The group continued to draft CHANCELLOR division organization, and focused discussion on the following bolded areas:

**Legal**
The group discussed options for make-up of District’s legal division:
- external Legal attorneys only
- Internal General Counsel – vs. - external legal attorneys
- Internal General Counsel + external legal attorneys

Observations:
- Staff needs in-house counsel to ask for guidance re: general District policies, rules, etc.
- Dr. Agrello’s prior college: Used outside attorney for critical personnel issues, etc. and trained deans in policies, legal rules, etc. which govern/affect their respective area
- Negotiations are year-round; administrative representation should be included on negotiations team, & /or administrators involved in negotiated topic should be involved/invited to the “table”

**Information Technology**
Observations:
- Dean should report directly to Chancellor to ensure equitable distribution of allocation of staff, equipment, labs, etc.
- Dr. Agrello suggested that the department could be comprised of two areas/sub-divisions: Instruction & Administration

**Research & Planning**
Discussion:
Administrative level Dean “vs” VC
Grants/Sponsored Projects – continue discussion
Pre & Post-award

Observations:
- Dean should report to Chancellor because of Planning
- Post-award – Grants Accounting reside in Research & Plng Department or in Accounting – legally should stay in accounting (auditing/checks-and-balances)
- ombudsman/liaison to facilitate between HR and Budget re: grant positions/form 3’s, etc. – vs- employee responsible for form 3’s, grants accounting, have as a component/function of their job: customer service