

Facilities Committee Meeting Minutes – September 25, 2023

Roll Call:

Committee Members:

Administrators: Alberto Vasquez, Kit Dai, Zachary Lam

Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd

Classified Staff: David Delgado, Michael Snider

Students: Christina Michaud, Travis Ezell (new member)

Unrepresented: Tim Ryan

Committee Alternates:

Administrators:

Faculty:

Classified Staff: Colin Hall, Robert Lam

Students:

Unrepresented:

Not Present:

Administrators: David Yee

Faculty: Alan D'Souza

Classified Staff: Maria Salazar-Colon, Shawn Clifton

Students:

Unrepresented:

Resources: [Facilities Committee Web Page](#)

1. Call to Order 1:00 PM

- a. This meeting was held via video conference.

2. Approval of Agenda

- a. Discussion – Steven Brown requested an addition to agenda: New Business 8c – report on SF Scale Model in addition, to better serve the time of our guest presenters, Steven made a request for the committee to address items 8C and 7D at the top of the meeting, directly after approval of minutes.
- b. Motion to approve the agenda with suggested adjustments by Steven Brown, seconded by Travis Ezell.
- c. No Abstentions
- d. No nay votes.
- e. Motion passed by consensus.

3. Public Comment – Items not on the agenda

- a. Public comment by Harry Bernstein regarding the Evans Center and Sprung Structure. Alberto Vasquez indicated that he would be including information about this in his AVC report.

4. Approval of Minutes – 8/28/23

- a. Motion to approve the minutes by Steven Brown, seconded by Thomas Menendez.
- b. No abstentions.
- c. No nay votes.
- d. Motion passed by consensus.

5. AVC report – Construction Projects – Alberto Vasquez

- a. Heating Project updates – Mission Center has heat up and running. It is currently going through some final testing. The Wellness Center is in the final phases of construction and testing. John Adams Center had a crane on site on 9/16/23 to remove old equipment, and again on 9/23/23 to bring new equipment. The system is also currently undergoing testing.
- b. DRT – a week ago we had 50% DD completed. We are expecting to submit the documents to DSA in December. There is a 10 to 12-month timeline for approval. CMAR (Construction Manager at Risk) is going to the Board of Trustees this Thursday.
- c. STEAM – construction continues. The concrete pour for all floors including the roof is complete. We will be installing exterior panels in October.
- d. SSC – Workers are grading the site and preparing for the foundation installation.
- e. Conlan Hall Relocation – there are still some relocation impacts, such as the work that started in the Rosenberg parking area as required by DSA.
- f. MUB ADA Parking – updated striping in parking lot has been done.
- g. New Construction – Alberto gave a review of the waterfall project list, which continues to be updated monthly and is available on our website.
- h. 1400 Evans (Evans Center) – There was a question that may have arisen from misinformation that we can clarify. There was a project to alter the parking lot to prepare for construction of Sprung structures that included parking lot removal and adding walkways and accessibility. That was its own project. The second item was a lease option vs. a buy option for the Sprung structures. A lease option was chosen by previous management before Covid, starting the clock on the lease in 2020. When it was time to decide on extending the lease another 3 years, the decision was to purchase the structures, since it was less expensive to purchase the structures outright than extending the lease another 3 years. Also figuring into the decision to purchase was the still-pending element of the AMT program location.

6. Buildings & Grounds Director's Report – Alberto Vasquez

- a. Anthony Tave, the former Director of Buildings & Grounds, has left CCSF for a position at another college.
- b. We will put an interim Superintendent in place while we begin the process of finding a new Director.
- c. Smith Hall replacement doors have been installed. They have replaced sliding doors with swinging operable doors, which are much easier to maintain and more reliable. Science Hall doors are installed and are operable for egress. We are still waiting for a part to make them operable from outside.
- d. Bin Genie – Alberto reviewed the website steps to use the new system for reporting/requesting repair and maintenance needs. We will continue to meet with the Deans to prioritize repair tickets.
- e. We are going through the process of hiring Carpenters, Plumbers, Electricians, and a Locksmith.

7. Old Business

- a. Diego Rivera Mural
 - i. We are still trying to get confirmation from the Chancellor. This item is still in progress.
- b. 1550 Evans
 - i. There was a reference that SFPUC was trying to start a project at this location, which has not been communicated to us. We are trying to get more information.
- c. Parking update
 - i. We want to move forward with an RFP to see what options are available for the Ocean Campus.

- d. SFMTA update – Elliot Goodrich
 - i. Elliot Goodrich of SFMTA spoke to provide data information on the Frida Kahlo Way / Judson Ave. project.
 - i. Volume and speed data collection for the project was performed over a 48-hour period in February 2023. On Frida Kahlo Way, 85th percentile speeds were 33 mph northbound, 28 mph southbound. On Judson Ave the 85th percentile speeds were 31 mph westbound and 34 mph eastbound. The posted limit is 25 mph. This exceeds the agency’s threshold for traffic calming and related proposed measures.
 - ii. The records indicate that during a 5-year window there were 5 reported collisions in the project area, 3 of which involved pedestrians. No information was provided on the nature or severity of the incidents.
 - iii. Mr. Goodrich indicated that this is a “proactive” project in keeping with SFMTA policies, not a reaction to any specific events, and that this is not considered a high-risk area for pedestrian or vehicular safety.
 - iv. Project progression – SFMTA is continuing with the proposals as presented previously. There will be a public hearing, possibly October 20th but the date is not set yet. It will then go to the SFMTA board for final approval. They will send out emails and post information to let the community know when there will be the opportunity to join public hearing meetings. Further detailed information is available at the following website:
Ocean Ave Mobility Action Plan: <https://www.sfcta.org/sites/default/files/2023-08/Ocean Avenue Mobility Action Plan Report FINAL 2023-08-10 0.pdf>

8. New Business

- a. Board Items – Informational
 - i. None
- b. Board Items – Action
 - i. None
- c. SF Scale Model – Leslie Simon
 - i. Leslie Simon gave an informational presentation regarding the history of the model and a possible location in the Student Union.
 - ii. The committee did not conduct a vote on a presented resolution, although the consensus of the members was favorable to continued exploration of the proposal/feasibility study/potential site locations.
 - iii. AVC Vasquez noted that although some student programs will be moving to the Student Success Center, other programs will go into some of those vacated spaces. He wanted to make sure they meet with Dr. Cooper-Wilkins to hear what she envisions for the space as well.

9. Future Business

- a. Call for agenda items
- b. Building/Space Inventory
- c. Room access procedures

10. Adjournment

- a. Chair Vasquez adjourned the meeting at 2:52 PM