MINUTES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

June 25, 2015 Meeting
City College of San Francisco
Ocean Campus
Multi-Use Building, Room 140
50 Phelan Avenue
San Francisco

BOARD MEMBERS PRESENT: Dr. Amy Bacharach, Dr. Brigitte Davila, Rafael Mandelman, Steve Ngo, Alex Randolph, John Rizzo, Thea Selby, and Bouchra Simmons (Ms. Simmons arrived at 5:00 PM)

ALSO PRESENT: Special Trustee Dr. Guy Lease and Interim Chancellor Susan E. Lamb

I. Board President Mandelman called the meeting to order at 4:05 P.M.

II. Trustee Randolph moved to approve the Closed Session Agenda, seconded by Trustee Bacharach. Motion approved.

III. Public comment on the Closed Session agenda was made by: Attila Gabor – Staff; James Rogers – Staff; Lillian Marrujo-Duck – Academic Senate President.

IV. Board recessed to Closed Session at 4:10 P.M.

V. The Board reconvened to Open Session at 4:51 P.M. President Mandelman announced there were no reportable actions from Closed Session and acknowledged a request to move the approval of the tentative budget to earlier than scheduled on the agenda. The Board agreed to the request.

VI. Trustee Bacharach moved to approve the May 28, minutes, seconded by Trustee Davila. Minutes approved. Vice President Selby moved to approve the June 8, 2015 minutes, seconded by Trustee Bacharach. Minutes approved.

VII. Consent Items:

Item No. 150625-VIII-A-373 - Annual major maintenance service activity for Information Technology Services at a total cost not to exceed $1,255,000. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-A-374 – Review and approval of two capital outlay contract modifications totaling $48,021. Motion approved by Special Trustee Lease

Item No. 150625-VIII-A-375 – Authorization to allocate $1,595,000 in funds from the 2005 General Obligation Bond Issues for Various Projects. Motion approved by Special Trustee Lease.


Item No. 150625-VIII-A-377 – Review of Purchase Orders that have been issued in accordance with Board Policy and Administrative Procedures from May 1, 2015 through May 31, 2015. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-378 - Approval of Incoming Restricted Funds (Grants and Contract Education) – Contract Education – New Contracts – Various. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-380 – Approval of Incoming Restricted Funds (Grants and Contract Education) – New Competitive Grant – Be the Change. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-381 – Approval of Incoming Restricted Funds (Grants and Contract Education) – Competitive Grant Modification – California Community College Chancellor’s Office (CCCCO), Career Technology Education (CTE) Transitions. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-382 – Approval of Incoming Restricted Funds (Grants and Contract Education) – Competitive Grant Renewal – California Community College Chancellor’s Office (CCCCO), Career Technology Education (CTE) Transitions. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-383 – Approval of Incoming Restricted Funds (Grants and Contract Education) – Competitive Grant Renewal – California Department of Education (CDE), Workforce Investment Act, Title II, Adult Education and Family Literacy Act, Section 231. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-384 – Approval of Incoming Restricted Funds (Grants and Contract Education) – Competitive Grant Renewal – Mission Neighborhood Center. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-385 – Approval of Incoming Restricted Funds (Grants and Contract Education) – Competitive Grant Modification – California Community Colleges Chancellor’s Office (CCCCO), Adult Basic Education Consortium Planning Grant, AB86. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-388 – Approval of Incoming Restricted Funds (Grants and Contract Education) – Competitive Grant Modification – California Community Colleges Chancellor’s Office (CCCCO) Advanced Transportation and Renewable Energy, SB1402. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-389 – Approval of Incoming Restricted Funds (Grants and Contract Education) – Competitive Grant Modification – City & County of San Francisco-Mayor’s Office of Economic & Workforce Development/CityBuild Academy. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-390 – Approval of Incoming Restricted Funds (Grants and Contract Education) – Contract Modification – Zlern, LLC. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-391 – Approval of Purchase of Recycling/Compost/Landfill Units for the Mission Center and Ocean Campus – City and County of San Francisco/SF Environment. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-B-392 – Approval of course and program actions recommended by the College Curriculum Committee. Moved/Seconded: Davila/Selby. Motion approved.

