I. The meeting was called to order at 4:00 P.M. by the Special Trustee.

II. The Special Trustee announced there were no reportable actions from the Closed Session.

III. The following minutes were approved by the Special Trustee:
• November 20, 2014

IV. The following consent items were approved by the Special Trustee:
• Resolution No. 141218–VII-A-237 – Approval of contracts for expenditures from unrestricted funds
• Resolution No. 141218–VII-A-239 – Authorization to award contract to Boscacci, Inc. DBA Amp Electric for $20,676.69 for John Adams Center Room 308 Computer Lab Project
• Resolution No. 141218–VII-A-240 – Approval of Notice of Completion for the Conlan Hall Bookstore Renovation Project
• Resolution No. 141218–VII-A-241 – Authorization to purchase Dell Laptops and Desktop Computers for student labs and faculty/staff at a total cost not to exceed $240,000
• Resolution No. 141218–VII-A-242 Establishing the appropriations limit for 2014-15 pursuant to Government Code Section 7910 at $176,674,883
• Resolution No. 141218–VII-A-244 – Review of Purchase Orders that have been issued in accordance with Board Policy and Administrative Procedures from November 8, 2014 through December 12, 2014
• Resolution No. 141218–VII-B-245 - Approval of Incoming Restricted Funds (Grants and Contract Education)
• Resolution No. 141218–VII-B-246 - Approval of Contracts for Expenditures from Restricted Funds as required by Grant Funding or Contract Education
• Resolution No. 141218–VII-B-247 – Acceptance of Gifts/Donations
• Resolution No. 141218–VII-C-248 – Request for City College of San Francisco (CCSF) Institutional Match of $25,000 to support the existing and expanding services of the CCSF Single Stop programs. The recommendation is that the institutional match comes from SSSP or Equity funding; continued support is contingent upon available funding resources.
• Resolution No. 141218–VII-D-249 – Acceptance of Employee Resignations or Resignations with Intent to Retire
• Resolution No. 141218–VII-D-250 – Academic Employees (Faculty) Credit/Non-Credit Program – District Funded - City College of San Francisco – Temporary Hourly Assignments, Academic Employees – General Fund, Unrestricted.
• Resolution No. 141218–VII-D-251 – Academic Employees (Faculty) Credit/Non-Credit Program – City College of San Francisco – Temporary Hourly Assignments, Academic Employees – Categorically Funded
• Resolution No. 141218–VII-D-252 – Classified Employees – Retirements and New Appointments

V. The following action times were approved by the Special Trustee:
• Resolution No. 141218–VIII-A-253 – Amendment of Board Policy 1.15 – Policies and Administrative Procedures (2nd Reading)
• Resolution No. 141218–VIII-A-254 – Amendment of Board Policy 1.24 – Evaluation of the Chancellor (2nd Reading)
• Resolution No. 141218–VIII-A-255 – Addition of Board Policy 1.37 – Delegation of Authority to the Chancellor (2nd Reading)
• Resolution No. 141218–VIII-B-256 – Proposed Amendment of Board Policy 2.09 – Sexual Assaults on Campus (1st Reading)
• Resolution No. 141218–VIII-C-257 – Education Master Plan
• Resolution No. 141218–VIII-D-258 – CCSF Student Equity Report (2nd Reading)

VI. Information Items:
• Vice Chancellor Ron Gerhard submitted a Monthly Financial report (agenda item IX-B); Vice Chancellor Dr. Fabienne Naples submitted an update on community events (agenda item IX.C.); President Virginia Parras submitted an update on the campus, centers, facilities, student services, and campus security (agenda item IX. D); Associate Vice Chancellor Gohar Momjian submitted an update on Accreditation, Planning, Assessment, Grants, Fundraising, and Scholarships (agenda item IX. E.); Associate Vice Chancellor Clara Starr gave an update on Human Resources (agenda item IX. G.).

