# DEGREE AND CERTIFICATE REQUIREMENTS

City College of San Francisco is dedicated to the principle that the highest quality education possible be provided to all students. Central to this philosophy is the belief that all students granted an associate degree should be required to study a variety of general breadth courses in addition to those courses which are required by a student's major. These courses shall introduce the student to the languages, the methods of inquiry, and the achievements of the major academic disciplines. Consistent with this philosophy, it is the intent of the College to involve students in the various disciplines in such a way that students will develop an interest in learning that will continue and expand throughout their lives.

## Goals of the General Education Program

Through its general education program, the College intends to graduate students who have developed:

1A. English language and information competency skills so that they can communicate clearly, both orally and in writing; can evaluate what they hear and read; and can acquire, interpret and use information appropriately.

1B. skills in the principles and applications of language toward logical thought, clear and precise expression, and critical evaluation of communication in whatever symbol system the student uses.

2. knowledge of mathematical concepts and the skills to develop and critique quantitative arguments, solve mathematical problems through a variety of disciplinary methods, and communicate their results.

3. an appreciation and understanding of the ways in which people throughout the ages and in different cultures have responded to themselves and to the world around them through artistic and cultural creation and have developed aesthetic sensitivity and skills as well as an ability to make informed value judgments.

4. an appreciation and understanding of the methods of inquiry used in the social and behavioral sciences and of the ways people act and have acted in response to their societies.

5. an appreciation and understanding of the scientific method, of the achievements of at least one of the natural sciences, and of the relationships between the natural sciences and other human activities.

6. an appreciation and understanding of how concepts of race, racism, ethnicity, and eurocentrism in the U.S. influence the history of social struggles and societal contributions of Native Americans, African Americans, Asian Americans, and/or Latina and Latino Americans, as well as a critical exploration of the ways in which acts of resistance, solidarity, and justice, enacted or experienced by people in these communities, impact identities and policies.

## Catalog Rights

City College of San Francisco issues a new catalog yearly. The courses required for a specific degree or certificate may change from one catalog to the next and often change during a student's tenure. For the purposes of meeting degree or certificate requirements based on catalog rights, students may elect to meet the requirements of either:

1. The catalog which was in effect at the time the student began credit coursework at City College of San Francisco, or
2. Any catalog that is or has been in effect during the time that the student has maintained continuous enrollment before graduation with an associate degree or an associate degree for transfer*.

Students maintain catalog rights through continuous enrollment at City College of San Francisco prior to graduation with an associate degree or an associate degree for transfer. Continuous enrollment is defined as enrollment in at least one course per academic year (fall or spring semester only). Any of the following academic record symbols (A–F, P, NP, I, UG, IP, RD, W, EW, and MW) shall constitute continuous enrollment. A student who misses two consecutive semesters in an academic year, excluding summer session, will lose catalog rights. Re-enrollment is defined as enrollment after a break in continuous enrollment. Documented military or medical leave, not exceeding two years, will not be considered an interruption of enrollment. If a student loses their catalog rights, or if the student completes an associate degree or an associate degree for transfer, new catalog rights are established based on the date of re-enrollment*. Catalogs from years prior to re-enrollment are no longer available once a student loses catalog rights or completion of an associate degree or an associate degree for transfer*. Students who initially enroll in session may claim catalog rights for the preceding academic year. Likewise, students who re-enroll in summer session after missing two consecutive semesters in an academic year may also claim catalog rights for the preceding academic year. Students planning to transfer to a four-year institution are advised to review that institution's catalog for "rights" accorded community college transfers. City College of San Francisco reserves the right to not offer coursework which has been offered in the past.

*Students who maintain continuous enrollment at CCSF may still be eligible for their appropriate catalog rights upon graduation with an associate degree or an associate degree for transfer at CCSF. Please consult with a counselor for further advice.

## Graduation Requirements

A student may be graduated from City College of San Francisco by satisfying the requirements established by the Board of Governors of the California Community Colleges, the Governing Board of the San Francisco Community College District, and the faculty of the College. Two paths are available:

**Option 1. CCSF Associate Degree**

CCSF offers the Associate in Arts (AA) and Associate in Science (AS) degree. Students must complete the CCSF General Education requirements, the major requirement, 60 degree-applicable units, and other graduation requirements.

**Option 2. CCSF Associate Degree for Transfer**

CCSF offers Associate in Arts for Transfer (AA-T) and the Associate in Science for Transfer (AS-T) degrees. Students must complete the requirements listed below, including completion of either the CSU General Education or IGETC requirements, the major requirement, and 60 degree-applicable and CSU transferable units.

The following chart summarizes the two options. Details on the specific requirements of these two options follow the chart.

