catch basin at filling connector, monitoring system, and new double-wall supply pipe.

This project is 100% funded by 1997-98 State Hazardous Substance Removal Grant.

RECOMMENDATION:
RESOLVED: That authorization be given to contract with Willdan Associates, to provide the District with complete construction inspection services for the Project Cloud Hall Underground Storage Tank (UST) Removal and Replacement, located at the Phelan Campus, for a fee not to exceed $5,000, to be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein
12/17/98 – B8 page 1
Date: 12/17/98
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: CAPITAL OUTLAY
Authorization for Contract Modifications
(Resolution No. 981217-B9)

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<th>Original Resolutions</th>
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<th>Change +/-</th>
<th>New Total</th>
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<th>Source of Funds</th>
<th>Comments</th>
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<tr>
<td>1 961024-B9</td>
<td>B/A Burlage</td>
<td>$260,000</td>
<td>+$3,000</td>
<td>$360,200</td>
<td>#2</td>
<td>57% State Capital 43% State Bonds</td>
<td>Additional Services for scope changes, revising cabinets and drawers.</td>
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RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract
(Resolution No. 981217 – B10)

BACKGROUND INFORMATION:

The District received several qualified bid proposals, including Minority Business
Enterprise firms, and the District wishes to contract with _____________, the lowest responsible
bidder, for the project: Evans CalWORKs Additions. This Project consists of new offices and
computer labs construction, existing electrical system upgrade, existing building mechanical system
modification, and new Data/Voice wiring. The Data/Voice portion of work in this project has been
reviewed by the District’s telecommunication consultant, Angus-Hamer Networking.

This project is 100% funded by a CalWORKs Grant.

RECOMMENDATION:

RESOLVED: That authorization be given to award contrac to _____________,
the lowest responsible bidder for the Project: Evans CalWORKs Additions, located at
the Evans Campus, for a cost of $_________; this contract will be completed on or
before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer,
and/or their designees are hereby authorized to execute any and all documents on
behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 – B10 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract
(Resolution No. 981217 – B11)

BACKGROUND INFORMATION:

The District received several qualified bid proposals, including Minority Business Enterprise firms and the District wishes to contract with Gomez Iron Works, the lowest responsible bidder, for the project: John Adams Campus Wrought Iron Fence Replacement, at a cost of $22,800. This project includes removal and replacement of the existing perimeter iron fence along the Ashbury Street and Hayes Street.

This project is funded by $15,000 is funded by Mayor’s Office Community Development Grant, and $7,800 is funded by Prop A Bond Funds.

RECOMMENDATION:

RESOLVED: That authorization be given to award a construction contract Gomez Iron Works, the lowest responsible bidder for the Project: John Adams Campus Wrought Iron Fence Replacement, located at the John Adams Campus, for a cost of $22,800. To be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

11/19/98 – B11 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Service Contract
(Resolution No. 981217 – B12)

BACKGROUND INFORMATION:

The District received qualified proposals from several materials testing lead paint and special inspection firms, including MBE, WBE and LBE firms, for the John Adams Campus Childcare Development Teaching Facility Project. Materials testing and construction inspection are services required by the Office of Regulation Services, Division of the State Architect. These services include such things as materials testing for compliance with bid documents, concrete sampling and testing, inspecting soil back-fill and compaction, and other special inspections as directed by the Project Inspector of Record. Toxic lead paint must be removed prior to occupancy of infants and toddlers.

The District wishes to contract with Willden Associates. This contract will be completed prior to June 30, 1999.

This project is funded by State CalWORKs Grant, Child Care Facility Grant (Resolution 98326-B26), 1997 State Hazardous Material Abatement Program.

RECOMMENDATION:

RESOLVED: That authorization be given to Contract with Willdan Associates to provide for materials testing and special inspection services for the Project: John Adams Campus Childcare Development Teaching Facility, at a cost not to exceed $5,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 – B12 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization for Special Services Contract
(Resolution No. 981217 – B13)

BACKGROUND INFORMATION:
The State Building Code requires school building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the Downtown Campus Underground Storage Tank (UST) Retrofit & Upgrade project. This Project consists of retrofitting existing fiberglass wall underground fuel tank with a new overfill two-stage audio alarm system, new sump pump with double-wall piping, new over spill catchment basin at filling connector, monitoring system, and replacing existing steel piping with new double-wall supply piping.