Item No. 150625-VIII-C-393 – Approval of Incoming Restricted Funds – First Place for Youth. Motion approved by Special Trustee Lease.

Item No. 150625-VIII-D-394 – Interim Appointment, Classified Administrator – Associate Vice Chancellor Institutional Development. Moved/Seconded: Ngo/Bacharach. Motion approved.

Item No. 150625-VIII-D-409 – Rescinding Resignation with Intent to Retire. Moved/Seconded: Ngo/Bacharach. Motion approved. Public comment was made by Susan Boeckmann - staff.

Item No. 150625-VIII-D-397 – Academic Employees (Faculty) Credit/Non-Credit Program – District Funded City College of San Francisco – Temporary Hourly Assignments, Academic Employees: General Fund, Unrestricted. Moved/Seconded: Ngo/Bacharach. Motion approved.

Item No. 150625-VIII-D-398 – Academic Employees (Faculty) Credit/Non-Credit Program – Categorically Funded City College of San Francisco – Temporary Hourly Assignments, Academic Employees: Categorically Funded. Moved/Seconded: Ngo/Bacharach. Motion approved.

VIII. Action Items:

Item No. 150625-VIII-D-396 - Rescinding Resignation with Intent to Retire and Reinstating Academic Administrator – Dean, School of Health, Physical Education & Social Sciences. Moved/Seconded: Randolph/Ngo. Motion approved. Public Comment was made by Susan Boeckmann - staff.

Item No. 150625-VIII-D-399 – Recommend adoption of modified terms and conditions of employment for Unrepresented Classified Staff. Moved/Seconded: Ngo/Bacharach. Motion approved. Public comment was made by: Susan Boeckmann – staff.
Item No. 150625-IX-A-400 – Proposed Amendment of Board Policy 1.19 – Conflict of Interest (1st Reading). General Counsel Steve Bruckman presented the policy. Public comment was made by Susan Boeckmann – staff.

IX. Items taken out of order:

Item No. 150625-IX-B-405 – Recommendation of approval of 2015-2016 Tentative Budget. Vice Chancellor Ron Gerhard presented an overview of the tentative budget. Trustee Ngo requested the numbers for faculty overload and under load. The numbers will be provided at the July Board meeting, as well as different scenarios based on enrollment. Trustee Rizzo requested a hard copy of the budget. Motion approved by Special Trustee Lease. Public comment was made by the following: Tim Killikelly – AFT 2121, Susan Lopez – faculty.

Item No. 150625-IX-D-408 – Recognize and acknowledge outgoing Student Trustee Shannell Williams. President Mandelman read the item and presented Student Trustee Williams with a plaque thanking her for her work and dedication. Interim Chancellor Susan Lamb and Trustees Rizzo, Bacharach, Randolph, Davila, and Student Trustee Simmons also thanked Ms. Williams. Public comment was made by the following: Tim Killikelly – AFT 2121.

The Board recessed at 6:39 PM and reconvened at 7:17 PM.

X. Return to Action Items:

Item No. 150625-IX-A-402 – Proposed Addition of Board Policy 2.17 – Smoking on Campus (1st Reading). General Counsel Bruckman presented the policy. Public comment was made by the following: Becky Perelli – Director Student Health Services.


Item No. 150625-IX-B-410 – San Francisco City College District’s (SFCCD) intent to lease the property known as 33 Gough Street. Moved/Seconded by: Davila/Bacharach. Motion approved.

Item No. 150625-IX-D-406 – Resolution of the Board of Trustees of the San Francisco Community College District (SFCCD) Ordering Governing Board Member Election. Correction made to date of resolution – should be 2015 instead of 2105 in the last sentence of the document. Moved/Seconded by: Selby/Davila. Motion approved with Trustee Randolph abstaining.

