MINUTES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
July 23, 2015 Meeting
City College of San Francisco Ocean Campus
Multi-Use Building, Room 140
50 Phelan Avenue
San Francisco

BOARD MEMBERS PRESENT: Dr. Amy Bacharach, Dr. Brigitte Davila, Rafael Mandelman, Steve Ngo, Alex Randolph, John Rizzo, Thea Selby, and Student Trustee Bouchra Simmons (arrived at 4:50 P.M.)

ALSO PRESENT: Interim Chancellor Susan E. Lamb

I. Board President Mandelman called the meeting to order at 4:04 P.M.

II. Vice President Selby moved to approve the Closed Session Agenda, seconded by Trustee Davila. Motion approved.

III. Recessed to closed session at 4:05 P.M.

IV. President Mandelman reconvened the meeting at 4:36 P.M. and announced there were no reportable actions from closed session.

V. Trustee Ngo moved to approve the June 23, 2015 minutes, seconded by Trustee Davila. Motion approved.

VI. Items No. 150723-VII-417 (Annual adoption of the District’s Five Year Capital Outlay Construction Plan submitted to the State Chancellor’s office) and 150723-VIII-426 (Memorandum of Understanding between the San Francisco Sheriff’s Department, Five Keys Charter School and City College of San Francisco (CCSF)) were removed from the consent agenda.

VIII. Consent items:
Item No. 150723-VIII-420 - Approval of Incoming Restricted Funds (Grants and Contract Education) – New Competitive Grant – Governor’s Innovation Award, San Francisco State University (SFSU), Metro Innovation Award. Moved/Seconded by: Ngo/Davila. Motion approved.

Item No. 150723-VIII-424 - Approval of Contracts for Expenditures from Restricted Funds as Required by Grant or Contract Education – Contract Renewal – CityBuild Academy (Northern California District Council of Laborers). Moved/Seconded by: Ngo/Davila. Motion approved.

Item No. 150723-VIII-425 - Approval of Contracts for Expenditures from Restricted Funds as Required by Grant or Contract Education – Contract Renewal – CityBuild Academy (Northern California Plasterers’ Joint Apprenticeship Training). Moved/Seconded by: Ngo/Davila. Motion approved.

Item No. 150723-VIII-427 - Interim Appointment, Classified Administrator, Vice Chancellor Finance and Administration. Moved/Seconded by: Ngo/Davila. Motion approved.


Item No. 150723-VIII-430 - Academic Employees (Faculty) Credit/Non-Credit Program - District Funded City College of San Francisco – Temporary Hourly Assignments, Academic Employees: General Fund, Unrestricted. Moved/Seconded by: Ngo/Davila. Motion approved.

Item No. 150723-VIII-431 - Academic Employees (Faculty) Credit/Non-Credit Program – Categorically Funded - City College of San Francisco – Temporary Hourly Assignments, Academic Employees: Categorically Funded. Moved/Seconded by: Ngo/Davila. Motion approved.


IX. Action Items:

Item No. 150723-VIII-417 – Annual Adoption of the District’s Five Year Capital Outlay Construction Plan submitted to the State Chancellor’s Office. Moved/Seconded by: Ngo/Bacharach. Motion approved with “aye” advisory vote from Student Trustee Simmons. Public comment was made by the following: Madeline Mueller – faculty; Julia Berman – retired faculty; Will Maynez – retired faculty; Ellen Wall – faculty; Lillian Marrujo-Duck – Academic Senate President; Dana Labrecque – Academic Senate; Michael Adams – student; Leslie Simon – faculty.

Item No. 150723-VIII-426 - Memorandum of Understanding between the San Francisco Sheriff’s Department, Five Keys Charter and City College of San Francisco (CCSF). Moved/Seconded by: Randolph/Simmons. Motion approved with an “aye” advisory vote from Student Trustee Simmons.

Item No. 150723-IX-436 – Recommend adoption of new Collective Bargaining Agreement between the District Chairperson Council and the San Francisco Community College District. Moved/Seconded by: Ngo/Selby. Motion approved with Student Trustee Simmons abstaining. Public Comment was made by the following: Karen Saginor – faculty; Lillian Marrujo-Duck – Academic Senate President; Anna Geyer – faculty.

Item No. 150723-IX-437 – Recommend adoption of stipends to Department Chairpersons pursuant to the Collective Bargaining Agreement between the District Chairperson Council and the San Francisco Community College District. Moved/Seconded by: Ngo/Bacharach. Motion approved with “aye” advisory vote from Student Trustee Simmons.

Meeting recessed at 6:00 P.M. and reconvened at 6:33 P.M.

Item No. 150723-IX-438 – Discussion and possible approval of 2015-2016 Board Priorities/Goals. Discussion ensued and Chancellor Lamb will incorporate suggestions and return draft to Board. Public comment was made by the following: Simon Hansen – faculty.

X. Information Items:
A) Accreditation Update – Interim Associate Vice Chancellor of Institutional Development Kristin Charles provided the Board with an update on the standard workgroups progress. Groups are creating deep outlines which will be completed in early August. Accreditation website is being revamped so it aligns with the ACCJC policy. Workgroups comparing 2002 standards with 2014 standards to see if there are additional items to address.

B) Interim Chancellor Lamb introduced Vice Chancellor Academic Affairs Anna Davies. Vice Chancellor Davis will chair the PGC for the first time and they will look at operational guidelines to help move the college forward. The Vice Chancellor of Academic Affairs written report can be viewed at: http://www.ccsf.edu/BOT/2015/July/X.B.pdf.

