Enrollment Management Committee Data Work Group
October 20, 2020

Meeting Notes

Attendees: Pamela Mery, Steven Brown, Geisce Ly, Joe Reyes, Carole Meagher, Wynd Kaufmyn, Cynthia Dewar, and Simon Hanson.

1. Our charge today and for EMC: What enrollment projection/outlook can be inferred from looking at the data?

2. Meeting to discuss the data request made by EMC. Pam and Joe met previously.

    a. Discussion about the challenges with cross-listed classes and producing meaningful enrollment data.
        i. Pam pointed out that there is no single data set that is the solution.
        ii. For example, fill rates and families. The raw fill rate measure from Argos is based on the end of term data, the *W* are not counted as students who are there. Pam is creating an adjusted for fill rate that is based on Census instead of end of term and treats a family as one section.
    b. EMC Work Group data requests:
        1. **Data**: Collected from the following terms: Fall 2017, Spring 2018, Fall 2018, Spring 2019, Fall 2019, Spring 2020, preliminary Fall 2020.
            a. Note: Summers are intentionally excluded.
            b. It was noted that Free City was implemented in 17/18.
            c. SCFF uses data from the last years.
        2. **Variables**: Enrollment at 320 Census, FTES, FTEF, productivity, average class size, adjusted fill rate, and section counts.
            a. Waitlist information going forward?
            b. Possible consideration of Impact of room sizes on capacity.
        3. **Categories**: CR, NC, ONL, Day/Evening, Center/Location.
            a. Disaggregated by department and subject.
            b. Should we be looking at other categories? For example, GE areas? Attendees requested that Geisce talk with Tom about the categories he has already identified in the report shared with EMC.
        4. **Pivot:** Create a pivot table for transparent data examination.
3. This work group will have the opportunity to look at the results next Tuesday, October 27, 2020 at 4 pm.

4. Discussion about CCCCD's Nine Student Segments resulting from Cluster Analysis.