Spring Professional Development Flex Day

January 11, 2013

City College of San Francisco
50 Phelan Avenue, SFCA
Ocean Campus

www.ccsf.edu/staffdev
FLEX DAY WORKSHOPS – JANUARY 11, 2013

500 - Estate Planning Essentials


Time: 1:00 - 2:00  
Place: Multi-Use 370  
Credit: 1.00

Planning your estate is really about caring for your loved ones, seeing they are provided for, and making sure your hard-earned property is distributed according to your wishes. Join me for an overview of the Estate Planning process, and learn what steps you can take today to protect your family and your estate in the future.

We will discuss:

- Wills and Trusts – What’s the difference and which one should I have?
- Health Care Directives and Powers of Attorney – Planning for incapacity, before it happens!
- Costs associated with developing an estate plan versus potential costs associated with NOT having a plan.
- Why estate planning is not just for the elderly!

Please come with questions of your own as well…

502 - Forward with the ESLetter

Sally Winn, ESL Instructor, CCSF

Time: 1:00 - 2:00  
Place: Student Health Ctr. 206  
Credit: 1.00

Come help the ESLetter team make plans for the future. We need your input as we set goals, make plans, choose topics for theme issues, and more. Join the team!

503 - How Financial Aid Impacts Our Students and Faculty

Guillermo Villanueva, Academic Counselor, Financial Aid Office, CCSF  
Maria Chavez, Financial Aid Specialist, CCSF  
Janice Leong, Financial Aid Specialist, CCSF

Time: 1:00 - 2:00  
Place: Rosenberg 301  
Credit: 1.0

- New Financial / Federal Guidelines:
- Maximize:
- Grades & how they impact financial aid:
- Payment based on enrollment.

504 - Participating in Governance

Karen Saginor, Academic Senate President, CCSF

Time: 1:00 - 2:00  
Place: Student Health Ctr. 202  
Credit: 1.00

How to create change at City College. We have new, more effective governance systems to “encourage staff, faculty, administrators, and students, no matter what their official titles, to take initiative in improving the practices, programs, and services in which they are involved.” (Standard IV.A.1) Find out how the new structures work and share your ideas for further improvements, plus orientation for prospective and current committee members.

*501 - Flipping, but Not Flopping

Chantilly Apollon, Biology Instructor, CCSF  
Sheri Miraglia, Biology Instructor, CCSF  
Shannon Nixon, Biology Instructor, CCSF

Time: 1:00 - 2:00  
Place: Science 136  
Credit: 1.00

Have you thought about “flipping your classroom?” We will examine a few example approaches to flipping lessons. Then most of the workshop will be spent brainstorming and developing techniques to meet SLO’s by developing active, student-centered classroom activities. You may want to bring a colleague that teaches a similar topic with you.
533 - Employee Benefits: New Offering – Voluntary Life and Accidental Death Insurance Options for Employees

Randy Weinstein, Benefit Counselor, Lincoln Financial Group
Linda Lawton, Benefit Counselor, Lincoln Financial Group

Time: 3:30 - 4:30
Place: Multi-Use 340
Credit: 1.00

Representatives from Lincoln Financial Group will be on site for Flex Day. A new offering – Voluntary Life and Accidental Death Insurance will be presented. Employees will have a one-time opportunity to enroll for guarantee issue coverage (no medical questions). Plan, designs, provisions, and costs will be reviewed.

*534 - Increasing Student Awareness of SLO’s

Katryn Wiese, CCSF SLO Coordinator
Andrea Niosi, Library, CCSF

Time: 4:00 - 5:00
Place: Science 136
Credit: 1.00

How do we ensure our students are aware of course and service outcomes? Join a group brainstorm and sharing of ideas. If you have developed good strategies, please join us and share.

535 - Participating in Governance

Karen Saginor, Academic Senate President

Time: 4:00 - 5:00
Place: Multi-Use 160
Credit: 1.00

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