August 20, 2012

Dear Trustees,

In preparation for the August 23, 2012 accreditation update I will be presenting to you, I am submitting to you a DRAFT accreditation report which describes plans and progress made toward addressing the 14 accreditation recommendations. The report binder is divided into sections for each workgroup and includes an individual progress report, which serves as the beginnings of a narrative report, as well as the workgroup matrix which summarizes the plans and activities of the workgroup.

Please note that these documents are the very first drafts we have received. They were prepared by the workgroup leaders and because of the fast moving nature of our meetings and deadlines, some of them will not have even been reviewed by the workgroup as a whole.

Since the July 18, 2012 update, we formed a Steering Committee consisting of the workgroup and constituency leaders to review the plans and outcomes of the workgroups. The Steering Committee is responsible also for ensuring that the workgroups are coordinating with each other as many activities overlap and/or are dependent upon each other. Please note that the Steering Committee has not yet reviewed the enclosed progress report and is scheduled to meet on August 22. Between now and the board meeting, we may make some modifications to the report.

 Nonetheless, we did want to make sure that you have an opportunity to review the documents in advance of the August 23 presentation to think about the workgroup activities being undertaken and prepare any questions you might have.

I look forward to seeing you at the Board meeting and providing the accreditation update. Until then, if you have any questions please do not hesitate to contact me or Dr. Fisher.

Sincerely,

Gohar Momjian
Accreditation Liaison Officer