

**PARTICIPATORY GOVERNANCE COUNCIL
COMMITTEE DESCRIPTION AND PURPOSE**

- I. **COMMITTEE NAME:** Facilities Committee

- II. **TYPE OF COMMITTEE:** Standing Committee

- III. **MEMBERSHIP (NUMBER OF MEMBERS, TERMS AND TERM LIMITS):**
 - a) 2 Students (Appointed by Associated Students Executive Board)
 - b) 4 Faculty (Appointed by Academic Senate)
 - c) 3 Classified Staff (Appointed by SEIU)
 - d) 1 Unrepresented (Appointed by Chancellor, after consultation with Administrative Council)
 - e) 4 Administration (Appointed by Chancellor, after consultation with Administrative Council)

- IV. **COMMITTEE CHAIR(S):** Associate Vice Chancellor of Facilities; co-Chair to be elected by the Committee annually, on the final meeting of the Spring semester.

- V. **VISION:** We will strive towards facilities being functional, reliable and user-friendly, clean and well maintained, attractive, and meet(s) accessibility standards for students with disabilities. Facilities should convey respect for the learning mission of the college and all members of the college community. As City College is an important crossroads in our very diverse city, facilities should be designed to promote community-building, critical thinking, creativity, and dialog.

- VI. **GOAL:** To provide insight and recommendations for sustainable use, maintenance, and development of facilities¹ to optimize the college environment.

- VII. **PURPOSE AND RESPONSIBILITIES:**
 - a) Promote successful student possibilities.
 - b) Support integration of facilities development, use and maintenance with institutional planning and budgeting, and with institutional plans such as the Education Master Plan, Sustainability Plan, and Technology Plan.
 - c) Provide input and recommendations on effective space utilization.
 - d) Provide input and recommendations on both development and final drafts of the Facilities Master Plan, 5 Year Capital Outlay Plan, Facilities Design Standards, special projects, and other activities, such as Total Cost of Ownership assessment.

¹ Facilities refers to the physical environment of the college, specifically that which has been designed, built, or installed to serve a particular function.

- e) Provide input and recommendations on compliance with relevant accreditation standards, Board policies, statutory mandates, and other authoritative requirements
- f) Assess and make recommendations concerning relevant facilities requests with particular attention to the impact of proposed projects on (a) conditions for learning, teaching and working and (b) the over-arching goal of rebuilding college enrollment.

VIII. **ACCJC – ACCREDITATION STANDARDS TO WHICH COMMITTEE CONTRIBUTES:**

- III.B.1. The institution assures safe and sufficient physical resources at all locations where it offers courses, programs, and learning support services. They are constructed and maintained to assure access, safety, security, and a healthful learning and working environment.
- III.B.2. The institution plans, acquires or builds, maintains, and upgrades or replaces its physical resources, including facilities, equipment, land, and other assets, in a manner that assures effective utilization and the continuing quality necessary to support its programs and services and achieve its mission.
- III.B.3. To assure the feasibility and effectiveness of physical resources in supporting institutional programs and services, the institution plans and evaluates its facilities and equipment on a regular basis, taking utilization and other relevant data into account.
- III.B.4. Long-range capital plans support institutional improvement goals and reflect projections of the total cost of ownership of new facilities and equipment.
- Other standards that have direct implications for planning, resource allocation, and participatory decision-making processes (I.A.2, I.A.3, I.B.7, I.B.9, III.D.4, IV.A.1, IV.A.2, IV.A.3).

IX. **MEETING DAY AND TIME:** 4th Monday of every month, 1:00-3:00 pm

X. **MEETING FREQUENCY:** Monthly