• Approved Administrative Procedures – The following Administrative Procedures were approved by the Chancellor on December 12, 2014:
  o Administrative Procedure 1.00 – District Vision and Mission Statement
  o Administrative Procedure 2.14 – Drug Free Environment and Drug Prevention Program
  o Administrative Procedure 2.15 – Restrictions on Alcoholic Beverages
  o Administrative Procedure 2.18 – Institutional Planning Program

Public Comment was made by Susan Boeckmann, Staff, regarding AP 2.14 – Drug Free Environment and Drug Prevention Program.

VII. Reports from Constituent Groups: Academic Senate President Lillian Marrujo-Duck submitted a monthly update (agenda item X.A.).

• Academic Senate President Lillian Marrujo-Duck read her report, which can be accessed at:

• Classified Senate President James Rogers reported: 1) appreciates our voices being heard regarding the classified staff hirings, 2) the College is currently on a challenging path given the enrollment and budget, 3) in recent years district employees carried with some equity the burden of college issues together, understanding there are thoughts and plans on how this may be addressed - increasing the number of high paying students is an option, but the process should not be secret, 3) interviews will happened soon for the Vice Chancellor of Student Development and given the last 2 years it should be an opportunity to find the leadership that has not happened in student development, 4) saying it goes through a process only for it to be another appointment will be a problem, 5) we were told the process is transparent - it is concerning that many groups feel were are moving away from transparency – given where we’ve been, that’s something to chew on, 6) the discontent is substantial and will not disappear quickly as substantial change, 7) being marginalized is not equitable.

VIII. The following public comment was made on items not on the Agenda: Lillian Marrujo-Duck, Academic Senate President – 1) constituent groups were not consulted on recent reorganization, 2) bring someone in to teach classes on Program Review; Debra Wilensky, faculty/community member – look at the reorganizational plans proposed in the 1980’s, the process was important and everyone was consulted; Alan Fisher, faculty – reorganization plan of the departments needs to protect the non-credit programs at the college; Tim Killikelly, AFT 2121 – reorganization plan has not been explained to the college, nor have we been told what problems it will solve; Monica Collins, SEIU 1021 – not enough employees in Financial Aid, 2 people are doing the work of 8; Nina Gibson, ESL faculty (Retired) – important to understand the college does not want to stop the flow of non-credit ESL students to credit classes; Karen Saginor, faculty – decisions need to be data based and reorganization is not; Lynn Schneider, Non-credit ESL faculty – started as a non-credit ESL student and then transferred into the credit program, then transferred to SFSU and received her masters’ degree, now able to support herself and her son as a result of the education; Susan Lopez, faculty – reorganization will have a negative impact on Latino students, and make non-credit students second class students; Rodger Scott, AFT 2121 – reorganization is not a good idea, and timing is bad, return the Board of Trustees; Bruce Neuburger, Non-credit ESL - CCSF credit/non-credit has been a model; Leslie Simon, faculty – don’t segregate credit from non-credit, teachers’ working conditions are students’ learning conditions; Tarik Farrar, faculty – teachers have been trying to break apart the racist cultures; Alisa Messer, AFT 2121 – letters presented speak to reorganization and lack of dialogue, student voices need to be heard; Austin Smith, student – 1) transparency is essential for good faith, 2) questioned statement on yellow card indicating no recording allowed of meeting; Harry Bernstein, faculty – bonds have passed and we don’t have an oversight committee, it is critical that we have transparency; Carlos Heredia, Associated Student Council Mission Center – dividing department into credit and non-credit will make it more difficult for students, he is planning on going to a university and this is possible due to the non-credit ESL courses he took; Kathy Burick, faculty – 1) don’t reduce the program, 2) doesn’t see how the reorganization helps, 3) voices of faculty and students need to be heard.

IX. Adjournment.

Submitted by,
Chancellor Dr. Arthur Q. Tyler
Secretary, Board of Trustees
(By: Linda Shaw)