This project is 100% funded by 1997-98 State Hazardous Substance Removal Grant.

RECOMMENDATION:
RESOLVED: That authorization be given to contract with Willdan Associates, to provide the District with complete construction inspection services for the Project Downtown Campus Underground Storage Tank (UST) Retrofit & Upgrade project, located at the Downtown Campus, for a fee not to exceed $5,000, to be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 – B13 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract
(Resolution No. 981217 – B13a)

BACKGROUND INFORMATION:

The District received a qualified cost proposal from Montgomery KONE Inc., the original Batmale Hall building elevator installation company and the current elevator maintenance services contractor. The District wishes to contract with Montgomery KONE Inc. for the project: Batmale Hall Elevator Modernization project. This Project consists of installing new elevator controllers, complete door upgrade package, new car and counterweight rollers, new ADA operating panel, new hoistway and machine room wiring, new traveling cables, and new car interior finishes.

This is an emergency repair and replacement work to the frequently malfunctioned elevators which is unsafe for the public usage. The elevator modernization work requires thirty-one (31) weeks of project duration time including submittals, shop drawings, fabrication, delivery, and installation process. The ten (10) weeks installation work can only be performed during the Spring and Summer Semesters break to minimize the disruptions to the building users and activities. During the installation work, one elevator will remain operational. The District needs to contract with the vendor immediately to meet the project schedule.

This project is 50% funded by 1997 State Deferred Maintenance Grant with and 50% District match funded by Prop A bond funds.

12/17/98 – B13a page 1
RECOMMENDATION:

RESOLVED: That authorization be given to award contract to Montgomery KONE Inc. for the project: Batmale Hall Elevator Modernization project, for a cost of $222,750; This contract will be completed on or before September 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 – B13a page 2
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Contract Education
Authorization to contract with San Francisco International Airport
(Resolution No: 981217-B14)

BACKGROUND INFORMATION:

San Francisco International Airport (SFIA) is currently undergoing a major airport facility expansion and expected to increase their personnel by thirty percent (30%). In order to ensure smooth operation and meet increasing demands from customers, employees and communities, SFIA is seeking an external evaluation of its current programs and practices in workplace diversity, sexual harassment and the Americans with Disability Act (ADA). City College of San Francisco was invited to submit a proposal for this project.

City College of San Francisco, Office of Contract Education, has previously provided satisfactory assessment service to SFIA’s Communications Department in 1995, focusing on recruitment, training and job retention issues. SFIA has again chosen City College of San Francisco to conduct the external evaluation. In the proposal, Office of Contract Education will coordinate and provide services in the following areas:

1) Conduct an organizational management and employee survey to evaluate the effectiveness of the SFIA’s current policies in the areas of diversity, Americans with Disability Act (ADA), and sexual harassment prevention.
2) Present findings and make specific recommendations to improve their organizational functioning.

The total award for this contract is $143,320.

The total project costs and the sources of funding are as follows:

<table>
<thead>
<tr>
<th>Income</th>
<th>$143,320</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Francisco International Airport</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
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</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$142,320</td>
</tr>
<tr>
<td>Material and Supplies</td>
<td>1,000</td>
</tr>
</tbody>
</table>

$143,320

No District match is required.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with San Francisco International Airport for conducting an evaluation of the Airport’s training programs in the areas of diversity, sexual harassment prevention and the Americans with Disability Act; for the period October 1, 1998 to June 30, 1999 for a total not to exceed $143,320, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

12/17/98 - B14 page 2
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to modify existing Grants
(Resolution No. 981217 – B15)

| ORIGINAL | GRANTOR/CONTRACTOR | CONTRACT DATE | ORIGINAL TOTAL AMOUNT | CHANGE | NEW TOTAL NOT TO EXCEED | COMMENTS; ORIGINATOR |
| RESOLUTION NUMBER | | | | | | |
| A | 980827-B10 | California Community College Chancellor's Office/San Francisco CACT/Eric Ng | Aug.1,1998-Oct. 31,1998 | $9,000 | + $9,000 | $18,000 | Duties continue per original contract; extend contract dates until June 30, 1999. Originator: Judy Teng |

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Authorization for Special Services Contract
(Resolution No. 981217-B16)

BACKGROUND INFORMATION:

During June 1998, the Board of Trustees approved Board Resolution No. (980625-B24) authorizing to contract with Kenneth C. Entlinger to serve as the City College of San Francisco Center for Habitat Restoration Coordinator, part of City College’s Biology Department for the period July 1, 1998 to June 30, 1999, in the amount not to exceed $13,000. Kenneth Entlinger left the position on August 31, 1998. To continue this program, David J. Munro has been interviewed and chosen to replace Mr. Entlinger as the new Center for Habitat Restoration Coordinator for the period December 1, 1998, to June 30, 1999, in the amount not to exceed $7,700.

