

Facilities Committee Meeting Minutes – January 22, 2024

Roll Call:

Administrators: Alberto Vasquez (Chair), Kit Dai
Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd
Classified Staff: Maria Salazar-Colon, David Delgado, Michael Snider
Students: Christina Michaud, Travis Ezell
Unrepresented: Tim Ryan

Committee Alternates:

Administrators:
Faculty:
Classified Staff: Colin Hall
Students:

Not Present:

Administrators: David Yee
Faculty: Alan D'Souza
Classified Staff: Shawn Clifton, Robert Lam
Students:
Unrepresented:

Resources: [Facilities Committee Web Page](#)

1. **Call to Order** 1:06 PM
 - a. This meeting was held via video conference.

2. **Approval of Agenda**
 - a. Discussion – none
 - b. Motion to approve the agenda made by Steven Brown, seconded by Thomas Menendez
 - c. Abstentions 0
 - d. Nay votes 0
 - e. Motion passed by consensus.

3. **Public Comment – Items not on the agenda**
 - a. The comments that were submitted via email are all agenda items and will be addressed in the AVC report.

4. **Approval of Minutes – 12/18/23**
 - a. Discussion – none.
 - b. Motion to approve the minutes was made by Steven Brown, seconded by Jennifer Rudd.
 - c. Abstentions 0
 - d. Nay votes 0
 - e. Motion passed by consensus.

5. AVC Report – Construction Projects – Alberto Vasquez

- a. We continue to work with HR to hire a new Director of Buildings and Grounds. We are also in process for hiring Utility Workers, Painters, and Locksmiths.
- b. Over the last couple of weeks, we have conducted interviews for Custodians, and Engineers. Interviews for Electricians and Carpenters will take place in the coming weeks.
- c. Two new Gardeners and one new Plumber have come on board, with a second Plumber starting this week.
- d. We are working with a vendor on AEDs and first-aid kits. This is something that was being done by the prior Director of Buildings and Grounds, and we are trying to pick that back up.
 - i. Michael Snider pointed out that of the 20 AEDs throughout campus, only Student Health has their AED certified. The company that the former Director of B&G had contracted with is not certified by the Department of Public Health to do the work. Alberto said he will follow up with Michael on this.
- e. Heating projects
 - i. Wellness Center – the gas line pressure issue is related to the need for a new regulator; they are looking to replace that.
 - ii. Student Health – the transformer is now on site. We are working with Buildings & Grounds and the building occupants to figure out the logistics of shutting down the buildings while limiting disruptions to operations. Also, some equipment was updated over the winter break, but other equipment failed, which affects the 2nd floor. Equipment and parts have been ordered.
 - iii. Science – the project continues to move forward with an independent system. This will go to DSA in February. They have also been doing some fire alarm testing and installation, to be completed in February.
 - iv. Rosenberg Library – the design was submitted to DSA; we are expecting comments in February.
 - v. Smith/Statler Hall is also getting an independent heating system design. We are targeting a spring submission to DSA.
 - vi. MUB (Multi-Use Building) – the heat is working; however, there are still some control issues to address hot/cold zones.
- f. DRT (Diego Rivera Theater) – the design was submitted to DSA in December. Rudolph & Sletten, the contactor at STEAM, will also be the contractor for DRT as well as the Construction Manager at Risk.
- g. STEAM (Science, Technology, Engineering, Art, and Mathematics) – construction continues. Exterior panels have been adjusted and are now permanently set. The building is “Dried In” so there is no water intrusion from the recent rains. We are on schedule for a late-fall completion.
- h. SSC (Student Success Center) – contractors are working on the beam structure, welding the 2nd floor deck. They are also working on grading, but the rains have made this difficult. This project is scheduled for completion in the late spring of 2025.
- i. Conlan Hall Relocation– there is very little left to do. During the winter break were able to replace heating units in the bungalows.
- j. MUB – we have started to do some work on the south entry for ADA. This will impact asphalt work as well as restriping and logo and stop-sign repainting.
- k. State Funded Projects:
 - i. Utility Infrastructure – Science Hall fire alarm work is ongoing and scheduled to be completed by end of February.
 - ii. Allied Health Relocation – we are working on the final reviews of test fit locations.
 - iii. Science Hall – we will be issuing an RFP for an architect and a structure engineer to do a seismic tier 1 and tier 2.
 - iv. Evans Center – we are moving forward with the design that includes the AMT program. In response to previous questions, we have no information regarding a rumored proposal to return the AMT program to SFO. We also have no information on purported FAA questions that may exist regarding the suitability of the Evans Center for the program.

6. Buildings & Grounds Director's Report – Alberto Vasquez / Ryan Schneider

- a. Ryan Schneider is unfortunately not available to report today due to emergency water-related items that require immediate attention.
- b. As mentioned in item 5, we are in the process of hiring several positions for Buildings and Grounds.
- c. Ryan is meeting with different departments regarding the BIM-Genie reports. The additional staff coming on board will help to address those items.
- d. For the next meeting we will have an updated “waterfall” list of projects.

7. Old Business

- a. Diego Rivera Mural
 - i. We are still waiting for a decision from the Chancellor and SF MOMA on the next steps to move forward. This is a legal matter between the entities. Jasmine Kaw is the project manager for this building. The Chancellor is the interface person with SF MOMA. Alberto and Jasmine will coordinate the return move. We do not have a scheduled move date currently.
- b. 1550 Evans
 - i. This is the property of the SFPUC. The Chancellor has had prior discussions with them regarding next steps. AVC Vasquez will follow up with the Chancellor to get any updates for the next meeting.
- c. Parking Structure update
 - i. We are developing an RFP to get a consultant on board. This will potentially require environmental review.
- d. Friday Kahlo Quick Build
 - i. AVC Vasquez mentioned that missed some of the follow up, but with the information he has it appears that the SFMTA is pausing the project to get additional feedback from the college. We will follow up on this item. The SFMTA board has not yet approved anything.

8. New Business

- a. Board Items – Informational
 - i. None
- b. Board Items – Action
 - i. None
- c. Ellen Wall Naming Proposal – First Read – Guest Presenter Fred Teti
 - i. The proposal form document was reviewed by Frederick Teti. The recommendation is to name the retaining wall by the soccer field on the Ocean Campus for Ellen Wall.
 - ii. Ellen Wall was a member of the English Department for 34 years and devoted her career to the college and students and made major contributions to the college. She championed the need for the walkway between the football and soccer fields at the time the soccer field was built.
 - iii. Funds have already been secured for having a plaque made.
 - iv. A motion to recommend the project move forward was made by Michael Snider, with a second by Steven Brown.
 - i. Aye – Vasquez, Dai, Brown, Mueller, Menendez, Delgado, Snider, Michaud, Ezell, Ryan (10)
 - ii. Nay – Salazar-Colon (1)
 - iii. Abstain – 0
 - iv. Motion passed.

- d. Swing Space Planning / Backfill Process
 - i. Our current mode has been to secure space to move out occupants from Conlan Hall. We have 2 new buildings over this year and next year, which is where many of these occupants will go permanently. Once this happens, a lot of space will be freed up that we will continue to use as swing space as we do other projects such as Science Hall. A challenge with space planning is to make sure the college goals of department adjacencies are considered. We are making plans to help some departments expand as needed and consolidate other spaces. We don't want to have to move people multiple times.

9. Future Business

- a. Call for agenda items.
- b. Building/Space Inventory

Adjournment – Meeting adjourned by Chair Alberto Vasquez at 2:38 PM.