

Facilities Committee Meeting Minutes – May 24, 2021

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:06 PM**.

In response to the COVID-19 crisis, this meeting was held via video conference.

FC Members/Alternates Present:

Administrators: Alberto Vasquez (Chair), Torrance Bynum, Ilona McGriff, Darryl Dieter

Faculty: Steven Brown (Co-Chair), Wynd Kaufmyn, Madeline Mueller

Classified Staff: Maria Salazar-Colon, Athena Steff

Students:

Unrepresented: Tim Ryan

Committee Alternates:

Administrators: David Yee

Faculty:

Classified Staff: Andrew Ciscel, Michael Snider

Students: Vacant

Unrepresented: Vacant

Not Present:

Administrators:

Faculty: Alan D'Souza, Lennis Carlson

Classified: Jeffrey Kelly, Karl Gamarra

Students: Brenna Stroud, Stephanie Yang

Unrepresented:

Resources: John Watkins, Mike Wilkins

2. Approval of Agenda

- a. Motion to approve by Steven Brown. AVC Vasquez request addition from Kristin Charles re building naming. 2nd by Wynd Kaufmyn. Motion to approve passed with no nays or abstentions.
- b. Comments made by Harry Bernstein regarding 1550 Evans & policy of submitting written minutes.

3. Approval of Minutes

- a. 2/22/2021 – Motion to approve by Steven Brown, 2nd by Wynd Kaufmyn. Motion passed with abstention by Athena Steff.
- b. 4/26/2021 – Motion by to approve by Steven Brown, 2nd by Wynd Kaufmyn. Motion passed with abstention by Athena Steff.

4. Public Comment – Items not on the agenda.

NOTE: Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Public Comment by Madeline regarding ongoing maintenance of buildings using money from state. Alberto advised there will be update in the AVC report.
- b. Harry Bernstein made comments regarding Anita Martinez being proposed as interim Chancellor & 1550 Evans.

5. Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez

- a. We continue to work with various departments & programs on R2C plans for Summer term. Programs looking to return for Fall are still following set procedure and will remain in place until we get approval by SFDPH to do otherwise.
- b. Steven mentioned getting mixed information regarding R2C. AVC Vasquez advised CCSF is under jurisdiction of SFDPH, so even if the state is opening up we must abide by SFDPH guidelines.

6. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. Rush Field replacement project underway to replace turf is expected to be completed by early August. There is a plan b for football to go to soccer field if necessary.
- b. Steam line repair that connects Cloud to Smith – Line has been repaired, replaced, and tested. There is some additional Smith Hall testing to be completed and landscape to return.
- c. Ongoing fire tower construction project at John Adams – 50% complete.
- d. Downtown generator repair/replacement project.
- e. STEAM building hitting design milestones.
- f. SSC also hitting design milestones.
- g. FMPOC requesting additional information on both of those projects. We will follow up next meeting.
- h. DRT – plans to be approved at August board meeting.
- i. Chancellor has declined to respond further on questions regarding DRT beyond public comments already made. Regarding 1550 Evans, in the last board meeting there was a resolution to work with the city to enter into contract on that space, but it is preliminary.
- j. State funded – 750 Eddy in DSA awaiting approval. Bidding will be in the fall. Infrastructure project also at DSA ready to be released but dealing with older legacy project to be closed so it can be approved. In the last few years DSA has clamped down on approving newer projects when older projects are closed out.
- k. Cloud Hall – state funded. Hired an architect that is working with Facilities to become more familiar with the building.
- l. Steven Brown requested an updated list of state-funded projects.

7. Buildings & Grounds Director's Report – Mike Wilkins

- a. Mike Wilkins shared a grid representation by building of HVAC systems, including information on air filters.
 - i. Where we are able, we are in the process of updating filters to meet requirements. Air filters are hard to get due to shortages. There is a 6-8-week backlog.
 - ii. Athena Steff requested specific information for schedule of replacement filters. Mike responded that we have estimates but the new standards call for more air flow volume which shortens the life of the filters.
 - iii. Current requirement is Merv 13-14 range. Previous standard was Merv 8.
 - iv. Document will be posted and is an evolving document.
- b. Child Care transformer has been replaced.

8. Old Business

- a. Program Review Facilities Priorities Update
 - i. Were supposed to meet last week but meeting rescheduled. Will report next time.
- b. Architect Selection Committee
 - i. Project for the Fashion Group is pending. (Item is for temporary relocation)
- c. Diego Rivera Mural Update
 - i. Continuing to move 2 panels every 2 weeks.
 - ii. Harry Bernstein asked about revisions to agreement with MOMA.

- iii. Madeline Mueller asked about repair to DRT after removal has been completed.
- d. 5-Year Plan
 - i. Suniya Malhotra presented updates to the 5-Year Plan via screen share.
 - ii. Summary of Recommendation being asked of FC
 - 1. Prioritization of projects
 - 2. Recommendation for resubmission of Multi-Media center as IPP
 - 3. Recommendation for reverting Science Hall Reconstruction as locally funded instead of IPP
 - 4. Recommendation on future placeholder projects outside of 5-year window.
 - 5. A follow up meeting is scheduled for 6/7/21
- e. EIR update
 - i. EIR for Facilities Master Plan will be presented to the board in the June 2021 meeting.
 - ii. John Anderson of Impact Sciences gave slide presentation of timeline, impact, mitigation measures, etc.
- f. Aircraft Maintenance Technology/Aeronautics Department move update – Torrance Bynum
 - i. Still in conversation about whether Aircraft will come based on conditions:
 - 1. Environmental Report
 - 2. Space and how we will design Evans center with or without the program
- g. List of alternative facilities for Aeronautics update
 - i. There was a list provided previously. There was a link provided.
 - ii. This conversation will be restarted.

9. New Business

- a. Board Items – Operational
 - i. Eddy street project needs a commissioning agent, DRT criteria docs, geo-technical for Cloud Hall, etc., industrial hygienist hazmat monitoring during construction. CBOC was seated. There were several members identified. 2 additional applications were received after the item was posted to the board. They now are available. Confirmed one of the member's criteria. Will put together a CBOC part two which will identify 2 new members and confirm AJ Thomas's role as we got the information late.
- b. Board Items – Recommendation
 - i. Only recommendation was related to 5-year plan, we will further that at the 6/7 meeting
 - ii. Board policy for naming of buildings – Trustee Temprano wants to rename a facility for Harry Bridges and is asking for policy to be updated. Will be a discussion 6/7 if constituencies have time to review the information, which will be sent out.
- c. CUPPCAA Informational Item
 - i. List of contractors presented for projects \$0-\$60K
 - ii. and \$60K-\$200k
 - iii. Alberto explained how this list is created – how companies are qualified.

10. Future Business

- a. Call for agenda items
- b. Building/Space inventory – to be presented in August/September
- c. 1550 Evans/Southeast Update
- d. Civic Center Update – 750 Eddy (to be included in AVC report)

11. Adjournment – Meeting adjourned at 3:02 PM