Funding for this contract is entirely from the Port of San Francisco and the REBRAC Grant from Mission College (San Jose).

RECOMMENDATION:

RESOLVED: That authorization be given for a special contract to enter into a special service contract with David J. Munro as the Center for Habitat Restoration Coordinator for a period from December 1, 1998 to June 30, 1999, total not to exceed $7,700, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert F. Manlove, Originator
12/17/98 - B16 page 1
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT Authorization to Contract for Special Service Contract (Resolution No.981217-B17)

BACKGROUND INFORMATION:

The City College of San Francisco has received a grant from the Chancellor’s Office, California Community Colleges to maintain the Northern California Center for Applied Biological Technologies.

City College of San Francisco wishes to retain the services of Bart Gledhill as Special Project consultant to help implement the Economic Development Network (Ed.Net) grant for the Northern California Center for Applied Biological Technology Center; to provide advice on its continued design and development; serve as a liaison among the collaborating community colleges; serve as a liaison between the Center and biotechnology businesses; provide coordination and support services for the Center’s ongoing activities, for the period June 1, 1998 through July 30, 1999 in the amount not to exceed $3,000 (all grant funded).

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Bart Gledhill as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed $3,000, and

FURTHER BE IT RESOLVED: That the Chancellor, and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract on behalf of the San Francisco Community District.

Robert Manlove, Originator

12/17/98 - B17 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to Procurement of services, more than $3,000, to provide evaluation services

BACKGROUND INFORMATION:

On October 29, 1998, the San Francisco Community College District adopted Resolution No. 981029-B20 to accept a grant from the Federal Office of Population Affairs to conduct the City College Adolescent Pregnancy Prevention Program (C-CAPP) providing comprehensive teen pregnancy prevention presentations to SFUSD middle and high school students.

CAMI Consulting will provide all evaluation services for the C-CAPP: Collection and evaluation analysis of all data collected. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999

This Contract is 100% Grant Funded.

RECOMMENDATION:

THEREFORE BE IT RESOLVED: That authorization be given to enter into an agreement with CAMI Consulting to provide evaluation services to the C-CAPP. Total amount not to exceed $8,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

Bernice Brown, Originator
DATE: 12/17/98  B19

TO: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Authorization to procurement of services, more than $3,000, to provide video Productions

BACKGROUND INFORMATION:
On October 29, 1998, the San Francisco Community College District adopted Resolution No. 981029-B20 to accept a grant from the Federal Office of Population Affairs to conduct the City College Adolescent Pregnancy Prevention Program (C-CAPP) providing comprehensive teen pregnancy prevention presentations to SFUSD middle and high school students.

Spot 52 Productions will provide video production for the C-CAPP:
This will include a 58 minute documentary illustrating all the services provided by the C-CAPP. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

This contract is 100% Grant Funded.

RECOMMENDATION:
THEREFORE BE IT RESOLVED: That authorization be given to enter into an agreement with Spot 52 Productions to provide video production services to the C-CAPP. Total amount not to exceed $9,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

Bernice Brown, Originator
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Approval for Payment of Credit Classes from Family School
(Resolution No. 981217-B20)

BACKGROUND INFORMATION:

The Child Development and Family Studies Department in partnership with The Family School will conduct six units of credit Child Development classes during the Fall 1998 semester. The classes will be delivered at The Family School site for TANF/CalWORKS participants with supportive services provided by The Family School and Private Industry Council staff. The classes will also be open to the community for those wishing to acquire Early Childhood credit units. The Child Development and Family Studies will receive $6,839 for instructional salary costs. No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That authorization be given to enter into an agreement with The Family School to provide six units of credit Child Development classes during the Fall 1998 semester for a sum not to exceed $6,839, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Approval of Special Services Contracts
(Resolution No: 981217-B21)

