

Facilities Committee Meeting Minutes – November 8, 2021

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:05 PM**.
In response to the COVID-19 crisis, this meeting was held via video conference.

2. Roll Call

FC Members Present:

Administrators: Alberto Vasquez (Chair), Torrance Bynum, Darryl Dieter, Amy Coffey

Faculty: Steven Brown (co-Chair), Lennis Carlson, Madeline Mueller

Classified Staff: Maria Salazar-Colon, David Delgado

Students: Chi Lin (Nelson) Lee

Unrepresented:

Committee Alternates Present:

Administrators: Anthony Tave

Faculty:

Classified Staff: Michael Snyder, Karl Gamarra

Students: Vacant

Not Present:

Administrators:

Faculty: Wynd Kaufmyn, Alan D'Souza

Classified: Carlita Martinez (alternate), Athena Steff

Students:

Unrepresented: Tim Ryan

Resources: Anthony Tave

3. Approval of Agenda

- a. No board action or informational items, so removing them from the agenda.
- b. Motion to approve by Steven Brown, 2nd by Lenny Carlson. No opposed or abstentions. Motion passed.

4. Public Comment – Items not on the agenda

NOTE: Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Harry Bernstein provided the following public in writing prior to the meeting:
 - i. *Perhaps this will be in AVC Vasquez's Construction reports. I am still awaiting a statement on the final costs of relocation from Fort Mason, which was nominally completed in mid-October, 2020. I would like to have a written statement with copies of the invoices, or links to them.*
 - ii. *When an extension was granted for public comment on the Initial Study for the relocation of the AMT program, the public was told that outreach was done to 67 "community organizations that have direct contact with the area surrounding Evans Center." I received a comprehensive mailing list that only included 27 names, which is fewer than half. I would still like to see the full list, even though there is a new extension of the public comment period. I would like an explanation of why the time period was extended to November 18--one was not given.*

- b. Chancellor Martin introduced himself and made statements of gratitude. The Chancellor gave special recognition to Co-chairs Steven Brown and AVC Vasquez for their time and efforts. The Chancellor expressed his recognition that the Facilities Committee is vital in the long-term bond funds development of the college over the next decade.
 - i. Comments made by Harry Bernstein not related to facilities.
 - ii. Comments made by committee member Lenny Carlson.

5. Approval of Minutes

- a. 8/23/21 – Motion by Steven Brown. 2nd by Madeline. No opposed or abstentions. Motion passed.
- b. 9/27/21 – Comment by Harry Bernstein that the minutes did not reflect his written submission. Motion by Steven Brown to revisit approval of these minutes at the next meeting (no objections).

6. Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez

- a. The college will not be requiring proof of vaccination on 11/8 as planned. Working toward approval of app by Google. Identification and training of building ambassadors is still in progress.
- b. See web page for updates and FAQs.
- c. At the PGC next Thursday there will be further discussion/updates.
- d. Still following guidelines for CDC unvaccinated institution during the transitional period.
- e. Also following SFDPH recommendations and requirements.
- f. Using the current QR code system until new system is fully in place.
- g. Comments by Harry Bernstein regarding vaccine information submission.
- h. General discussion and questions regarding current and evolving R2C processes.
- i. Maria Salazar-Colon stated that the term Campus Ambassadors is in conflict and is confusing given the current positions of Student Ambassadors.
- j. Steven Brown commented on building ambassadors being paid when building monitors for the last 2 years have not been paid. Maria Salazar-Colon responded with some clarifying facts.

7. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. JAD fire tower is substantially complete, completing punch list.
- b. Downtown fire pump and generator replacement has been under construction for over a month now. Project is ongoing.
- c. Rush Stadium is complete and operational. Financial closeout taking place.
- d. State Funded
 - i. 750 Eddy -plans are with DSA. Was resubmitted due to structural questions leading to destructive testing.
 - ii. Infrastructure project is at DSA.
 - iii. Having to close out old projects which is taking some time as some of the contractors are no longer around to handle.
 - iv. Cloud Hall – architect was selected earlier this year. They are analyzing the building for structural requirements. They have also started to engage the occupants and end users of the building to understand their needs.
 - v. Volta electric car charging project was submitted to the college and accepted. Will be providing 11 charging stations at MUB and Cloud Circle and parking area below the football field including ADA accessible.
 - vi. Evans center – Public comment extended to 11/18, outreach to community groups was done. Based on feedback we will get clarification on the number of agencies. 100% design development documents complete, awaiting the CEQA process to be completed and decision on AMT project to move forward with one of the designs.
 - vii. DRT – Our last Facilities Committee meeting was cancelled due to a FMPOC meeting. There were some concerns brought up and those items were pulled. Waiting for the next FMPOC meeting to be scheduled and we will bring our recommendations at that time.
 - viii. STEAM design development 50% construction documents in October. Wrapping up an estimate for reconciliation.

- ix. SCC – Have completed 100% of construction documents. Major milestone of submitting to DSA happened in October. There is a 10-12 month review period for approval.
- x. Deferred maintenance plan will be submitted to the state.

8. Buildings & Grounds Director's Report – Anthony Tave

- a. Air filters at Chinatown/North Beach, Downtown and Mission already replaced.
- b. The Library filter replacement has been partially completed.
- c. The next 3 building to be addressed are Batmale, Wellness and Conlan.
- d. Air exchanges are still being investigated, looking at how to calculate that. Currently 100% fresh in and 100% exhaust, which is inefficient but gets us to the air flow we need.
- e. Running into technology issues with some of the older buildings that require more investigation.
- f. School Dude – going over pending work orders, reviving old work orders that are still needed (old orders were closed in 2018).
- g. Rain related issues – had quite a bit of issues. Have snaked lines and also run cameras to investigate– John Adams main line was collapsed and will need to be replaced. Snaked out Horticulture, Diego Rivera Theater and are fairly confident there will not be additional flooding. A lot was just routine maintenance.
- h. Open to discussing School Dude training. Contact Anthony Tave to set something up.

9. Old Business

- a. Facilities Priorities Update Subcommittee – will try to have for next meeting. AVC was not able to follow up on this due to emergency circumstances related to the last rainstorm.
- b. Aircraft Department move update – Torrance Bynum
 - i. No decision has been made on move of Aviation program to Evans. Working with AVC Boegel and senior management will brief the new Chancellor.
 - ii. Comments by Harry Bernstein.

10. New Business

- a. Works of Art Committee – Barbara Lass
 - i. AVC Vasquez will attend WOA meeting tomorrow to discuss how we can regularly work with the WOA moving forward.
- b. Board Items – Informational: none
- c. Board Items – Action: none
- d. Facilities Committee Objectives VOTE – Cherisa Yarkin
 - i. Cherisa presented the purpose of the objectives.
 - ii. These are a re-visit of last year's objectives.
 - iii. Steven Brown motioned to accept. 2nd by Daryl Dieter
 - 1. No abstentions or nays. By acclamation motion is passed.
- e. Future meetings policy – reports can be read in the absence of the presenter.
- f. Future meeting schedule:
 - i. No FMPOC meetings scheduled until January.
 - ii. We currently have 3 more meetings for the year. We will keep current schedule reserving the option to cancel if there is nothing of significance to report. Motion by Steven Brown. No objection. Passed by acclamation.

11. Future Business

- a. Call for agenda items
- b. Building/Space Inventory – to be presented August/September
- c. 1550 Evans update for next meeting / Southeast Update
- d. DRT Update

12. Adjournment – Meeting adjourned at 2:35 PM