Participatory Governance Council
September 7, 2023

MINUTES

Meeting Called to Order at 3:38 PM		
No	Item	Discussion/Outcome
1	Land Acknowledgment (Procedural)	Read by J Carlin
2	Roll Call (Procedural)	**Council Members present:** Malinalli Villalobos, Amelia Khong, Angelica Campos Lisa Cooper Wilkins, Stephanie Chenard, John Al-Amin, J. Dawgert-Carlin Sheri Miraglia, Elizabeth Smith, Mary Bravewoman, Katia Fuchs Michael Snider, Linda Liu **Council Alternates present:** David Delgado Alad D'Souza, Joe Reyes, Fanny Law
3	Approval of Agenda September 7, 2023 (Procedural)	Motion to approve the minutes with correction. The Facilities report will be presented by Marian Lam. Moved by Malinalli Villalobos, seconded by Angelica Campos. Motion passed.
4	Approval of August 17, 2023 Minutes (Procedural)	Motion to approve the minutes as presented. Moved by Malinalli Villalobos, seconded by Angelica Campos. Motion passed.
5	Public Comments on Items not on the Agenda (Procedural)	No public comments
6	Chancellor's Report	Chancellor David Martin

		• SparkPoint Center will be offering new programs. Partnership with the SparkPoint Center and the Culinary Department. Dining cards will be offered to students. • Performing Arts & Education Center. Hoping to present the construction firm that will ultimately build the Performing Arts & Education Center. This information will be presented to the Board. Designs are ready to go to DSA. • CCSF submitted an application to become a Fresh Success provider. • CCSF met with the community members of JAD. Working in partnership with the Citya dn County agencies to ensure that the Campus Police and Safety working with those agencies. • COVID reporting for students. The public entities are no longer required to do contact tracing. Students need to follow the current guidelines. • Student recruitment and retention plan. Will move forward and develop a plan on how to spend the COVID grant. Will schedule a first meeting in the near future. • Rising Scholars. CCSF was notified that we were a recipient of $1.5 mil grant to implement and build a program that directly supports students who have been affected by incarceration. • A big shoutout to the student Trustee Heather Brandt, who was a guest speaker at the press

		conference and represented CCSF. Appreciative of her advocacy. Michael Snider thanked for clarifying the COVID guidelines. Having students quarantine for 5 days, is this confirmed by the Academic Senate Chancellor David Martin: something that needs to be worked through, will be happy to go back Elizabeth Smith had questions about faculty hiring. Wanted to receive clarifications if other departments follow the same process. Chancellor David Martin responded that he would check with HR. Elizabeth Smith asked how the temporary re-hiring fulfill the spirit of the Board resolution. Chancellor David Martin stated that the consistency is very important. The faculty were brought or replaced. Elizabeth Smith also asked if there is an intention to hire back these laid off tenured faculty as tenured faculty again. Chancellor David Martin replied that they would look at the enrollment patterns and there is still faculty prioritization and allocation process which is a long-standing process at CCSF. Elizabeth Smith thanked Chancellor David Martin and expressed her concerns that the questions were not fully answered. Angelica Campos wanted to know how students would access the form to report COVID. employees report. How student employees and advisors who supervise them will get trained on it. Chancellor David Martin asked for an opportunity to come back with additional information. Michael Snider added that the reporting is done through the website. The website was updated recently. Motion to extend time by 5 min, moved Michael Snider and seconded by Amelia Khong.

		Elizabeth Smith: construction project. Is there a student communication plan? Chancellor David Martin replied that there is a tab on the CCSF homepage. Elizabeth Smith heating in the buildings. Need to figure something out to keep students warm. Chancellor David Martin replied that we do have a temporary solution. These steam pipes will be replaced. Question from the audience: Maria Villasana. Full-time faculty load had increased. The faculty work harder than ever, not getting extra pay. Chancellor David Martin replied that there will be ESL sections and provide some flexibility funding. No public comments
7	Awards and Recognition (Information)	Malinalli Villalobos congratulated the student leaders at JAD, Mission and Evans. They are going through the application process right now. Michael Snider recognized the Health Department. The program started and everyone is doing well. No public comments
8	Old Business	

	a. Discussion of Meeting Protocols and Procedures/Meeting Modality (Discussion) • In-person Meeting Regulations SB 2449 • BoardDocs Demo Update LINK	Lisa Cooper Wilkins reminded that the meeting modality per SB 2449 Brown Act Body dictates that PGC meetings will in-person. PGC will need in-person presence to conduct quorum. Need council members present to have a quorum. The regulation talks about in-person excuses if needed. The Constituency group went through the finalizing the groups. David Delgado added that Classified is still working on it. Lisa Cooper Wilkins added that each group needs to identify voting members as well as alternates.
	b. BP 1.015 (Information Item)	Presenter: Kristin Charles Kristin Charles mentioned that some changes were made by the Board after it was reviewed by PGC. Angelica Campos had a question regarding the public transit expense and asked if there was a particular reason why that language was used. Kristin Charles mentioned that they captured the language that was used. Angelica Campos suggested to use the word "transportation expense." Kristin Charles stated that she would want to honor the input and would add notes to the tracking spreadsheet. Michael Snider asked if students can take Uber. Kristin Charles replied that the goal is to be as flexible as possible within reason. Kristin Charles replied that if "within reason."