BACKGROUND INFORMATION:

By Resolution No. 981119 - B10, the Board of Trustees authorized a contract extension with Angus Hamer Networking to complete an updated comprehensive network study and plan. This study would determine the complete network requirements for City College of San Francisco for data, voice and video. Whereas the Angus-Hamer study would provide the information necessary to build the data, voice and video cabling infrastructure within each campus and for the connectivity for data and voice among the campuses, the piece of information that the Angus-Hamer study will not provide is the video connectivity among the campus. This information requires the expertise of a special video consultant because of the high bandwidth requirements of video.

This resolution authorizes a contract with David Large, a consultant with Media Conn Consulting Services, to provide up to 50 hours of consulting services (at $200/hour) to make recommendations on the best interim and long-range connectivity solutions for video among the campuses. Mr. Large’s report will include all of the possible current connectivity options and a cost/benefits analysis of the options.

The cost for this contract will be charged entirely to Telecommunications Technology Infrastructure Program funds for 1998-99 from the State Chancellor's Office.

RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to contract with David Large of Media Conn Consulting Services to provide recommendations for City College of San Francisco on an interim and long-range connectivity solution for video among the campuses from December 18, 1998 through February 28, 1999 a cost not to exceed $10,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator

12/17/98 - B21 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies, Services, Etc., less than $3,000

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $264,069.48 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

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<th>Direct Payments</th>
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<td>Travel/Mileage</td>
<td>29,851.71</td>
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<tr>
<td>GRAND TOTAL:</td>
<td>264,069.48</td>
</tr>
</tbody>
</table>

James Kendrix, Originator

12/17/98 - C1 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies, Services, Etc., more than $3,000

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment “A’.

GRAND TOTAL: $1,239,324.89

James Kendrix, Originator

12/17/98 - C2 page 1
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Extending Interim Appointment
Educational Academic Administrator
(Resolution No. 981217 - F1)

BACKGROUND INFORMATION:
Resolution No. 981217 - F1 extends an interim educational academic administrative appointment. Board of Trustees’ approval is required.

RECOMMENDATION:
RESOLVED: That effective January 1 through February 28, 1999, or until a permanent dean is hired, whichever occurs first, Suzanne Korey’s appointment as Interim Dean, School of Liberal Arts and Castro/Valencia Campus (Office of the Provost) be extended. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification B, Dean I/Associate Director.

Clara Starr, Originator
Date: 12/17/98  
To: Board of Trustees  
From: Dr. Philip R. Day, Jr., Chancellor  

**Subject:** Human Resources  
Extending Interim Appointment  
Educational Academic Administrator  
(Resolution No. 981217 - F2)

**BACKGROUND INFORMATION:**

Resolution No. 981217 - F2 extends an interim non-educational academic administrative appointment. Board of Trustees’ approval is required.

**RECOMMENDATION:**

RESOLVED: That effective January 1 through February 28, 1999, or until a permanent dean is hired, whichever occurs first, Mamie How’s appointment as Interim Director, Information Technology Services(Office of the COO) be extended. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification C, Dean II/Director.

Clara Starr, Originator  
12/17/98 - F2 page 1
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Acting Appointment
Non-Educational Academic Administrator
(Resolution No. 981217-F3)

BACKGROUND INFORMATION:

Resolution NO. 981217-F3 covers an acting non-educational academic administrative appointment. Board of Trustees’ approval is required.

RECOMMENDATION:

RESOLVED: That effective January 19 through June 30, 1999, Gary Tom be appointed as Acting Director, Human Resources (Office of the COO), replacing Clara Starr, who is on leave (110 days) from the District during the Spring 1999 semester. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification C, Dean II/Director.

Peter Goldstein, Originator

12/17/98 - F3 page 1
Date: 12/17/98  L1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Authorization to amend employment contract(s)
(Resolution No. 981217 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those
employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<table>
<thead>
<tr>
<th>BI-WEEKLY</th>
<th>I.D. NO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
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<td>VALIC Life</td>
<td>56064</td>
<td>192.00</td>
</tr>
</tbody>
</table>

12/17/98 - L1 page 2
FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator

12/17/98 - L1 page 3
DATE: 12/17/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Special
Recognizing Trustee Andrea Shorter
(Resolution No.981217-S1)

BACKGROUND INFORMATION:

The following proclamation is recommended for the full Board's approval:

PROCLAMATION
Honorable Board of Trustees of the San Francisco Community College District Expressing gratitude to Andrea Shorter for her years of distinguished service as a member of the Board of Trustees.

