CONSENT ITEM

DATE: June 25, 2015       PRESENTER: Ronald P. Gerhard

SUBJECT: Review of Purchase Orders that have been issued in accordance with Board Policy and Administrative Procedures from May 1, 2015 through May 31, 2015

ITEM NO. 150625-VIII-A-377

RATIONALE/FISCAL IMPACT: Review and authorization to issue the attached authorization in the performance of activities supporting the operation of District activities and in pursuit of accomplishment of District goals and priorities.

A Purchase Order Report is prepared and available for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days.” This Purchase Order Report contains all orders issued from May 1, 2015 through May 31, 2015, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District.

The Purchase Order Report is available for review on the City College of San Francisco Purchasing Department website and can be seen at http://www.ccsf.edu/en/about-city-college/administration/vcfa/purchasing/monthly-purchasing-reports.html

The total number of Purchase Orders issued during this time period were 429 orders encumbering $2,622,874.38 from all funding sources.

LEGAL REQUIREMENTS: A Purchase Order Report is prepared and available for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days.”

ACCREDITATION STANDARD/S: Approval of this resolution furthers the District’s compliance with accreditation Standards: III.D.1.b – Institutional planning reflects realistic assessment of financial resource availability, development of financial resources, partnerships, and expenditure requirements, III.D.2.c – Appropriate financial information is provided throughout the institution, in a timely manner, III.D.2.e – The institutional has policies and procedure to ensure sound financial practices, and fiscal stability, and III.D.3.b – The institution practices effective oversight of finances, including management of financial aid, grants, externally funded programs,

BOARD OF TRUSTEES
RAFAEL MANDELMAN, PRESIDENT • THEA SELBY, VICE PRESIDENT • DR. AMY BACHARACH
DR. BRIGITTE DAVILA • STEVE NGO • ALEX RANDOLPH • JOHN RIZZO • BOUCHRA SIMMONS, STUDENT TRUSTEE
DR. GUY LEASE, SPECIAL TRUSTEE
SUSAN E. LAMB, INTERIM CHANCELLOR
contractual relationships, auxiliary organizations or foundations, and institutional investments and assets.

ALIGNMENT WITH COLLEGE GOALS AND PLANS: Transform and sustain College infrastructure.

RECOMMENDATION: That the Special Trustee authorizes and approves the issuance of the referenced Purchase Orders in accordance with Education Code Section 81656.