## Associate Degree Graduation Requirements Overview

| | **Option 1:<br>CCSF Associate Degree<br>Associate in Arts (AA)<br>or Associate in Science (AS)** | **Option 2:<br>CCSF Associate Degree for Transfer<br>Associate in Arts for Transfer (AA-T)<br>or<br>Associate in Science for Transfer (AS-T)** |
|---|---|---|
| **1. General Education** | Completion of City College of San Francisco General Education pattern, Areas 1-6<br>or<br>Completion and certification of California State University (CSU) General Education pattern, Areas A-F<br>or<br>Completion and certification of the IGETC pattern, Areas 1-7 (CSU Transfer: Complete IGETC Areas 1-5 and 7; UC Transfer: Complete IGETC Areas 1A, 1B and 2-7).<br>*Note: Students holding a baccalaureate degree from an institutionally-accredited institution are understood to have completed the General Education requirements necessary for an AA or AS degree.* | Completion and certification of California State University (CSU) General Education pattern, Areas A-F<br>or<br>Completion and certification of the IGETC pattern, Areas 1-7 (CSU Transfer: Complete IGETC Areas 1-5 and 7; UC Transfer: Complete IGETC Areas 1A, 1B and 2-7).<br>Advisory Note: Students transferring to CSU are strongly encouraged to complete the CSU American Institutions and U.S. History requirement before transfer.<br>*Note: Details of IGETC and CSU GE requirements are in the Transfer Information section of the Catalog.* |
| **2. Graduation Requirements in U.S. History and Government and Health and Wellness** | One (1) course, 3 semester units of an approved course in U.S. History and Government<br>One (1) course, 1-3 semester units of an approved course in Health and Wellness<br>Exemptions:<br>1) Students in certain high-unit majors;<br>2) Students choosing the CSU GE or IGETC pattern;<br>3) Students who have completed 6 monthes or more of continuous active military service;<br>4) Students holding a baccalaureate degree from an institutionally-accredited institution | N/A |
| **3. Major** | Completion of a major program specified by the department; or completion of 18 semester units in one of the four Liberal Arts and Sciences Areas of Emphasis. | Completion of an AA-T or AS-T program as specified by the department. |
| **4. Units** | A minimum of 60 semester units of degree-applicable courses. | A minimum of 60 semester units that are both degree applicable and CSU transferable.<br>*Advisory Note: Students planning to transfer to UC must have 60 UC-transferable units to meet UC Admission requirements.* |
| **5. Grade Point Average** | Cumulative grade point average of at least 2.0, including a grade of "C" (or "P") or higher in each course taken towards the Major Requirement. | |
| **6. Residence** | Completion of a minimum of 12 degree-applicable semester units at CCSF is required for graduation. | |
| **Petitioning for the Associate Degree** | Submission of a Petition for Graduation Form to the Office of Admission and Records by the deadline. | |

## CCSF Associate Degree
## 1. General Education Requirements

Students can meet the General Education requirements for an Associate in Arts or an Associate in Science in three ways:

1. Completion of the local CCSF General Education pattern, Areas 1-6, described below.
2. Completion and certification of California State University (CSU) General Education pattern, Areas A-F or completion and certification of the IGETC pattern, Areas 1-7 (CSU Transfer: Complete IGETC Areas 1-5 and 7; UC Transfer: Complete IGETC Areas 1A, 1B and 2-7). Details of IGETC and CSU GE requirements are in the Transfer Information section of the Catalog.
3. Students holding a baccalaureate degree from an institutionally-accredited institution are understood to have completed the General Education requirements necessary for an AA or AS degree.

The local CCSF General education pattern requires completion of courses in the following areas:

Area 1 English Communication (6 semester units, 3 in Area 1A and 3 in Area 1B)
1A: English Composition (3 semester units)
1B: Oral Communication and Critical Thinking (3 semester units)
Area 2: Mathematical Concepts and Quantitative Reasoning (3 semester units)
Area 3: Arts and Humanities (3 semester units)
Area 4: Social and Behavioral Sciences (3 semester units)
Area 5: Natural Sciences (3 semester units)
Area 6: Ethnic Studies (3 semester units);

General Education areas require a minimum of 3 semester units of coursework. However, a 4 quarter-unit course (transferred in from another college) may be used to satisfy a 3 semester-unit general education area. Students transferring in quarter-unit courses must complete, at minimum, the total numerical equivalent of 21 semester units (e.g., 28-31.5 quarter units) of general education coursework.

Each of the area requirements may be satisfied in any semester in which the student is in attendance, subject to the satisfaction of prerequisites.

A course listed in more than one of the areas may be offered in satisfaction of the requirement in only one of those areas.

Students may satisfy the requirement for a CCSF general education course or courses through Credit for Prior Learning (CPL), provided they have earned that credit in conformance with the College regulations governing credit granted in this way. CPL credit includes credit for external exams, such as Advanced Placement (AP), International Baccalaureate (IB), and College-Level Examination Program (CLEP).

***Note:*** *The CSU and UC systems, as well as individual campuses, may have CPL, AP, IB, and CLEP that are different than CCSF. Please see the Transfer Information section of the Catalog and consult with a counselor.*

### Area 1: English Communication

*Six (6) certifiable semester units or eight (8) quarter units, with three (3) units in English Composition and three (3) units in Oral Communication and/or Critical Thinking*

**1A English Composition (3 semester units)**

Upon completion of this coursework, a student will be able to:

1. Read critically to analyze, synthesize, and evaluate primarily non-fiction, college-level texts.
2. Compose organized and coherent source-based essays that demonstrate critical thinking and rhetorical strategies.
3. Use conventions of standard English grammar and punctuation.
4. Select and integrate relevant, credible, and scholarly sources to support essays, using a standardized citation format.

