X. H. Associate Vice Chancellor of Institutional Development and Accreditation Liaison
Office Gohar Momjian’s Report:

Accreditation: City College of San Francisco is an accredited institution, which is currently on Restoration Status. We are grateful to all who have dedicated so much time and passion to ensure City College remains accredited.

In the Spring 2015 semester, the College focused on organizing itself to prepare the Institutional Self-Evaluation due to the Accrediting Commission in October 2016. The Steering Committee formed workgroups to develop plans and address deficiencies noted in the Restoration Visiting Team Report. Those plans are being reviewed, monitored and tracked by the Steering Committee and the workgroups. The action plans are available in detail online at the following links:

- Standard IB Action Items Standard IB - deficiencies
- Standard IC Action Items Standard IC - transition to 2014
- Standard IIA Action Items Standard IIA - deficiencies
- Standard IIB Action Items New Standard II.B. (Old Standard II.C) deficiencies
- Standard IIC Action Items Standard IIC Old Standard IIB) - deficiencies
- Standard IIIB Action Items Standard IIIB - deficiencies
- Standard IIID Action Items Standard IIID - deficiencies
- Standard IVA Action Items Standard IVA - deficiencies
- Action Items - USDE Regs - Deficiencies

In preparation for the Self-Evaluation, during this summer season, the College is now entering the phase of “Deep Outlining” work and transitioning to the 2014 Standards. The Steering Committee developed the instructions below to guide the workgroups’ next steps and outline expectations for the coming months.

Deep Outline and Preliminary Draft Self Evaluation Instructions

We think that working closely with the 2014 Standards will provide both the process for identifying action items for the transition and the deep outline at the same time. Overall the 2002 standards focused more on demonstrating that the appropriate processes were in place and functioning. The 2014 standards are focused more on using data to demonstrate that those processes lead to the appropriate outcomes.

Per the 2016 Manual for Institutional Self Evaluation, ACCJC expects institutions to:

- design and implement an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, re-evaluation, and improvement,
- analyze its programs and services while paying particular attention to program review data, student achievement data, and student learning outcomes data, and
take action to improve based on the analysis supported by adequate sources of data and other evidence and make improvement plans when warranted.

The Steering Committee expects by August 1st that each workgroup will complete the following:

a) thoroughly review each element/sub-concept of the standard
b) document existing evidence to support the analysis
c) identify missing evidence that is needed to strengthen the analysis
d) create a punch list of Action Items necessary to develop and create the missing the evidence (if we discover that we do not do something that we should do to meet the standards, how to we make the necessary institutional changes to start doing it?)
e) establish groundwork for preparing the narrative of the preliminary draft

Board meeting presentations will focus on areas of functioning per the Standard, provide a more in-depth look at what is being accomplished, an analysis of the extent which we meet the standard, and challenges faced by the College in relation to the Standard. The June board meeting will focus on Standard I: Mission, Academic Quality4 and Institutional Effectiveness, and Integrity. Standard I is available on pages 2-5 at the following link: 2014 Standards Crosswalked

Accreditation information is available on the college’s website at www.ccsf.edu/accreditation.

Institutional Effectiveness: Program Review: “Looking at Last Year to Plan for Next Year”

Annual program review serves as a key mechanism for integrated assessment, planning, and budgeting. This flowchart depicts the connections between the various components and provides a high level view of our integrated system.

The beginning of each academic year marks a particularly important moment in the annual program review process. We have tag-lined it “Looking at Last Year to Plan for Next Year.”

Preparations for fall 2015 program review are underway. A substantial part of our preparations include moving data from our homegrown Decision Support System into the more modern Argos tool. Among the reasons for this transition is providing additional equity data. For example, Argos will provide departments with the power to more easily disaggregate by more than one variable, providing a more nuanced view of student success. Fall 2015 will also be the first year that SLO data will be disaggregated by demographic groups. To accompany these new data, we are developing a series of workshops that will support departments in conducting and reporting their analyses.

In addition to analyzing data trends, “looking at last year” includes “closing the loop” on activities proposed in fall 2013, approved in spring 2014, and implemented during 2014-2015. That is, reporting on the results of 2014-2015 implementation.

To “plan for next year,” departments will develop and/or affirm objectives connected to College plans – in particular the strategic directions set forth in the Education Master Plan – and connected to forthcoming Board priorities and planning assumptions for 2016-2017. Publication of these priorities and assumptions coincides with the review of the annual review of the Mission statement also known as Board Policy 1.00. This review typically begins in August and follows the process delineated in Administrative Procedures 1.00.
Grants: This past month brought the wonderful news that we were successful in our California Career Pathways Trust (CCPT) proposal to the California Department of Education! As a result, we will receive a grant in the amount of $5,999,342 to strengthen pathways from San Francisco Unified School District to CCSF in Biotechnology and in Information and Communications Technology. Current efforts include preparation of a letter of intent to the Archstone Foundation to develop a Health Worker Certificate program in Gerontology. After close examination of funder requirements, we will not be submitting proposals to the Van Loeben Sels/Rembe Rock Foundation (for WayPass) and the U.S. Department of Justice (for body-worn cameras), but continue to seek support for these efforts. Much of our focus at the moment is on ensuring a smooth transition given personnel changes in our area. Total funding received in 2014-15: $11,465,611.

Scholarships: The list of award recipients for the General Scholarship was approved by 14 committee members. Out of 193 applicants, 87 have been assigned a General Scholarship (awards range from $200-$2,000). In addition, 44 students were found eligible for an Osher Endowment scholarship and encouraged to apply (31 students applied and will receive awards ranging from $500-$1,000). Notification letters will be mailed out next week to all applicants. 11 additional students were awarded a Basic Skills Scholarship @ $500 each.