		Malinalli Villalobos commented that the Board should include a student Trustee with an advisory vote to an official vote. No public comments.
	New Business	
	a. AP 1.15	Presenter: Kristin Charles/Edith Kaeuper Kristin Charles shared the AP 1.15. The Board requested that we insert this part. Received some feedback. Will make sure everyone receives a copy. No public comments
	b. AP 5.23	Presenter: Edith Kaeuper This AP contained some deletions instead of additions. The Board wanted it to refer directly to CCCAA and refer directly to their bylaws. If they amend the bylaws, we don't need to go back to administrative procedures and change the words within it. It's not a substitute change. Doesn't change what PGC approved earlier. No public comments Presenter: Sheri Miraglia
		Academic Senate resolutions. The wording is different. The substantial change. Academic Senate received a

	c. AP 5.27	recommendation from the Bursar's Office. Will need an endorsement. This articulates the rules around students. This is the recommended Ed Policy. Cynthia Dewar added that policy says "proctor charge" are not allowable. No public comments Presenters: Clara Starr/Leticia Sano
	d. Lactation Accommodation Break & Policy Form	CCSF always had a lactation policy. HR will be updating the room California had Lactation Accommodation policy since 2002. At CCSF HR communicated that At CCSF HR will work with employees to find a room where the lactation accommodation can be provided. Lactation accommodation break says that people can take longer and longer breaks, an employee can taje their own time (sick leave, vacation time, etc.) Bathrooms are not an ideal location. Accommodation includes a safe and clean environment. Individuals need to be supported and accommodated. HR has developed a form that can be filled out by an employee and signed by a supervisor. This can be used during the first year since a child was born. HR meets with employees and discuss their rights about maternity leave, lactation accommodation, child bonding time, and help support them. Michael Snider asked if students have the same access. Leticia Sano replied that they do. Michael Snider asked if these rooms will be available all the time.

		Clara Starr responded that HR will work with Facilities to ensure that. Michael Snider was wondering if the new buildings will include lactation rooms. David Delgado will provide his feedback about the form. No pubic comments
	e. Humanizjng Resources Project	Presenter: Clara Starr • Employee excellence projects. CCSF was given funds to improve diversity and inclusion. • There is a group of individuals will go to LA to participate in incusing and diversity workshops. • Will try to improve the morale of the college. No public comments
	Standing Committee Reports	

	Accreditation Steering Committee Report	Presenter: Kristin Charles Board accepted the item on August 24: College's response to the Accreditation Core Inquiries. • A special meeting was held in July. The team reviewed and discussed the draft responses to the core inquiries. Those are nine areas where the visiting team had questions and will serve as the focus site. • The site visit will take place October 2-4. • The original core inquiries that ACCJC sent are posted on the Accreditation website. • Will have 5 team members to support the team during the site visit in October. Will have a staff liaison. Most of their time will focus on conducting interviews related to core inquiries. They will also hold two public events. One is an open forum on Tuesday, 10/3, 12 – 1 pm, MUB 140. • After that, there will be an exit report on Wednesday, 10/4, 11 – 12 pm, MUB 140
	Enrollment Management Committee Report	Presenter: Mitra Sapienza Had the first EMC meeting on August 24, had 15 participants across all consistent groups. Next meeting is September 20. EMC meets once a month via Zoom. Currently in the process of confirming the members. Focusing on professional development to ensure the community has all the information and resources. Minutes and calendar are up to date on the website. The team went to San Diego Enrollment Management Academy. The team looked at the enrollment growth

		ideas, structures within the student center funding formula, vision for success, etc. Another focus of the team is to increase enrollment, focusing on strengthening partnerships, specifically with SFUSD. The team also talked about credit for prior learning. It is a developed support for veterans and any work or experience that those students had in those areas, it also moved beyond just veteran students. The team also ensured that the campus community has access to information and profession development. No public comments
	Facilities Committee	Presenter: Marian Lam Mission Center – broiler replacement has been completed this month. Wellness Center - broiler replacement project is in its final phase. JAD construction project, have the equipment to clean the site. Student Success Center – demolition concluded in Conlan Hall. Getting ready for construction. Performing Arts Project is moving forward, have a recommendation for construction manager, will be discussed at the next Board meeting. Construction website LINK For more details and current updates, visit the Facilities website LINK BOT Agenda item – Sept 28, Facilities agenda item No public comments
11	Future Agenda Items	Talk about the location for the next meeting.

12	Adjournment	Motioned to adjourn the meeting. Moved Cynthia Dewar, seconded by seconded by John Al-Amin. Meeting adjourned at 5:10 PM