Item No. 150625-IX-D-407 – District Response to ACCJC’s Written Report Pursuant to the Injunction Process. Moved/Seconded by: Bacharach/Randolph. Motion approved with Trustee Rizzo abstaining. Public comment was made by the following: Francine Podenski – faculty; Lillian Marrujo-Duck – Academic Senate President.

Item No. 150625-IX-E-412 – Interim Appointment, Chancellor. Trustee Rizzo suggested the following amendment to the item: Add “WHEREAS: On June 5, 2015 State Chancellor Brice Harris appointed Susan Lamb as Interim Chancellor” and amend the recommendation to say “That the Board of Trustees extend the appointment of Susan Lamb….” and strike the word “approve”. Moved/Seconded as amended: Rizzo/Davila. Motion approved. Public comment was made by the following: Susan Boeckmann – staff.

XI. Information Items:

A) Vice Chancellor of Finance and Administration Ron Gerhard explained the process for selecting members for the Citizens’ Bond Oversight Committee and the Parcel Tax Committee.

B) Academic Senate President Lillian Marrujo-Duck introduced the Dean of Institutional Effectiveness Pam Mery and faculty member Ray Gamba who presented an update on the work being done on accreditation standards 1.A, 1B, and 1.C.

C) Interim Chancellor Susan Lamb updated the Board on the progress on the new Civic Center location with the focus being on completing the work in time for the Fall semester, and the appropriate marketing to insure the students return. Public comment was made by Denise Selleck – faculty.

XII. Trustee Reports:

A) Student Trustee Simmons provided a written report to the Trustees and thanked the students for their trust and remarked she and the trustees have an important mission – to serve the students first. She thanked the Board for their warm welcome and support.

B) Trustee Davila informed the Board that the enrollment committee held their first meeting, and they are proposing forming an ad hoc tech committee to investigate internships going to students.

C) President Mandelman reported that he received a request for an appointee for the Board of Directors of the Economic Opportunity Council of San Francisco and appointed Trustee Ngo. President Mandelman acknowledged and thanked Wendy Miller for her work for Career Technical Education and thanked Vice President Samuel Santos, Director of Government Relations Jeff Hamilton and Trustee Alex Randolph for their work on putting together the contingent for the Pride parade. President Mandelman cautioned the Board
not to create too much work for the Chancellor and college staff, therefore creating a distraction from the college’s current priorities.

D) **Trustee Bacharach** thanked Vice Chancellor Ron Gerhard for all his work and echoed President Mandelman’s comments on Pride. Trustee Bacharach and Vice President Selby had lunch with the Mayor’s Director of Education and talked about the Board of Supervisors’ committee on education: CCSF should have a seat on that committee.

E) **Trustee Randolph** met with San Francisco Board of Education Commissioner Matt Haney who informed him there used to be a joint SFUSD and CCSF committee with 3 school board members and 3 trustees; perhaps this is something to explore. Stevon Cook reached out to Trustee Randolph and asked if any fellow trustees would be interested in co-hosting the MissionBit Demo day. Trustee Randolph reported that Vicki Rosen, community activist passed away from cancer on June 11th and requested that the meeting be adjourned in Ms. Rose’s honor.

F) **Interim Chancellor Lamb** reported that the college is making efforts to reach out to San Francisco Unified and is trying to grow the pathways for students. Additionally she will be meeting with Superintendent Carranza in August, then will meet with faculty to discuss where the college is and where we want to grow the college. Intentional choices need to be made to create a good pathway within 3 to 4 years.

**XIII. Public Comment on Items no on the Agenda:** Keith Kimber – self, thanked everyone at the college for their work, and thanked Student Trustee Bouchra Simmons for serving on the Board; Susan Boeckmann – staff, 1) wonderful to learn the HVAC system is being replaced, has been a problem for the last 14 years, 2) thanked Fred Sturner for facilities report, it was sobering and 3) Dr. Agrella made the right decision not to move forward on the PAEC.

**XIV. Adjournment:** Meeting adjourned at 9:37 PM in honor of Vicki Rosen.

Submitted by,
Interim Chancellor Susan E. Lamb
Secretary, Board of Trustees
(By: Linda Shaw)