Students may satisfy the general education requirement in English Composition in one of three ways:

1. Completing English 1A* with a grade of C or higher
2. Scoring 3, 4, or 5 on College Board Advanced Placement Exam in English Language and Composition or English Literature and Composition
3. Completing a course equivalent to ENGL 1A with a grade of C or higher from an accredited U.S.-based college, as approved by the English Department

**While English 1A satisfies this requirement, students intending to transfer to a four-year institution may need to complete an additional critical thinking course*

**1B Oral Communication and Critical Thinking (3 semester units)**

Upon completion of this coursework, a student will be able to:

For Oral Communication:

1. Express ideas orally with clarity and purpose.
2. Identify and use culturally responsive communication practices.
3. Analyze the impacts of diverse communication practices on human interactions.

For Critical Thinking:

1. Employ critical thinking and logical reasoning orally or in writing.
2. Analyze and synthesize support for an argument.
3. Evaluate communications and the use of information in context.

To satisfy the graduation requirement in Communication and Analytical Thinking, the student must complete **at least three semester units** from the following courses:

American Sign Language 1A, 1B, 2A
Business English 74
Business Mathematics 68
Career Development 60, 61*, 62*
Chinese 1, 1A, 1B, 2, 2A, 2B, 3, 3A, 3B, 4, 4A, 4B, 10A, 10B, 10C, 10D, 12A, 12B, 12C, 14A, 14B, 14C, 16, 30A, 30B, 31A, 31B, 32, 38
Communication Studies 1A, 2, 3, 4, 6, 20
Comp. Networking & Info. Tech 131, 132
Computer Science 10, 110A, 112, 130A, 131B, 132A, 150A, 211D, 211E, 212, 214U, 256
Engineering 38
English as a Second Language 67, 79
French 1, 1A, 1B, 2, 2A, 2B, 3, 3A, 3B, 4, 10A, 10B, 10C, 10D, 11A, 11B, 22, 23
German 1A, 1B
Interdisciplinary Studies 50
Italian 1, 1A, 1B, 2, 2A, 2B, 3A, 3B, 4A, 4B, 10A, 10B, 10C, 10D, 11A, 11B, 15A, 15B
Japanese 1, 1A, 1B, 2, 2A, 2B, 3, 3A, 3B, 4, 4A, 4B, 10A, 10B, 10C, 16, 17, 18
Journalism 19, 26
Latin American & Latina/o/e/x Studies 2
Learning Assistance 50
Management 234
Music 3A, 29
Philosophy 2, 4, 40

Pilipino 1, 2, 10A, 10B, 10C
Russian 1A, 1B, 21A, 21B
Spanish 1, 1A, 1B, 2, 2A, 2B, 3, 3A, 3B, 5, 5S, 6A, 6B, 7, 10A, 10B, 10C, 10D, 22A, 22B, 22C, 31, 31A, 31B, 32, 32A, 32B, 42

*Only partially satisfies the number of units required for this area

### Area 2: Mathematics and Quantitative Reasoning

*Three (3) certifiable semester units or four (4) quarter units in Mathematics and Quantitative Reasoning*

Upon completion of this coursework, a student will be able to:

1. Use mathematical concepts to develop, present, and critique quantitative arguments.
2. Analyze and interpret quantitative information to solve mathematical problems.
3. Apply numerical, symbolic, graphical, and verbal methods to communicate mathematical results.

To satisfy the general education requirement in Mathematics and Quantitative Reasoning, the student must complete **at least three semester units** from the following courses:

Economics 5
Engineering Technology 50, 108B
Finance 136M
Latin American & Latina/o/e/x Studies 5
Mathematics 70, 75, 80, 90, 92, 95, 98, 100A, 100B, 108, 110A, 110B, 110C, 115, 120, 125, 130
Philosophy 12A
Psychology 5

### Area 3: Arts and Humanities

*Three (3) certifiable semester units or four (4) quarter units in either the Arts or the Humanities*

Upon completion of this coursework, a student will be able to:

For Arts:

1. Explore and express the arts socially and culturally.
2. Analyze the historical and social contexts of works of art.
3. Evaluate the creative expression of self and others.

For Humanities:

1. Exhibit an understanding of the ways in which people in diverse cultures and eras have produced culturally significant works.
2. Communicate effectively the meanings and intentions of creative expression.
3. Use analytical techniques to assess the value of human creations in meaningful ways.
4. Demonstrate an understanding of the human condition through language, reasoning, or artistic creation.