WHEREAS: Andrea Shorter was appointed to the Board of Trustees of the San Francisco Community College District by Mayor Willie L. Brown, Jr., in 1996, and

WHEREAS: Andrea Shorter is the first African-American woman who is openly Lesbian to serve on a Community College Board in the nation, and

WHEREAS: Andrea Shorter saw her role as an “advocate trustee,” creating new ways to tie the college to creating opportunities for the city’s diverse communities, including low income women trying to better their lot, and

WHEREAS: Andrea Shorter, from past work as a supervisor at the Center on Juvenile and Criminal Justice, has brought the college insight into the needs of young people colliding with the justice system, and

12/17/98 - S1 page 1
WHEREAS: Andrea Shorter continues her involvement with social programs as deputy director of the Names Project Foundation, and

WHEREAS: The Board wishes to express its gratitude to Andrea Shorter and to wish her well in her future endeavors;

THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District does hereby express its gratitude to Andrea Shorter for her years of distinguished service as a Board member.

RECOMMENDED BY: Dr. Philip R. Day, Jr., Chancellor

12/17/98 - S1 page 2
TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Adoption of Findings of Fact and Conclusions Of the hearing officer and the Recommendation of the Chancellor for the Expulsion of Student Case No.989900003 (Resolution No. 981217-S2)

BACKGROUND INFORMATION:

On October 14, 1998, a hearing was held before a District hearing officer in the question of the suspension/expulsion of a student, case no.: 989900003. The hearing officer prepared a report with Findings of Fact and Conclusions. The College administration reviewed the report and recommended expulsion to the Chancellor of City College who confirmed the interim suspension and now recommends to the Board of Trustees expulsion of the student.

The Board of Trustees at its closed session on December 16, 1998 confirmed this recommendation.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby adopts the Findings of Fact and Conclusions of the Hearing Officer, dated November 3, 1998 and Recommendation of the Chancellor dated November 6, 1998, and
FURTHER BE IT RESOLVED: That pursuant to Education Code Sections 72122 and 76030 the student, Case #989900003 be and is hereby expelled as a student of the San Francisco Community College District effective December 17, 1998, for cause including (1) Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity or the open and/or persistent abuse of, District personnel or officials acting in the performance of their duties; (2) Assault or battery, abuse, extortion, or any threat of force or violence directed toward any member of the District community or District visitor engaged in authorized activities; (3) Obstruction or disruption of classes, administration, disciplinary procedures, governance processes, or authorized District activities; (4) Gambling, disorderly, lewd, indecent, obscene, or offensive conduct or expression which interferes with the District’s primary educational responsibility; (5) Failure to comply with directions of District officials, faculty, staff or campus police officers who are acting in performance of their duties; (6) Persistent, serious misconduct where other means of correction have failed to bring about proper conduct; and that as a condition of this expulsion, the student be denied access to any and all facilities of the District.

Frank Chong, Originator

12/17/98 - S2 page 2
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Special Honoring Senator Quentin Kopp
(Resolution No. 981217-S3)

BACKGROUND INFORMATION:

The San Francisco Community College District Board of Trustees would like to recognize Senator Kopp’s numerous contributions to the City College of San Francisco.

RECOMMENDATION:

WHEREAS: That Senator Kopp raised $40,000 in 1985 to fund the City College of San Francisco Football program to play an exhibition game in Brighton, England, and

WHEREAS: That Senator Kopp raised over $100,000 in 1986 to host an English All-Star Football team to play the City College of San Francisco Rams on a Monday night at Candlestick Park, and

WHEREAS: That Senator Kopp founded the Bay Area Sports Organizing Committee (BASOC) in 1990. He served as the honorary Chair of the San Francisco College Bowl from 1990-1997, and

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WHEREAS: That Senator Kopp has been and continues to be a loyal City College of San Francisco Rams football fan, and

WHEREAS: That Senator Kopp Supported a $400,000 grant that provided energy savings to City College of San Francisco.

