

Facilities Committee Meeting Minutes – January 30, 2023

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:06 PM**. In keeping with COVID-19 procedural standards this meeting was held via video conference.

a. Roll Call

FC Members Present:

Administrators: Alberto Vasquez (Chair), Anthony Tave, Kit Dai, Zachary Lam
Faculty: Steven Brown (co-Chair), Madeline Mueller, Jennifer Rudd
Classified Staff: Maria Salazar-Colon, David Delgado
Students: Chineseman Lai, Maurice Chilton II
Unrepresented: Tim Ryan

Committee Alternates Present:

Administrators:
Faculty: Alan D'Souza
Classified Staff: Michael Snider
Students:
Unrepresented:

Not Present:

Administrators: David Yee (alternate)
Faculty: Thomas Menendez
Classified: Karl Gamarra, Athena Steff, Carlita Martinez (alternate)
Students:
Unrepresented:

Resources: Facilities Committee Web Page

2. Approval of Agenda

- a. Addition of item 7b: 1800 Oakdale to be included per request of Tim Ryan.
- b. Motion to approve agenda with the inclusion of item 7b by Steven Brown, seconded by Tim Ryan. No abstentions or nay votes. Motion passed by acclamation.

3. Public Comment – Items not on the agenda

NOTE: Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Kevin Sherman (Interim Chair of Cinema Dept.) spoke regarding the recent rains that caused flooding in their Cloud Hall facility resulting in equipment loss.

4. Approval of Minutes – December 19, 2022

- a. Harry Bernstein pointed out a typo on “HEERF” funds - item 6k
- b. Motion to approve minutes with spelling correction by Steven Brown, seconded by Jennifer Rudd. No nay votes or abstentions. Motion passed by acclamation.

5. Associate Vice Chancellor Report – Construction Projects – AVC Alberto Vasquez

- a. We are updating the facilities websites to reflect new/ongoing projects monthly. We hope to have an update next week.
 - i. CBOC Meeting 1/12/23 – AVC Vasquez shared the report that was presented at the CBOC meeting detailing bond and state-funded project meetings. (See Zoom recording for details)
 - i. Diego Rivera Theatre
 - a. TEF/LMN schematic design received by the college and has been reviewed. Budget reconciliation completed. The design development phase has been authorized.
 - b. AVC Vasquez also shared separate slides depicting the plans for DRT.
 - ii. STEAM Building
 - a. Site has been secured. Fencing has been set up and some groundwork has started.
 - b. Finalizing some furniture and equipment.
 - c. Hopefully steel will show up by spring semester.
 - iii. Student Success Center
 - a. DSA has approved the plans.
 - b. Swing Space renovations are underway for departments relocating from Conlan Hall. We are working on the completion schedule so we can schedule staff relocation.
- b. State Projects
 - i. Cloud Hall evaluation is underway. Structural analysis is ongoing. Waiting for comments from DSA.
 - ii. Pending the close out of one legacy item in Science Hall.
 - iii. 750 Eddy – the college has requested release of state construction funding. There hasn't been a design or scope change, but it was originally submitted 4-5 years ago and the cost impact is being reviewed.
- c. Evans Center
 - i. We have plans in place and are awaiting a decision on moving forward with the Aircraft program.
- d. Request for vehicular parking for homeless – there will be a future meeting regarding this.
- e. Cloud Hall floor tile project completed during the winter break.
- f. Work done in Boiler Room at Cloud to fix damaged ceiling; asbestos abatement was required.
- g. Science Hall – clearing out of rooms 43, 44, 45, 37.
- h. There was mask mandate email from the Chancellor's office regarding the new recommendations for masking as voted by the Board.

6. Buildings & Grounds Director's Report – B&G Director Anthony Tave

- a. Hazmat work was done in Cloud and disruption with the boiler.
- b. 800 bungalows experienced some heating outages. It is a leased building, so we contacted Mobile Modular to fix.
- c. Batmale systems are running well but will be replacing a large motor.
- d. Student Health – there is a motor needed that drives the compressor, we are trying to find out lead time from the supplier for this to happen.
- e. MUB continues to be an issue as we are retro commissioning for the STEAM project. We are having a number of temperature control issues but are homing in on the problems.
- f. Chief engineer Ryan is our new hire. He has been taking inventory of equipment and helping our consultants with troubleshooting.
- g. Cloud Hall – the boiler is back up and running.
- h. Child Care heat is up and running.

- i. Library is another area where there are controls problems. The heat is on though.
- j. There was a lot of damage throughout the campus due to the recent major storms. DRT drain line was clogged again but has been cleared.
- k. There were some incidents of underground water due to the volume of water from the storms at Cloud and Student Union.
- l. Roof leaders – Rosenberg Library had a lot of damage with leaks travelling down through the building from floor to floor. We have isolated the issues and have taken measures to correct.
- m. Roofing – we have notice to proceed. Walkthroughs of Smith Statler, Batmale, Creative Arts, Student Union and Library were performed. All of these buildings will get roof repairs.
- n. Science steam line – we are still dealing with leaks but are working to address the problems.
- o. Elevators – The Student Health elevator pit has been drained. There is a locking mechanism that still needs repair. Creative Arts elevator is now working.
- p. Air filter changes are coming due; Ryan is going through list.
- q. Question re: HEERF money – the total allocation was \$1,426,000 for equipment. Type of work performed: plumbing, electrical locksmith, custodial, graffiti remediation, lighting, recycling, custodial work.

7. Old Business

- a. Diego Rivera Mural
 - i. The Chancellor received board approval to have discussions with SF MOMA and Treasure Island Museum but nothing to report at this time.
- b. 1800 Oakdale / Southeast Center
 - i. This location has not been active for students since Covid, and prior to that it was very underutilized.
 - ii. Tim Ryan stated there is equipment at Oakdale that would be IT Network useful to him.
 - iii. Steven Brown requested that Oakdale as well as 1550 Evans be on the next agenda.

8. New Business

- a. Parking Updates
 - i. The development party has taken ownership of the lower reservoir. They have contracted Douglas Parking to run the lot and keep it open for parking in the interim. The rate is \$6.50 per day (more than our rate). We are also working with them so the construction team can park there as well.
 - ii. Parking in general is a future item for consideration as the STEAM and DRT come online.
- b. Board Items – Informational
 - i. None – only notices of completion. Next board meeting 2/16/23.
- c. Board Items – Action
 - i. None

9. Future Business

- a. Call for agenda items
Building/Space Inventory

10. Adjournment – Adjournment at 2:35 PM