To satisfy the general education requirement in Arts and Humanities, the student must complete **at least three semester units** from the following courses:

African American Studies 30, 55, 60
American Studies 5
Architecture 31A, 31B
Art 101, 102, 103, 104, 105, 106, 107, 108, 109, 118, 123U, 123V, 123W, 125A, 126, 130A, 140A, 146A, 150A, 160A, 170A, 180A
Asian American Studies 6, 10, 30, 35
Asian Studies 11, 15, 30
Chinese 1, 1A, 1B, 2, 2A, 2B, 3, 3A, 3B, 4, 4A, 4B, 10A, 10B, 10C, 10D, 12A, 12B, 12C, 14A, 14B, 14C, 30A, 30B, 31A, 31B, 32, 33, 38, 39
Cinema 18, 19, 20A, 20B, 20C, 21, 22, 23A, 23B, 23C, 57
Classics 35
Communication Studies 5, 7, 8, 38, 50
Dance 30
Design 101
English 30A, 30B, 35G, 43, 44A, 44B, 46A, 46B, 46C, 48C, 48K, 51, 52, 54, 55, 57, 58, 61, 62
English as a Second Language 188
Ethnic Studies 37
Fashion 23, 55
French 1, 1A, 1B, 2, 2A, 2B, 3, 3A, 3B, 4, 10A, 10B, 10C, 10D, 11A, 11B, 22, 41, 42
German 1A, 1B
History 1, 4A, 4B, 5, 17B, 18A, 18B, 20, 35A, 35B, 37, 40
Humanities 7, 8, 11, 12, 20, 25, 41A, 41B, 48
Interdisciplinary Studies 3, 4, 14, 27B, 29, 30, 36, 37, 46, 47
Interior Design 138
Italian 1, 1A, 1B, 2, 2A, 2B, 3A, 3B, 4A, 4B, 10A, 10B, 10C, 10D, 11A, 11B, 15A, 15B
Japanese 1, 1A, 1B, 2, 2A, 2B, 3, 3A, 3B, 4, 4A, 4B, 10A, 10B, 10C, 16, 17, 18, 39
Latin American & Latina/o/e/x Studies 1, 2, 14
Lesbian, Gay, Bisexual & Trans 11, 12, 15, 18, 20, 55, 70, 75
Maker Studies 100
Music 21, 22A, 22B, 22C, 23, 24, 25, 26, 27A, 27Q, 27R, 28, 128
Philippine Studies 30, 39A, 39B, 42
Philosophy 2, 4, 25A, 25C
Photography 40, 50A, 50B, 51, 81A, 100
Pilipino 1, 2, 10A, 10B, 10C
Russian 1A, 1B, 21A, 21B
Spanish 1, 1A, 1B, 2, 2A, 2B, 3, 3A, 3B, 5, 5S, 6A, 6B, 7, 10A, 10B, 10C, 10D, 22A, 22B, 22C, 31, 31A, 31B, 32, 32A, 32B, 42
Theatre Arts 30, 31, 32, 33, 80, 81, 150A
Visual Media Design 101, 110
Women's and Gender Studies 10, 20

### Area 4: Social and Behavioral Sciences

*Three (3) certifiable semester units or four (4) quarter units in either the Social Sciences or the Behavioral Sciences*

Upon completion of this coursework, a student will be able to:

1. Exhibit an understanding of the methods of inquiry used by the social and behavioral sciences.
2. Evaluate critically the ways people act, think, and feel in response to their societies or cultures.
3. Analyze how societies and/or social subgroups operate

To satisfy the general education requirement in the Social and Behavioral Sciences, the student must complete **at least three semester units** from the following courses:

Academic Achievement Pers Success 100
Administration of Justice 57, 59, 65, 67
African American Studies 30, 40, 42, 55, 60
American Studies 5
Anthropology 2, 3, 3C, 4, 8, 11, 12, 15, 20, 25, 50
Asian American Studies 1, 8, 20, 22, 23, 27, 35, 40, 42
Broadcast Electronic Media 101, 103
Child Dev/Family Studies 53, 61, 67, 68, 88
Communication Studies 5
Community and Public Health 10, 25, 27, 30, 48, 52, 53, 54, 97, 110, 221, 231
Economics 1, 3, 6, 15, 20, 22, 25, 30
Ethnic Studies 37, 45
Geography 3, 4, 7

History 1, 4A, 4B, 5, 9, 12A, 12B, 17A, 17B, 18A, 18B, 20, 21, 35A, 35B, 37, 40, 41A, 41B, 45, 49
Interdisciplinary Studies 7, 17, 29, 30, 31, 37, 45, 80A*, 80C*, 80D*, 80E*, 80F*, 80G*, 81A*, 81B*
Labor & Community Studies 15, 70A, 70B, 88, 96C, 114, 115
Latin American & Latina/o/e/x Studies 1, 2, 9, 10, 11, 13, 14, 15
Lesbian, Gay, Bisexual & Trans 5, 9, 10, 21, 24, 50,
Native American and Indigenous Studies 38
Philippine Studies 20, 30, 40, 50
Physical Education 13, 28
Political Science 1, 2, 3, 4, 5, 12, 15, 18, 19, 22, 43, 45
Psychology 1, 4, 10, 11, 14*, 15*, 17*, 21, 23, 24, 25, 26, 32, 40, 50
Sociology 1, 2, 3, 11, 21, 25, 35, 52, 55
Women's and Gender Studies 20, 25, 35, 54

*Only partially satisfies the number of units required for this area.