C) Interim Chancellor Lamb introduced Interim Vice Chancellor of Finance and Administration Mark Zacovic. Vice Chancellor Zacovic thanked the college for their warm welcome and all their help.

D) Interim Chancellor Lamb thanked Joanne Low for staying on in the position of VCAA. Current College priorities are accreditation and registration. There are a number of different factors impacting registration and the college is working to identify the problems. There are some issues with the Civic Center Market Street location and the taskforce is working with numerous people to insure the location will be ready for the Fall semester.

E) The Interim Associate Vice Chancellor of Institutional Effectiveness written report can be viewed at http://www.ccsf.edu/BOT/2015/July/X.D.pdf and the Associate Vice Chancellor of Human Resources written report can be accessed at: http://www.ccsf.edu/BOT/2015/July/X.E.pdf

XI. Reports from Constituent Groups:
A) Academic Senate President Lillian Marrujo-Duck welcomed Mark Zacovic to the College and announced that Steven Brown’s Environment Horticulture and Floristry took one third of the awards at this year’s American Institute of Floral Designers Student Competition, including City College winning the overall school category.

B) James Rogers spoke in place of Classified Senate President Jill Kersey and remarked that it was heartwarming to witness the interaction of the Board members upon returning to power.

XII. Trustee Reports
A) Ad Hoc Committee on Trustee Efforts to Increase Enrollment. Trustee Selby thanked Trustees Davila and Randolph (fellow members on the Ad Hoc Committee on Trustee Efforts to Increase Enrollment) for their passionate dedication to increasing enrollment. The committee has developed ideas to increase enrollment, including developing talking points, reaching out to neighborhood and political groups, and high school counselors, and developing a stronger relationship with San Francisco Unified School District, and connecting all of the working on enrollment and develop a cohesive marketing plan. Need to develop a list of the community groups. Chancellor Lamb suggested the Board have a Board training on talking points.

B) President Mandelman has met with SFUSD Board Commissioners Kim and Haney. Commissioner Haney expressed a great desire to help the College, and will probably appoint someone to the City and School District committee in a couple of months. A group from the College met with the ACCJC, including Special Trustee Lease, Interim Chancellor Lamb, and Academic Senate President Marrujo-Duck. President Mandelman thanked Chancellor Lamb for her comments to the Commission. On July 20 the Board of Governors renewed the appointment of Dr. Guy Lease as Special Trustee with stay and rescind powers until July 2016. The Board of Governors asked for an update from the college in January of 2016. The Board of Governors expressed a lot of support for the College. President Mandelman participated in the Tenderloin Enrollment Fair and thanked the faculty and community groups who helped.

C) Trustee Ngo said the College had a joint committee with SFUSD in the past and it was very useful. The College needs to improve placement tests to attract Unified students.

D) Vice President Selby attended the Harvey Milk Dinner and thanked everyone who participated. Vice President Selby also attended the Dr. John W. Rice Diversity Award ceremony, which is held annually in Sacramento. The award winners were students whose lives had been changed by teachers.
E) Trustee Rizzo had a conversation with San Francisco Unified School Board Commissioner Walton about a possible joint meeting with the SFUSD Commission and the Trustees and the Commissioner expressed interest. Bill AB 1397 (California Community Colleges Fair Accreditation Act of 2015) passed the senate education committee, accreditation reform would make things a lot better for all community colleges. AB 2135 (Surplus land: affordable housing) affects the use of surplus land, Trustee Rizzo doesn’t know if it will apply to Gough Street. Trustee Rizzo attended the California Higher Ed Sustainability Conference and reported the sessions were exceptional. The State Architect gave a talk about the DSA’s obligation for water reductions for college and school districts. There are agencies now that offer free charging stations for electric cars, Trustee Rizzo recommends we talk with the agencies and get a couple of stations for the school.

F) Trustee Bacharach attended a hearing held by Assemblymember Ting on Prop 13 reform and may bring a resolution to the Board. Trustee Bacharach also attended a screening of Soft Vengence, a documentary about Albie Sachs, a lawyer and freedom fighter from South Africa. Perhaps the College could have a screening of the documentary.

G) Trustee Davila also attended the California Higher Ed Sustainability Conference, the sessions were full of great ideas, and she met many people from community colleges.

H) Trustee Randolph attended MissionBit Demo day. MissionBit is a 6 week program that teaches high school students how to write code. The students created many amazing apps for phones. Would like the Board to discuss recording the Board meetings again, and create an archive so people who cannot attend can still hear the work conducted at the meetings. Former Student Trustee Shanell William’s mother passed away this week; can the Board please adjourn in the honor of Lisa Diane Williams, and forward Shanell a note expressing our condolences.

XIII. Public Comment on items not on the agenda:
Madeline Mueller – faculty, still issues with enrolling online that need to be fixed. Thanked Chancellor Lamb and Joe Jah for their work; Chris Hanzo – AFT 2121, restoring faculty pay should be a priority; Dana LaBrecque – faculty, very heartened to see all the trustees, and thanked Chancellor Lamb for her commitment to the college; Rodger Scott – faculty, 1) happy to see the Board back in power, 2) Board meetings should be videotaped; Muriel Parenteau – faculty, 1) thanked Chancellor Lamb for her work, 2) delighted to see the Board back in power, 3) more discussion is needed regarding Gough Street; Karen Saginor – faculty, hoping the trustees will be ready to respond once the ACCJC issues its press release.

XIV. Adjournment:
The meeting was adjourned in honor of Lisa Diane Williams at 9:07 p.m.

Submitted by,
Interim Chancellor Susan E. Lamb
Secretary, Board of Trustees
(By: Linda Shaw)