CONSENT ITEM

DATE: April 23, 2015
PRESENTER: Ronald P. Gerhard

SUBJECT: Contract Services – Authorization to contract with Intellibridge Partners, LLC for professional accounting services at a total cost not to exceed $210,000 for the period of July 1, 2014 through June 30, 2015.

ITEM NO. 150423-IX-A-330

RATIONALE/FISCAL IMPACT: The goal of this contract is to support the Controller’s Office and provide appropriate staffing to maintain the accounting structure, financial oversight and internal control. Two Grant Accountants will be utilized during the 2014-15 fiscal year and a Financial Analyst will be utilized for 3 months during 2014-15 to support the Financial Aid Office. The support provided under this agreement has assisted the District with the management of accounting workload of 7 vacant positions. It is anticipated these positions will be filled, working with Human Resources, by June 30, 2015. This contract will be funded from the salary savings from vacant and funded positions.

LEGAL REQUIREMENTS: Education Code 81656 states that “all transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days”.

ACCREDITATION STANDARD/S: Approval of this resolution furthers the District’s compliance with Accreditation Standard III.D.10 – The institution practices effective oversight of finances, including management of financial aid, grants, externally funded programs, contractual relationships, auxiliary organizations of foundations, and institutional investments and assets.

ALIGNMENT WITH COLLEGE GOALS AND PLANS: Continue the transformation of the accounting infrastructure to support District operations.

RECOMMENDATION: That the Special Trustee approve the contract with Intellibridge Partners, LLC for professional accounting services through June 30, 2015 for an amount not to exceed $210,000.

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