### Area 5: Natural Sciences

*Three (3) certifiable semester units or four (4) quarter units in either the Physical Sciences or the Biological Sciences*

Upon completion of this coursework, a student will be able to:

For Physical Sciences:

1. Apply scientific inquiry and investigation of evidence to critically evaluate physical science arguments.
2. Communicate scientific ideas and theories effectively.
3. Apply scientific principles, theories, or models to explain the behavior of natural physical phenomena.
4. Apply physical science knowledge and reasoning to human interaction with the natural world and issues impacting society.

For Biological Sciences:

1. Apply scientific inquiry and investigation of evidence to critically evaluate biological science arguments.
2. Communicate scientific ideas and theories effectively.
3. Apply scientific principles, theories, or models to explain the behavior of natural biological phenomena.
4. Apply biological science knowledge and reasoning to human interaction with the natural world and issues impacting society.

To satisfy the general education requirement in the Natural Sciences, the student must complete **at least three semester units** from the following courses:

Anthropology 1
Astronomy 1, 4, 16*, 17, 18, 19
Biology 9, 10, 11, 12, 14, 15, 19, 20, 21M, 32, 33, 40, 51, 53, 61, 100A, 100B, 106, 108, 111, 112, 114, 118, 118B, 119, 120, 121*, 130*, 132, 134
Biotechnology 4, 115, 120
Chemistry 32, 40, 101A, 110, 212B
Community and Public Health 70
Energy 3
Environmental Horticulture 76, 77
Environmental Science and Sustainability 31
Geography 1
Geology 10, 11, 30, 111
Oceanography 1
Physical Science 11
Physics 2A, 4A, 10, 20, 41
Psychology 1B, 50

*Only partially satisfies the number of units required for this area

### Area 6: Ethnic Studies

*Three (3) certifiable semester units or four (4) quarter units in Ethnic Studies*

Upon completion of this coursework, a student will be able to:

1. Analyze and articulate concepts of race, racism, ethnicity, and eurocentrism in the U.S. through the lens of decolonization, anti-racism, and equity as related to Native American, African American, Asian American, and/or Latina and Latino American Studies.
2. Apply theory and knowledge produced by Native American, African American, Asian American, and/or Latina and Latino American communities to critically describe group affirmation through histories of social struggles and societal contributions.
3. Analyze critically the intersections of race, racism, and social identities created and experienced by Native American, African American, Asian American, and/or Latina and Latino American communities.
4. Review critically how struggle, resistance, racial and social justice, solidarity, and liberation experienced and enacted by Native Americans, African Americans, Asian Americans, and/or Latina and Latino Americans shape social policy and community and national politics.
5. Describe and actively engage with anti-racist and anti-colonial issues and the practices and movements in Native American, African American, Asian American and/or Latina and Latino communities to build a just and equitable society.

To satisfy the general education requirement in Ethnic Studies the student must complete **at least three semester units** from the following courses*:

African American Studies 30, 40, 42, 55, 60
Asian American Studies 1, 6, 8, 10, 20, 22, 23, 27, 30, 35, 40
Ethnic Studies 37
Interdisciplinary Studies 37
Latin American & Latina/o/e/x Studies 1, 2, 9, 10
Lesbian, Gay, Bisexual & Trans 9

**Some courses are pending approval. Please visit the CCSF Articulation page at http://www.ccsf.edu/artic for the most up-to-date list.*

## CCSF Associate Degree 2. Graduation Requirement

### Graduation Requirement: U.S. History and Government

*Three (3) certifiable semester units or four (4) quarter units*

Upon completion of this coursework, a student will be able to:

1. Examine, summarize, and evaluate American history.
2. Examine, summarize, and evaluate American government.
3. Examine the importance of participating in civic duties and responsibilities based on historical and political precedent.

To satisfy the graduation requirement in United States History and Government, the student must complete at least three semester units from the following courses:

African American Studies 60
Asian American Studies 20, 23
History 1, 9, 12A, 12B, 17A, 17B, 21, 41A, 41B, 45
Labor & Community Studies 70A, 70B
Latin American & Latina/o/e/x Studies 1
Political Science 1, 15

### Graduation Requirement: Health and Wellness

*One to three (1-3) certifiable semester units or one and a half to four (1.5 -4) quarter units*

Upon completion of this coursework, a student will be able to:

1. Analyze factors that influence and improve the health and well-being of individuals and communities.

or

2. Assess and perform the physical skills that contribute to mental health and physical well-being.

To satisfy the graduation requirement (1–3 units) in Health and Wellness, a student must complete **at least one semester unit** from the following:

