

Facilities Committee Meeting Minutes – December 18, 2023

Roll Call:

Committee Members:

Administrators: Alberto Vasquez (Chair), Kit Dai, Zachary Lam
Faculty: Steven Brown (co-Chair), Madeline Mueller, Jennifer Rudd
Classified Staff: David Delgado, Michael Snider
Students: Christina Michaud, Travis Ezell
Unrepresented: Tim Ryan

Committee Alternates:

Administrators: David Yee
Faculty:
Classified Staff: Shawn Clifton, Colin Hall (voting for Maria Salazar-Colon)
Students:

Not Present:

Administrators:
Faculty: Thomas Menendez, Alan D'Souza
Classified Staff: Maria Salazar-Colon, Robert Lam
Students:
Unrepresented:

Resources: [Facilities Committee Web Page](#)

1. **Call to Order** 1:03 PM
 - a. This meeting was held via video conference.

2. **Approval of Agenda**
 - a. Discussion – none
 - b. Motion to approve the agenda made by Steven Brown, seconded by Jennifer Rudd
 - c. Abstentions 0
 - d. Nay votes 0
 - e. Motion passed by consensus.

3. **Public Comment – Items not on the agenda**
 - a. No Public Comments.

4. **Approval of Minutes – 10/23/23**
 - a. Discussion – public comment by Harry Bernstein regarding 1400 Evans.
 - b. Motion to approve the minutes was made by Steven Brown, seconded by Travis Ezell.
 - c. Abstentions 0
 - d. Nay votes 0
 - e. Motion passed by consensus.

5. AVC Report – Construction Projects – Alberto Vasquez

- a. Hiring updates:
 - i. We are working with HR on the paperwork for the Director of Buildings and Grounds and Superintendent positions. Utility workers are also being processed. Custodians, Carpenters, Plumbers, Electricians, Engineers, Painters, and Locksmith are also in the mix at various stages of paperwork.
 - ii. Two Plumbers have been hired. One will be joining us tomorrow. We are waiting for confirmation of a start date for the second.
 - iii. We interviewed 3 Gardeners and have submitted the paperwork to hire 2 of them.
- b. Heating Projects:
 - i. Wellness Center requires the addition of some items to deal with the gas pressure, which has delayed the startup of the equipment.
 - ii. Continuing with the design of the system for Science Hall.
 - iii. Visual Arts: we are working with the contractor for the replacement of the steam pipe from Cloud Hall. There was a supply issue there as well.
 - iv. Rosenberg Library: we received news that DSA has completed part of their review. The information will go to the designer to address their comments, if any.
 - v. Smith/Statler is on a similar schedule to Science Hall.
 - vi. MUB: While we have done a lot of work to get the existing system up and running, there continue to be some cold zones to address.
- c. Student Health Transformer: This is a work in progress. There was a supply issue, and the contractor has not received the equipment. We are still hopeful that it can be completed during the winter break.
- d. Diego Rivera Theater (DRT/PAEC): The architect is scheduled to submit the design to DSA on 12/29/23. Permits are already processed.
- e. STEAM Center: The building is “dried in” now, so the interior should have very little water entering from the rain. We will have discussions in January regarding the relocation matrix of the spaces. We are still on track to have the building ready to commission in October/November so we can open in Spring 2025.
- f. Student Success Center (SSC): There was a topping-off ceremony last Tuesday. There was an article in the Ingheside Light about it that we will share. The below part of the site is a bit muddy, so they are working around that as best as possible.
- g. Conlan Hall Relocation: During the winter break we will be replacing some heating units in the 600/700 Bungalows.
- h. We have tentatively scheduled some concrete work for the MUB exterior. We are also working on a notification regarding the impact of MUB parking, which will happen because of the need to supply power from the MUB central plant location to STEAM. We are working with the Balboa Reservoir developer to provide free parking while the site is impacted.
- i. Utility Infrastructure: We are still working on getting final approval from DSA, after which we will submit it to the state for construction funding.
- j. Allied Health Relocation: We had a Town Hall meeting regarding this project that went well.
- k. Cloud Hall Project: There is a funding request item that we are working on to clarify changes that may need to be made and what the impact to the project might be.
- l. Science Hall: Working on an RFP in January for an architect to work on the modernization project.
- m. 1400 Evans Center: We are trying to get approval review for our next steps.

6. Buildings & Grounds Director’s Report – Alberto Vasquez / Ryan Schneider

- a. Ryan Schneider is not available today due to personal matters.
- b. As mentioned in item 5, we are in the process of hiring several positions for Buildings and Grounds.
- c. Ryan is meeting with different departments regarding the BIM-Genie reports. The additional staff coming on board will help to address those items.

7. Old Business

- a. Diego Rivera Mural
 - i. We are still waiting for a decision from the Chancellor and SF MOMA on the next steps to move forward. This is a legal matter between the entities.
- b. 1550 Evans
 - i. This is the property of the SFPUC, which is in discussions with the Chancellor. We don't have an update.
- c. Parking Structure update
 - i. We are working with a consultant to review the documents and put an RFP out early in 2024 for a designer or builder to look at the options we might have, which is in parallel with environmental impacts.
- d. Friday Kahlo Quick Build
 - i. SFMTA presented information at their Open House on 12/5/23.
 - ii. Steven Brown made a motion for the following: *Related to the Quick Build Project, the Facilities Committee recommends to the PGC to oppose the "Quick Build Project" as it stands. Facilities and the college community need more time to give input for a better outcome.*
 - i. Roll Call Vote
 - a. Aye: Dai, Lam, Brown, Mueller, Rudd, Delgado, Snider, Michaud, Ezell, Ryan, Hall (for Salazar-Colon) (11)
 - b. Nay: 0
 - c. Abstain: Vasquez (1)
 - d. Motion passed.
 - ii. This recommendation will be sent to the PGC prior to their next meeting on 1/18/24.

8. New Business

- a. Board Items – Informational
 - i. None
- b. Board Items – Action
 - i. None
- c. Ellen Wall Naming Proposal – First Read – Guest Presenter Fred Teti
 - i. The form document was reviewed. The recommendation is to name the retaining wall by the soccer field on the Ocean Campus for Ellen Wall.
 - ii. Ellen Wall was a member of the English Department for 34 years and devoted her career to the college and students and made major contributions to the college. She championed the need for the walkway between the football and soccer fields at the time the soccer field was built.
 - iii. Funds have already been secured for having a plaque made.

9. Future Business

- a. Call for agenda items.
- b. Building/Space Inventory
- c. 2nd Read of Ellen Wall Naming Proposal

Adjournment – Meeting adjourned by Chair Alberto Vasquez at 2:38 PM.