

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
POLICY MANUAL**

Title: PROGRAM, CURRICULUM AND COURSE DEVELOPMENT	Number: BP 6.03
Legal Authority: California Education Code Sections 70902 and 78016 Title 5, California Code of Regulations, Sections 51022, 55002, and 55130 Accreditation Standard II.A	

The programs, curricula, and courses of the City College of San Francisco shall be of high quality, consistent with the district mission and vision, and relevant to community and student needs. Programs, curricula, and courses shall be evaluated regularly to ensure quality, currency, and transferability when appropriate. To that end, the Chancellor, in consultation with the Vice Chancellor of Academic Affairs and the Academic Senate, shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development; and
- For career and technical education course and programs only, consideration of job market and other related information.

All new, modified, and inactivated programs, curricula, and courses shall be approved by the Board.

New courses that are not part of an existing approved program and all new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.