Biology 106, 130, 132, 134
Child Dev/Family Studies 107
Community and Public Health 10, 25, 27, 33, 38, 48, 53, 54, 56, 67, 85, 91M, 91T, 97, 177, 221
Dance 34A, 34B, 34C, 37, 100A, 100B, 101A, 102A, 102B, 110A, 111A, 119A, 119B, 119C, 119D, 121B, 122, 123A, 123B, 124A, 124B, 124C, 124D, 126B, 127A, 127B, 129A, 129B, 129C, 129D, 131A, 133A, 133B, 133C, 133D, 134A, 134B, 134C, 134D, 138A, 138B, 138C, 138D, 141A, 141B, 145A, 145B, 146A, 146B, 148A, 148B, 149A, 149B, 155A, 155B, 155C, 160A, 160B, 160C, 161, 172A, 172B, 173
Disability Services and Programs for Students 20
Emergency Medical Technician 12, 14
Fire Science Technology 17
Intercollegiate Athletics 60, 61, 62, 63, 65, 66, 67, 68, 69, 80, 81, 82, 83, 85, 88, 89, 97, 98, 99
Interdisciplinary Studies 17
Physical Education 8, 9, 14, 20, 26, 28, 174A, 200B, 200C, 200D, 200E, 202, 204A, 204B, 204C, 205A, 205B, 205C, 206A, 206B, 206C, 210A, 210B, 211A, 211B, 212B, 212C, 212D, 214A, 214B, 215A, 215B, 216A, 216B, 217A, 217B, 218, 219A, 219B, 219C, 220, 222, 223A, 223B, 223C, 225A, 225B, 230A, 230B, 230C, 231A, 231B, 231C, 232A, 232B, 232C, 233A, 233B, 233C, 235A, 235B, 235C, 236A, 236B, 238A, 238B, 238C, 239A, 239B, 240A, 240B, 240C, 242A, 242B, 242C, 243A, 244A, 250A, 252A, 252B, 252C, 252D, 254, 255A, 255B, 255C, 255D, 255E, 256A, 256B, 256C, 256D, 258A, 258B, 258C, 258D, 260A, 260B, 260C, 271A, 271B, 271C, 271D, 274A, 274B, 274C, 274D, 276A, 276B
Psychology 9, 17
Women's and Gender Studies 55

The graduation requirements for U.S. History and Government and Health and Wellness may be waived for students with the following circumstances:

1. Students who are pursuing high-unit majors (minimum 27 units) for the Associate of Art or Associate of Science. Not all high-unit majors are eligible for waiver. *Please visit the CCSF Articulation page at* ***http://www.ccsf.edu/artic*** *for the current list of high-unit majors.*
2. Students who have at least six months of continuous active military service and who have a DD214 or military transcript on file;
3. Students who are following one of the transfer GE patterns (CSU GE or IGETC) to meet their local GE pattern;
4. Students who are in possession of a baccalaureate degree from an institutionally-accredited institution*

* For more information about institutionally-accredited institutions, please visit https://ope.ed.gov/dapip/#/home

## CCSF Associate Degree 3. Major Requirement

A student must complete a major in one of the following two ways. **Courses taken to complete this requirement must be completed with a final grade of "C" or higher, or "P" if taken Pass/No Pass:**

a. completion of 18 or more semester units in an Area of Emphasis of the Liberal Arts and Sciences degree program described in the Programs and Courses section of this catalog. The four areas of emphasis are:
   1. Arts and Humanities
   2. Communication
   3. Science and Mathematics
   4. Social and Behavioral Sciences

or

b. completion of the 18 or more semester units in a curriculum specified by the department as indicated in the Programs and Courses section of this catalog.

## CCSF Associate Degree 4. Unit Requirement

To satisfy the unit requirement for graduation, the student must complete a minimum of 60 semester units of college-level (degree applicable) work that include the courses and units

a. Required for the student's major, and
b. Specified in the general education requirements described above.

## CCSF Associate Degree 5. Grade-Point Requirement

To satisfy the grade-point requirement for graduation, a student must maintain a cumulative grade point average of at least 2.0 in all associate degree applicable courses at City College of San Francisco. Unless otherwise noted (as in Written Composition Requirement and Major Requirement), it is not necessary to receive a grade of "C" (or "P") or better in each course, but the overall grade point average in degree applicable courses must be at least 2.0. The student must also have at least a 2.0 combined grade point average which includes the cumulative grade point average for all associate degree applicable courses at City College of San Francisco combined with the grade point average of all transferable units completed at other accredited postsecondary institutions

## CCSF Associate Degree 6. Residence Requirement

The student may satisfy the residence requirement for graduation by completing a minimum of 12 of the 60 degree-applicable semester units required for graduation at City College of San Francisco.

## CCSF Associate Degree for Transfer 1. General Education Requirements

Students satisfy the general education requirements for the Associate Degree for Transfer by completing and obtaining certification of one of the following two options:

- California State University (CSU) General Education pattern, Areas A-F

- IGETC pattern, Areas 1-7

  CSU Transfer: Complete Areas 1-5 and 7

  UC Transfer: Complete Areas 1A, 1B and 2-7

*Advisory Note: These requirements are outlined in the Transfer Information section of the catalog. Students transferring to CSU are strongly encouraged to complete the CSU American Institutions and U.S. History requirement before transferring.*

## CCSF Associate Degree for Transfer 2. Graduation Requirement

Because students completing an Associate Degree for Transfer use either the CSU GE or IGETC pattern, there are no additional graduation requirements in U.S. History and Government and Health and Wellness. Still, students transferring to the CSU system are *strongly encouraged* to complete the CSU American Institutions and U.S. History requirement before transferring.