WHEREAS: That Senator Kopp supporting funding for the Southeast Campus.

WHEREAS: That Senator Kopp was instrumental in preserving the Balboa Reservoir for future needs of City College of San Francisco.

THEREFORE BE IT RESOLVED: That the San Francisco Community College District Board of Trustees wishes to express its appreciation and gratitude to Senator Kopp for his years of support, and

FURTHER BE IT RESOLVED: That the players, coaches, fans and family wish Senator Kopp the very best upon the occasion of his retirement from the State Senate where he served with distinction for the past eight years, and

FURTHER BE IT RESOLVED: That the City College community thank Senator Kopp for his 35 years of public service to the people of San Francisco.

Frank Chong, Originator

12/17/98 - S3 page 2
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: REAL ESTATE

Rescission of Resolutions Nos. 980226-B21, 980430-B22 and 980430-W3 and Authorization to Sublease 5841 sq. ft at Southeast Campus to Department of Human Services (DHS) (Resolution No: 981217-W1)

BACKGROUND INFORMATION:

The Board of Trustees has approved three resolutions related to a sublease at Southeast Campus. The first resolution (No. 980226-B21), granted authorization to sublease approximately 4,103.7 rentable square feet of space at Southeast Campus to the San Francisco City and County Department of Human Services (DHS), starting October 9, 1997 on a month to month basis, for a sum of $1,600.44 a month with additional reimbursement to the District for the cost of One (1) FTE of Janitorial Staff and (1) FTE of Security Staff.

The second resolution (No. 980430-B22) authorized reimbursement to the College District for all expenses for One (1) FTE security staff at $51,946 including fringe benefits and one (1) FTE custodial staff at $41,579 including fringe benefits and 20.60% of annual utilities cost at the Southeast Campus.

The third resolution (No. 980430-W3) authorized an increase of sublease space by 1737.60 at a sublease rate of $1.00 per square foot for a period equal to the duration of the lease between the District and the City and County of San Francisco or 36 months whichever comes earlier.

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District administration has determined that the square footage referenced in the resolutions was inconsistent with actual square footage subleased; additionally, the District has been understaffed in the areas of custodial and security and has been unable to adequately serve the needs of DHS at the site. The District believes and DHS agrees that it is in the best interest of both that DHS be fully responsible for its own security and custodial needs at the Southeast Campus.

In an effort to execute one fully executed sublease incorporating all the elements agreed to by the District and DHS and to clarify these elements for all parties, District administration has been meeting with officials from DHS and recommends that all previous resolutions related to this sublease be rescinded and a new resolution be approved by the Board of Trustees which would authorize a single sublease agreement to supersede any and all previous agreements with DHS related to the subleased space at the Southeast Campus.

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes the rescission of Resolutions Nos. 980226-B21, 980430-B22 and 980430-W3, and

Further Be It Resolved: That the Board of Trustees authorizes a new sublease agreement to supersede any and all previous agreements with the Department of Human Services for approximately 5841 at a rate of 39 cents per square foot starting October 9, 1997 with an annual renewal on July 1 of each year upon mutual agreement, and

Further Be It Resolved: That the Department of Human Services will reimburse the District for custodial and security overtime through December 31, 1998 and thereafter will be fully responsible for its custodial and security needs within its subleased space, and

Further Be It Resolved: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute such a sublease agreement on behalf of the San Francisco Community College District.

Stephen J. Herman, Originator
Date: 12/17/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: REAL ESTATE
Authorization to Renew Rental Agreement
(Resolution No. 981217-W2)

BACKGROUND INFORMATION:

City College of San Francisco Campuses have continued to offer classes dispersed throughout the San Francisco community through numerous rental agreements which include all maintenance, utilities and custodial services. The agreements provide options to renew. The following lessors have agreed to authorize City College of San Francisco to renew the rental agreement under the same general conditions provided for in 1997-98.

RECOMMENDATION:

RESOLVED: That authorization be given to enter into rental agreements at monthly rental charges listed below and for the period indicated.

<table>
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<th>LESSOR</th>
<th>MONTHLY RENT</th>
<th>PERIOD</th>
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<td>Recreation and Park Commission Mclaren Lodge, Laurel Hill Playground Golden Gate Park, Ca 94117</td>
<td>$977</td>
<td>1/1/99-6/30/2000</td>
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</table>

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator

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