Accreditation Work Group Progress Form

Work Group Leaders: Please complete and submit this form to Gohar Momjian (gmomjian@ccsf.edu) and Grace Esteban (mesteban@ccsf.edu) via email by Thursday, August 16.

Recommendation number and topic:
6 – Human Resources Components Evaluation

Full recommendation text:
To fully meet Standard III.A Human Resources, the team recommends that the evaluation of faculty and others directly responsible for student progress toward achieving stated student learning outcomes include a component that assesses the effectiveness in bringing about those learning outcomes (III.A.1.c).

Related standards:
- III.A.1.c – Evaluate results of Assessment identify gaps

Work group members:
- Clara Starr, Tom Boegel, Venette Cook, Elisa Daniels, Bob Davis, Steven Hale, Mia Rusali, Janey Skinner

Provide the dates and times of all meetings held to date. For each meeting, please briefly describe the primary focus of the discussion that took place (1-2 sentences per meeting).

July 18, 2012, 1:00 p.m.
Initial meeting – Introductions, reviewed the provided accreditation response matrix, decided on starter activities.

July 27, 2012, 10:00 a.m.
Reviewed/discussed SLO materials and information provided by team members, decided what findings were applicable to incorporate in the Accreditation Response Matrix due August 3rd.

August 8, 2012, 3:00 p.m.
Meeting did not take place formally due to unforeseen schedule conflicts with Steering Committees. Team members who reported for the meeting identified available next meeting dates.

August 21, 2012, 2-4:00 p.m.
Next scheduled meeting

Describe your plans for addressing the recommendation. Include a brief paragraph describing each activity included on your timeline along with key dates for accomplishing those activities.
The plans for addressing the recommendation is to continue regular and ongoing discussions/communications (with AFT, Administrators Association, Department Chairpersons Council, SEIU), and simultaneously provide draft document recommendations for related
components such as the job announcement and evaluation document to ensure that the SLO component is included in the evaluation process by October 2012. After agreement is accomplished, the next phase of work will include re-engineering the professional development components including new hire orientation and flex days.

Summarize your progress to date on carrying out the activities described above where applicable. If you have completed any of these activities, please note the date on which it was completed and append the evidence or any products relating to the activity.

Negotiations with AFT have commenced. It is the expectation of the team that progress will be made with AFT negotiations between now and the end of September. In addition the team has confirmed that the District and the DCC have agreed to reopen the evaluation provision of the DCC contract to negotiate on the subject of SLOs in the evaluation of department chairpersons.

List any challenges you have encountered or anticipate facing with respect to addressing the recommendation.

The challenges encountered to date include scheduling conflicts and multiple team responsibilities for some members.