## CCSF Associate Degree for Transfer 3. Major Requirement

Students satisfy the major requirement for the Associate Degree for Transfer by completing 18 or more units in a curriculum specified by the department. Courses taken to complete this requirement must be completed with a final grade of "C" (or "P") or better. Specific requirements are listed in the Programs and Courses section of the catalog.

## CCSF Associate Degree for Transfer 4. Unit Requirement

To satisfy the unit requirement for graduation, the student must complete a minimum of 60 semester units that are both CCSF degree applicable and CSU transferable. This includes the courses and units

a. Required for the student's major, and
b. Specified in the general education requirements described above.

*Advisory Note: Students planning to transfer to UC must have 60 UC-transferable units to meet UC Admission requirements.*

## CCSF Associate Degree for Transfer 5. Grade-Point Requirement

To satisfy the grade-point requirement for graduation, a student must maintain a cumulative grade point average of at least 2.0 in all CSU transferable courses at City College of San Francisco and any other institution. While it is not necessary to receive a grade of "C" (or "P") or better in each course, the overall grade point average in degree applicable courses must be at least 2.0. However, each course taken to satisfy the major requirement must be completed with a final grade of "C" or higher.

## CCSF Associate Degree for Transfer 6. Residence Requirement

The student may satisfy the residence requirement for graduation by completing a minimum of 12 of the 60 units required for graduation at City College of San Francisco.

## Petitioning for the Associate Degree

Students seeking the Associate in Arts, the Associate in Science, Associate in Arts for Transfer, or Associate in Science for Transfer must complete and submit a Petition for Graduation Form to the Admissions and Records Office on or before the dates specified in the Calendar of Instruction.

Students should not petition for the Associate Degree until all the requirements are met or about to be satisfactorily completed in the current school term. Students are requested to review the completion of all requirements with their counselor or advisor prior to submitting the Petition for Graduation Form.

Students completing the graduation requirements during the academic year (including the preceding and following summers) are invited to participate in the commencement ceremony, which takes place once a year each May. For information on Commencement Ceremony participation, please see the CCSF Student Affairs website.

## Multiple Majors/Multiple Degrees

Students may graduate with multiple majors or earn multiple degrees at City College. Multiple majors are considered to be the completion of more than one program of study (major) prior to graduation with the associate degree. Multiple degrees are the attainment of an additional degree after the student has already completed an associate degree or higher.

### Multiple Majors

Students may earn an associate degree in more than one major providing:

1. Minimum requirements have been met for each major. ***Students are allowed to earn different degrees in the same discipline, e.g., an associate degree and an associate degree for transfer in Biology);***
2. The majors are available in the same catalog year;
3. General education and all other graduation requirements in that same catalog year have been met. Courses used to fulfill the requirements of one major may be used to meet the requirements of an additional major.

Courses used to meet major requirements may be applied to general education requirements and graduation requirements as well. The general education courses and graduation requirement courses used to satisfy graduation requirements for one major may also be applied to additional majors. For multiple majors, a single diploma with all majors listed will generally be issued. If one major leads to an Associate in Arts and another to the Associate in Science, two diplomas will be issued.

### Multiple Degrees

Students who already possess an associate degree from City College of San Francisco may be awarded an additional, ***different*** degree upon completion of the following:

1. All requirements for the major. ***Students are allowed to earn different degrees in the same discipline, e.g., an Associate Degree and an Associate Degree for Transfer in Business Administration;***
2. General education requirements for the catalog in effect when the student re-enrolls (subsequent to graduation with the associate degree) and for which the student maintains catalog rights; and
3. All other City College graduation requirements. Previous coursework may be used to meet the new major and general education requirements.

Catalog rights end upon completion of the Associate Degree (AA, AS, AA-T, or AS-T). If the student did not meet the requirements of the additional degree prior to graduation, catalog rights for the additional degree will begin after the previous degree was awarded.

Students who possess an associate degree from another institutionally-accredited college or university may earn an associate degree from City College upon completion of the following:

1. All requirements for the major. ***Students are allowed to earn different degrees in the same discipline, e.g., an Associate Degree and an Associate Degree for Transfer in Child Development;***
2. General education requirements for the catalog in effect when the student enrolls and for which the student maintains catalog rights; and
3. All other City College graduation requirements. Previous coursework may be used to meet the new major and general education requirements.

Students who possess a bachelor's degree or higher from an institutionally-accredited college or university are considered to have met the General education requirements for an AA or AS degree and are also exempt from the graduation requirements in U.S. History and Government & Health and Wellness.

# Certificate Programs

## Types of Certificate Programs

City College of San Francisco offers both credit and noncredit certificated programs of study.

### Certificate Curricula — Credit

City College offers two types of credit certificates, Certificates of Achievement and Certificates of Accomplishment, which prepare students for entry-level employment or further study, add special knowledge and skills to existing occupational competence, or mark an accomplishment in a particular area.

A Certificate of Achievement is a sequence of courses usually consisting of 16 or more units of degree-applicable coursework that has been approved by the State Chancellor's Office. Students who successfully petition for a Certificate of Achievement will have the name of the certificate appear on their transcript.

A Certificate of Accomplishment is a sequence of courses consisting of fewer than 16 units of degree-applicable coursework. Students who successfully petition for a Certificate of Accomplishment will not have the name of the certificate appear on their transcript.

**All CCSF credit certificates require the following:**

- **Residency requirement:** Students must successfully complete at CCSF at least 20% of the units required to earn the certificate.
- **Grade requirement:** Students must pass all letter-graded certificate-applicable courses with a C or better and all P/NP certificate-applicable courses with a P.

Credit that students earn in a certificate curriculum may also be used toward satisfaction of the requirements for graduation from the College with an associate degree.

### Certificate Curricula — Noncredit

City College offers two types of noncredit certificates, Certificate of Completion and Certificate of Competency, which prepare students for entry-level employment or further study. A Certificate of Completion is a sequence of courses designed to prepare students to progress in a career path or to undertake degree-applicable or non-degree applicable credit courses. A Certificate of Competency is a sequence of courses preparing students to demonstrate achievement in a set of competencies that prepares the student to progress in a career path or to undertake degree-applicable or non-degree applicable credit courses. Some noncredit certificate programs meet required guidelines for student financial assistance.

## Petitioning for Certificate Programs

Students who have fulfilled the certificate program course requirements as stated in the CCSF college catalog may petition to receive their certificate. Petitions are available at the Admissions and Records Office, MUB 188. Petitions should be submitted by the deadline posted in the Calendar of Instruction. Information: (415) 239-3285.

The guidelines for petitioning for certificate programs are as follows:

- Students should discuss the curriculum requirements with their program advisor or department chair to assure that all program requirements are met.
- Students should submit a petition before the deadline indicated in the current College Catalog or Schedule of Classes.
- Students who are applying for multiple certificates should complete separate petitions for each.
- Students who wish to use courses taken at another college or university or substitute other equivalent CCSF courses for required certificate courses must have the department chair or faculty advisor complete and sign the appropriate areas of the petition form.

The College may award credit and noncredit certificates to eligible students who have fulfilled the certificate program requirements as stated in the CCSF college catalog without requiring students to submit a certificate petition through an auto-petition process. If a certificate petition is denied because of unmet requirements, consult the College Catalog for the catalog rights year being claimed. Students needing further clarification should contact the department chair or a faculty advisor. Please do not contact the Admissions and Records Office to request a waiver of requirements. The requirements for Certificates have been established by the faculty and the administration and approved by the Governing Board. The Admissions and Records Office does not have the authority to change or waive any of the requirements.

# Commencement Ceremony

The CCSF Commencement Ceremony takes place every Spring semester in May at the end of the academic year. All students who submit a degree petition signed by a CCSF Counselor before the printed deadline are eligible to participate in the commencement ceremony that is held each Spring and have their names printed in the commencement program. This includes both Fall and Spring semester graduates and those who have graduated the summer immediately prior or intend to graduate the summer immediately following the academic year in question. Students should not petition for the Associate Degree until

all the requirements are met or are about to be satisfactorily completed in the current school term.

Participation in the commencement ceremony does not mean students have earned the degree. The degree is officially conferred after official grades are posted; degree completion is noted on the official transcript.

Students wishing to participate in commencement exercises not within their corresponding academic year may do so in cases of extenuating circumstances only and with approval from the Office of Student Affairs & Wellness.

Commencement registration is available online starting in the Spring Semester. In order to participate in the Commencement Ceremony, all graduates must be registered NO later than the designated Spring term deadline. Every effort is made to ensure that all graduating students who register before the designated deadline are listed in the Commencement program. Students who do not register for the Commencement Ceremony before the deadline will not have their name listed in the Commencement program. The College has a printing approval deadline that will preclude inclusion of late registrants. However, please be aware of the following information:

- By law, students who have requested privacy protection for their academic records at any time will *not* have their name published in the program, unless they indicate on their commencement registration form that they desire their name to be included.
- Students whose names are not included in the printed program will still be individually recognized by name as they cross the commencement stage.

Students graduating with Honors, High Honors, or Highest Honors status shall have a special notation next to their name in the program. This information must show on the official school records at the time of registration to be included.

Commencement packages as well as other commencement related items are available for purchase at the CCSF Bookstore, Ocean Campus. As an alternative, the Cap and Gown Loan Program, which was founded in Spring 2008, loans caps & gowns to graduating students with financial need on a first come, first served basis.

All commencement-related information including important links, forms, and deadlines is updated and released annually in the Commencement Circular which can be found online at ***http://www.ccsf.edu/commencement*** at the beginning of each Spring term.